



### **Mission Statement**

**“To provide reliable water and sewer service in a safe, cost effective environmentally sound manner in accordance with community needs.”**

**MINUTES FOR REGULAR MEETING OF THE BOARD OF DIRECTORS  
IDYLLWILD WATER DISTRICT  
25945 Highway 243  
Idyllwild, CA 92549**

**October 15, 2025 – 6:00 P.M.**

### **AGENDA**

#### **CALL TO ORDER**

President Schelly called the meeting to order at 6:00 p.m.

#### **ROLL CALL**

President Schelly, Vice President Priefer, Director Davis, and Director Harsha were present. Also in attendance were General Manager Rojas and Chief Financial Officer Shouman. Director Olson was absent.

#### **PUBLIC COMMENTS**

Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the district. Please note that for items not listed on the agenda, the Brown Act imposes limitations on what the Board may do at this time. The Board may not act on the item at this meeting. As to matters on the agenda, people will be given an opportunity to address the Board when the matter is considered. Each speaker will be given four (4) minutes to address the Board. Comments should be directed at the Board as a whole and not directed to individual Board members.

#### **1. CONSENT CALENDAR**

Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be removed so that it may be acted upon separately.

#### **A. MINUTES**

Regular Board Meeting: September 17, 2025

#### **B. FINANCIAL REPORTS**

a. Income statement for the third month ending September 30, 2025

b. District warrants for September 2025

Check #19143 - 19196 = \$ 328,193.83

\*\* Check 19150 got cashed early ( August 2025)

Gross Payroll = \$ 83,443.00



**Mission Statement**

**“To provide reliable water and sewer service in a safe, cost effective environmentally sound manner in accordance with community needs.”**

Federal/State PR taxes	= \$ 8,930.00
LAIIF Transfers	= \$ 0.00
Transfers/charges	= \$ 463.00

**C. OPERATIONS REPORT**

**DIRECTOR COMMENTS**

Vice President Priefer asked about the District’s meters and whether the reading issues had improved. General Manager Rojas responded that the District is still waiting on the new meter lids to arrive, so the same problems persist. Vice President Priefer then asked if the issue was due to missed or unread meters, or if entire meters needed replacement. Mr. Rojas explained that it is a communication error, and the District hopes the new lids will provide a better connection and resolve the issue.

President Schelly noted that the gross total of the checks was higher than usual due to the number of projects the District has recently completed. He anticipates that amount will decrease over the next few months, as the District will not have such large expenses moving forward.

**PUBLIC COMMENTS**

None.

A motion was made by Director Davis to approve the Consent Calendar and Vice President Priefer seconded.

**AYES**

**Director Harsha  
Director Davis  
Vice President Priefer  
President Schelly**

**NAYS**

**ABSTAIN**

**ABSENT**

**Director Olson**

**Motion approved.**

**INFORMATION**

**2. GENERAL MANAGER REPORT**

The General Manager will update the Board on accomplishments, challenges that have occurred and key performance metrics.

**DIRECTOR COMMENTS**

Director Davis asked if the new Geographic Information System (GIS) allows for uploading



### **Mission Statement**

**“To provide reliable water and sewer service in a safe, cost effective environmentally sound manner in accordance with community needs.”**

“JPEG” files. General Manager Rojas responded that it does have that capability and can store all related history, logs, and service orders completed at a specific location.

President Schelly asked about the incident where a bucket struck the 10-inch pipe and inquired about the condition of the pipe when it was repaired. Mr. Rojas stated that the pipe was in good condition, especially along the top portion. He explained that the top of the pipe is typically the strongest area since the line normally flows at full capacity. He added that it was simply an unfortunate accident, the weight of the bucket falling approximately five feet at the wrong angle caused the damage.

### **PUBLIC COMMENTS**

None.

### **DISCUSSION ITEMS**

#### **3. EMPLOYEE APPRECIATION DINNER**

The Board of Directors has expressed interest in hosting an Employee Appreciation Dinner with all District staff invited. The purpose of the event is to recognize the hard work and dedication of employees and to strengthen team relationships.

### **DIRECTOR COMMENTS**

Director Harsha agreed with this idea “100%.”

Director Davis congratulated Lu on passing his T2 certification exam. General Manager Rojas echoed the congratulations and recommended that Lu be recognized by the Board with a gift certificate in appreciation of his accomplishment.

President Schelly commented that the recent sanitary survey likely went very well, noting that the District’s field staff have been working hard to maintain and keep the District grounds looking great.

### **PUBLIC COMMENTS**

None.

#### **4. WEBSITE TRANSPARENCY**

The District has submitted the Special District Leadership Foundation (SDLF) Transparency Certificate of Excellence. This recognition highlights the District’s commitment to openness and accountability by ensuring the public has easy online access to essential information.



### Mission Statement

**“To provide reliable water and sewer service in a safe, cost effective environmentally sound manner in accordance with community needs.”**

### DIRECTOR COMMENTS

President Schelly asked Mrs. Wheeler a few questions, including approximately how many pages the submission contained and when the District might expect to hear back. Mrs. Wheeler replied that it was roughly 300 pages and that a response is expected within four to six weeks.

### PUBLIC COMMENTS

None.

### DIRECTORS CLOSING COMMENTS

Director Davis asked if there was an update on the electronic sign for the front of the District office. General Manager Rojas replied that the District plans to move forward with obtaining it soon.

Director Harsha asked about the cost of the sign. Mr. Rojas stated that the estimated cost is approximately \$2,500, plus installation fees.

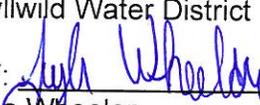
President Schelly asked if the sign would include features such as time and temperature. Mr. Rojas responded that it would include those features and would function as a scrolling display.

Vice President Prier concluded by saying, “Thank you — you all are doing a great job.”

### ADJOURNMENT

The next Board meeting is a Regular Meeting scheduled for Wednesday, November 19, 2025, at 6:00 p.m., to be held at the Idyllwild Water District Boardroom, 25945 Hwy. 243, Idyllwild, CA 92549.

Idyllwild Water District

BY:   
Tyla Wheeler  
Board Secretary

Idyllwild Water District

BY:   
Dr. Charles Schelly  
Board President

