



REGULAR MEETING OF THE BOARD OF DIRECTORS

IDYLLWILD WATER DISTRICT
25945 Highway 243
Idyllwild, CA 92549

April 20, 2022 – 6:00 P.M.

Pursuant to AB 361 and action taken by the Board pursuant to such, this meeting will be held in person and virtually.

Topic: Board of Directors Meeting

Time: April 20, 2022, 06:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/81321654252?pwd=S2FleGY2MmpOckRKdWR1bjVsZ2VqUT09>

Meeting ID: 813 2165 4252

Passcode: 531876

One tap mobile

+12532158782,81321654252#,,,,*531876# US (Tacoma)

+13462487799,81321654252#,,,,*531876# US (Houston)

Dial by your location

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 720 707 2699 US (Denver)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

Meeting ID: 813 2165 4252

Passcode: 531876

Find your local number: <https://us06web.zoom.us/u/kdJMEr0Nkl>

AGENDA

CALL TO ORDER

ROLL CALL

PUBLIC COMMENTS

Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the district. Please note that for items not listed on the agenda, the Brown Act imposes limitations on what the Board may do at this time. The Board may not act on the item at this meeting. As to matters on the agenda, persons will be given an opportunity to address the Board when the matter is considered. Each speaker will be given four (4) minutes to address the Board. Comments should be directed to the Board as a whole and not directed to individual Board members.

1. CONSENT CALENDAR – 5 minutes

Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board at one time without discussion. If any Board member, staff member, or interested



person requests that an item be removed from the Consent Calendar, it shall be removed so that it may be acted upon separately.

A. MINUTES

Regular Board Meeting: March 16, 2022

B. FINANCIAL REPORTS

1. Income statement for the eight-months ending March 31, 2022
2. District warrants for March 2022

Check #17064 – 17116	= \$ 231,256.31
Gross Payroll	= \$ 64,118.00
Federal/State PR taxes	= \$ 5,926.00
LAIF Transfers	= \$ 0.00
Transfers/charges	= \$ 412.00

C. OPERATIONS REPORT

D. CONSIDER CONTINUATION OF REMOTE MEETINGS PURSUANT TO AB 361 AND MAKE REQUIRED FINDINGS

Board of Directors will consider continuing remote meetings pursuant to AB 361

INFORMATION

2. **GENERAL MANAGER REPORT** – 5 minutes

ACTION ITEMS

3. **FINDER'S FEE FOR REPORTING WATER LEAKS POLICY** – 10 minutes
Board of Directors will consider approving a Finder's Fee for Reporting Water Leaks Policy.
4. **RESOLUTION NO. 786 OPPOSE INITIATIVE 21-0042A1** – 10 minutes
Board of Directors will consider approving Resolution No. 786 to Oppose Initiative 21-0042A1 that is designed to Limits Ability of Voters and State and Local Governments to Raise Revenues for Government Services, Initiative Constitutional Amendment.
5. **PAVING AT WATER TREATMENT FACILITY AND FOR OFFICE STAFF PARKING** – 10 minutes
Board of Directors will consider approving Inland Paving estimate of \$70,000.00 to pave areas of the water treatment facility and office staff parking area.



DIRECTORS COMMENTS – 5 minutes

CLOSED SESSION

6. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Public Employee Performance Evaluation § 54957 Title: General Manager

**7. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION:
Significant Exposure to Litigation pursuant to paragraph (2) of subdivision
(d) of Section 54956.9. One case.**

ADJOURNMENT

The next Board meeting is a Regular Meeting scheduled for May 18, 2022, at 6:00 p.m., to be held at the Idyllwild Water District Boardroom, 25945 Hwy. 243, Idyllwild, CA 92549.

Americans with Disabilities Act: In compliance with the ADA, if you need special assistance to participate in a District meeting or other services offered by this District, please contact the district office @ 951-659-2143 or email: office@idyllwildwater.com. Upon request, the agenda and documents in the agenda packet can be made available in appropriate alternative formats to persons with a disability. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the district staff in assuring those reasonable arrangements can be made to provide accessibility to the meeting.



IDYLLWILD WATER DISTRICT

Memo

To: Board of Directors
From: Leo Havener, General Manager
Date: April 20, 2022
Subject: Item 1A – Board Minutes

Recommendation:

Board of Directors approve March 16, 2022, Board meeting minutes.

Attachments:

- Minutes of Regular Meeting of the Board of Directors



MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS

IDYLLWILD WATER DISTRICT
25945 Highway 243
Idyllwild, CA 92549

March 16, 2022 – 6:00 P.M.

Pursuant to AB 361 and action taken by the Board pursuant to such, this meeting will be held in person and virtually.

AGENDA

CALL TO ORDER

President Schelly called the meeting to order at 6:00 p.m.

ROLL CALL

President Schelly, Vice President Szabadi, Director Kunkle, and Director Gin were physically present. Director Olson arrived at 6:01 p.m. General Manager Havener, Chief Financial Officer Shouman, and Chief Water Operator Reyes were physically present. General Counsel Byrne was present via Zoom.

PUBLIC COMMENTS

None

1. CONSENT CALENDAR

A. MINUTES

Regular Board Meeting: February 16, 2022

B. FINANCIAL REPORTS

1. Income statement for the seven-months ending February 28, 2022
2. District warrants for February 2022

Check #17019 – 17063	= \$ 294,624.32
Gross Payroll	= \$ 62,320.00
Federal/State PR taxes	= \$ 5,910.00
LAIF Transfers	= \$ 0.00
Transfers/charges	= \$ 0.00

C. OPERATIONS REPORT

D. CONSIDER CONTINUATION OF REMOTE MEETINGS PURSUANT TO AB 361 AND MAKE REQUIRED FINDINGS



Board of Directors will consider continuing remote meetings pursuant to AB 361

DIRECTOR COMMENTS

None

PUBLIC COMMENTS

None

A MOTION was made by Vice President Szabadi to approve Consent Calendar. Director Gin seconded.

The vote was as follows:

AYES

Director Gin
Director Kunkle
Director Olson
Vice President Szabadi
President Schelly

NAYS

ABSTAIN

ABSENT

Motion approved.

INFORMATION

2. GENERAL MANAGER REPORT

General Manager Havener presented the report and addressed questions.

DISCUSSION ITEMS

3. BOY SCOUTS CAMP FACILITIES

General Manager Havener presented the item and addressed questions. Matt LeVesque and Alan Larson, representing the Boy Scouts, provided additional information and details about the project.

Pine Cove Water District has approved the Boy Scouts Camp de-annexing from the District, which will allow IWD to provide water service to the Camp.

General Manager Havener will inform the Board of progress of the annexation process.

ACTION ITEMS

4. LAFCO 2022 BALLOT FOR SPECIAL DISTRICT MEMBER



Board of Directors will consider selection of candidates for LACFO Special District Member.

DIRECTORS COMMENTS

General Manager Havener presented the item.
Board of Directors discussed the various candidates order for ranking.

PUBLIC COMMENTS

None

A MOTION was made by Vice President Szabadi to select candidates in the following order for LAFCO Special District Member. Director Gin seconded.

1. Steve Pastor, Lake Hemet Municipal Water District
2. David Hoffman, Beaumont-Cherry Valley Water District
3. Larry Smith, San Geronio Pass Water Agency
4. Phil Williams, Elsinore Valley Municipal Water District
5. John Skerbelis, Rubidoux Community Services District

The rollcall vote was as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Director Gin			
Director Kunkle			
Director Olson			
Vice President Szabadi			
President Schelly			

Motion approved.

5. COVID-19 PREVENTION PROGRAM

Board of Directors will consider approving COVID-19 Prevention Program.

DIRECTORS COMMENTS

Director Olson inquired who would be providing the training.
Director Kunkle inquired how employees who get COVID-19 will be charged for their time to recover.
President Schelly stated he prefers a policy not specific to COVID-19.

PUBLIC COMMENTS

None

A MOTION was made by Vice President Szabadi to approve COVID-19 Prevention



Program. Director Olson seconded.

The rollcall vote was as follows:

AYES

Director Olson
Vice President Szabadi

NAYS

Director Gin
Director Kunkle
President Schelly

ABSTAIN

ABSENT

Motion failed.

6. PURCHASE DECK-OVER, TAG-ALONG TRAILER – 5 minutes

Board of Directors will consider approving the purchase of a trailer to transport the backhoe and bobcat.

DIRECTORS COMMENTS

General Manager provided a summary of the item.
Director Kunkle inquired about the previous trailer.
President Schelly suggested the old trailer needed to be replaced.

PUBLIC COMMENTS

None

A MOTION was made by Director Olson to approve the purchase of a trailer to transport the backhoe and bobcat. Vice President Szabadi seconded.

The rollcall vote was as follows:

AYES

Director Gin
Director Kunkle
Director Olson
Vice President Szabadi
President Schelly

NAYS

ABSTAIN

ABSENT

Motion approved.

DIRECTORS COMMENTS

Director Gin inquired if the District has a finder's fee for individuals that report a water leak. This item will be placed on the April Board agenda for consideration.
Director Kunkle requested the Board Room TV on the back wall be raised.



President Schelly mentioned on Saturday, May 14, 2022, the District will have a Budget Workshop at the office in the morning, and an Open House, with lunch provided, at the Water Treatment Plant in the afternoon.

The Board took a five (5) minute recess at 7:05 p.m. before moving into closed session.

CLOSED SESSION

7. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Public Employee Performance Evaluation § 54957 Title: General Manager

The Board resumed Open Session at 7:59 p.m.

REPORT FROM CLOSED SESSION

No reportable action.

ADJOURNMENT

Board adjourned at 7:59 pm.

IDYLLWILD WATER DISTRICT

IDYLLWILD WATER DISTRICT

BY: _____

BY: _____

Leo Havener
BOARD SECRETARY

Dr. Charles Schelly
BOARD PRESIDENT



IDYLLWILD WATER DISTRICT

Memo

To: Board of Directors
From: Leo Havener, General Manager
Date: April 20, 2022
Subject: Item 1B – Financial Reports

Recommendation:

Board of Directors accept March 2022 Financial Reports.

Attachments:

- Water Fund Condensed Income Statement
- Sewer Fund Condensed Income Statement
- District Warrants and Other Disbursements

**IDYLLWILD WATER DISTRICT
WATER FUND CONDENSED INCOME STATEMENT
FOR FISCAL MONTH ENDING MARCH , 2022**

CONDENSED CATEGORY	FOR THE MONTH OF		MARCH VARIANCE	2022 %
	ACTUAL 2021	BUDGET 2020		
OPERATING REVENUES:				
BASE-RESIDENTIAL/COMMERCIAL	77,496	77,496	0	0.00%
SALES-RESIDENTIAL/COMMERCIAL	39,311	52,000	-12,689	-24.40%
OTHER OPERATING REVENUE	0	0	0	0.00%
OTHER NON- OPERATING REVENUE*	0	0	0	

TOTAL OPERATING REVENUES 116,807 129,496 -12,689 -9.80%

OPERATING REVENUE BY CATEGORY	FOR THE MONTH OF		MARCH F (U) VARIANCE	2022 %
	ACTUAL 2021	BUDGET 2020		
BASE RATE - RESIDENTIAL	57,688	57,688	0	0.00%
BASE RATE - COMMERCIAL	19,808	19,808	0	0.00%
SALES-RESIDENTIAL	19,367	28,000	-8,633	-30.83%
SALES-COMMERCIAL	19,944	24,000	-4,056	-16.90%
SALES-SEWER	0	0	0	0.00%
SALES-CONSTRUCTION/OTHER	0	0	0	0.00%
TRANSFER FEES	0	0	0	0.00%
TURN ON/OFF FEES	0	0	0	0.00%
LIEN & LIEN RELEASE FEES	0	0	0	0.00%
DELINQUENCY FEES	0	0	0	0.00%
WILL SERVE LETTER FEES	0	0	0	0.00%
OTHER MISCELLANEOUS	0	0	0	0.00%
INSTALLATION FEES	0	0	0	0.00%
CAPACITY FEES	0	0	0	0.00%

TOTAL OPERATING REVENUES 116,807 129,496 -12,689 -9.80%

**IDYLLWILD WATER DISTRICT
WATER FUND CONDENSED INCOME STATEMENT
FOR FISCAL MONTH ENDING MARCH, 2022**

BY CATEGORY	FOR THE MONTH OF			MARCH F (U) VARIANCE	2022 %
	ACTUAL	BUDGET			
WATER OPERATING EXPENSES:					
1- WAGES AND SALARIES EXPENSES	53,260	54,979	1,719		3.13%
2- RETIREMENT PLAN AND LIFE INSURANCE	3,102	3,370	268		7.95%
3- MEDICAL INSURANCE	10,575	9,888	-687		-6.95%
4- UNIFORM EXPENSES	0	107	107		100.00%
5- WORKER'S COMP INSURANCE	0	1,800	1,800		100.00%
6- RETIREMENT MEDICAL INSURANCE	4,898	4,700	-198		-4.21%
7- BOARD REIMBURSEMENT	150	300	150		50.00%
8- OFFICE SUPPLIES	1,330	1,500	170		11.33%
9- OFFICE CLEANING SERVICE	225	210	-15		-7.14%
10- POSTAGE AND MAILING FEE	696	900	204		22.67%
11- TRAINING AND EDUCATION	0	500	500		100.00%
12- TRAVELING, MILEAGE, MEALS REIMBURSEMENT	0	1,000	1,000		100.00%
13- DUES, FEES, SUBSCRIPTIONS	73	1,500	1,427		95.13%
14- COMPUTER SERVICES	1,366	1,500	134		8.93%
15- LEGAL SERVICES	5,910	2,000	-3,910		-195.50%
16- ENGINEERING AND CONSULTING	0	100	100		100.00%
17- UTILITIES - ELECTRICITY	6,048	8,900	2,852		32.04%
18- UTILITIES - GAS & FUEL	0	620	620		100.00%
19- UTILITIES - PROPANE	1,773	100	-1,673		-1673.00%
20- UTILITIES - TELEPHONE INTERNET	1,941	1,189	-752		-63.25%
21- UTILITIES - WASTE MANAGEMENT FEE	204	200	-4		-2.00%
22- AUTO AND PROPERTY INSURANCE	0	0	0		0.00%
21- STATE-COUNTY WATER SYSTEM FEES	25,294	22,000	-3,294		-14.97%
22- GENERAL PLANT & TREATMENT SERVICES	15,529	12,500	-3,029		-24.23%
23- VEHICLES REPAIRS AND MAINTENANCE	101	1,500	1,399		93.27%
25- LABORATORY SERVICES	9,922	4,000	-5,922		-148.05%
26- WATER SECURITY SYSTEM	0	500	500		100.00%
27- ADVERTISING AND PUBLISHING	113	1,200	1,087		90.58%
28- BANK FEE CHARGE	412	250	-162		-64.80%
29- WATER MAINTENANCE AND SUPPLIES	3,560	4,000	440		11.00%
30- ACCOUNTING AND AUDITING FEE	0	0	0		0.00%
31- LIABILITY & PRPOERTY AND Auto INSURANCE	0	4,000	4,000		100.00%
TOTAL OPERATING EXPENSES:	146,482	146,799	317		0.22%
TOTAL INCOME AND (LOSS)	(29,675)	-17,303			

**IDYLLWILD WATER DISTRICT
 WATER FUND CONDENSED INCOME STATEMENT
 FOR FISCAL MONTH ENDING MARCH , 2022**

FOR THE MONTH OF MARCH 2022

CUBIC FEET OF SALES:

	Residential C.F	Commercial C.F	Total C.F
R1 5/8	348,221	49,959	398,180
R2 3/4	12,881	12,255	25,136
R3 1"	3,290	93,428	96,718
R4 1.1/2"	0	28,380	28,380
R5 2"	0	3,363	3,363
R6 3"	0	16,500	16,500
IA 3"	0	64,180	64,180
NC-WWTP	0	2,190	2,190
TOTAL CUBIC FEET OF SALES	364,392	270,255	634,647

NUMBER OF CUSTOMER BILLS:

	R	C	Total
R1 5/8	1,432	104	1,536
R2 3/4	12	18	30
R3 1"	42	36	78
R4 1.1/2"	0	16	16
R5 2"	0	8	8
R6 3"	0	1	1
IA 3"	0	1	1
NC-WWTP	0	1	1
TOTAL NUMBER OF CUSTOMER BILLS	1,486	185	1,671

Sewer Acct	S	F "2"	F "3"	F "4"
Fire Services	422	164	0	0
Fire Services	0	0	0	0
Fire Services	0	3	3	3
Total Idyllwild Customers				2,260

**IDYLLWILD WATER DISTRICT
SEWER FUND CONDENSED INCOME STATEMENT
FOR FISCAL MONTH ENDING MARCH 2022**

FOR THE MONTH OF MARCH 2022

SEWER FUND OPERATING REVENUES

	ACTUAL	BUDGET	F (U) VARIANCE	%
BASE RATE-COMMERCIAL	40,566	40,157	409	1.02%
BASE RATE- RESIDENTIAL	19,782	19,696	43	0.22%
TRANSFER FEE	0	0	0	0.00%
FACILITY CHARGE FROM IAF	0	0	0	0.00%
INSPECTION FEE	0	0	0	0.00%
OTHER MISCE	0	0	0	0.00%
TOTAL OPERATING REVENUE	60,348	59,853	495	0.83%

EQUIVALENT DWELLING UNITS (E.D.U'S)

RESIDENTIAL	459	457	2.0	0.44%
COMMERCIAL	941	932	9.0	0.97%
TOTAL E.D.U'S	1,400	1,389	11.0	0.79%

TOTAL Customers

422	164	586
-----	-----	-----

**IDYLLWILD WATER DISTRICT
SEWER FUND CONDENSED INCOME STATEMENT
FOR FISCAL MONTH ENDING MARCH 2022**

FOR THE MONTH OF MARCH 2022

CONDENSED BY CATEGORY	2022 Actual	2022 Budget	VARIANCE	%
OPERATING REVENUES:				
BASE-RESIDENTIAL/COMMERCIAL	60,348	59,853	495	0.83%
OTHER OPERATING	0	0	0	0.00%
TOTAL OPERATING REVENUES	60,348	59,853	495	0.83%
OPERATING EXPENSES:				
1- WAGES AND SALARIES	10,230	13,000	2,770	21.31%
2- RETIREMENT AND LIFE INSURANCE	1,034	1,220	186	15.25%
3- MEDICAL INSURANCE	3,524	3,300	-224	-6.79%
4- UNIFORM EXPENSE	0	353	353	100.00%
5- WORKER'S COMPENSATION INSURANCE	0	580	580	100.00%
6- RETIREMENT MEDICAL INSURANCE	0	1,850	1,850	100.00%
7- BOARD REIMBURSEMENT	0	0	0	0.00%
8- OFFICE SUPPLIES	443	590	147	24.92%
9- OFFICE CLEANING SERVICES	75	70	-5	-7.14%
10- POSTAGE AND MAIL FEE	232	275	43	15.64%
11- EDUCATION AND TRAINING	0	0	0	0.00%
12- TRAVELING, MILAGE, MEAL REIMBURSEMENT	0	110	110	100.00%
13- DUE AND SUBSCRIPTION FEE	32	3,534	3,502	99.09%
14- COMPUTER SERVICES	455	500	45	9.00%
15- LEGAL SERVICES	1,970	285	-1,685	-591.23%
16- UTILITIES - ELECTRICITY	0	3,950	3,950	100.00%
17- UTILITIES - GAS & FUEL	150	213	63	29.58%
18- UTILITIES - PROPANE	0	0	0	0.00%
19- UTILITIES - TELEPHONE&INTERNET	640	310	-330	-106.45%
20- UTILITIES - WASTE MANAGEMENT FEE	68	66	-2	-3.03%
21- VEHICLES REPAIRS AND MAINTENANCE	305	500	195	39.00%
22- ENGINEERING SERVICES	0	200	200	100.00%
22- MAINTENANCE AND SUPPLIES	0	100	100	100.00%
23- GENERAL PLANT SERVICES	1,702	2,089	387	18.53%
24- SEWER PERMIT AND LICENSE(State Fee)	0	500	500	100.00%
25- MINOR EQUIPMENT AND SUPPLIES	0	0	0	0.00%
26- SEWER LEASE	0	5,000	5,000	100.00%
27- ADVERTISING AND PUBLISHING	0	500	500	100.00%
28- LABORATORY SERVICES	3,307	1,239	-2,068	-166.91%
29- SECURITY SYSTEM (ADT)	0	300	300	100.00%
30- ACCOUNTING & AUDITING FEE	625	3,000	2,375	79.17%
31- LIABILITY & PROPERTY AND AUTO INS	540	1,500	960	64.00%
32- WASTE DISPOSAL FEES	0	3,000	3,000	100.00%
Total Expenses	25,332	48,134	22,802	47.37%
Total INCOME OR (LOSS)	35,016	11,719		

IDYLLWILD WATER DISTRICT
DISTRICT WARRANTS AND OTHER DISBURSEMENTS
FOR THE MONTH ENDED March 31, 2022

DATE	CHECK NUMBER	PAYEE	DESCRIPTION	AMOUNT
03/02/2022	17064	ALLSTATE BENEFITS	Monthly Charge	306.45
03/02/2022	17065	Arrow Printing, Inc.	Envelopes and Deposit Stamp	150.85
03/02/2022	17066	California Computer Options , Inc	IT Monthly Services	1,820.01
03/02/2022	17067	Frontier	Phone and Internet Charge	487.48
03/02/2022	17068	Home Depot Credit Services	Purchase Washer& Dryer Tools and Supplies	483.69
03/02/2022	17069	SWRCB	Waste System Annual Fee For WWTP	23,783.00
03/02/2022	17070	Underground Service Alert/SC	New Tickets Charges	44.65
03/02/2022	17071	Verizon Wireless	Monthly Charge	895.13
03/02/2022	17072	Idyllwild Water District	To be Deposit at Hemet Bank For Payroll	34,000.00
03/02/2022	17073	Renova Energy Corp	Payment for Solar Project at The Office	13,213.00
03/09/2022	17080	BEST BEST & KRIEGER	Monthly Legal Services	7,880.71
03/09/2022	17081	David Kelly	Paying Fees for Snowplow valley view tank	250.00
03/09/2022	17082	Edward Ferrara	Reimbursement for Renewal D2	82.00
03/09/2022	17083	Ferrellgas	Charge For Filling Propane	1,773.22
03/09/2022	17084	Forshock	Repair Scada System at Sewer	1,370.12
03/09/2022	17085	Four Seasons Cleaning Services	Cleaning Services to the office Month Of Feb 2022	300.00
03/09/2022	17086	Genuine Auto Parts/ Napa Riverside	Auto Parts	408.76
03/09/2022	17087	INFOSEND, INC	Printing and Processing Bills Fees	929.14
03/09/2022	17088	Kelly Clark	Retiree Medical Insurance For Jan+Feb+Mar 2022	1,455.84
03/09/2022	17089	SC Fuels	Purchase GAS & Dsl	8,214.70
03/09/2022	17090	Streamline	Monthly Charge For Idyllwild Website	200.00
03/09/2022	17091	Time Warner Cable	Phone &Internet Monthly Charges	589.42
03/09/2022	17092	Tyla Friemoth	Water & Office Expenses Reimbursement	247.09
03/09/2022	17093	Village Hardware	Supplies For Water and Sewer	20.55
03/09/2022	17074	ACWA/JPIA	Monthly Medical Insurance April 2022	14,099.17
03/09/2022	17075	Bill D. Whitener	Retiree Medical Insurance for Jan+Feb+Mar 2022	1,275.84
03/09/2022	17076	Burtronics Business Systems	Contract Base Annual Fees	48.90
03/09/2022	17077	CR&R Incorporated	Monthly Services for Trash Fee	273.05
03/09/2022	17078	Idyllwild Heating & Cooling, Inc.	Full Services to the office	111.15
03/09/2022	17079	Inland Water Works Supply Co.	Water Supplies	1,580.18
03/16/2022	17094	Engineering Resources of So. Ca., Inc.	Engineering Services for the Strawberry Diversion Pipeline	3,802.50
03/16/2022	17095	Herb Bergstrom	Retiree Medical Supplement For Jan+Feb+Mar 2022	2,459.24
03/16/2022	17096	Match Corporation	Material COLD MIX	1,898.98
03/16/2022	17097	S.C.E.	Monthly Charge	4,925.09
03/16/2022	17098	SUSP, INC	Sewer Consulting for the Newest Plant	15,385.00
03/16/2022	17099	Wicker Water Well Pump Service	Fixing well	1,740.00
03/16/2022	17100	Idyllwild Water District	To be Deposit at Hemet Bank For Payroll	32,000.00
03/16/2022	17101	S.C.E.	Monthly Charge	1,123.54
03/16/2022	17102-05	Void check	Void	0.00
03/23/2022	17106	Babcock Laboratories, Inc	Monthly Charge	13,230.03
03/23/2022	17107	Central Communications	Monthly Answering Services	128.26
03/23/2022	17108	Department Of Environmental Health	County Environmental Fee	1,511.00
03/23/2022	17109	Elizabeth Lyons	Medical Retirement for Lyons Family	1,340.07
03/23/2022	17110	Idyllwild Backhoe	Working in Dearfoot Lane	1,822.50
03/23/2022	17111	Staples Credit Plan	Monthly Charge	1,725.40
03/23/2022	17112	T-Mobile	Monthly Charge	20.00
03/23/2022	17113	Time Warner Cable	Phone &Internet Monthly Charges	589.42
03/23/2022	17114	US Bank Corporate Payment System	General & Water Expenses	10,742.51
03/23/2022	17115	USA Bluebook	Supplies for Water&Sewer	844.03
03/23/2022	17116	BigTex Trailers	Purchase Trailer	19,876.64

TOTAL DISTRICT WARRANTS \$231,256.31

OTHER DISBURSEMENTS:

TOTAL PAYROLL \$64,118.00
L.A.I.F. ELECTRONIC TRANSFERS \$0.00
BANK SERVICE CHARGES AND FEES \$412.00

TOTAL DISTRICT WARRANTS & OTHER DISBURSEMENTS **\$295,786.31**



IDYLLWILD WATER DISTRICT

Memo

To: Board of Directors
From: Leo Havener, General Manager
Date: April 20, 2022
Subject: Item 1C – Operations Report

Recommendation:

Board of Directors accept March 2022 Operation Report.

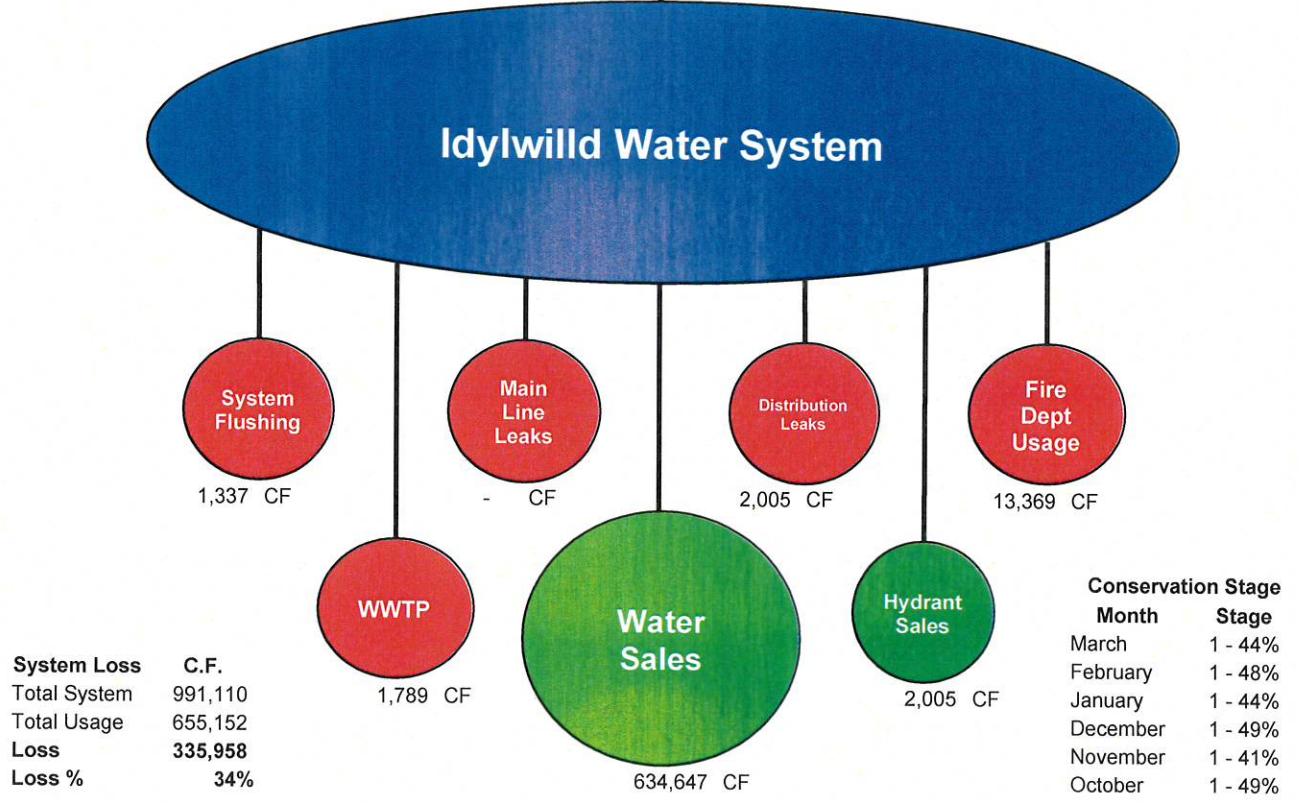
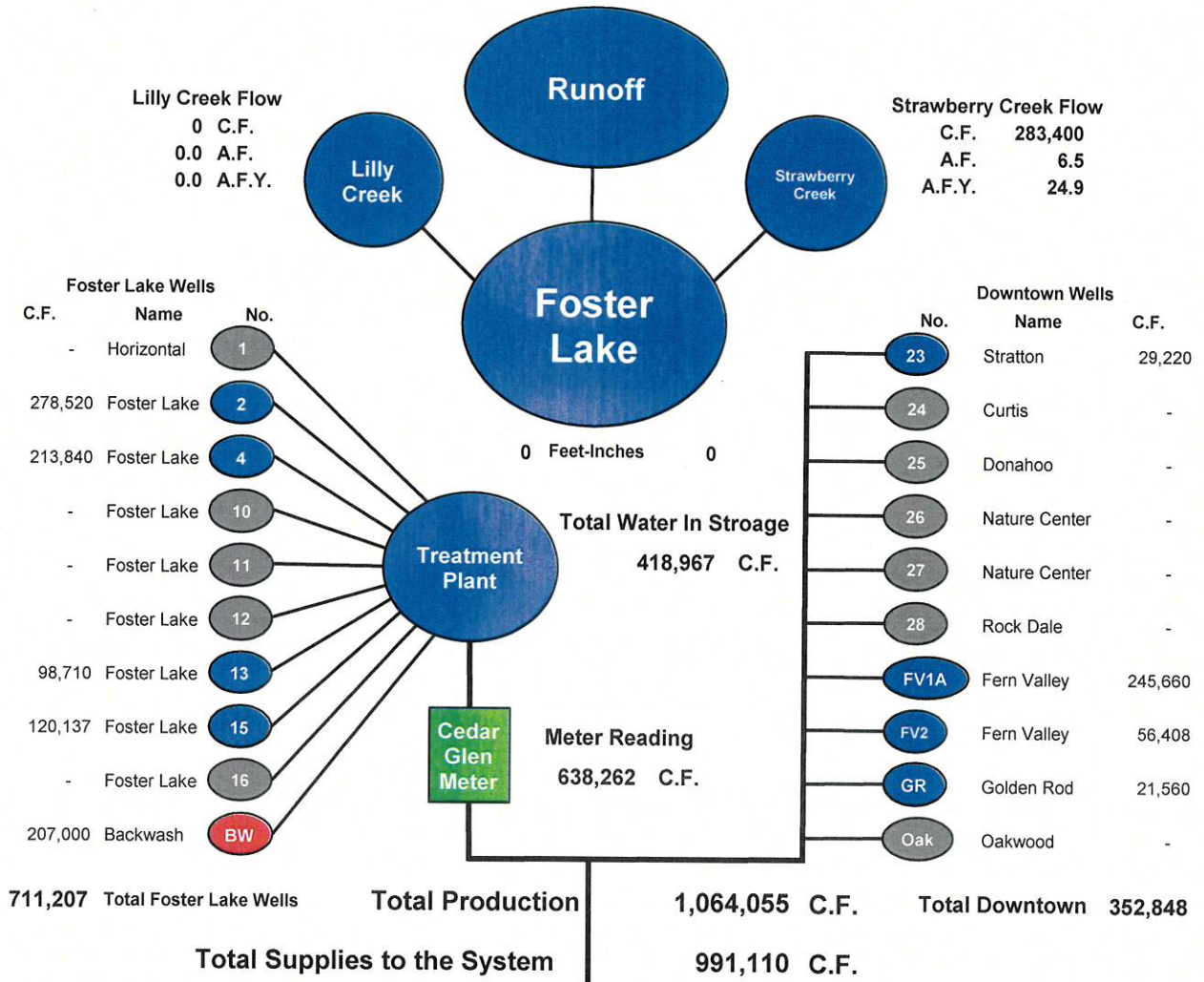
Attachments:

- Monthly Operations Report
- Well Production Data
- Well Statics
- Water System Schematic for Operations Report

Idyllwild Water District

Water System Schematic For Operations Report

March 2022



Idyllwild Water District

Monthly Operations Report

March 2022

Supplies to System	991,110 CF	22.75 AF		
Increase / Decrease	<u>154,664 CF</u>	<u>16% Billing Period</u>	<u>9% Daily Demand</u>	
Number of Wells Available	14	333 GPM Available		
Water Sales	634,647 CF	20,505 CF Non-Water Sales		
Total Water/Non-Water Sales	<u>655,152 CF</u>	<u>34% Loss</u>		

Full-Time	4, FV1A	2
Part-Time	2, 13, 15, 23, FV2, Golden Rod	6

Strawberry Creek Diversion	283,400 CF	6.51 AF	24.94 AFY
Lilly Creek Flow	<u>0 CF</u>	<u>0.00 AF</u>	
Foster Lake Level (Max. 18')	<u>0 Feet</u>	<u>0 Inches</u>	

Non-Water Sales	Gallons	CF
WTP Backwash	207,000	27,674
IWD Flushing	10,000	1,337
Main Line Leaks	-	-
Distribution Line Leaks	15,000	2,005
Fire Dept. Usage	100,000	13,369
Hydrant Sales	15,000	2,005
Wastewater Plant	13,381	1,789
Total	153,381	20,505

Not Included in Total

Stage Criteria				
Month	Avg. GPM	Max	%	Stage
March	147.1	333	44%	1
Feb	160.9	333	48%	1
Jan	147.3	333	44%	1
Dec	163.2	333	49%	1
Nov	135.5	333	41%	1
Oct	161.8	333	49%	1

Well Statics - In Feet, Pumping Level (PL) / Static Level (SL)

Foster Lake Area	SL #3	<u>24</u>	SL #7	<u>27</u>	SL #14	<u>35</u>	FL Avg.	<u>29</u>
Creek Area	PL #23	<u>226</u>	SL #24	<u>19</u>				
Nature Center	SL #26	<u>36</u>	SL #27	<u>35</u>	SL #28	<u>120</u>		
Fern Valley	PL FV1A	<u>416</u>	PL FV#2	<u>310</u>	SL GR	<u>0</u>	SL MW #6	<u>0</u>

Storage Tanks

Location	CF/FT	Level	Volume CF
Foster Lake	11,698	21.3	249,167
Rock Dale Tank	2,718	20.6	55,991
Delano Tank	1,337	17.5	23,398
South Ridge Tank	3,509	16.8	58,951
Wild Wood Tank	919	13.0	11,947
Golden Rod Tank	891	21.9	19,513

Total	<u>418,967 CF</u>	Storage Supplies Max. 3.702 MGD	<u>85%</u>
Storage in MGD	<u>3.13</u>		
Production Days	<u>35</u>	Production Minutes	<u>50,400</u>
		Average GPM	<u>147.1</u>

Idyllwild Water District

Well Production Data

March 2022

Well		Cubic Feet	Acre Feet	Full-Time / Part-Time	Status	GPM	Comment
No.	Name						
1	Horizontal		-				
2	Foster Lake	278,520	6.4	PT	Off	90.0	
4	Foster Lake	213,840	4.9	FT	On	25.8	
10	Foster Lake		-				
11	Foster Lake		-				
12	Foster Lake		-				
13	Foster Lake	98,710	2.3	PT	On	23.7	
15	Foster Lake	120,137	2.8	PT	On	27.1	
16	Foster Lake		-				
23	Stratton	29,220	0.7	PT	Off	40.1	
24	Curtis		-				
25	Donahoo		-				
26	Nature Center		-				
27	Nature Center		-				
28	Rock Dale		-				
1A	Fern Valley	245,660	5.6	FT	On	40.0	
2	Fern Valley	56,408	1.3	PT	On	33.8	
	Golden Rod	21,560	0.5	PT	On	15.6	
	Oakwood		-				
	Total	1,064,055	24.43				

Cedar Glen Meter	638,262 CF	14.7 AF
District Production	352,848 CF	8.1 AF
Total Supplies to System	991,110 CF	22.8 AF

Days of Production	35	Minutes of Production	50,400
Average System GPM	147.10		

Idyllwild Water District

Well Statics

March 2022

No.	Initial	Level In Feet	Pumping Level (PL) / Static Level (SL)	Comments
3		24.0	SL	
7		27.0	SL	
14		35.0	SL	Foster Lake Average = 28.7
23		226.0	PL	
24		19.0	PL	
26		36.0	SL	
27		35.0	SL	
28		120.0	SL	
FV1A		416.0	PL	
FV2		310.0	SL	
GR				
MW6				



IDYLLWILD WATER DISTRICT

Memo

To: Board of Directors

From: Leo Havener, General Manager

Date: April 20, 2022

Subject: Item D – Authorize Remote Meetings pursuant to AB 361

Recommendation:

Board of Directors authorize remote meetings pursuant to AB 361 for 30 days based on the findings that (1) there is an existing declared state of emergency for COVID-19, and (2) state and local officials are imposing and recommending measures to promote social distancing.

Background:

At the October 20, 2021, Board meeting, based upon the state of emergency for COVID-19, the Board of Directors adopted Resolution No. 783, which authorized remote Board and committee meetings pursuant to AB 361. The Board found that (1) state and local officials have imposed or recommended measures to promote social distancing in connection with COVID-19; and (2) due to the COVID-19 emergency, meeting in person would present imminent risks to the health and safety of attendees. Under AB 361, certain Brown Act requirements related to remote meetings are suspended. The Board subsequently extended remote meetings at its Board meetings from November 2021 through March 2022.

Given the continued state of emergency for COVID-19 and the state and local requirements of social distancing, staff is recommending that the Board authorize remote meetings pursuant to AB 361 for 30 days, consistent with previous action taken by the Board. This is being recommended to preserve the health and safety of Directors, staff, and the public.

Conclusion:

Staff recommends that the Board authorize the District to conduct remote Board meetings pursuant to AB 361 based on the following findings: (1) There is an existing declared state of emergency for COVID-19, and (2) State and local officials are recommending measures to promote social distancing.

If the Board does not authorize remote meeting pursuant to AB 361, the next Board meeting will be held pursuant to all of the provisions of the Brown Act, including those related to posting the location of remote attendees and ensuring public access to such remote locations.



IDYLLWILD WATER DISTRICT

Memo

To: Board of Directors
From: Leo Havener, General Manager
Date: April 20, 2022
Subject: Item 2 – General Manager Report

Recommendation:

General Manager Havener will present his presentation.

Attachments:

- General Manager Report

General Manager Report

April 20, 2022

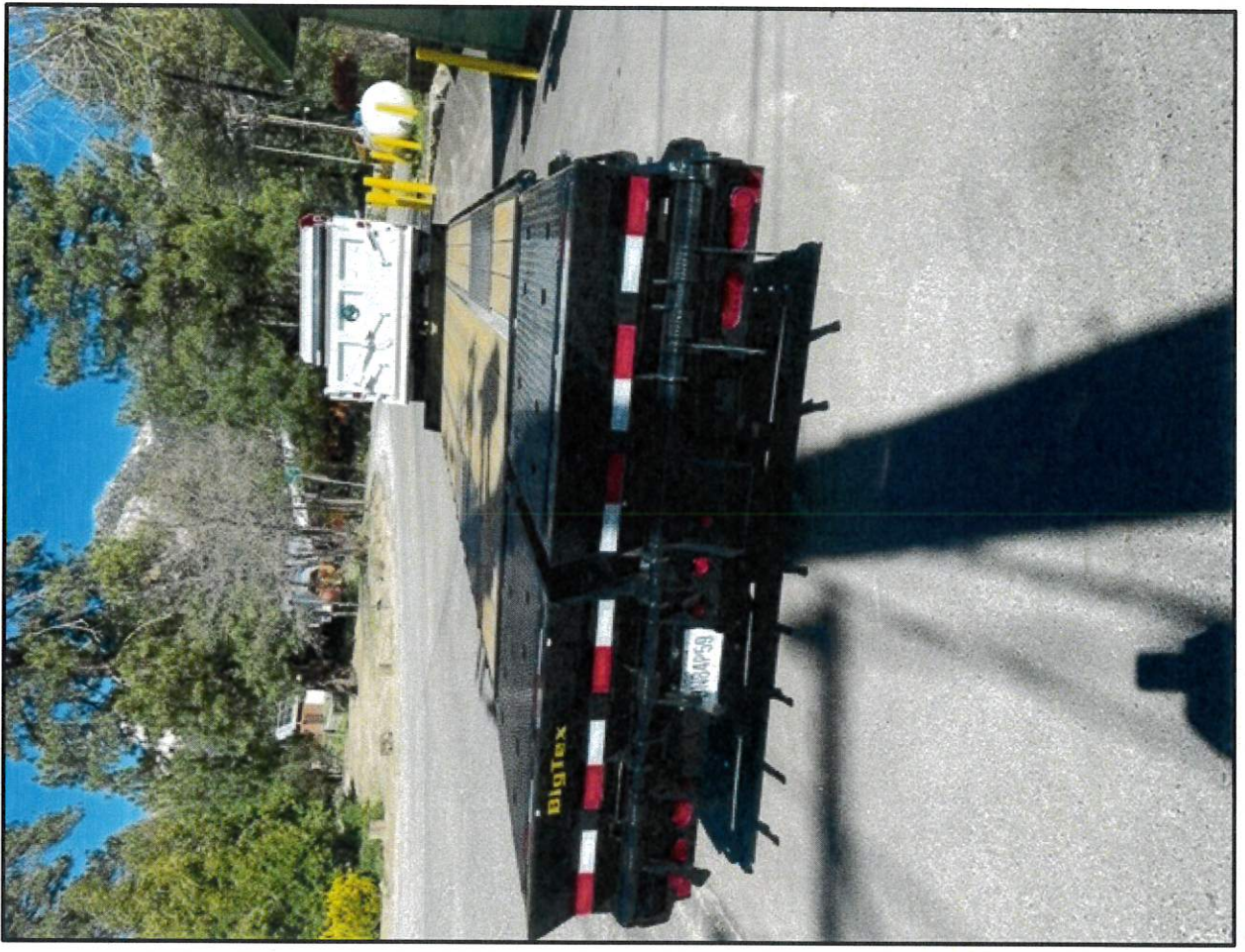
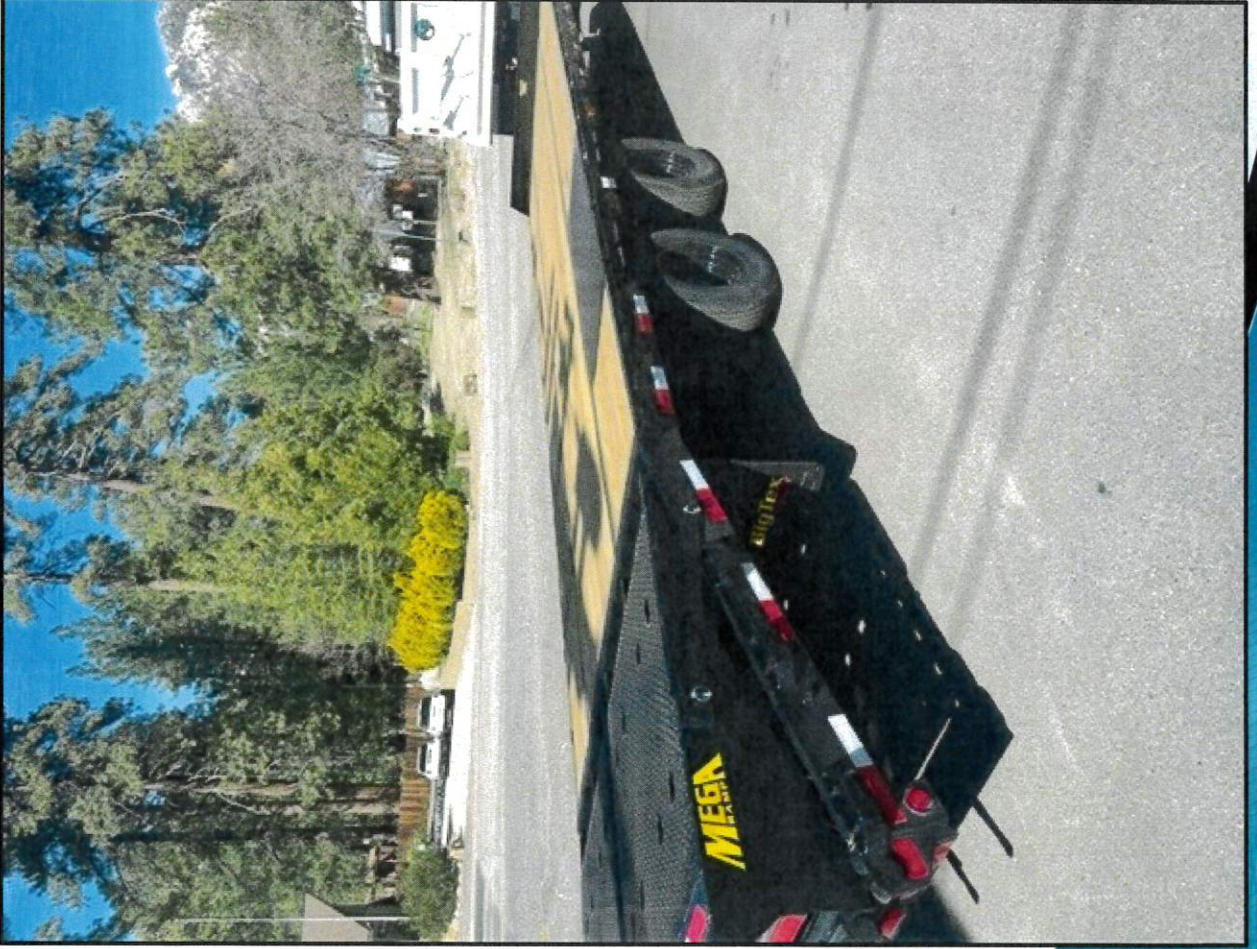


New Radio Meter Installation

- ▶ 700 New Radio Meters have been installed as of April 8, 2022

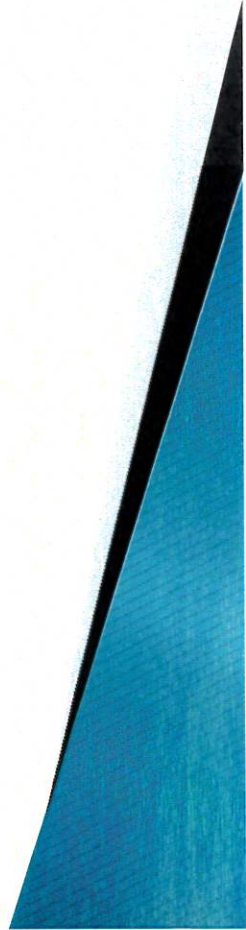


Trailer Has Arrived

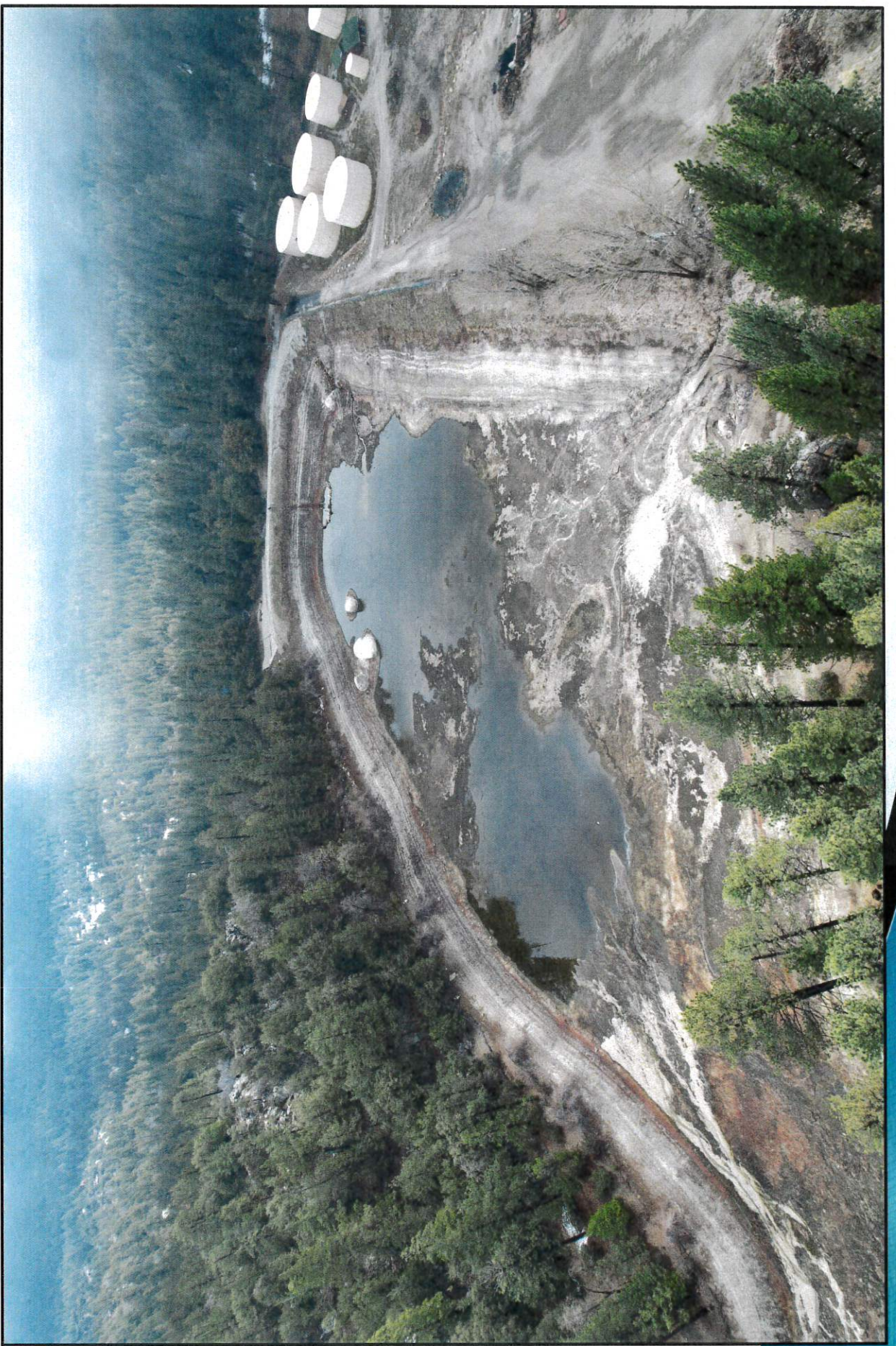


Easement for Well 25

- ▶ Well 25 located on Idyllbrook Drive has no easement.
- ▶ Property owner is working with District to establish an easement.

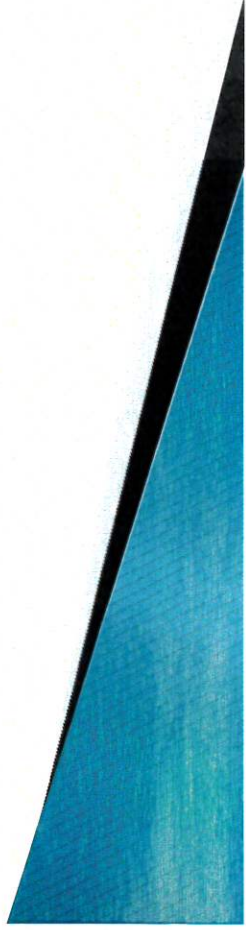


Foster Lake – April 2022

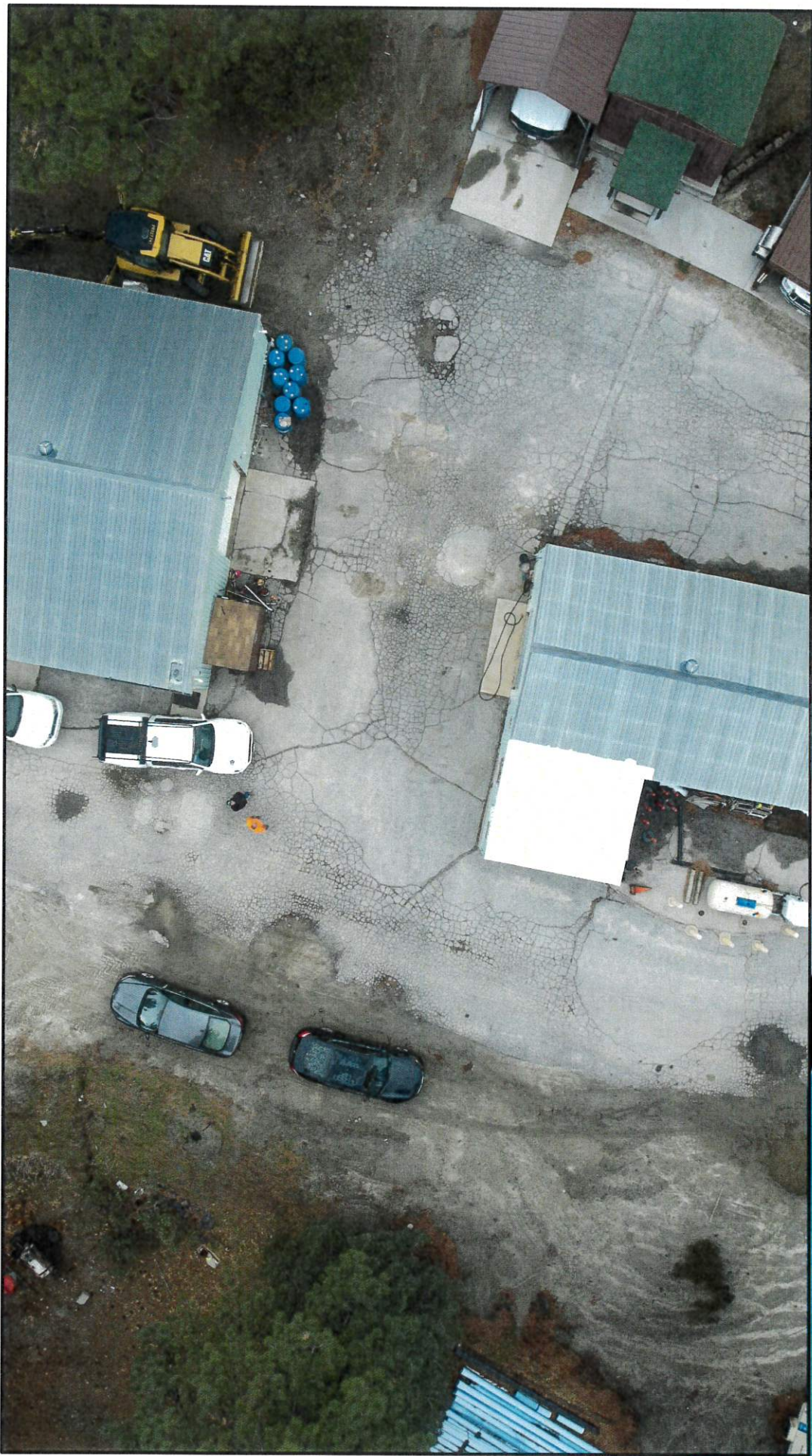


California's Third Dry Year

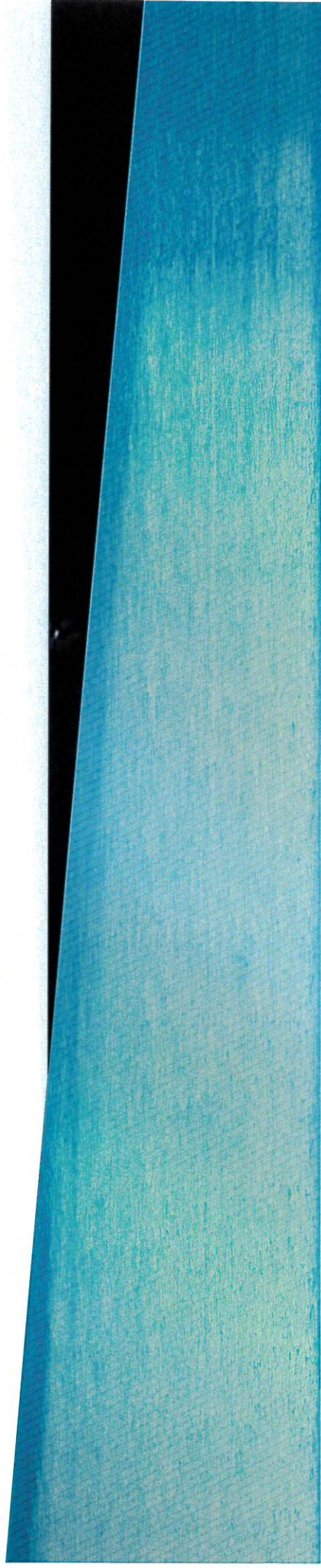
- ▶ Division of Water Rights requesting State Water Boards to consider emergency regulations to curtail water rights in certain watersheds if dry conditions continue or worsen.
- ▶ Bay-Delta, Russian River, Scott River, Shasta River, Mill Creek, or Deer Creek watersheds should prepare for earlier curtailments.
- ▶ Idyllwild Water District watershed is not on the list for curtailments.



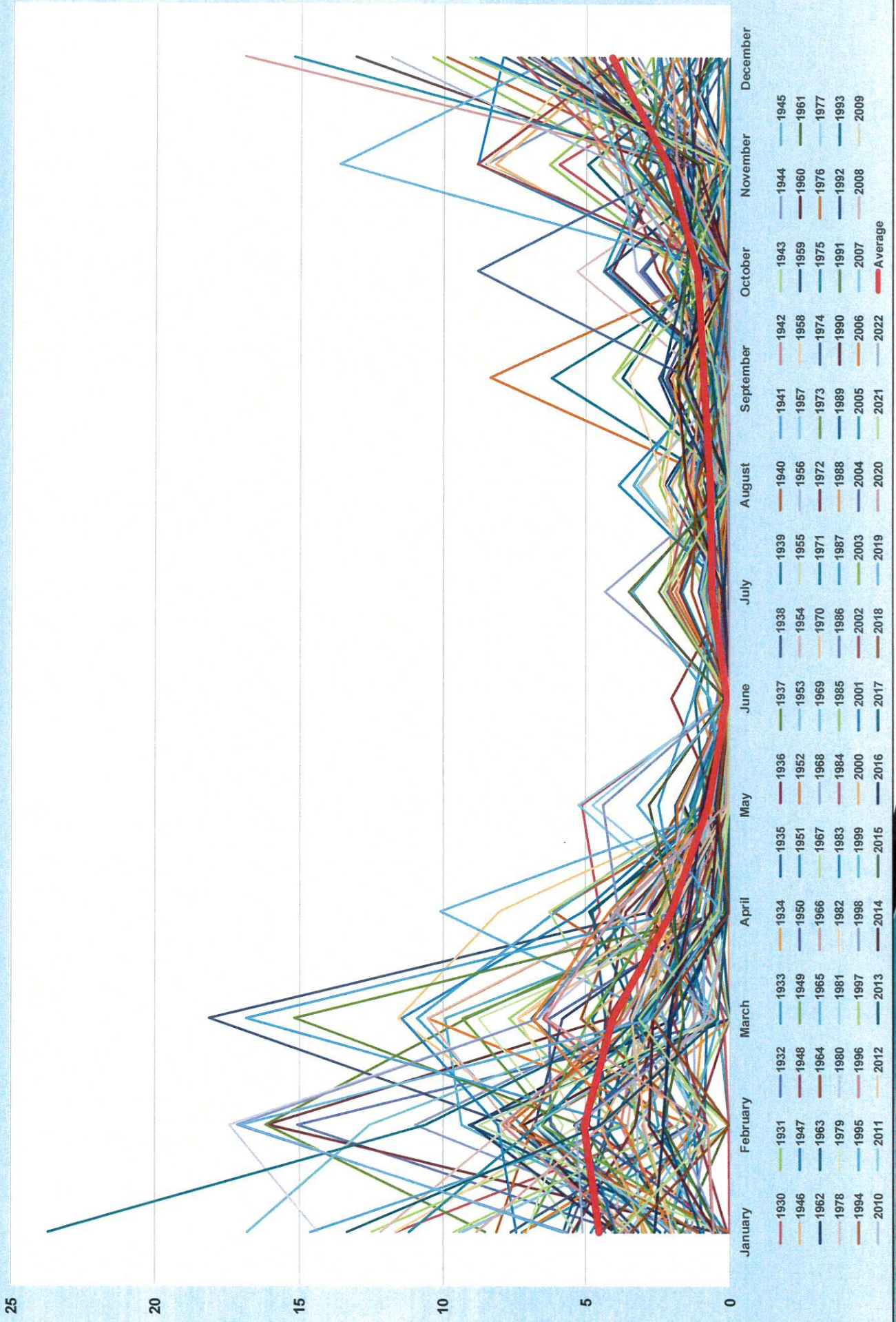
Water Treatment Plant & Yard Paving Issues



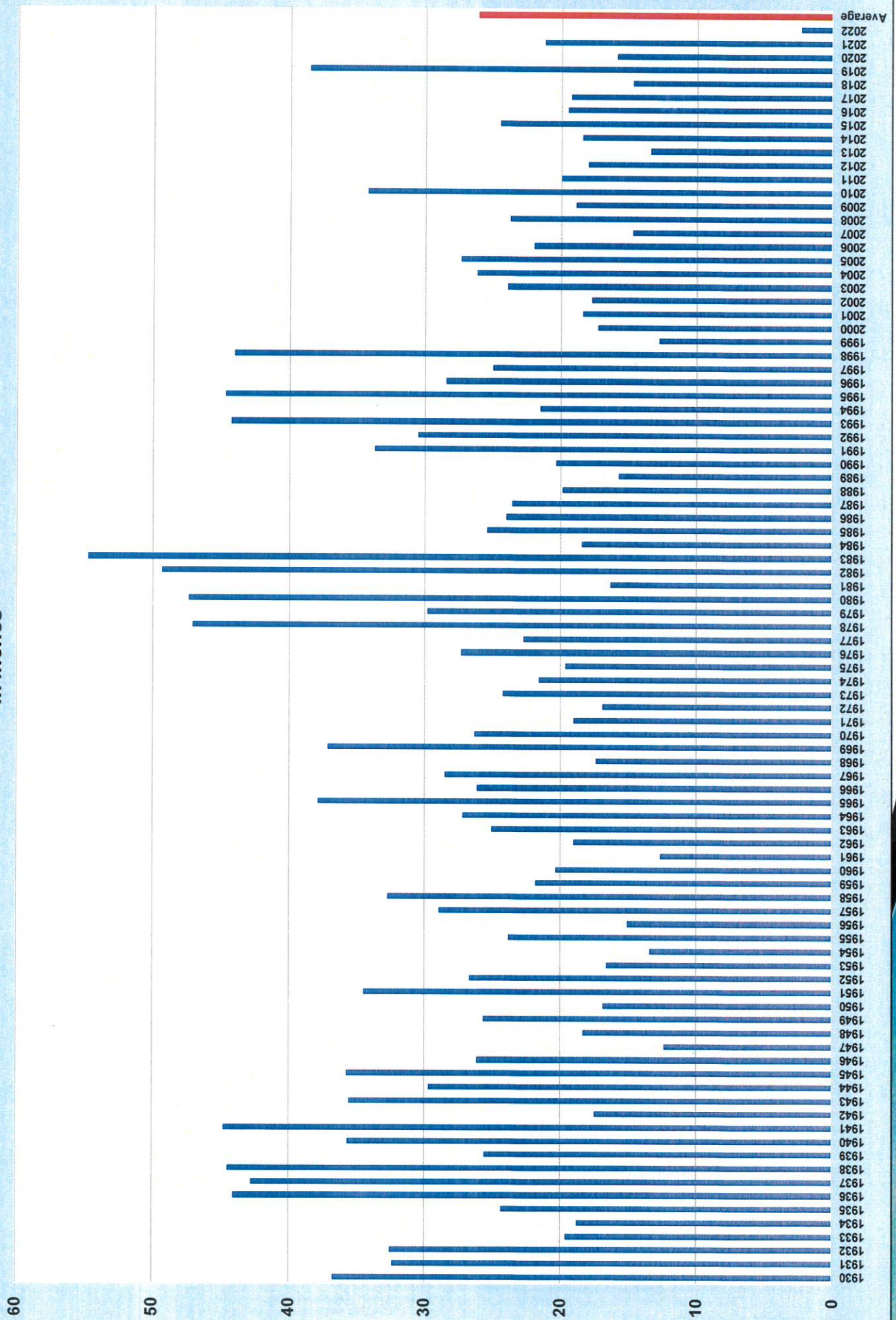
Historical Precipitation



IDYLLWILD WATER DISTRICT Historical Precipitation Record 1930 - Present In Inches



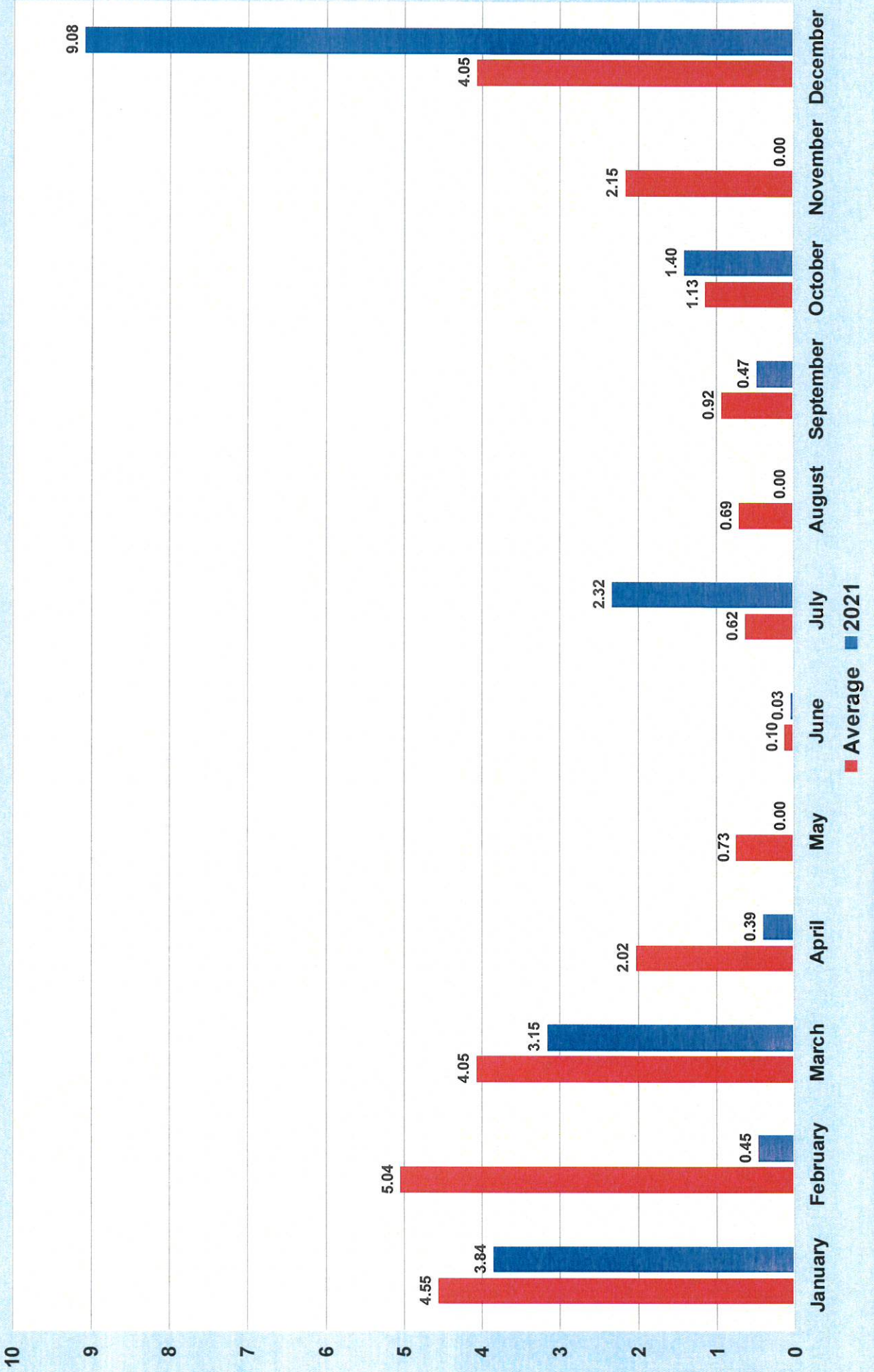
IDYLLWILD WATER DISTRICT Historical Precipitation Record 1930 - Present In Inches



IDYLLWILD WATER DISTRICT

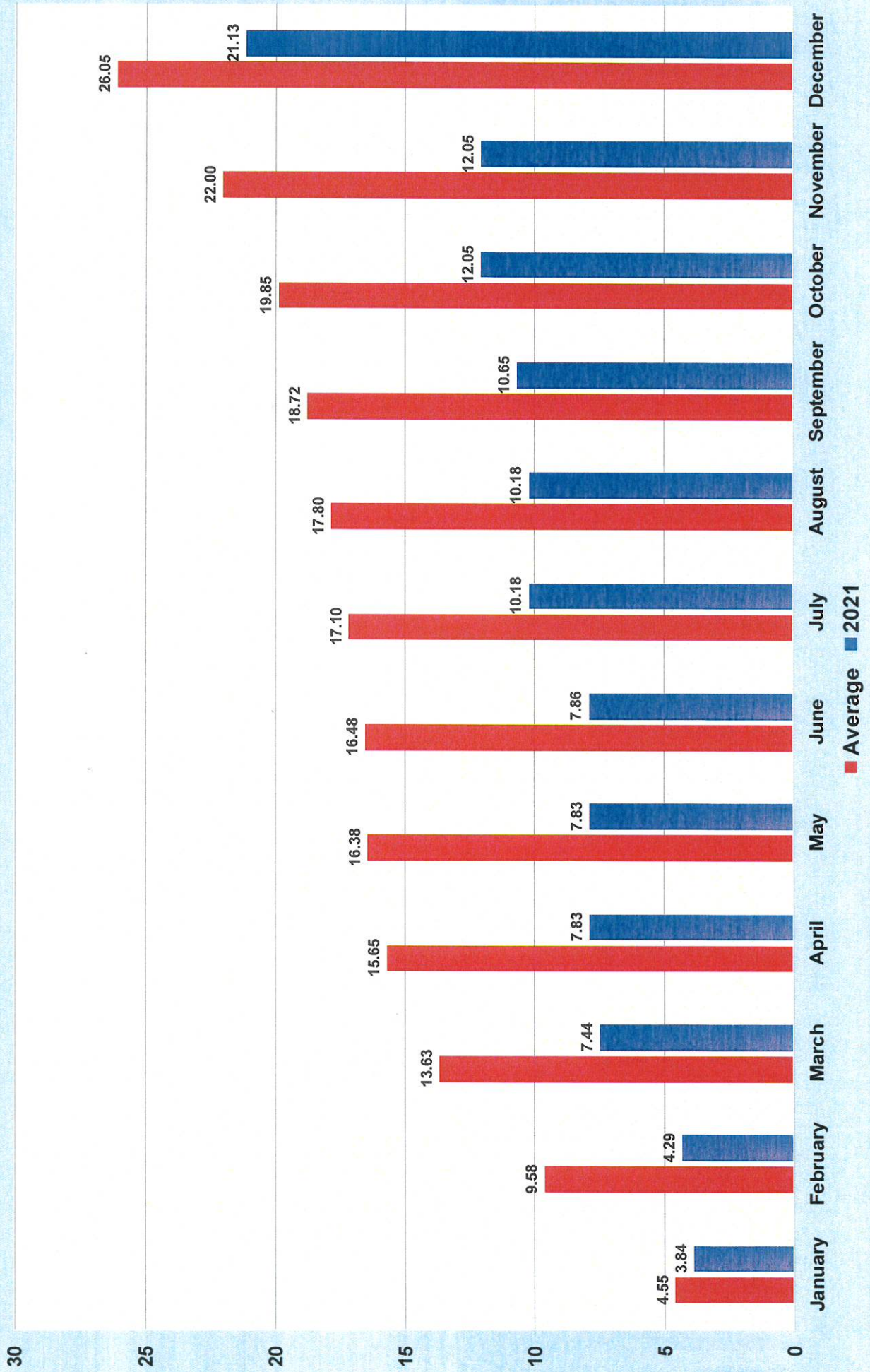
Historical Precipitation Record

2021 Vs. Average
In Inches



IDYLLWILD WATER DISTRICT Historical Precipitation Record

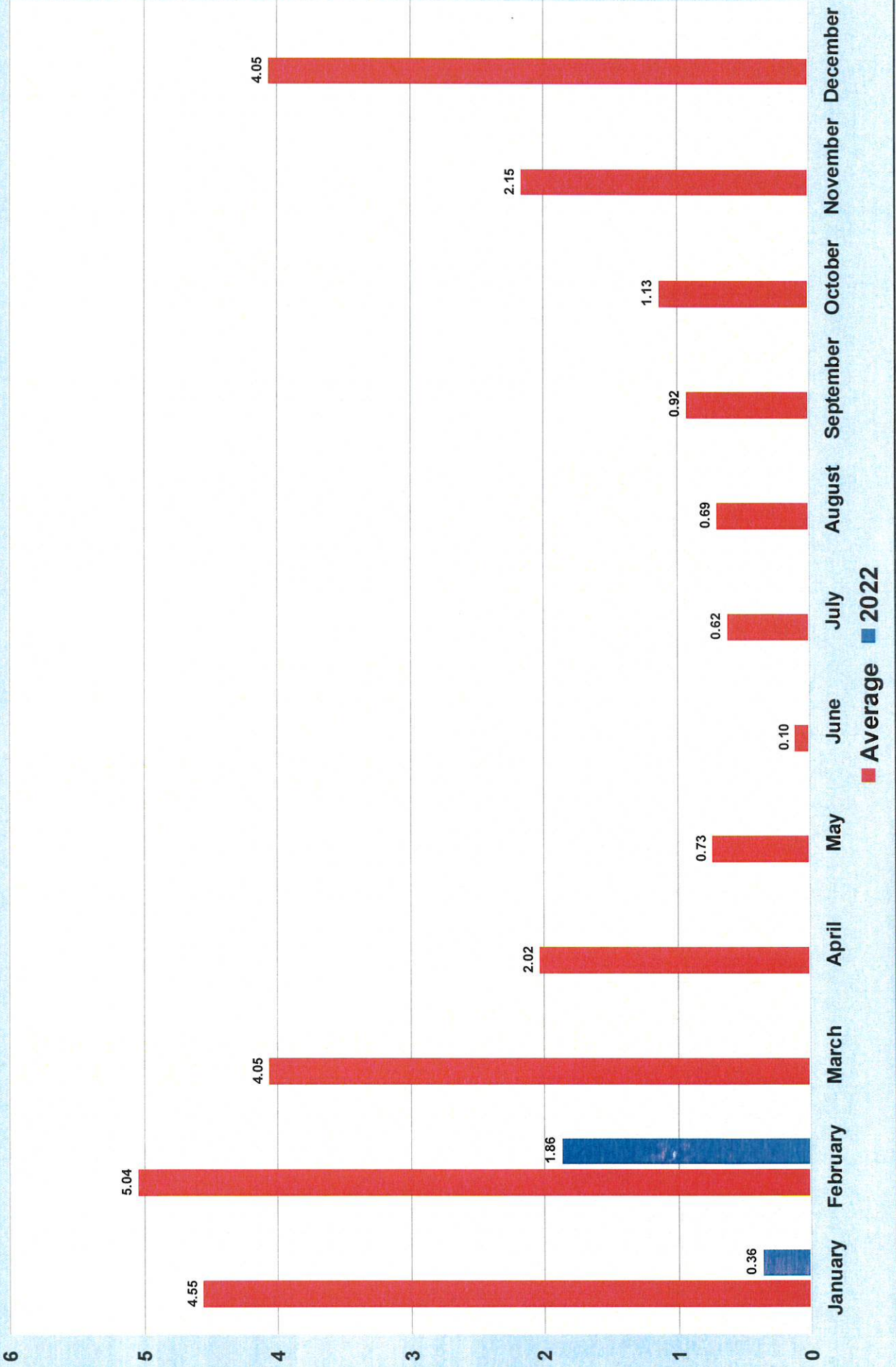
2021 Vs. Average
In Inches



IDYLLWILD WATER DISTRICT

Historical Precipitation Record

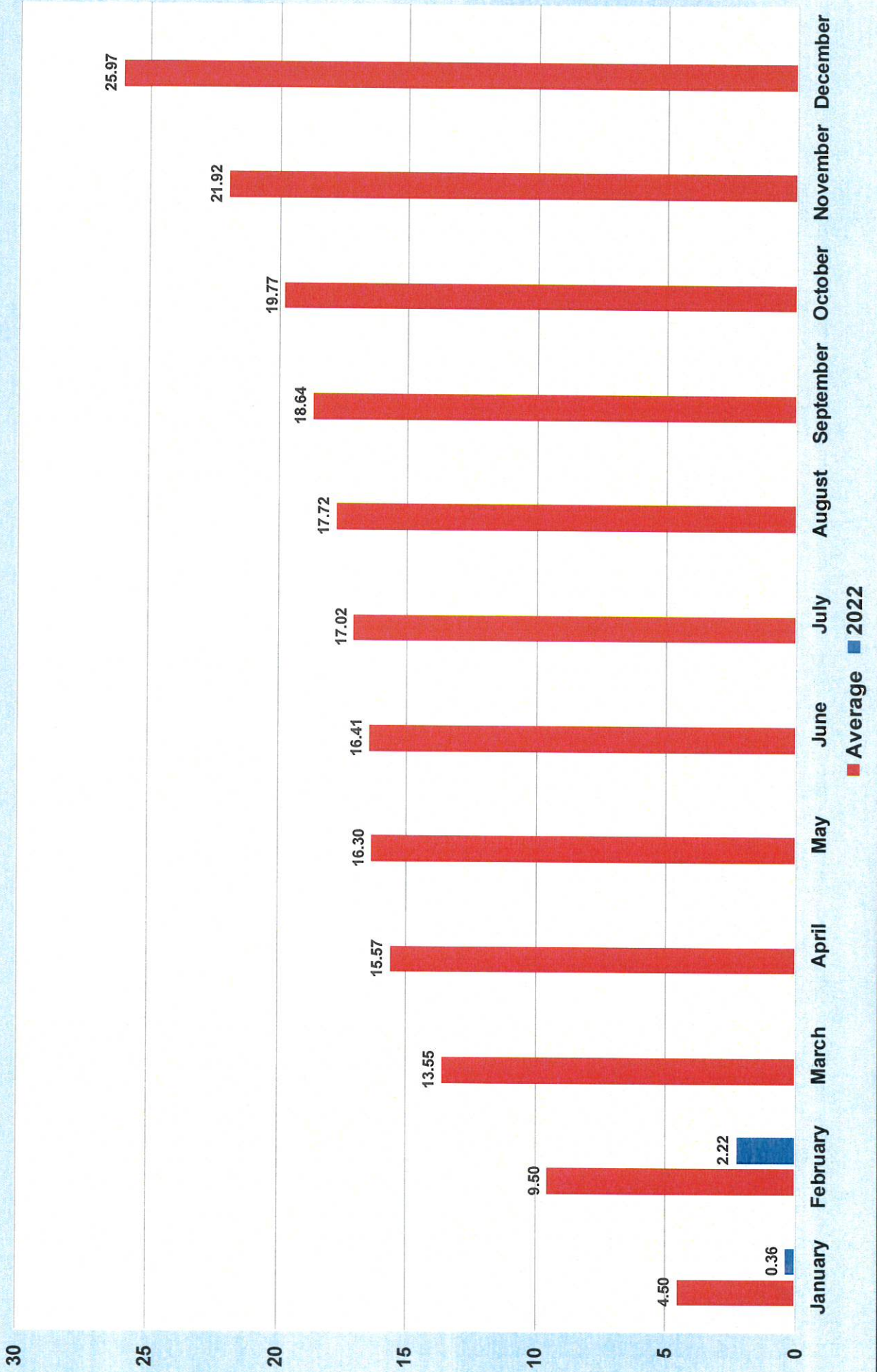
2022 Vs. Average
In Inches



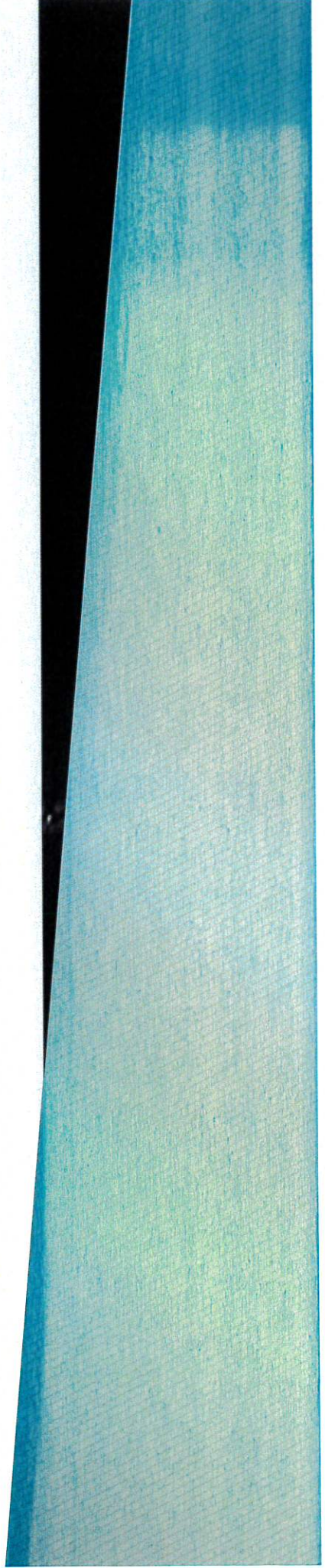
IDYLLWILD WATER DISTRICT

Historical Precipitation Record

2022 Vs. Average
In Inches



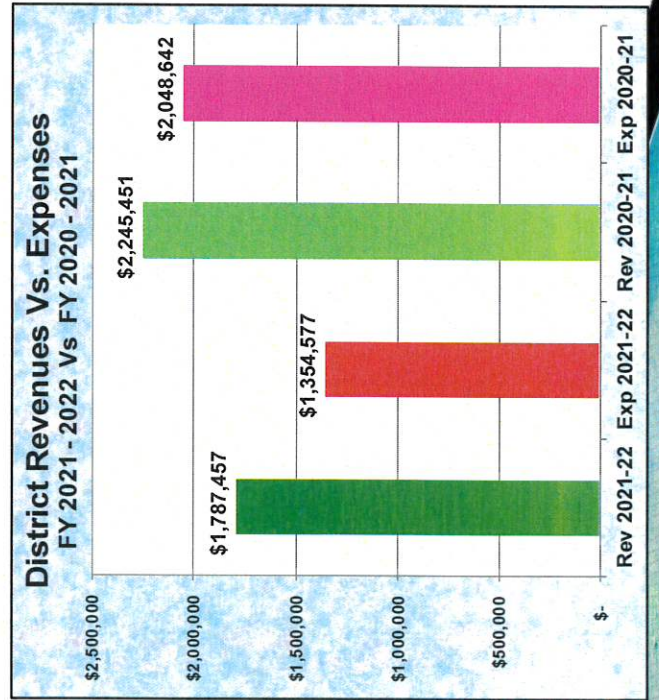
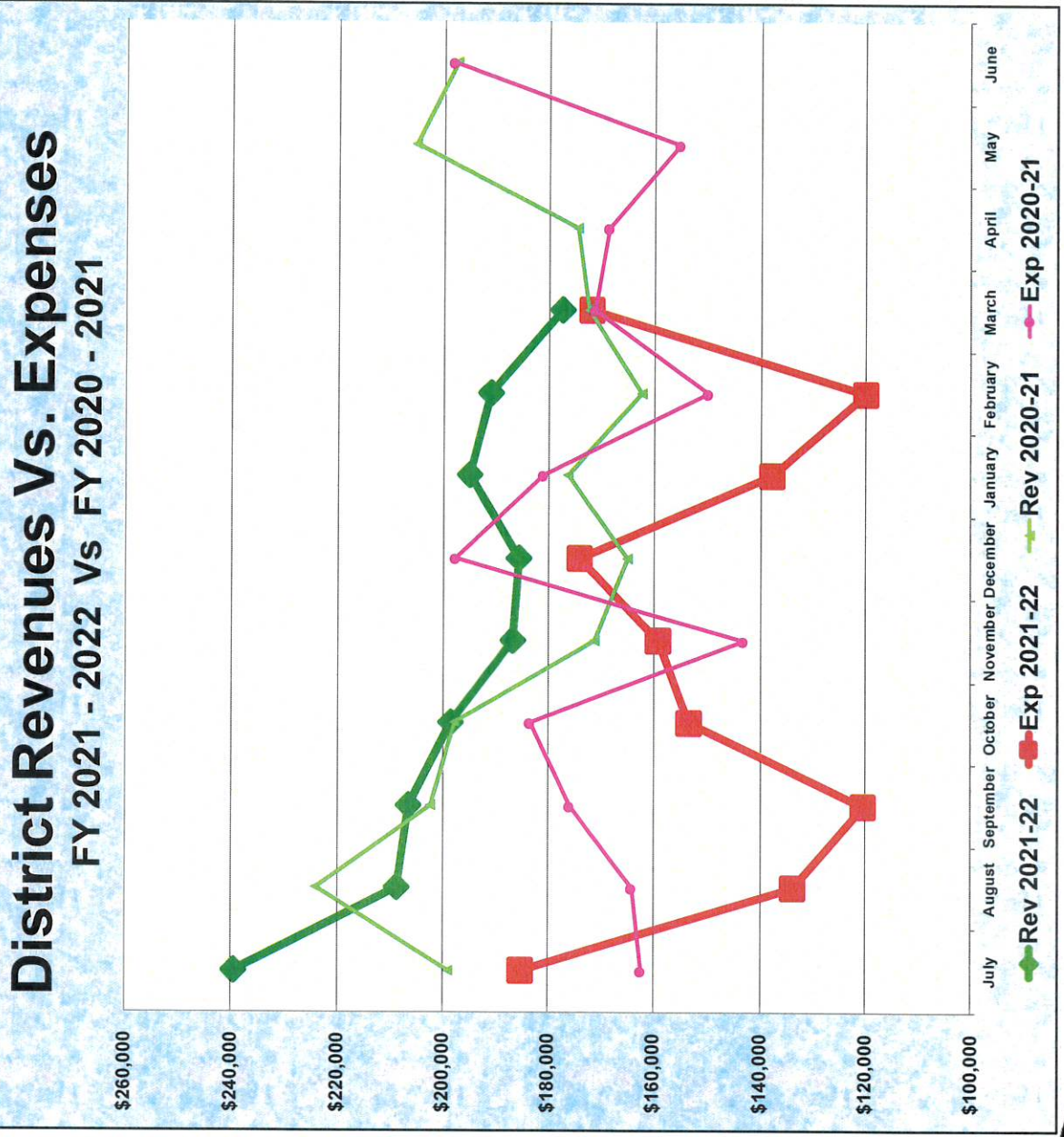
District Finances



District Revenues Vs. Expenses

FY 2021 - 2022

District Revenues vs. Expenses				
2021 - 2022	Rev 2021-22	Exp 2021-22	Rev 2020-21	Exp 2020-21
July	\$ 239,315	\$ 185,063	\$ 198,827	\$ 162,224
August	\$ 208,544	\$ 133,741	\$ 223,883	\$ 163,900
September	\$ 206,290	\$ 120,420	\$ 202,151	\$ 175,691
October	\$ 198,416	\$ 153,146	\$ 197,691	\$ 183,358
November	\$ 186,536	\$ 158,990	\$ 171,051	\$ 143,030
December	\$ 185,444	\$ 174,001	\$ 164,858	\$ 197,517
January	\$ 194,908	\$ 137,623	\$ 176,248	\$ 180,909
February	\$ 190,849	\$ 119,779	\$ 162,158	\$ 149,650
March	\$ 177,155	\$ 171,814	\$ 172,048	\$ 171,058
April			\$ 174,312	\$ 168,280
May			\$ 204,988	\$ 155,054
June			\$ 197,236	\$ 197,971
Total	\$ 1,787,457	\$ 1,354,577	\$ 2,245,451	\$ 2,048,642

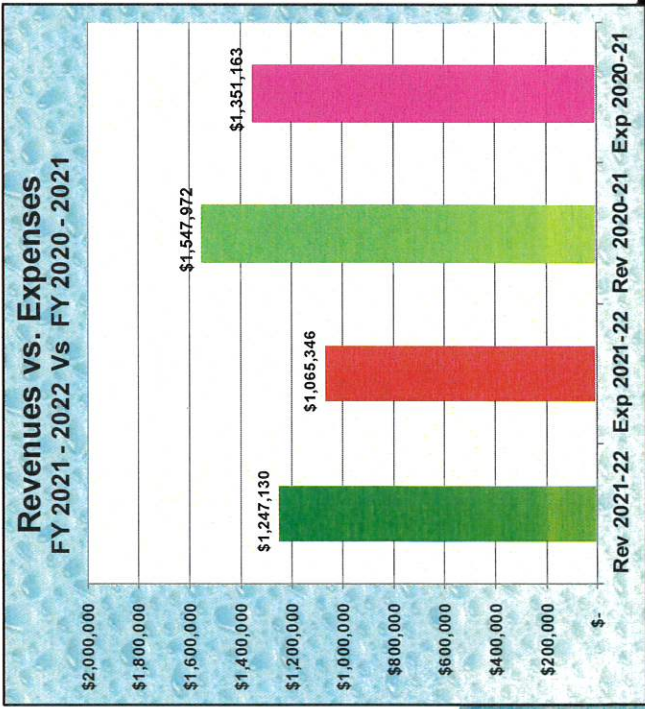
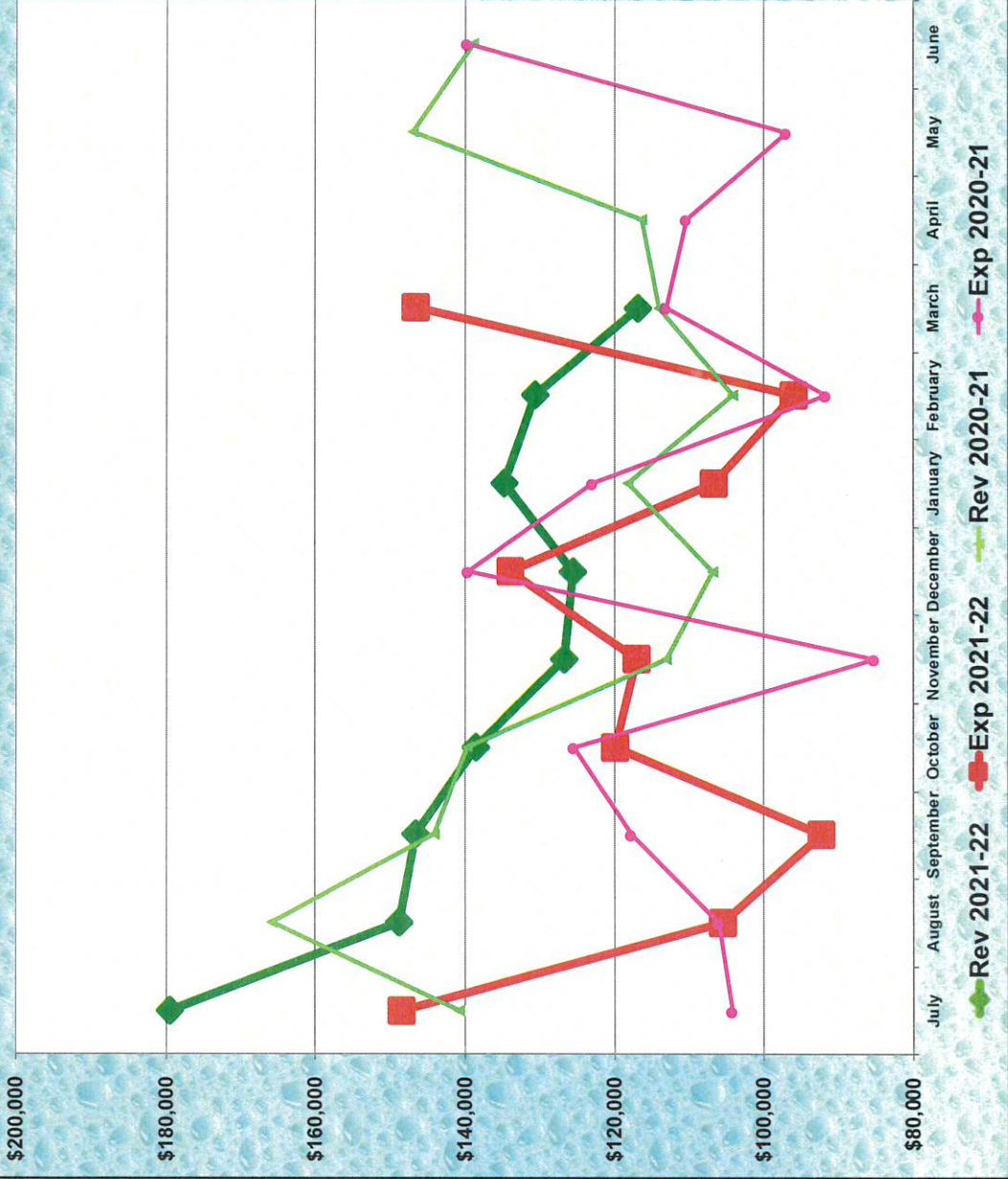


Water Revenues Vs. Expenses

FY 2021 - 2022

Water Revenues vs. Expenses				
2021 - 2022	Rev 2021-22	Exp 2021-22	Rev 2020-21	Exp 2020-21
July	\$ 179,455	\$ 148,403	\$ 140,663	\$ 104,060
August	\$ 148,734	\$ 105,440	\$ 165,803	\$ 105,820
September	\$ 146,430	\$ 92,242	\$ 144,071	\$ 117,611
October	\$ 138,563	\$ 119,710	\$ 139,611	\$ 125,278
November	\$ 126,683	\$ 116,907	\$ 112,971	\$ 84,950
December	\$ 125,397	\$ 133,807	\$ 106,778	\$ 139,437
January	\$ 134,560	\$ 106,481	\$ 118,118	\$ 122,779
February	\$ 130,501	\$ 95,874	\$ 104,028	\$ 91,520
March	\$ 116,807	\$ 146,482	\$ 113,968	\$ 112,978
April			\$ 116,232	\$ 110,200
May			\$ 146,846	\$ 96,912
June			\$ 138,883	\$ 139,618
Total	\$ 1,247,130	\$ 1,065,346	\$ 1,547,972	\$ 1,351,163

Water Revenues vs. Expenses FY 2021 - 2022 Vs FY 2020 - 2021

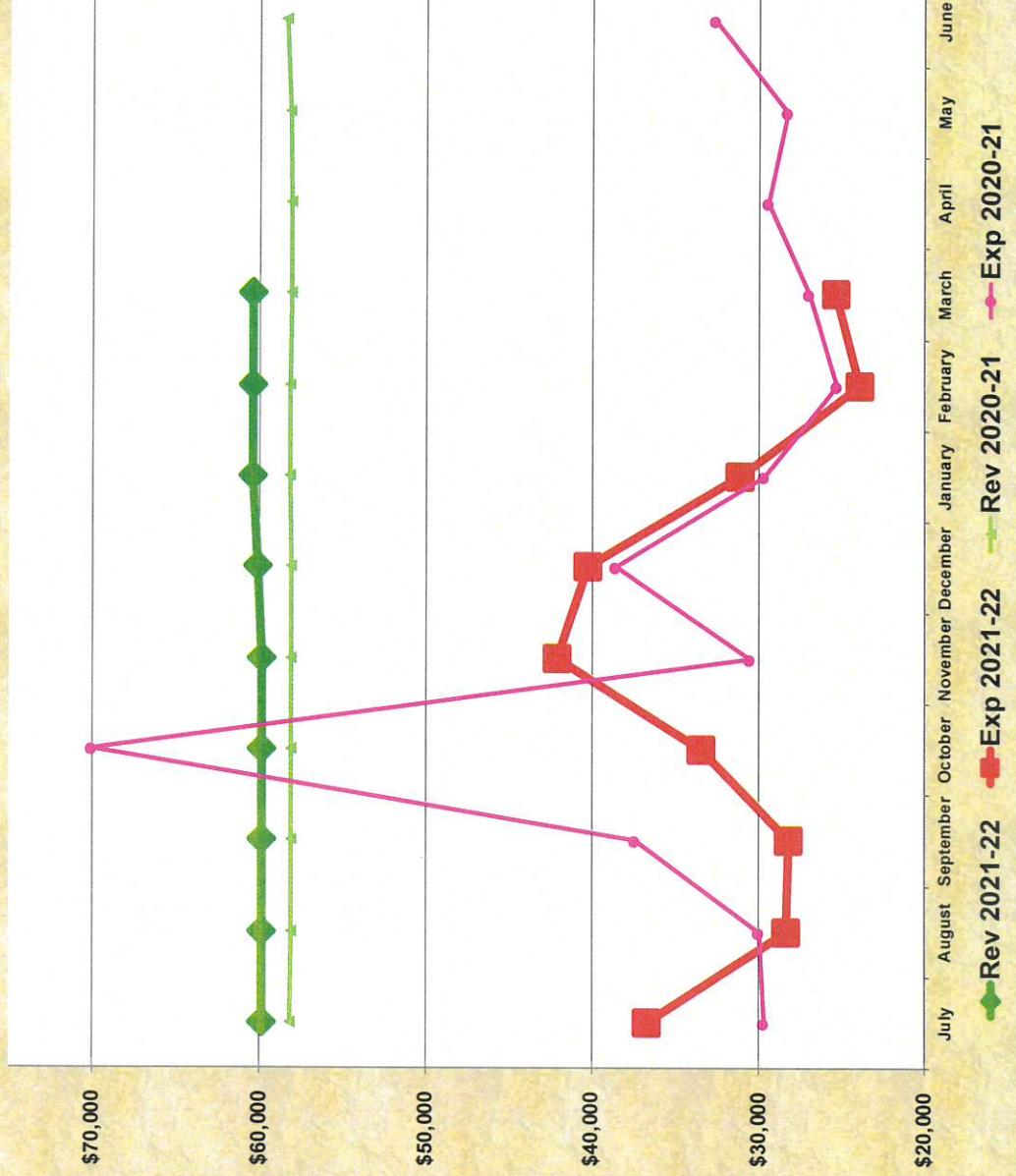


Wastewater Revenues Vs. Expenses

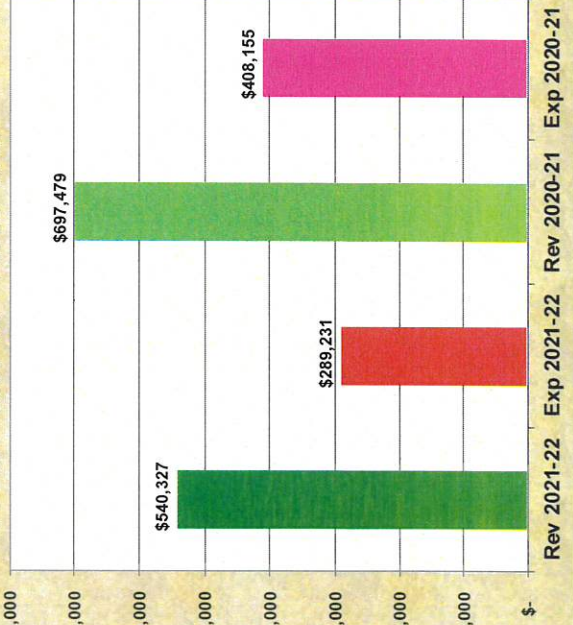
FY 2021 - 2022

WW Revenues vs. Actual Expenses					
2021 - 2022	Rev 2021-22	Exp 2021-22	Rev 2020-21	Exp 2020-21	
July	\$ 59,860	\$ 36,660	\$ 58,164	\$ 29,675	
August	\$ 59,810	\$ 28,301	\$ 58,080	\$ 29,984	
September	\$ 59,860	\$ 28,178	\$ 58,080	\$ 37,384	
October	\$ 59,853	\$ 33,436	\$ 58,080	\$ 69,997	
November	\$ 59,853	\$ 42,083	\$ 58,080	\$ 30,498	
December	\$ 60,047	\$ 40,194	\$ 58,080	\$ 38,500	
January	\$ 60,348	\$ 31,142	\$ 58,130	\$ 29,680	
February	\$ 60,348	\$ 23,905	\$ 58,130	\$ 25,274	
March	\$ 60,348	\$ 25,332	\$ 58,080	\$ 26,944	
April			\$ 58,080	\$ 29,404	
May			\$ 58,142	\$ 28,273	
June			\$ 58,353	\$ 32,542	
Total	\$ 540,327	\$ 289,231	\$ 697,479	\$ 408,155	

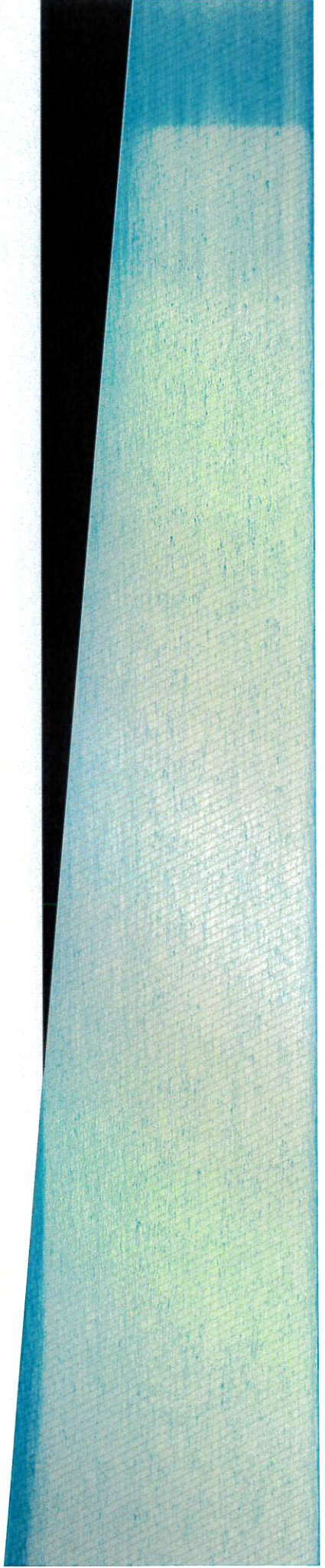
WW Revenues vs. Expenses
FY 2021 - 2022 Vs FY 2020 - 2021



WW Revenues vs. Expenses
FY 2021 - 2022 Vs FY 2020 - 2021

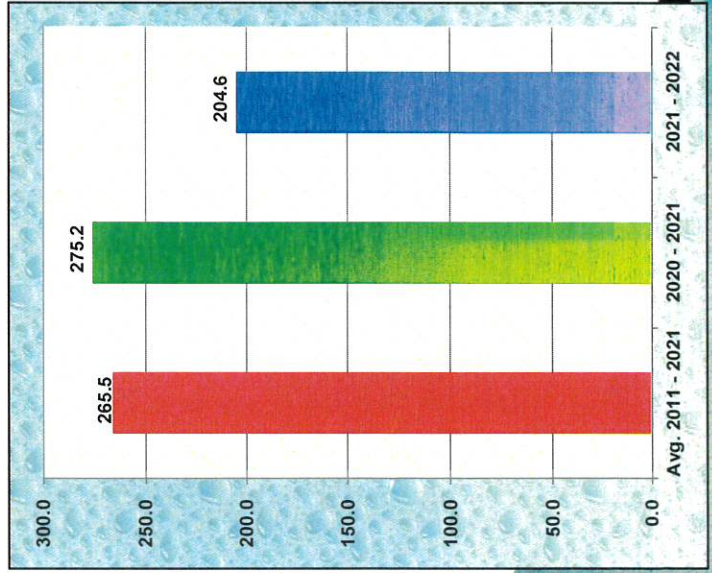
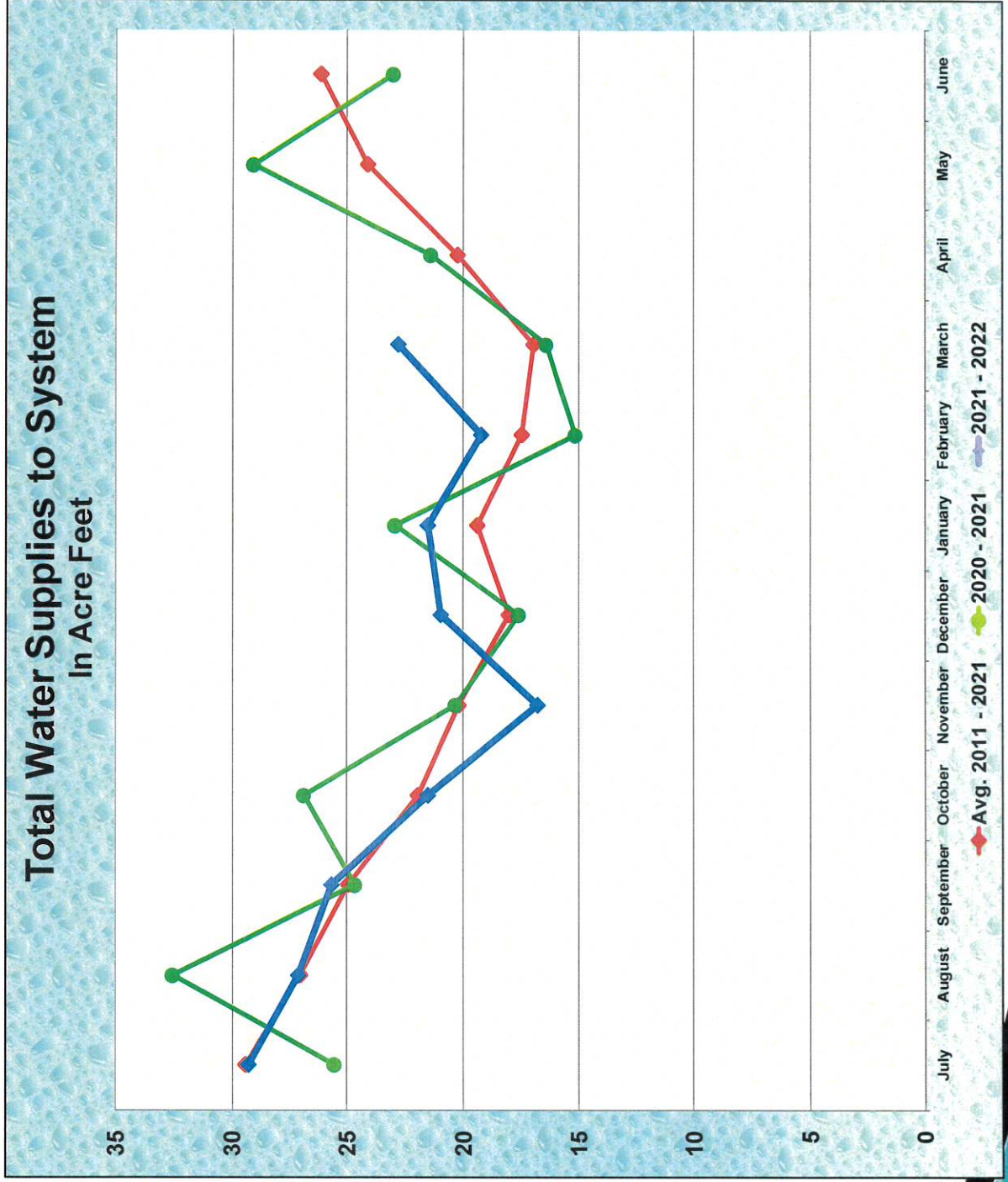


Water Data



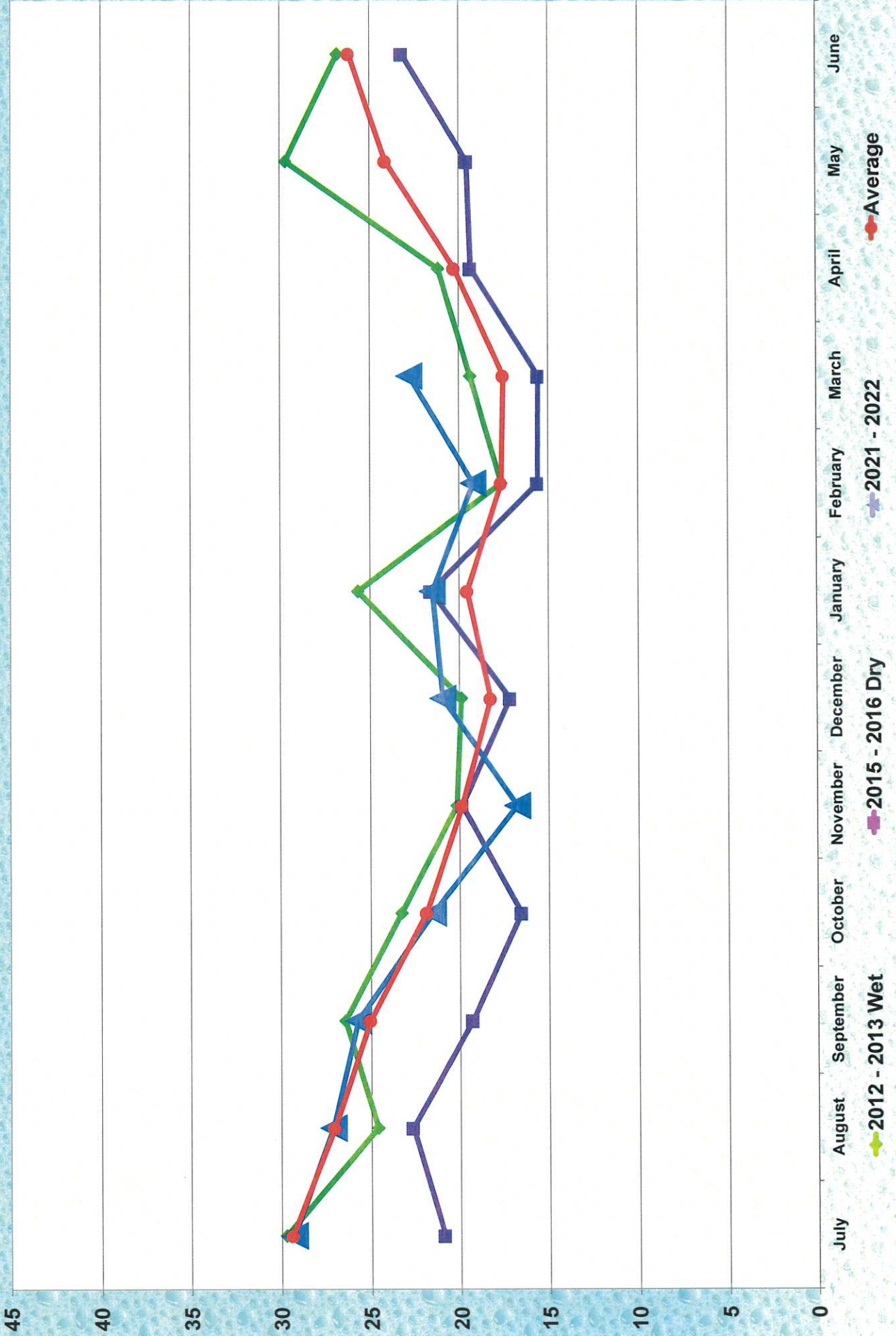
Total Water Supplies to System In Acre Feet

Total Water Supplies To System			
Fiscal Year	Avg. 2011 - 2021	2020 - 2021	2021 - 2022
July	29.4	25.5	29.3
August	27.0	32.5	27.1
September	24.9	24.6	25.7
October	21.9	26.8	21.5
November	20.2	20.3	16.8
December	18.0	17.6	20.9
January	19.4	22.9	21.5
February	17.5	15.1	19.2
March	16.9	16.4	22.8
April	20.2	21.3	
May	24.1	29.1	
June	26.1	23.0	
Total	265.5	275.2	204.6

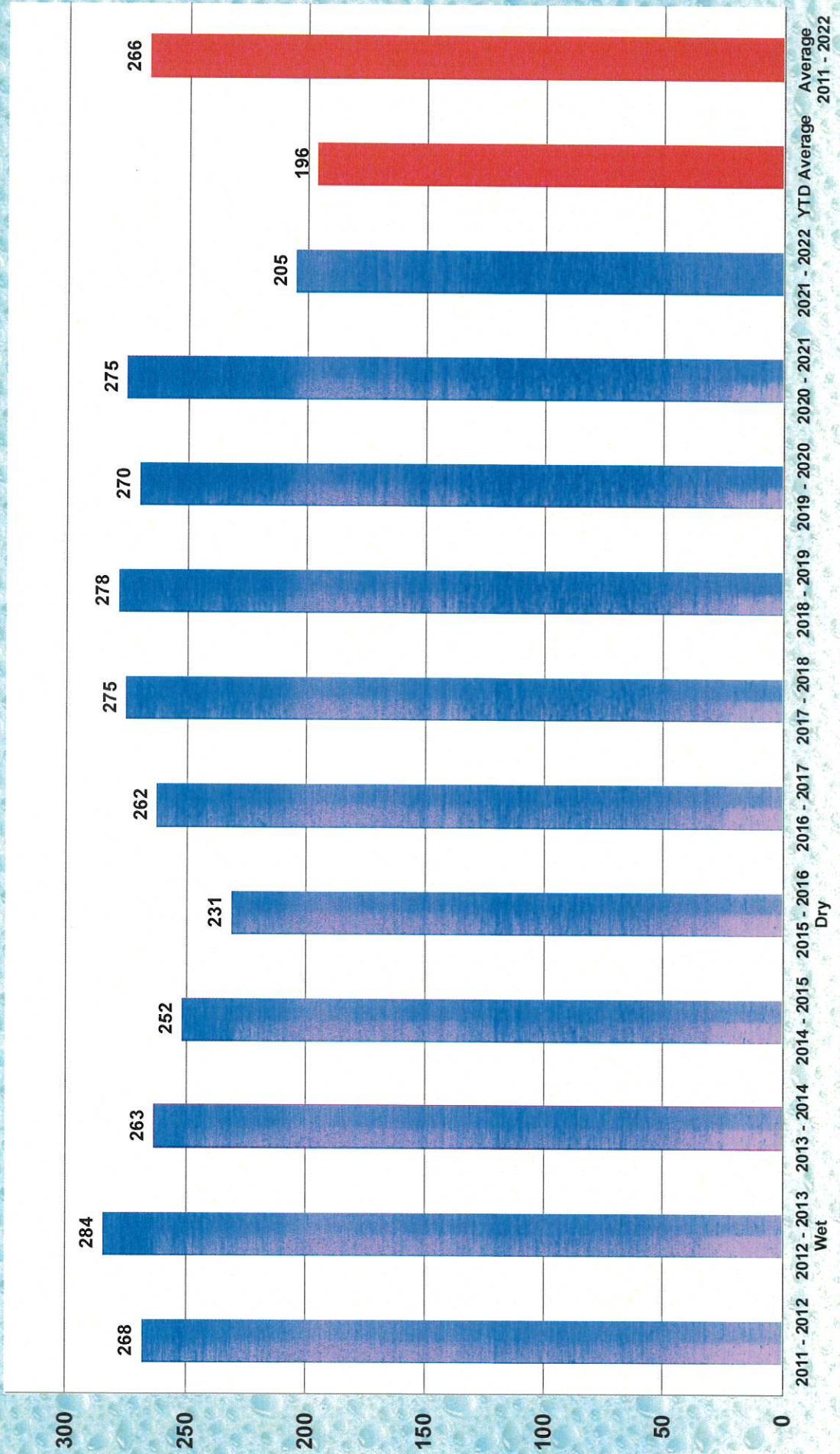


Total Water Supplies to System

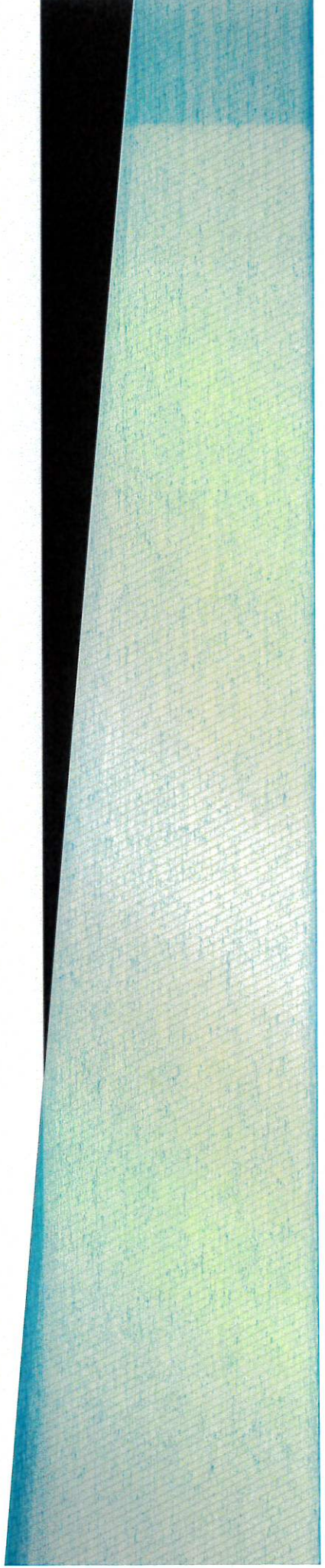
In Acre Feet



Total Water Supplies to System In Acre Feet

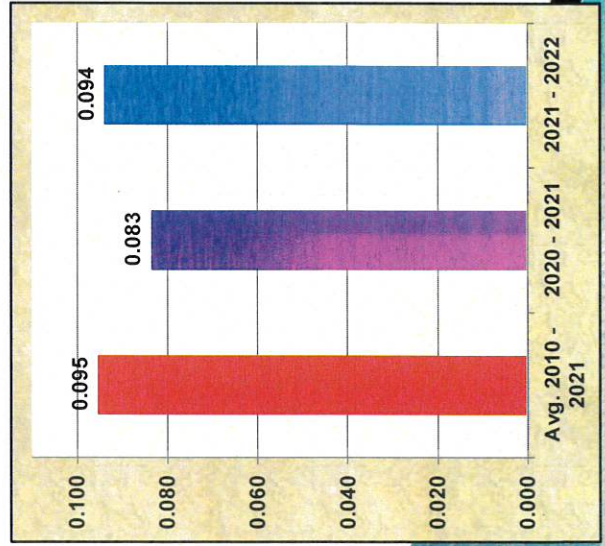
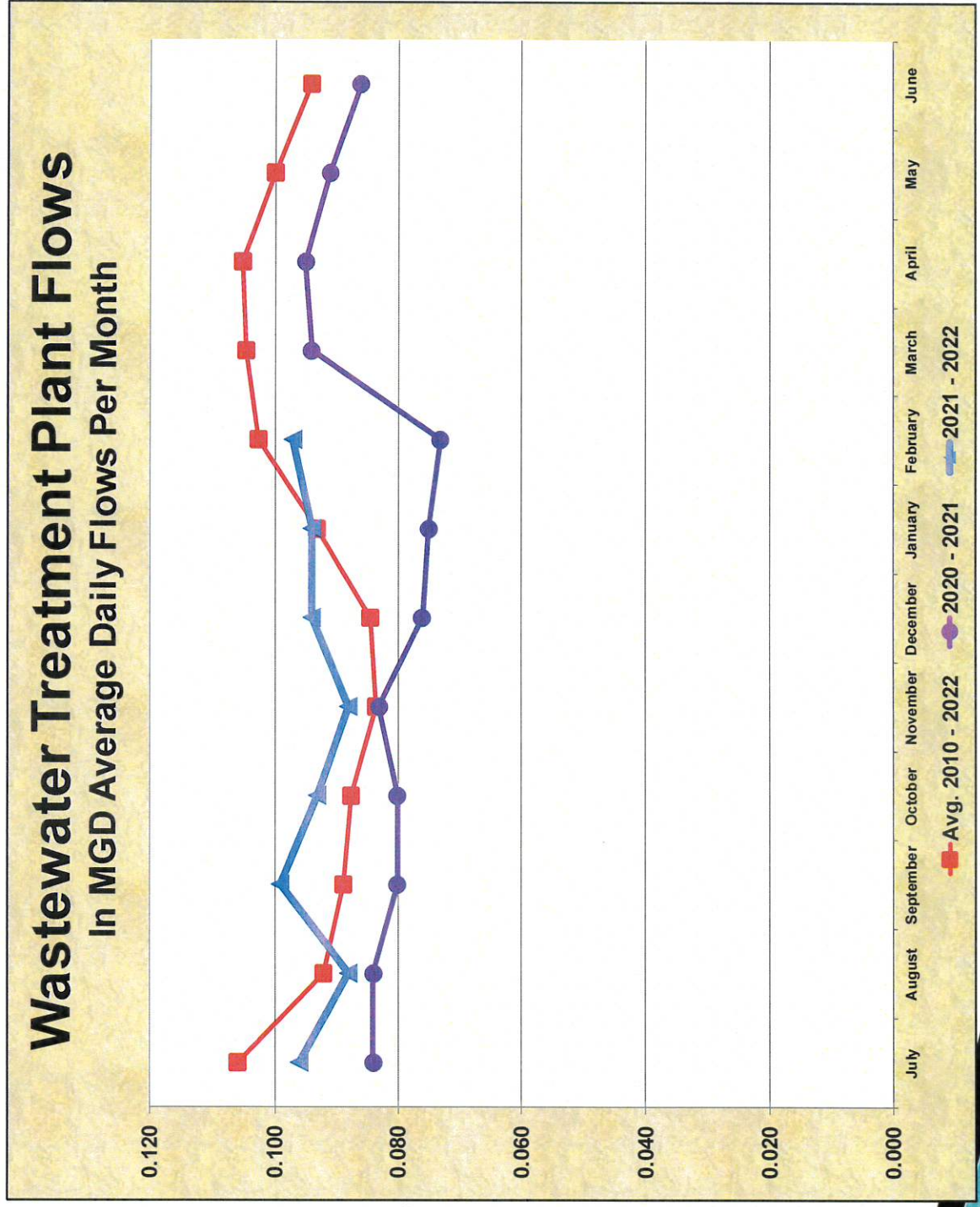


Wastewater Data



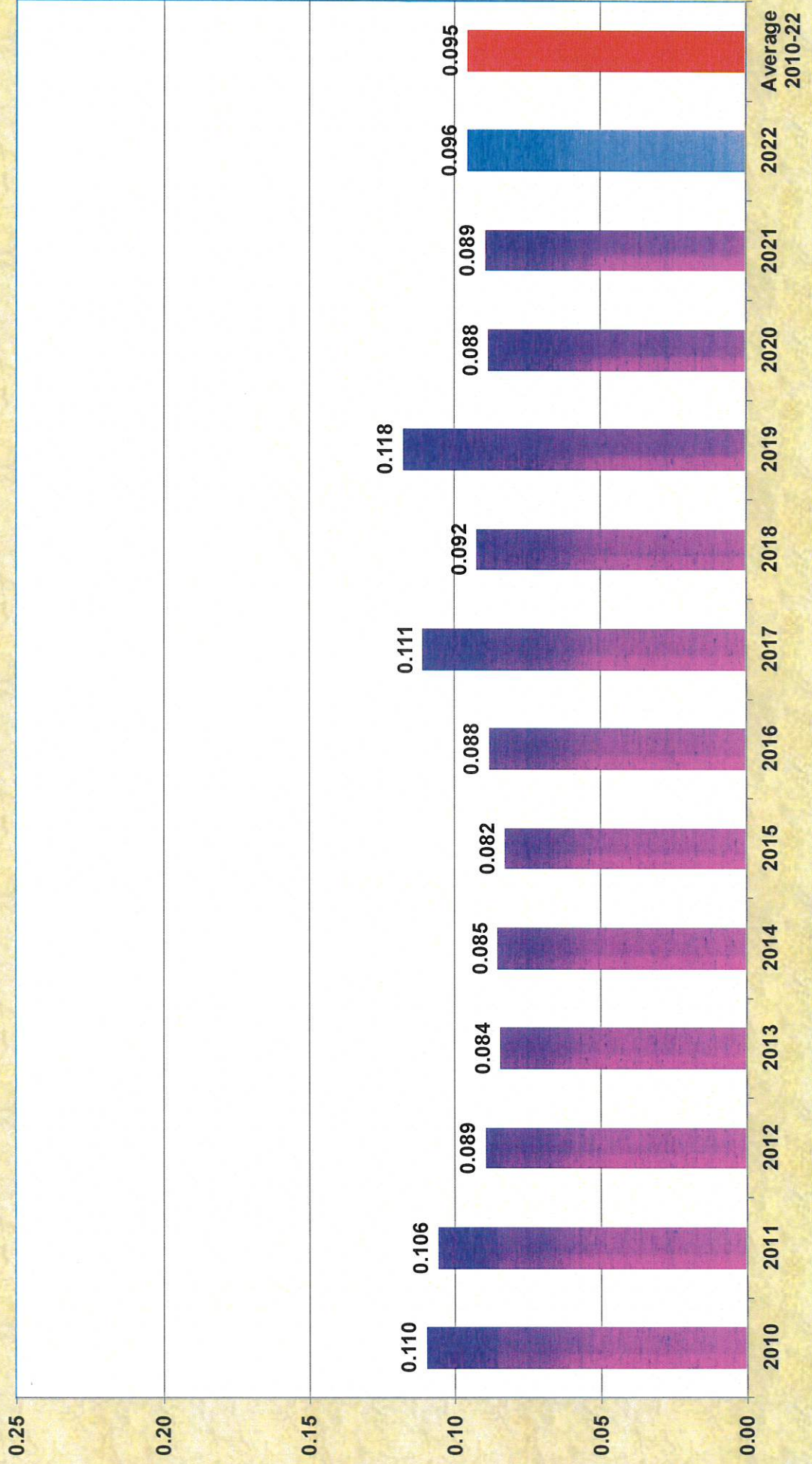
Wastewater Treatment Plant Flows In MGD Average Daily Flows Per Month

Month	Avg. 2010 - 2022	2020 - 2021	2021 - 2022
July	0.106	0.084	0.096
August	0.092	0.084	0.088
September	0.089	0.080	0.099
October	0.088	0.080	0.093
November	0.083	0.083	0.088
December	0.084	0.076	0.094
January	0.093	0.075	0.094
February	0.103	0.073	0.097
March	0.105	0.094	
April	0.105	0.095	
May	0.100	0.091	
June	0.094	0.086	
Average	0.095	0.083	0.094



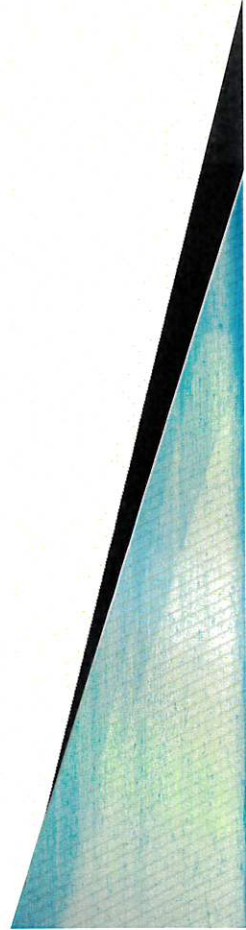
Wastewater Treatment Plant Flows In MGD Average Daily Flows Per Year

Flow in Millions of Gallons Per Day (MGD) - Average Daily Per Year
Permit = 0.250 MGD

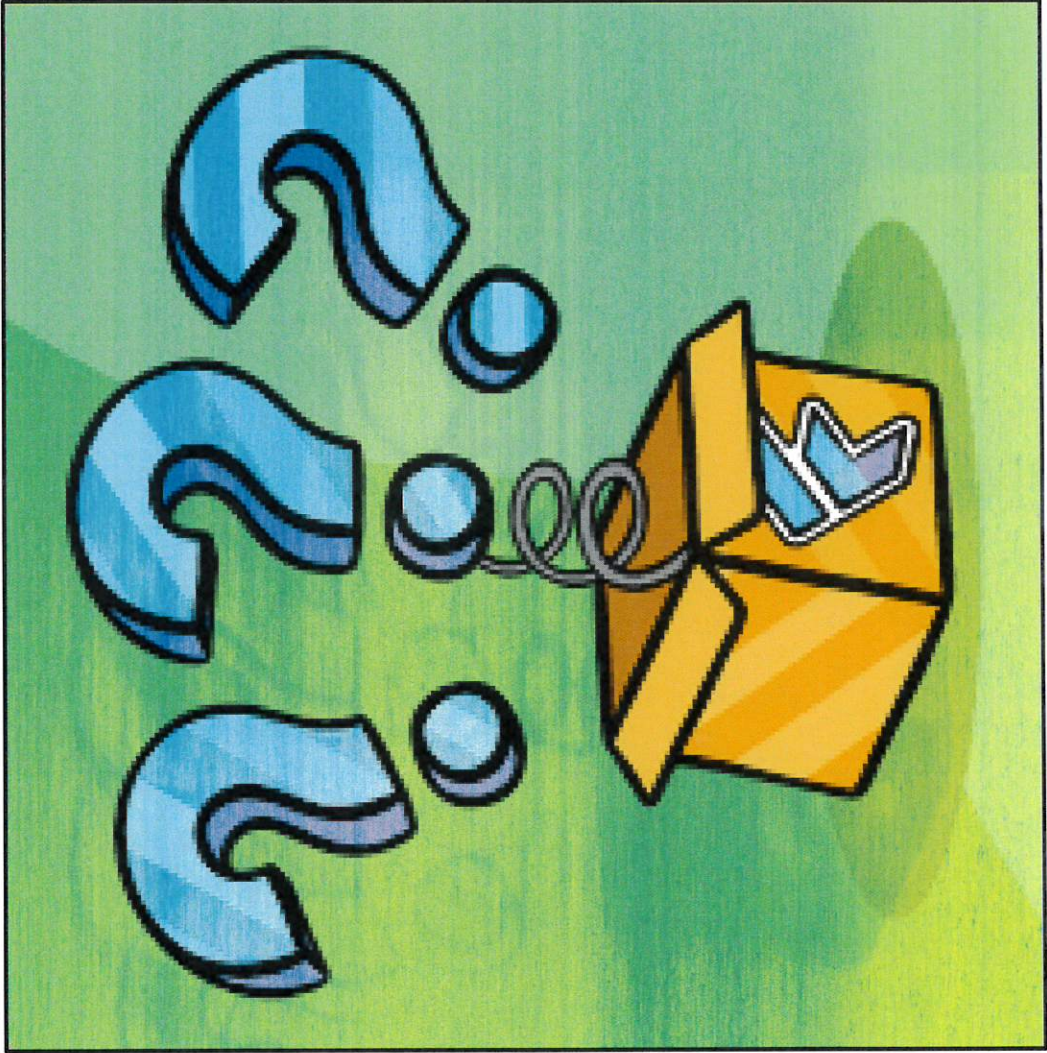


Overview

- ▶ State Water Sanitary Survey Completed March 24, 2022
- ▶ State WWTP Inspection Completed April 8, 2022
- ▶ Posted Job Opening for Water Operator – OIT, I, II, III
- ▶ Ad Hoc Finance Committee met April 5, 2022
 - Next meeting is April 19, 2022
- ▶ CEQA for Strawberry Creek Pipeline Project is in process
- ▶ Developing water data for Water Policy
- ▶ Developing a modified Operations Report
- ▶ OPEP Study per GASB 75 will be performed in FY 2022 - 2023



Questions?





IDYLLWILD WATER DISTRICT

Memo

To: Board of Directors
From: Leo Havener, General Manager
Date: April 20, 2022
Subject: Item 3 – Finder's Fee For Reporting Water Leaks

Recommendation:

Staff recommends the Board of Directors approve the creation of a Finder's Fee policy, which rewards members of the public who report water leaks in the form of a \$25.00 VISA or MasterCard gift card.

Background:

With the effort to focus on conservation, actual water leaks reported by the public will be rewarded. Any water leak reported by the public that is acknowledged as an actual leak by the Chief Water Operator will receive a \$25.00 gift card.

Fiscal Impact:

Fiscal impact is expected to vary from year to year, but not expected to exceed \$1,000.00 annually.

Conclusion:

Public involvement in leak detection and conservation efforts will benefit the ratepayers by fixing leaks and reducing the loss of water from the water system.

Attachments:

- Policy No. 2022-003 – Finder's Fee For Reporting Water Leaks



POLICY AND PROCEDURE IDYLLWILD WATER DISTRICT

APPROVAL DATE 4/20/2022	MANUAL	POLICY NO. 2022-003
APPROVED BY: Board of Directors	POLICY TITLE FINDER'S FEE FOR REPORTING WATER LEAKS	EFFECTIVE DATE 5/1/2022
		Page 1 of 1

Purpose:

With the effort to focus on conservation, actual water leaks reported by the public will be rewarded.

Policy:

- Any water leak reported by the public that is acknowledged as an actual leak by the Chief Water Operator will receive a \$25.00 VISA or MasterCard gift card.



IDYLLWILD WATER DISTRICT

Memo

To: Board of Directors
From: Leo Havener, General Manager
Date: April 20, 2022
Subject: Item 4 – Oppose Initiative 21-0042A1

Recommendation:

Staff recommends the Board of Directors adopt Resolution No. 786 in Opposition to Initiative 21-0042A1 Titled “Limits Ability of Voters and State and Local Governments to Raise Revenues for Government Services, Initiative Constitutional Amendment”

Background:

Initiative 21-0042A1: Limits Ability of Voters and State and Local Governments to Raise Revenues for Government Services, Initiative Constitutional Amendment.

The purported “Taxpayer Protection and Government Accountability Act,” a statewide initiative measure to amend the California Constitution sponsored by the California Business Roundtable (“CBRT”), is the most consequential proposal to limit the ability of the state and local governments to enact, modify, or expand taxes, assessments, fees, and property-related charges since the passage of Proposition 218 (1996) and Proposition 26 (2010). If enacted, public agencies would face a drastic rise in litigation that could severely restrict their ability to meet essential services and infrastructure needs.

In order to qualify for the ballot, proponents must collect 997,139 valid signatures from California voters. The California Secretary of State’s recommended last day to submit signatures to counties to qualify for the November 8, 2022, statewide general election is April 29, 2022. The last day for measures to be certified for the ballot or withdrawn from the ballot is June 30, 2022.

CSDA has joined a coalition of local government leaders in adopting an Oppose position on Initiative 21-0042A1 and encourages all special districts, partners, and community leaders to join the coalition by passing a board resolution. Once approved, please email your resolution to advocacy@csda.net and consider issuing a press release to local media. Individuals may also register their opposition with the growing coalition by emailing their name, title, and organization.

Quick Summary

Ballot Initiative 21-0042A1 would result in the loss of billions of dollars annually in critical state and local funding, restricting the ability of local agencies and the State of California to fund services and infrastructure by:

- Adopting new and stricter rules for raising taxes, fees, assessments, and property-related fees.
- Amending the State Constitution, including portions of Propositions 13, 218, and 26 among other provisions, to the advantage of the initiative's proponents and plaintiffs; creating new grounds to challenge these funding sources and disrupting fiscal certainty.
- Restricting the ability of local governments to issue fines and penalties to corporations and property owners that violate local environmental, water quality, public health, public safety, fair housing, nuisance and other laws and ordinances.

The initiative includes provisions that would retroactively void all state and local taxes or fees adopted after January 1, 2022, if they did not align with the provisions of this initiative. This may also affect indexed fees that adjust over time for inflation or other factors. Effectively, it would allow voters throughout California to invalidate the prior actions of local voters, undermining local control and voter-approved decisions about investments needed in their communities.

Fiscal Impact:

If Initiative 21-0042A1 is passed into law the District may have financial difficulties maintaining water and sewer services for the community.

Conclusion:

Staff has evaluated and recommends the Board adopt the attached Resolution No. 786 to Oppose Initiative 21-0042A1.

Attachments:

- Resolution No. 786



IDYLLWILD WATER DISTRICT

Memo

To: Board of Directors
From: Leo Havener, General Manager
Date: April 20, 2022
Subject: Item 5 – Paving at Water Treatment Facility and for Office Staff Parking

Recommendation:

Staff recommends the Board of Directors approve Inland Paving estimate of \$70,000.00 to pave areas of the water treatment facility and office staff parking area.

Background:

Originally, staff recommended paving the water treatment plant and office in FY 2021 – 2022 budget but moved to the next year's budget. However, there is an opportunity to get the paving completed in May 2022. The paving contractor has been working in the area and has all the paving equipment in the Idyllwild area, which assist in a cost reduction for the necessary paving.

Water treatment facility paving will include the road from the gate to the shop, around the shop, and the area by the building housing the aerator and fuel storage tanks. Office staff parking will include the area behind the office building.

Fiscal Impact:

Cost for the paving at the water treatment facility and office staff parking is \$70,000.00. Unused CIP funds will cover paving costs. Water CIP fund will use \$65,000.00 and Sewer CIP Fund will use \$5,000.00.

Conclusion:

Paving the water treatment facility is long overdue and needed. For example, at least one vendor is refusing to drive past the gate because of the rough road. Additionally, improving the driving surface at the water treatment facility may improve and reflected in reports performed by State agencies.

Paving the office staff parking is uneven and has holes that should level.

Attachments:

- Inland Paving estimate via email from John Lazrovich.

From: John Lazrovich <jlazrovich@aol.com>
Sent: Wednesday, March 23, 2022 10:30 AM
To: Hosny Shouman <hosny@idyllwildwater.com>
Subject: Yard

Ok Sam I am willing to pave approx. 14,000 sq ft for \$70,000.00 instead of \$75,000... But one catch, I got to do it by April 1st for the price of \$70,000.00. That price includes grinding and grading.

[Sent from the all new AOL app for iOS](#)