



Mission Statement

“To provide reliable water and sewer service in a safe, cost effective environmentally sound manner in accordance with community needs.”

**REGULAR MEETING OF THE BOARD OF DIRECTORS
IDYLLWILD WATER DISTRICT
25945 Highway 243
Idyllwild, CA 92549**

July 16, 2025 – 6:00 P.M.

This meeting is being conducted in person at the address above and is open to the public. The video conference feature is being provided solely for the benefit of the public and is not required. If there is a disruption in the video conference during the meeting, the meeting will continue.

Zoom Information

Topic: Board of Directors Meeting

Time: Jul 16, 2025 06:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/88626785630?pwd=mgkotadEpmiFdS27jPm1KN0at4UsSM.1>

Meeting ID: 886 2678 5630

Passcode: 865056

One tap mobile

+16694449171,,88626785630#,,,,*865056# US

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Find your local number: <https://us06web.zoom.us/u/kAOW3rHh9>

AGENDA

CALL TO ORDER

ROLL CALL

PUBLIC COMMENTS

Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the district. Please note that for items not listed on the agenda, the Brown Act imposes limitations on what the Board may do at this time. The Board may not act on the item at this meeting. As to matters on the agenda, people will be given an opportunity to address the Board when the matter is considered. Each speaker will be given four (4) minutes to address the Board. Comments should be directed at the Board as a whole and not directed to individual Board members.



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“To provide reliable water and sewer service in a safe, cost effective environmentally sound manner in accordance with community needs.”

1. CONSENT CALENDAR

Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be removed so that it may be acted upon separately.

A. MINUTES

Regular Board Meeting: June 18, 2025

B. FINANCIAL REPORTS

a. Income statement for the twelve-month ending June 30, 2025

b. District warrants for June 2025

Check #18997-19053 = \$321,200.35

Gross Payroll = \$65,440.00

Federal/State PR taxes = \$7,300.00

LAIF Transfers = \$0.00

Transfers/charges = \$369.00

C. OPERATIONS REPORT

INFORMATION

2. GENERAL MANAGER REPORT

The General Manager will update the Board on accomplishments, challenges that have occurred and key performance metrics.

CLOSED SESSION

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Public Employee Performance Evaluation § 54957 Title: General Manger

DIRECTORS CLOSING COMMENTS



Mission Statement

“To provide reliable water and sewer service in a safe, cost effective environmentally sound manner in accordance with community needs.”

ADJOURNMENT

The next Board meeting is a Regular Meeting scheduled for Wednesday, August 20, 2025, at 6:00 p.m., to be held at the Idyllwild Water District Boardroom, 25945 Hwy. 243, Idyllwild, CA 92549.

Americans with Disabilities Act: In compliance with the ADA, if you need special assistance to participate in a District meeting or other services offered by this District, please contact the district office @ 951-659-2143 or email: twheeler@idyllwildwater.com. Upon request, the agenda and documents in the agenda packet can be made available in appropriate alternative formats to persons with a disability. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the district staff in assuring those reasonable arrangements can be made to provide accessibility to the meeting.



IDYLLWILD WATER DISTRICT

Memo

To: Board of Directors
From: Bill Rojas, General Manager
Date: July 16, 2025
Subject: Item 1A – Board Minutes

Recommendation:

The Board of Directors approve the following:

- June 18 2025, Regular Board Meeting Minutes

Attachments:

- June 18 2025, Regular Board Meeting Minutes



MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

IDYLLWILD WATER DISTRICT
25945 Highway 243
Idyllwild, CA 92549

June 18, 2025 – 6:00 P.M.

AGENDA

CALL TO ORDER

President Schelly called the meeting to order at 6:00 p.m.

ROLL CALL

President Schelly, Vice President Priefer, Director Olson and Director Davis were present along with General Manager Rojas and Chief Financial Officer Shouman. Director Harsha was absent.

PUBLIC COMMENTS

Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the District. Please note that for items not listed on the agenda, the Brown Act imposes limitations on what the Board may do at this time. The Board may not act on the item at this meeting. As to matters on the agenda, people will be given an opportunity to address the Board when the matter is considered. Each speaker will be given four (4) minutes to address the Board. Comments should be directed at the Board as a whole and not directed to individual Board members.

1. CONSENT CALENDAR

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A. MINUTES

Special Board Meeting: May 17, 2025
Regular Board Meeting: May 21, 2025

B. FINANCIAL REPORTS

- a. Income statement for the eleventh month ending May 31, 2025
- b. District warrants for May 2025
 - Check #18947-18996 = \$261,519.71
 - Gross Payroll = \$78,620
 - Federal/State PR taxes = \$6,820
 - LAIF Transfers = \$0
 - Transfers/charges = \$509



C. OPERATIONS REPORT

DIRECTOR COMMENTS

Director Olson noted that the header on the May 17th Board Meeting agenda does not accurately reflect the discussion that took place. He also commented that the operations report the water loss is excellent, currently under 10%. Director Davis agreed with this observation.

PUBLIC COMMENTS

None.

A motion was made by Director Olson to approve the Consent Calendar and Director Davis seconded.

AYES

**Director Davis
Director Olson
Vice President Priefer
President Schelly**

NAYS

ABSTAIN

ABSENT

Director Harsha

Motion approved.

INFORMATION

2. GENERAL MANAGER REPORT

The General Manager will update the Board on accomplishments, challenges that have occurred and key performance metrics.

DIRECTOR COMMENTS

Director Olson asked about the bird survey near Strawberry Creek and requested that staff look before June 30th to see if there were any visible nests.

Mr. Rojas responded that, yes, they had already planned a meeting for June 23rd, during which they would be looking for birds. Director Olson asked for clarification on exactly where they would be looking—whether only on the easement or in other areas as well—and inquired about the size of the area, specifically how high and wide it would be surveyed.

Director Davis had several questions regarding the backflow and cross-connection program. He asked whether the District planned to purchase equipment for this work and what the budget for the equipment would be. He also inquired whether it would be more beneficial for the District to contract this work out annually or have staff complete the certification program and purchase the necessary equipment. Director Davis noted that there would need to be equipment designated for both potable and non-potable water, and that the equipment would need to be calibrated annually.



Mr. Rojas responded that staff would look into the associated costs. He also noted that Brian Wilson, Chief of Water Operations, is scheduled to attend the certification class in July 2025.

Vice President Priefer asked about the District's meter registers and what issues staff were encountering with them. Mr. Rojas explained that some meters are installed deeper than others and there are a lot of variables being observed. He also mentioned that the District has ordered lids with antennas to hopefully improve the signal. Additionally, he noted that some of the batteries are failing; while they are still covered under warranty, they will need to be swapped out.

Vice President Priefer asked if the vendor provides a "low battery signal list." Mrs. Wheeler responded that they do not.

PUBLIC COMMENTS

None.

ACTION ITEMS

3. RESOLUTION NO. 807 AUTHORIZING COMPLIANCE WITH STATE-MANDATED CROSS-CONNECTION CONTROL AND BACKFLOW PREVENTION REPORTING REQUIREMENTS

The Board of Directors will consider approving Resolution 807, which updates requirements for backflow prevention and cross-connection control per state regulations. Property owners will be responsible for installation, maintenance, and annual testing.

DIRECTOR COMMENTS

Director Davis mentioned that he did not feel the resolution was specific enough. As an example, he asked what devices would be allowed—such as whether they would include double check valves or provisions for single-family residences with fire sprinklers. He also stated that he would like the resolution to reference "Chapter 17, Title 22."

PUBLIC COMMENTS

None.

A motion was made by Director Olson to approve Resolution No. 807 Authorizing Compliance with State-Mandated Cross- Connection Control and Backflow Prevention Reporting Requirements and Director Davis seconded.

AYES

Director Davis
Director Olson
Vice President Priefer
President Schelly

NAYS

ABSTAIN

ABSENT

Director Harsha

Motion approved.



DIRECTORS CLOSING COMMENTS

President Schelly mentioned that there is 5K/10K race and the Board would like to sponsor a few employees out of the monies they have in their account.

ADJOURNMENT

The Board adjourned at 6:33 p.m.

The next Board meeting is a Regular Meeting scheduled for Wednesday, July 16, 2025, at 6:00 p.m., to be held at the Idyllwild Water District Boardroom, 25945 Hwy. 243, Idyllwild, CA 92549.

Idyllwild Water District

Idyllwild Water District

BY: _____
Tyla Wheeler
Board Secretary

BY: _____
Dr. Charles Schelly
Board President



IDYLLWILD WATER DISTRICT

Memo

To: Board of Directors
From: Bill Rojas, General Manager
Date: July 16, 2025
Subject: Item 1B – Financial Reports

Recommendation:

Board of Directors accept June 2025 Financial Reports.

Attachments:

- Water Fund Condensed Income Statement
- Sewer Fund Condensed Income Statement
- District Warrants and Other Disbursements

IDYLLWILD WATER DISTRICT
Water Fund Condensed Income Statement
Operating Revenue - Water
Fiscal Year 2024 - 2025

Operating Revenue - Water Condensed By Category	June 2025			Year to Date: July 2024 - June 2025			
	Actual	Budget	Variance	Actual	Budget	Variance	%
Base - Residential / Commercial	100,025	100,141	(116)	1,202,486	1,202,764	(278)	-0.02%
Sales - Residential / Commercial	75,826	85,000	(9,174)	864,236	1,020,000	(155,764)	-15.27%
Other Operating Revenue	-	-	-	-	-	-	0.00%
Other Non - Operating Revenue	-	-	-	-	-	-	0.00%
Total Operating Revenues	175,851	185,141	(9,290)	2,066,722	2,222,764	(156,042)	-7.02%

Operating Revenue - Water By Category	June 2025			Year to Date: July 2024 - June 2025			
	Actual	Budget	Variance	Actual	Budget	Variance	%
Base Rate - Residential	73,147	73,263	(116)	879,812	880,090	(278)	-0.03%
Base Rate - Commercial	26,878	26,878	-	322,674	322,674	-	0.00%
Sales - Residential	38,410	50,000	(11,590)	477,197	600,000	(122,803)	-20.47%
Sales - Commercial	27,765	35,000	(7,235)	387,039	420,000	(32,961)	-7.85%
Sales - Sewer	-	-	-	-	-	-	0.00%
Sales - Construction / Other	-	-	-	-	-	-	0.00%
Transfer Fees	-	-	-	-	-	-	0.00%
Turn On / Off Fees	-	-	-	-	-	-	0.00%
Lien & Lien Release Fees	-	-	-	-	-	-	0.00%
Delinquency Fees	-	-	-	-	-	-	0.00%
Will Serve Letter Fees	-	-	-	-	-	-	0.00%
Other Miscellaneous	-	-	-	-	-	-	0.00%
Installation Fees	-	-	-	-	-	-	0.00%
Capacity Fees	-	-	-	-	-	-	0.00%
Total Operating Revenues	166,200	185,141	(18,941)	2,066,722	2,222,764	(156,042)	-7.02%

IDYLLWILD WATER DISTRICT
Water Fund Condensed Income Statement
Water Sales In Cubic Feet
Fiscal Year 2024 - 2025

Water Sales Meter Size	June 2025		Total CF
	Residential	Commercial	
R1 5/8	598,521	70,706	669,227
R2 3/4	11,998	13,683	25,681
R3 1"	10,589	95,157	105,746
R4 1.1/2"	-	24,475	24,475
R5 2"	-	4,001	4,001
R6 3"	-	8,069	8,069
IA 3"	-	121,662	121,662
NC-WWTP	-	1,444	1,444
Total Water Sales	621,108	339,197	960,305

Water Accounts Meter Size	June 2025	
	Residential	Commercial
R1 5/8	1,428	101
R2 3/4	13	18
R3 1"	53	40
R4 1.1/2"	-	16
R5 2"	-	7
R6 3"	-	1
IA 3"	-	1
NC-WWTP	-	1
Total Accounts	1,494	185

Sewer Accounts Service Type	June 2025	
	Residential	Commercial
Sewer Acct S	427	168
Fire Services F "2"	-	-
Fire Services F "3"	-	-
Fire Services F "4"	-	-
Total Sewer Accounts	427	168

Total Water And Sewer Accounts **1,921** **353**

IDYLLWILD WATER DISTRICT
Water Fund Condensed Income Statement
Operating Expenses - Water
Fiscal Year 2024 - 2025

Operating Expenses - Water		June 2025				Year to Date: July 2024 - June 2025			
		Actual	Budget	Variance	%	Actual	Budget	Variance	%
No.	By Category								
1	Wages and Salaries Expenses	65,440	65,500	60	0.09%	762,371	773,000	10,629	1.38%
2	Retirement Plan and Life Insurance	3,542	5,250	1,708	32.53%	37,756	63,000	25,244	40.07%
3	Medical Insurance	13,063	13,750	687	5.00%	145,036	165,000	19,964	12.10%
4	Uniform Expenses	2,025	1,000	(1,025)	-102.50%	9,713	8,408	(1,305)	-15.52%
5	Worker's Comp Insurance	-	-	-	0.00%	14,401	11,866	(2,535)	-21.36%
6	Retirement Medical Insurance	7,007	5,500	(1,507)	-27.40%	36,698	44,468	7,770	17.47%
7	Board Reimbursement	-	-	-	0.00%	567	1,134	567	50.00%
8	Office Supplies	-	-	-	0.00%	13,198	18,612	5,414	29.09%
9	Office Cleaning Service	255	317	62	19.56%	3,565	3,804	239	6.28%
10	Postage and Mailing Fees	804	1,029	225	21.87%	10,534	12,348	1,814	14.69%
11	Training and Education	-	-	-	0.00%	-	966	966	100.00%
12	Reimbursement, Travel, Meals, Etc.	-	-	-	0.00%	640	2,126	1,486	69.90%
13	Dues, Fees, Subscriptions	-	-	-	0.00%	26,823	23,330	(3,493)	-14.97%
14	Computer Services	3,500	2,000	(1,500)	-75.00%	25,994	24,000	(1,994)	-8.31%
15	Legal Services	108	6,000	5,892	98.20%	57,083	35,466	(21,617)	-60.95%
16	Engineering and Consulting	-	-	-	0.00%	-	1,150	1,150	100.00%
17	Utilities, Electricity	7,425	6,750	(675)	-10.00%	96,564	81,000	(15,564)	-19.21%
18	Utilities, Gas & Fuel	685	700	15	2.14%	4,572	7,102	2,530	35.62%
19	Utilities, Propane	750	2,500	1,750	70.00%	5,776	13,650	7,874	57.68%
20	Utilities, Telephone and Internet	29,914	2,750	(27,164)	-987.78%	61,402	29,416	(31,986)	-108.74%
21	Utilities, Waste Management Fees	245	233	(12)	-5.15%	3,316	2,796	(520)	-18.60%
22	Insurance, Liability, Auto, Property	-	-	-	0.00%	39,152	80,168	41,016	51.16%
23	Fees, State, County Water System	-	-	-	0.00%	31,277	43,498	12,221	28.10%
24	General Plant & Treatment Services	39,174	42,000	2,826	6.73%	402,394	411,000	8,606	2.09%
25	Vehicles Repairs & Maintenance	-	500	500	100.00%	15,955	14,998	(957)	-6.38%
26	Laboratory Services	4,870	5,000	130	2.60%	36,409	42,498	6,089	14.33%
27	Water Security System	-	-	-	0.00%	250	526	276	52.47%
28	Advertising and Publishing	-	-	-	0.00%	3,847	4,324	477	11.03%
29	Bank Fee Charge	369	350	(19)	-5.43%	4,017	5,657	1,640	28.99%
30	Water Maintenance and Supplies	-	-	-	0.00%	97,935	31,499	(66,436)	-210.91%
31	Accounting & Auditing Fees	-	-	-	0.00%	6,387	7,176	789	10.99%
32	IWD Leak	-	-	-	0.00%	9,898	1,500	(8,398)	-559.88%
Total Operating Expenses		179,176	161,129	(18,047)	-11.20%	1,963,530	1,965,486	1,956	0.10%
Water Total Income And (Loss)		(12,976)	24,012						

IDYLLWILD WATER DISTRICT
Sewer Fund Condensed Income Statement
Operating Revenue - Sewer
Fiscal Year 2024 - 2025

Operating Revenue - Sewer Condensed By Category	June 2025			Year to Date: July 2024 - June 2025			
	Actual	Budget	Variance	Actual	Budget	Variance	%
Base Rate - Commercial	56,125	56,125	-	673,865	673,752	113	0.02%
Base Rate - Residential	26,555	26,386	169	317,024	316,290	734	0.23%
Total Operating Revenues	82,680	82,511	169	990,889	990,042	847	0.09%

Operating Revenue - Sewer By Category	June 2025			Year to Date: July 2024 - June 2025			
	Actual	Budget	Variance	Actual	Budget	Variance	%
Base Rate - Commercial	56,125	56,125	-	673,865	673,752	113	0.02%
Base Rate - Residential	26,555	26,386	169	317,024	316,290	734	0.23%
Other Operating Revenue	-	-	-	-	-	-	0.00%
Other Non - Operating Revenue	-	-	-	-	-	-	0.00%
Total Operating Revenues	82,680	82,511	169	990,889	990,042	847	0.09%

IDYLLWILD WATER DISTRICT
Sewer Fund Condensed Income Statement
Operating Expenses - Sewer
Fiscal Year 2024 - 2025

No.	By Category	June 2025			Year to Date: July 2024 - June 2025				
		Actual	Budget	Variance	%	Actual	Budget	Variance	%
1	Wages and Salaries Expenses	15,112	16,850	1,738	10.31%	180,210	201,418	21,208	10.53%
2	Retirement Plan and Life Insurance	1,850	1,406	(444)	-31.58%	21,850	16,872	(4,978)	-29.50%
3	Medical Insurance	4,354	3,750	(604)	-16.11%	46,504	45,918	(586)	-1.28%
4	Uniform Expenses	675	250	(425)	-170.00%	3,212	2,110	(1,102)	-52.23%
5	Worker's Comp Insurance	-	2,000	2,000	100.00%	4,800	8,650	3,850	44.51%
6	Retirement Medical Insurance	2,335	1,994	(341)	-17.10%	12,355	16,796	4,441	26.44%
7	Board Reimbursement	-	-	-	0.00%	-	600	600	100.00%
8	Office Supplies	-	-	-	0.00%	3,317	8,464	5,147	60.81%
9	Office Cleaning Service	85	100	15	15.00%	1,110	1,200	90	7.50%
10	Postage and Mailing Fees	268	350	82	23.43%	3,610	4,200	590	14.05%
11	Training and Education	-	-	-	0.00%	-	-	-	0.00%
12	Reimbursement, Travel, Meals, Etc.	-	-	-	0.00%	226	250	24	9.60%
13	Dues, Fees, Subscriptions	3,387	1,500	(1,887)	-125.80%	12,841	5,960	(6,881)	-115.45%
14	Computer Services	1,166	1,350	184	13.63%	8,651	16,200	7,549	46.60%
15	Legal Services	36	1,600	1,564	97.75%	13,132	14,828	1,696	11.44%
16	Utilities, Electricity	4,801	6,833	2,032	29.74%	63,999	81,996	17,997	21.95%
17	Utilities, Gas and Fuel	250	300	50	16.67%	2,065	3,600	1,535	42.64%
18	Utilities, Propane	-	-	-	0.00%	-	-	-	0.00%
19	Utilities, Telephone and Internet	860	1,200	340	28.33%	10,008	14,400	4,392	30.50%
20	Utilities, Waste Management Fees	82	74	(8)	-10.81%	1,033	888	(145)	-16.33%
21	Vehicles Repairs and Maintenance	495	1,500	1,005	67.00%	16,184	8,888	(7,296)	-82.09%
22	Engineering and Consulting	-	-	-	0.00%	3,633	8,376	4,743	56.63%
23	Maintenance and Supplies	-	-	-	0.00%	19,373	27,357	7,984	29.18%
24	General Plant and Treatment Services	21,034	15,000	(6,034)	-40.23%	131,359	135,000	3,641	2.70%
25	State and County Sewer System Fees	-	-	-	0.00%	29,294	25,000	(4,294)	-17.18%
26	Minor Equipment and Supplies	-	-	-	0.00%	-	-	-	0.00%
27	Sewer Leases	-	-	-	0.00%	-	-	-	0.00%
28	Advertising and Publishing	-	-	-	0.00%	1,305	865	(440)	-50.87%
29	Laboratory Services	1,623	1,500	(123)	-8.20%	13,239	10,540	(2,699)	-25.61%
30	Sewer Security System	-	-	-	0.00%	-	-	-	0.00%
31	Accounting and Auditing Fees	-	-	-	0.00%	2,211	2,500	289	11.56%
32	Liability, Auto and Property Insurance	-	-	-	0.00%	8,231	8,000	(231)	-2.89%
33	Waste Disposal Fees	-	-	-	0.00%	7,963	6,000	(1,963)	-32.72%
Total Operating Expenses		58,413	57,557	(856)	-1.49%	621,715	676,876	55,161	8.15%
Sewer Total Income And (Loss)		24,267	24,954						

**IDYLLWILD WATER DISTRICT
DISTRICT WARRANTS AND OTHER DISBURSEMENTS
FOR THE MONTH ENDED JUNE 30, 2025**

DATE	CHECK NUMBER	PAYEE	DESCRIPTION	AMOUNT
06/02/2025	18997	California Computer Options , Inc	Monthlt IT Support	2,179.88
06/02/2025	18998	Central Communications	Monthly Answering Services	209.54
06/02/2025	18999	Core & Main	Water+ Sewer Supplies	7,803.62
06/02/2025	19000	GNW Construcation	Fixing and Repairs	8,257.29
06/02/2025	19001	Hach Company	Purchasing Sens PH	1,812.47
06/02/2025	19002	Home Depot Credit Services	Tools and Supplies	2,019.71
06/02/2025	19003	Hot Purple Energy	Last Payment for changing inverters at the Solar	42,200.00
06/02/2025	19004	Idyllwild Backhoe	Repair at Sewer	1,200.00
06/02/2025	19005	S.C.E.	Monthly Charge	130.48
06/02/2025	19006	Tyler Tehnologies, inc	Anuual Support For Billing Software	10,462.82
06/02/2025	19007	Verizon	After Hours Cell Phone	334.07
06/02/2025	19008	Wicker Water Well Pump Service	Fixing Well #23	3,664.15
06/02/2025	19009	Idyllwild Water District	To Be Deposit it at Hemet Bank for Payroll	45,000.00
06/02/2025	19010	Hemet Fence	Fence for Water & Sewer	12,365.00
06/04/2025	19011	ACWA/JPIA	Helth Insurance for June 2025	17,417.86
06/04/2025	19012	California Computer Options , Inc	Monthlt IT Support	2,333.35
06/04/2025	19013	EI-Co Contractors, Inc.	Start Permit for Strawberry Pipeline Project	3,000.00
06/04/2025	19014	Forest Lumber	Supplies for Water+Sewer	522.34
06/04/2025	19015	Four Seasons Cleaning Services	Monthly Fee for Cleaning Services to the office.	340.00
06/04/2025	19016	Frontier	Phone and Internet Charge	716.12
06/04/2025	19017	Genuine Auto Parts/ Napa Riverside	Auto Parts Monthly Charge	250.74
06/04/2025	19018	Kenyon Electric	Fixing and Repair Electric at IWD	2,715.00
06/04/2025	19019	Underground Service Alert/SC	New Tickets Charges	26.65
06/04/2025	19020	USA Bluebook	Supplies for Water & Sewer	5,257.75
06/04/2025	19021	Village Hardware	Supplies For Water and Sewer	809.76
06/04/2025	19022	Tyla Wheeler	Water & Sewer General Expenses	419.68
06/11/2025	19023	Babcock Laboratories, Inc	Monthly Charges	6,494.25
06/11/2025	19024	Better Wildlife Control	Remove Honey Bee Hive	225.00
06/11/2025	19025	Bill D. Whitener	Retiree Medical Insurance	1,461.99
06/11/2025	19026	Core & Main	Water+ Sewer Supplies	5,349.17
06/11/2025	19027	CR&R Incorporated	Monthly Services for Trash Fee	327.25
06/11/2025	19028	Elizabeth Lyons	Medical Retirement for Lyons Family	1,846.53
06/11/2025	19029	Ferguson WaterWorks	Anuual Renewal Software for Meters	3,209.78
06/11/2025	19030	GNW Construcation	Fixing and Repairs	8,257.29
06/11/2025	19031	Herb Bergstrom	Retiree Medical Insurance	3,214.04
06/11/2025	19032	Idyllwild Garage	Services for 2011 Toyota Tacoma	244.61
06/11/2025	19033	INFOSEND, INC	Printing and Processing Bills Fees Customer	1,072.29
06/11/2025	19034	Kelly Clark	Retiree Medical Insurance	1,791.78
06/11/2025	19035	S.C.E.	Monthly Charge	10,890.64
06/11/2025	19036	Vulcan Material Company	Purchase an Asphalt	3,038.15
06/11/2025	19037	Danny Campbell	Buying Boots for IWD Team	2,700.00
06/11/2025	19038	Idyllwild Water District	To Be Deposit it at Hemet Bank for Payroll	42,000.00
06/18/2025	19039	ALLSTATE BENEFITS	Monthly Charge for Case	239.91
06/18/2025	19040	BEST BEST & KRIEGER	Monthly Legal Services	144.00
06/18/2025	19041	Empire Welding Supply	Carbon Gas	717.76
06/18/2025	19042	S.C.E.	Monthly Charge	1,207.43
06/18/2025	19043	Steve Kunkle	Quarterly Medical Insurance	1,029.60
06/18/2025	19044	Time Warner Cable	Phone &Internet Monthly Charges	2,724.09
06/18/2025	19045	Idyllwild Water District	To Be Deposit it at Hemet Bank for Payroll	38,000.00
06/18/2025	19046	Central Communications	Monthly Answering Services	179.52
06/18/2025	19047	Core & Main	Water+ Sewer Supplies	1,203.75
06/18/2025	19048	Callade Chemical, Inc.	Chemical Supplies Customer	195.60
06/25/2025	19049	California Computer Options , Inc	Monthlt IT Support	153.47
06/25/2025	19050	Ferguson WaterWorks	Purchase Supplies for the Meters	1,727.71
06/25/2025	19051	S.C.E.	Monthly Charge	97.35
06/25/2025	19052	US Bank Corporate Payment System	Generel & Water Expenses	9,735.22
06/25/2025	19053	USA Bluebook	Supplies for Water & Sewer	253.89

TOTAL DISTRICT WARRANTS \$321,200.35

OTHER DISBURSEMENTS:

TOTAL PAYROLL	\$77,205.00
L.A.I.F. ELECTRONIC TRANSFERS	\$0.00
BANK SERVICE CHARGES AND FEES	\$369.00

TOTAL DISTRICT WARRANTS & OTHER DISBURSEMENTS **\$398,774.35**



IDYLLWILD WATER DISTRICT

Memo

To: Board of Directors
From: Bill Rojas, General Manager
Date: July 16, 2025
Subject: Item 1C – Operations Report

Recommendation:

The Board of Directors accepts June 2025 Operation Report.

Attachments:

- Monthly Operations Report
- Well Production Data

Idyllwild Water District Monthly Operations Report

Jun-25

Supplies to System	1,169,632 CF	26.85 AF		
Increase / Decrease	7% CF	82% Billing Period	49% Daily Demand	
Number of Wells Available	11	410 GPM Available		
Water Sales	960,571 CF	113,838 CF Non-Water Sales		
Total Water/Non-Water Sales	1,074,409 CF	8% Loss		

Full-Time	FV1A	1
Part-Time	2, 4, 10, 13, 15, 23, 24, 28, FV2, Golden Rod	10

Strawberry Creek Diversion	50,267 CF	1.20 AF	91.50 AFY
Lilly Creek Flow	- CF	- AF	8.31 AFY
Foster Lake Level (Max. 18')	12 Feet	- Inches	

Non-Water Sales	Gallons	CF
WTP Backwash	254,000	33,957
IWD Flushing	350,000	46,791
Main Line Leaks		
Distribution Line Leaks	130,000	17,380
Fire Dept. Usage, Per IFPD	-	-
Hydrant Sales	-	-
Wastewater Plant	12,791	1,710
Storage Tanks Variance	104,720	14,000
Total	851,511	113,838

Stage Criteria				
Month	Avg. GPM	Max	%	Stage
Jun	202.5	410	49%	1
May	199.5	410	49%	1
Apr	162.0	410	40%	1
Mar	146.6	410	36%	1
Feb	136.6	410	33%	1
Jan	154.6	410	38%	1
Dec	167.0	410	41%	1
Nov	183.3	410	45%	1

Well Statics - In Feet, Pumping Level (PL) / Static Level (SL)

Foster Lake Area	SL #3	3	SL #7	2	SL #14	12	FL Avg.	6.5
Creek Area	PL #23	9	SL #24	18				
Nature Center	SL #26	27	SL #27	24	SL #28	115		
Fern Valley	PL FV1A	395	PL FV2	322				

Storage Tanks

Location	CF/FT	Level	Volume CF
Foster Lake	11,698	20.8	243,318
Rock Dale Tank	2,718	21.3	57,893
Delano Tank	1,337	21.8	29,147
South Ridge Tank	3,509	19.6	68,776
Wild Wood Tank	919	12.2	11,212
Golden Rod Tank	891	21.0	18,711

Total	429,058 CF		Storage Supplies Max. 3.702 MGD	87%	
Storage in MGD	3.21				
Production Days	30	Production Minutes	43,200	Average GPM	202.5

Idyllwild Water District
Well Production Data
Jun-25

Well		Cubic Feet	Acre Feet	Full-Time / Part-Time	Status	GPM	Comment
No.	Name						
1	Horizontal		-				
2	Foster Lake	483,330	11.1	PT	On	100.0	
4	Foster Lake	-	-	PT	On	40.0	
10	Foster Lake	-	-	PT	On	16.0	
11	Foster Lake	-	-	SB			
12	Foster Lake	120	0.0	PT	On		Shop Potable Supply
13	Foster Lake	91,953	2.1	PT	On	31.0	
15	Foster Lake	-	-	PT	On	22.0	
23	Stratton	94,023	2.2	PT	On	40.0	
24	Curtis	57	0.0	PT	On	50.0	
25	Donahoo	-	-	SB	Off	-	Standby
26	Nature Center	-	-	PT	Off		
27	Nature Center	-	-	PT	Off		
28	Rock Dale	60,029	1.4	PT	On	16.0	
FV1A	Fern Valley	206,795	4.7	FT	On	40.0	
FV2	Fern Valley	196,645	4.5	PT	On	35.0	
31	Golden Rod	29,690	0.7	PT	On	20.0	
	Oakwood	-	-	SB	Off	-	Standby
Total		1,162,642	26.69			410.0	

Cedar Glen Meter	<u>582,393</u> CF	<u>13.4</u> AF
District Production	<u>587,239</u> CF	<u>13.5</u> AF
Total Supplies to System	<u>1,169,632</u> CF	<u>26.9</u> AF

Days of Production	<u>30</u>	Minutes of Production	<u>43,200</u>
Average System GPM	<u>202.53</u>		

Idyllwild Water District
Well Statics
Jun-25

No.	Initial	Level In Feet	Pumping Level (PL) / Static Level (SL)	Comments
3	MA	3.0	SL	
MW6	MA	17.0	SL	
7	MA	2.0	SL	
14	MA	12.0	SL	Foster Lake Average = 6.0
23	MA	9.0	SL	
24	MA	20.0	SL	
25	MA	10.0	SL	
26	MA	27.0	SL	
27	MA	24.0	SL	
28	MA	115.0	SL	
OW	MA	42.0	SL	
FV1A	MA	395.0	PL	
FV2	MA	322.0	PL	
31 - GR	MA	165.0	SL	
FL2	MA	14.0	PL	
FL4	MA	6.0	SL	
FL10	MA	12.0	SL	
FL12	MA	43.0	SL	
FL13	MA	22.0	PL	
FL15	MA	8.0	SL	
MW19	MA	37.0	SL	



IDYLLWILD WATER DISTRICT

Memo

To: Board of Directors
From: Bill Rojas, General Manager
Date: July 16, 2025
Subject: Item 2 – General Manager Report

Recommendation:

General Manager Bill Rojas will present his report.

Attachments:

- Operations Report

July 9, 2025

Operations Report to GM

Since the Ops report dated 12 June '25 listed below are the **Completed**, **Active** and **Upcoming** projects/ops. We had 17 workdays at 8 hours per.

Completed:

3 distribution leaks repaired:

Tollgate Road and Lake Street, service line repair clamp

River Drive and Fir Street, service line replaced ball valve.

Village Center Drive, service line replaced ball valve

Exercised and maintained 19 hydrants and 23 valves. 75% completed.

Completed annual inventory of stockroom.

Nathan passed his SWRCB exam for Waste Water Treatment Operator 2.

Active:

Continuing hydrant and valve exercise program. Tollgate and Double View area next.

Meter maintenance and register replacement for improved meter reading efficiency.

Strawberry Creek Diversion pipeline project (ELCO)

Upcoming:

SWRCB Sanitary Survey scheduled for August. (every 3 years).

Brian to attend Back-Flow Prevention Assembly Tester (BPAT) course (through AWWA), July 14 – 18 ' 25 in Lake Elsinore