



Mission Statement

“To provide reliable water and sewer service in a safe, cost effective environmentally sound manner in accordance with community needs.”

**MINUTES FOR REGULAR MEETING OF THE BOARD OF DIRECTORS
IDYLLWILD WATER DISTRICT
25945 Highway 243
Idyllwild, CA 92549**

November 19, 2025 – 6:00 P.M.

AGENDA

CALL TO ORDER

President Schelly called the meeting to order at 6:00 p.m.

ROLL CALL

President Schelly, Vice President Prierer, Director Davis, and Director Olson were present. Also in attendance were General Manager Rojas and Chief Financial Officer Shouman. Director Harsha was absent.

PUBLIC COMMENTS

Art inquired about the whereabouts of Board Secretary Tyla Wheeler, and President Schelly noted that she was not in attendance.

1. CONSENT CALENDAR

Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be removed so that it may be acted upon separately.

A. MINUTES

Regular Board Meeting: October 15, 2025

B. FINANCIAL REPORTS

- a. Income statement for the fourth month ending October 31, 2025
- b. District warrants for October 2025
 - Check #19197-19250 = \$342,898.34
 - Gross Payroll = \$83,250.00
 - Federal/State PR taxes = \$8,425.00
 - LAIF Transfers = \$0
 - Transfers/charges = \$476.00

C. OPERATIONS REPORT



Mission Statement

“To provide reliable water and sewer service in a safe, cost effective environmentally sound manner in accordance with community needs.”

DIRECTOR COMMENTS

None.

PUBLIC COMMENTS

None.

A motion was made by Director Olson to approve the Consent Calendar and Director Davis seconded.

AYES

Director Olson
Director Davis
Vice President Priefer
President Schelly

NAYS

ABSTAIN

ABSENT

Director Harsha

Motion approved.

**** President Schelly Moved the action item #4 up before the General Manager’s Report.**

ACTION ITEMS

4. CONSIDER ACCEPTANCE OF THE FISCAL YEAR 2024-2025 AUDIT

The Board of Directors will consider accepting the Fiscal Year 2024-2025 audit.

DIRECTOR COMMENTS

None.

PUBLIC COMMENTS

The auditors presented the annual audit to the Board and reported that it was conducted in accordance with Generally Accepted Government Auditing Standards (GAGAS). They confirmed that management is responsible for the preparation and accuracy of the District’s financial statements and related disclosures. The auditors issued an unmodified (“clean”) opinion, noted no new significant risks, and reported that all accounting practices and disclosures were properly applied.



Mission Statement

“To provide reliable water and sewer service in a safe, cost effective environmentally sound manner in accordance with community needs.”

A motion was made by Director Olson to approve the fiscal year 2024-2025 audit and Director Davis seconded.

AYES

**Director Olson
Director Davis
Vice President Priefer
President Schelly**

NAYS

ABSTAIN

ABSENT

Director Harsha

Motion approved.

INFORMATION

2. GENERAL MANAGER REPORT

The General Manager will update the Board on accomplishments, challenges that have occurred and key performance metrics.

DIRECTOR COMMENTS

Director Olson asked about the sewer customer survey and how many responses had been collected. Mr. Rojas reported that the first round produced 71 responses, and the District does not yet have the numbers from the second round. The goal is to collect at least 100 surveys out of 579 customers.

Director Olson asked for clarification on the term “ATS.” Mr. Rojas explained ATS stands for Automatic Transfer Switch. Director Olson further asked whether, prior to installing the ATS, customers would lose water service during power outages. Mr. Rojas confirmed that this occurred several times, with customers experiencing outages of approximately 30 minutes to one hour depending on staff response time.

Director Olson expressed excitement about the District’s reported 7% water loss, and Director Davis also noted that he was pleased with this improvement.

Vice President Priefer asked about a photo shown in the slideshow related to a water meter lid. Mr. Rojas provided an explanation and answered the question. She additionally asked if we still had around 90 meters that weren’t reading. Mr. Rojas and Mr. Shouman answered yes, we are hoping to get that number down this meter reading with the new meter lids we have installed on some meters.



Mission Statement

“To provide reliable water and sewer service in a safe, cost effective environmentally sound manner in accordance with community needs.”

PUBLIC COMMENTS

Mr. Jerome asked for clarification regarding the generators and the fire pump. Mr. Rojas explained that the fire pump will turn on automatically.

Mr. Mills asked about the customer survey, and Mr. Rojas explained that it is part of the District’s ongoing sewer project. Mr. Mills also inquired about CRWA’s role in conducting the study. He then asked how much the District pays annually and what the process is for submitting a public records request, noting that he had emailed Tyla Wheeler and was informed that a formal request was required. Mr. Shouman responded that all public records requests must go through the proper channels and provided the information regarding the annual payments.

Mr. Jerome commented on meters located far from roadways or in difficult-to-access areas. Mr. Rojas explained that in the past staff often had to enter yards and navigate through fences to reach certain meters.

DISCUSSION ITEMS

3. WEBSITE TRANSPARENCY

The Idyllwild Water District recently received official approval for the Special District Leadership Foundation (SDLF) Transparency Certificate of Excellence. This recognition demonstrates the District’s ongoing commitment to open government, accountability, and accessibility for our customers and community.

DIRECTOR COMMENTS

None.

PUBLIC COMMENTS

None.

ACTION ITEMS

5. RESOLUTION NO.808 REIMBURSEMENT RESOLUTION

The Board of Directors will consider approval of the Reimbursement Resolution (Attachment F4), which establishes the District’s intent to seek reimbursement of eligible project costs through the Clean Water State Revolving Fund (CWSRF) program.



Mission Statement

“To provide reliable water and sewer service in a safe, cost effective environmentally sound manner in accordance with community needs.”

DIRECTOR COMMENTS

President Schelly noted that partnering with the local school could help the District establish the need for assistance and strengthen eligibility for funding opportunities.

PUBLIC COMMENTS

None.

A motion was made by Director Olson to approve Resolution No. 808 and Director Davis seconded.

AYES

Director Olson
Director Davis
Vice President Priefer
President Schelly

NAYS

ABSTAIN

ABSENT

Director Harsha

Motion approved.

DIRECTORS CLOSING COMMENTS

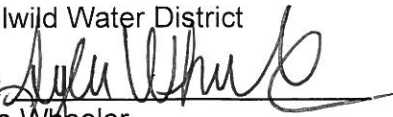
President Schelly wished everyone a Happy Thanksgiving.

ADJOURNMENT

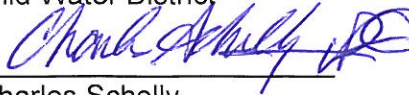
The Board adjourned at 6:30 p.m.

The next Board meeting is a Regular Meeting scheduled for Wednesday, December 17, 2025, at 6:00 p.m., to be held at the Idyllwild Water District Boardroom, 25945 Hwy. 243, Idyllwild, CA 92549.

Idyllwild Water District

BY: 
Tyla Wheeler
Board Secretary

Idyllwild Water District

BY: 
Dr. Charles Schelly
Board President

