

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
IDYLLWILD WATER DISTRICT**

The Board of Directors of the Idyllwild Water District met in regular session on November 15, 2017, in the Idyllwild Water District Board Room.

CALL TO ORDER:

The meeting was called to order by President Schelly at 6:00 p.m.

ROLL CALL:

Directors present: President Charles Schelly, Vice President Peter Szabadi, Steve Kunkle and Catherine Dearing. Interim General Manager Jack Hoagland, Chief Financial Officer Hosny Shouman and Board Secretary Erica Gonzales were also present. Idyllwild Water District's legal counsel Christine Carson was present for the closed session.

Director Geoffrey Caine had an excused absence.

General public present: (4)

PUBLIC COMMENT:

STEVE THOMPSON – Would like the Board to put District's Transparency on the next Agenda. Would like the recordings of the meetings on the website.

MARGE MUIR – Still has a client that would like to sell their property with a well to Idyllwild Water District. Has been told that the well is too close to the sewer line. Would like a copy of the California Ordinance that states there must be a 50 ft separation from the well to the sewer line and would like a copy of the well log. Would like a formal statement, in writing, that Idyllwild Water District is not interested in purchasing this land/well.

JP CRUMRINE – Inquired about the Operations Report and the depth of Foster Lake and how much water is contained in Foster Lake at the current depth. Also inquired about the nature of the Special Meeting that was to follow the Regular Meeting and why not disclose to the Public if there is a person in mind to fill the Permanent General Manager position.

ITEM #1- CONSENT CALENDAR:

MINUTES – October 25, 2017
November 8, 2017

FINANCIAL REPORTS OCTOBER 2017

A. Income statement for the First month ending October 2017

B. District warrants for October 2017.

Check #	14371 - 14440	= \$	271,099.20
Gross Payroll		= \$	50,996.48
Federal/State PR taxes		= \$	16,883.20
LAIF Transfers		= \$	0.00
Transfers/charges		= \$	179.20

OPERATIONS REPORT AND GRAPHS FOR THE FOURTH MONTH ENDING OCTOBER, 2017.

No mainline leaks were reported in October and there were no unmetered leaks. Foster Lake's level was at 9 feet at the end of October. There was 0.08" of precipitation in October and there has been 0.83" of precipitation for the fiscal year to date. The static water levels at the Foster Lake Wells were 8.8' below ground level, the downtown well #23 is currently static at 9' and the downtown well #24 is static at 18' below ground level respectively. Production for October was 1,109,898 cubic feet. October's unaccounted for water was 3.90% of water production. Fiscal year to date unaccounted for water average is 6.10% of water production.

COMMENT:

DIRECTOR KUNKLE – Inquired about various warrants.

A MOTION was made by Vice President Szabadi to approve the Consent Calendar and Director Dearing seconded. The vote was as follows:

AYES	NAYS	ABSTAIN	ABSENT
Peter Szabadi Catherine Dearing Steve Kunkle Charles Schelly			Geoffrey Caine

Consent Calendar was approved.

ITEM 2 – Consider Adoption of Ordinance #65 Establishing Revised Rules and Regulations for Sewer Service

Recommendation: That the Idyllwild Water District Board of Directors consider adoption of the attached Ordinance #65 establishing revised Rules and Regulations for Sewer Service and rescinding Resolution #499.

Background: Rules and Regulations for Sewer Service (RRSS) were last revised in 1997. New laws and evolving policies of the Board of Directors have created the need to revise the RRSS. The Board of Directors has had an opportunity to discuss the changes at several Board meetings and workshops all open to the public. The Ordinance must be adopted at a regular meeting of the Board of Directors and only Special Meetings have been held in September and October.

A summary of the significant changes to the 1997 document is as follows:

- An Equivalent Dwelling Unit (EDU) is defined as a single-family home discharging 250 gallons per day of wastewater;
- Plan review and counting of Plumbing Code “fixture units” to establish system demand would only apply to commercial and institutional customers (note that multi-family dwellings are considered commercial);
- The period to pay a bill prior to incurring late charge penalties is reduced to 25 days (from 30 days) to be consistent with Water service charges;
- The DISTRICT may enter into agreements with dischargers with unique waste streams to exceed the amounts specified in Sections 7.2.01 through 7.2.07, when mitigating circumstances that will not jeopardize the ability of the DISTRICT to meet its Waste Discharge Requirements as established by the RWQCB exist.;
- The District restates the ultimate financial liability of property owners for costs incurred by their tenants;

-Payment of water bills through the District's web portal is added as a payment method;

In addition, a number of other minor changes are proposed to bring the RRSS into conformity with the RRWS and modifications of State Law. The Notice of Summary of Changes is attached for information.

The Notice of Summary of Changes was published in the Town Crier more than 5 days prior to the meeting and the complete text of the RRSS has been posted on the District Website and available for inspection at the District Office for more than 5 days prior to the meeting.

COMMENT:

TOM PAULEK – Concerned about the adage of Idyllwild Water District being able to enter into agreements with commercial dischargers.

MARGE MUIR – Inquired about the capacity of the Sewer plant and if it could service all lots in the Sewer District if they were to build.

DIRECTOR KUNKLE – Wanted to remove “and the sewer lateral” on Page 10, Section 5.7 Owner’s Responsibility to conform to the historical policy of the Sewer District.

VICE PRESIDENT SZABADI – Asked for clarification on how Commercial Sewer charges are determined for different establishments. Concerned about the District’s authority to refuse service due to a capacity issue.

MARGE MUIR – Concerned that low-flow toilets are not a requirement because California State Law mandates low-flow toilets and sinks as of January 2017 for residential customer and January 2019 for Commercial customers.

A MOTION was made by Vice President Szabadi to approve Ordinance No. 65 with the noted change to page 10, Section 5.7 and Director Kunkle seconded. The vote was as follows:

AYES	NAYS	ABSTAIN	ABSENT
Peter Szabadi			Geoffrey Caine
Steve Kunkle			
Catherine Dearing			
Charles Schelly			

Motion approved.

ITEM 3 – Consider Adoption of Resolution #741 Changing the Idyllwild Water District Election Date in Accordance with SB415

Recommendation: That the Idyllwild Water District Board of Directors determine if they would like to consolidate to the November or June Statewide General Election and approve the appropriate Resolution.

Background: SB 415 requires local agencies to consolidate their elections with Statewide General Elections.

By consolidating with the November Statewide election the August 2021 moves to November 2022. Directors elected in 2019 would serve only a 3-year term until December 2022. Directors elected in 2019 to four year terms would serve one extra year until December 2022. (Option 1)

By consolidating with the June Statewide election the August 2019 election would be moved to June 2020. Directors with terms expiring in December 2019 would be extended to June 2020. Directors with terms expiring in December 2021 would be shortened to June 2020. (Option 2)

Option 3 described at the end of the staff report shortens current Director's terms substantially and is not recommended.

Due to a concern over low voter turnout in elections not held concurrently with statewide elections, the state legislature passed and Governor approved SB 415 with the apparent goal of ensuring all elections have an adequate voter turnout. Commencing January 1, 2018, SB 415 prohibits political subdivisions from holding an election other than on a statewide election date if doing so has previously resulted in voter turnout at least 25% less than the average of the last four statewide general elections in that political subdivision.

DISCUSSION:

DIRECTOR KUNKLE – Asked for clarification on terms depending on which Option was chosen.

A MOTION was made by President Schelly to consolidate Idyllwild Water District's election with the General Election in November and Vice President Szabadi seconded. The vote was as follows:

AYES	NAYS	ABSTAIN	ABSENT
Charles Schelly			Geoffrey Caine
Peter Szabadi			
Catherine Dearing			
Steve Kunkle			

Motion approved.

DIRECTOR'S COMMENTS:

PRESIDENT SCHELLY – Would like Certificate of Transparency on the December Agenda. Asked Hosny about the cost comparison he requested at the September meeting between hiring contractors or three permanent employees. Future projects, would like to make sure that all fire hydrants that are installed are at the County standard. Reminded audience about the Study Session Meeting on December 6, 2017 at 6:00pm.

GENERAL MANAGER'S COMMENTS:

JACK HOAGLAND – Waterline replacement project has been completed, following up on some paperwork with the EDA for the Certified Payroll reporting. Haven't made the third of four progress payments because the paperwork is delaying reimbursement from the County. That will hopefully be cleared up in the next two weeks. Houston and Harris is finished cleaning and videoing the Sewer Collection System with the exception of the area that crosses Highway 243. We are working with them on an encroachment permit. Do not have the recordings yet. Substantially under the quoted price. Received the engineering report on the Construction of the measuring device for Lily Creek and Foster Lake. Grand Jury visited on November 1, 2017, took them on a tour of the WWTP, Foster Lake, Fern Valley Wells and the Diversion. Asked general questions. Didn't allude to any specific reason for coming. Contacted the State about resubmitting the 1970s Inundation Study, was told that the State has revised their requirements on how to prepare Inundation Studies. Has to have been done within the past 10 years. Contacted DSOD anyway and was told that we have to do a new study.

VICE PRESIDENT SZABADI – Inquired about the status on the search for a Chief Sewer Operator. Would like this advertised.

ADJOURN TO CLOSED SESSION AT 7:13 PM

1. **Conference with Legal Counsel – Existing Litigation (Govt. Code § 54956.9) -**
Name of Case: (*Jeff Smith v. Idyllwild Water District.*, Case No./Complaint No. 33-05-03, Water Rights Adjudicatory Proceeding before State Water Resources Control Board re: Strawberry Creek Diversion in Riverside County)

RECONVENE INTO OPEN SESSION:

The Board reconvened in open session at 8:13 pm

REPORT ON CLOSED SESSION:

General Manager Jack Hoagland reported that there was no reportable action.

ADJOURNMENT:

President Schelly Adjourned the Regular Meeting at 8:15 pm.

IDYLLWILD WATER DISTRICT

BY:


DR. CHARLES SCHELLY-
BOARD PRESIDENT

IDYLLWILD WATER DISTRICT

BY:


ERICA GONZALES-
BOARD SECRETARY