



Mission Statement

"To provide reliable water and sewer service in a safe, cost effective environmentally sound manner in accordance with community needs."

**REGULAR MEETING OF THE BOARD OF DIRECTORS
IDYLLWILD WATER DISTRICT
25945 Highway 243
Idyllwild, CA 92549**

September 16, 2026 – 6:00 P.M.

This meeting is being conducted in person at the address above and is open to the public. The video conference feature is being provided solely for the benefit of the public and is not required. If there is a disruption in the video conference during the meeting, the meeting will continue.

Zoom Information

Topic: Board of Directors Meeting

Time: Sep 16, 2026 06:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/88583303605?pwd=kj8S1zpeXgCkp1JvarNXI04wWbbbCn.1>

Meeting ID: 885 8330 3605

Passcode: 521813

AGENDA

CALL TO ORDER

ROLL CALL

PUBLIC COMMENTS

Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the district. Please note that for items not listed on the agenda, the Brown Act imposes limitations on what the Board may do at this time. The Board may not act on the item at this meeting. As to matters on the agenda, people will be given an opportunity to address the Board when the matter is considered. Each speaker will be given four (4) minutes to address the Board. Comments should be directed at the Board as a whole and not directed to individual Board members.

1. CONSENT CALENDAR

Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board at one time without discussion. If any Board member,



Mission Statement

"To provide reliable water and sewer service in a safe, cost effective environmentally sound manner in accordance with community needs."

staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be removed so that it may be acted upon separately.

A. MINUTES

Regular Board Meeting: August 19, 2026

B. FINANCIAL REPORTS

- a. Income statement for month ended August 31, 2026, and second months ended Augst 31, 2026
- b. District warrants for August 2026
 - Check #19659-19695 = \$291,028.28
 - Gross Payroll = \$96,200.00
 - Federal/State PR taxes = \$8,250.00
 - LAIF Transfers = \$0.00
 - Transfers/charges = \$555.00

C. OPERATIONS REPORT

INFORMATION

2. GENERAL MANAGER REPORT

The General Manager will update the Board on accomplishments, challenges that have occurred and key performance metrics.

ACTION ITEM

3. IDYLLWILD HEATING AND COOLING - INSTALLATION OF A MINI SPLIT ON PINE CREST

The Board of Directors will consider approving the proposal of the installation of a new mini split.

DIRECTORS CLOSING COMMENTS

ADJOURNMENT

The next Board meeting is a Regular Meeting scheduled for Wednesday, October 21, 2026, at 6:00 p.m., to be held at the Idyllwild Water District Boardroom, 25945 Hwy. 243, Idyllwild, CA 92549.



Mission Statement

"To provide reliable water and sewer service in a safe, cost effective environmentally sound manner in accordance with community needs."

Americans with Disabilities Act:

In compliance with the ADA, if you need special assistance to participate in a District meeting or other services offered by this District, please contact the district office @ 951-659-2143 or email: twheeler@idyllwildwater.com. Upon request, the agenda and documents in the agenda packet can be made available in appropriate alternative formats to persons with a disability. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the district staff in assuring those reasonable arrangements can be made to provide accessibility to the meeting.



IDYLLWILD WATER DISTRICT

Memo

To: Board of Directors
From: Bill Rojas, General Manager
Date: September 16, 2026
Subject: Item 1A – Board Minutes

Recommendation:

The Board of Directors approves the following:

- August 19, 2026, Regular Board meeting minutes

Attachments:

- August 19, 2026, Regular Board meeting minutes



Mission Statement

“To provide reliable water and sewer service in a safe, cost effective environmentally sound manner in accordance with community needs.”

**MINTUES REGULAR MEETING OF THE BOARD OF DIRECTORS
IDYLLWILD WATER DISTRICT
25945 Highway 243
Idyllwild, CA 92549**

August 19, 2026 – 6:00 P.M.

AGENDA

CALL TO ORDER

President Schelly called the meeting to order at 6:00 p.m.

ROLL CALL

President Schelly, Vice President Priefer, and Director Davis, and Director Stamper. Also in attendance were General Manager Rojas, and Chief Financial Officer Shouman. Director Olson was absent.

PUBLIC COMMENTS

None.

1. CONSENT CALENDAR

Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be removed so that it may be acted upon separately.

A. MINUTES

Regular Board Meeting: July 15, 2026

B. FINANCIAL REPORTS

- a. Income statements for month ended July 31, 2026
- b. District warrants for July 2026
 - Check #19618-19658 = \$197,021.20
 - Gross Payroll = \$98,744.00
 - Federal/State PR taxes = \$7107.00
 - LAIF Transfers = \$0.00
 - Transfers/charges = \$502.00

C. OPERATIONS REPORT



Mission Statement

"To provide reliable water and sewer service in a safe, cost effective environmentally sound manner in accordance with community needs."

DIRECTOR COMMENTS

None.

PUBLIC COMMENTS

None.

A motion was made by Vice President Priefer to approve the Consent Calendar and Director Stamper seconded.

AYES

Director Stamper
Director Davis
Vice President Priefer
President Schelly

NAYS

ABSTAIN

ABSENT

Director Olson

Motion approved

INFORMATION

2. GENERAL MANAGER REPORT

The General Manager will update the Board on accomplishments, challenges that have occurred and key performance metrics.

DIRECTOR COMMENTS

Director Stamper about re-doing the tanks. Mr. Rojas said that's our goal we did another one last year we did number 3.

Director Davis asked about the daily flows at the wastewater treatment plant. Mr. Rojas stated that the plant has a maximum capacity of 250,000 million gallons per day (MGD) and currently processes an average of approximately 120,000 MGD, using less than half of its designed capacity.

Director Davis also asked whether the District could conduct smoke testing of the sewer system to identify potential leaks or areas where rainwater may be entering the system and increasing flows during periods of heavy rainfall. Mr. Rojas noted that Houston & Harris had previously inspected the District's entire sewer system using camera equipment. The inspection identified five areas that were deteriorated or causing problems, four of which have since been repaired.

Vice President Priefer asked whether the recent leaks along the highway may have been caused by the recently completed roadwork. Mr. Rojas responded that they likely were. Vice President Priefer also asked whether several other service-line leaks were related to the



Mission Statement

"To provide reliable water and sewer service in a safe, cost effective environmentally sound manner in accordance with community needs."

age of the lines. Mr. Rojas explained that the affected lines are older galvanized service lines and that the rocky terrain also contributes to leaks. Vice President Priefer acknowledged that both the age of the lines and the rocky terrain were contributing factors.

President Schelly asked whether it would be more cost-effective to replace aging pipelines proactively through the District's five- or ten-year Capital Improvement Plan or to replace them as they fail. Mr. Rojas explained that when a service line has required three repair clamps, staff documents it for future replacement.

Mr. Rojas also stated that the District plans to work with Fern Valley Water District and use its equipment to replace a service line under the highway. Although he was uncertain how well the equipment would work in that location, the District intends to try it because the service line needs to be replaced.

President Schelly noted that District staff are participating in cross-training, with water and wastewater personnel working together and learning one another's responsibilities. He also recognized that the District has experienced no staff turnover in the past two years and expressed that he was very pleased with the team's collaboration with neighboring agencies.

PUBLIC COMMENTS

David Jerome requested clarification regarding the survey being conducted. Mr. Rojas confirmed that it was being conducted by the California State Water Resources Control Board.

Mr. Jerome also asked how smoke testing works. The Board explained that smoke would be introduced into the sewer lines, and any smoke escaping from the system could help identify possible leaks, cracks, or improper connections.

ACTION ITEM

3. EL-CO CONTRACTORS, INC. – FIRE HYDRANT INSTALLATION AT VILLAGE CENTER

The Board of Directors will consider approving a proposal from EL-CO Contractors, Inc. in the amount of \$35,000 for the installation of a new fire hydrant at the Village Center parking lot in Idyllwild. The installation is required to comply with the requirements of the Idyllwild Fire Protection District (IFPD), National Fire Protection Association (NFPA) 14, and California Office of the State Fire Marshal (OFM) Guideline 01B.

DIRECTOR COMMENTS

Director Stamper asked whether the work would require water service to be shut off or affect water delivery to customers. Mr. Rojas stated that it should not affect customers.



Mission Statement

"To provide reliable water and sewer service in a safe, cost effective environmentally sound manner in accordance with community needs."

Director Davis asked whether only one bid had been received for the project. Mr. Rojas confirmed that one bid was received. Director Davis then asked whether the District could reduce costs by supplying some of its own materials, such as the fire hydrant. Mr. Rojas stated that he would look into that option.

PUBLIC COMMENTS

Mr. Jerome asked about the difference between "hot tapping" the existing six-inch water main and installing a tee. Mr. Rojas explained the differences between the two methods and responded to his questions.

A motion was made by Director Davis to approve the Fire Hydrant Installation at Village Center and Director Stamper seconded.

AYES

**Director Stamper
Director Davis
Vice President Priefer
President Schelly**

NAYS

ABSTAIN

ABSENT

Director Olson

Motion approved

***President Schelly stated that he had spoken with Mr. Rojas, who agreed that the item could be discussed in open session. The Board therefore proceeded with the item in open session.**

CLOSED SESSION

4. CONFERENCE WITH LABOR NEGOTIATORS

Conference with labor negotiators - Govt Code Section 54957.6
Agency Designated Representative: President Charles Schelly
Unrepresented Employee: General Manager

DIRECTOR COMMENTS

None.

PUBLIC COMMENTS

None.



Mission Statement

"To provide reliable water and sewer service in a safe, cost effective environmentally sound manner in accordance with community needs."

ACTION SESSION

5. CONSIDERATION AND POSSIBLE APPROVAL OF AMENDMENT TO GENERAL MANAGER EMPLOYMENT AGREEMENT REGARDING COMPENSATION

The Board will consider and possibly approve an amendment to the General Manager's Employment Agreement to update compensation terms as discussed in closed session and authorize the Board President to execute the amendment on behalf of the District.

DIRECTOR COMMENTS

President Schelly stated that the board wanted to propose a 7% salary increase would be retroactive to the date of the evaluation July 15, 2026.

PUBLIC COMMENTS

None.

President Schelly made a motion to approve a 7% salary increase for the General Manager, retroactive to the date of the General Manager's evaluation on July 15, 2026. Vice President Priefer seconded the motion.

AYES

Director Stamper
Director Davis
Vice President Priefer
President Schelly

NAYS

ABSTAIN

ABSENT

Director Olson

Motion approved

DIRECTORS CLOSING COMMENTS

Director Davis commended staff for the excellent results in reducing non-revenue water.

Vice President Priefer thanked staff and acknowledged the significant amount of work involved in responding to the recent leaks. Mr. Rojas stated that staff are doing an excellent job and continue to show up and work together to get the job done. He expressed that he was proud of the team.

Tyla Wheeler, speaking on behalf of staff, recognized General Manager Rojas for the excellent job he has been doing. She noted that he responded to a leak on a Sunday



Mission Statement

"To provide reliable water and sewer service in a safe, cost effective environmentally sound manner in accordance with community needs."

and worked alongside staff, and she thanked him for his support and dedication.

President Schelly stated that he believes it is a great benefit to have staff, including the General Manager, living nearby and able to respond quickly when leaks occur.

Mr. Shouman provided an update on the sewer loan and discussed aspects of the application process. President Schelly stated that he was pleased with the District's progress, noting that the necessary steps are in place and the process is moving forward. He added that the Board is pleased with the progress.

Mr. Rojas provided a preliminary project schedule, with final design anticipated by December 2026, award a bid in April 2027, construction beginning by June 2027, and the project placed into service by October 2028. He clarified that these dates are rough estimates and represent the District's current targets.

ADJOURNMENT

The Board Adjourned at 6:36 p.m.

The next Board meeting is a Regular Meeting scheduled for Wednesday, September 16, 2026, at 6:00 p.m., to be held at the Idyllwild Water District Boardroom, 25945 Hwy. 243, Idyllwild, CA 92549.

Idyllwild Water District

Idyllwild Water District

BY: _____
Tyla Wheeler
Board Secretary

BY: _____
Dr. Charles Schelly
Board President



IDYLLWILD WATER DISTRICT

Memo

To: Board of Directors
From: Bill Rojas, General Manager
Date: September 16, 2026
Subject: Item 1B – Financial Reports

Recommendation:

Board of Directors accept August 2026 Financial Reports.

Attachments:

- Water Fund Condensed Income Statement
- Sewer Fund Condensed Income Statement
- District Warrants and Other Disbursements

IDYLLWILD WATER DISTRICT
Water Fund Condensed Income Statement
Operating Revenue - Water
Fiscal Year 2026-2027

Operating Revenue - Water Condensed By Category	August 2026			Year to Date: July - August 2026		
	Actual	Budget	Variance	Actual	Budget	%
Base - Residential / Commercial	116,742	116,742	-	233,484	233,484	0.00%
Sales - Residential / Commercial	127,249	80,000	47,249	235,907	160,000	47.44%
Other Operating Revenue	-	-	-	-	-	0.00%
Other Non - Operating Revenue	-	-	-	-	-	0.00%
Total Operating Revenues	243,991	196,742	47,249	469,391	393,484	19.29%

Operating Revenue - Water By Category	August 2026			Year to Date: July - August 2026		
	Actual	Budget	Variance	Actual	Budget	%
Base Rate - Residential	85,392	85,392	-	170,784	170,784	0.00%
Base Rate - Commercial	31,350	31,350	-	62,700	62,700	0.00%
Sales - Residential	74,483	45,000	29,483	141,076	90,000	56.75%
Sales - Commercial	52,766	35,000	17,766	94,831	70,000	35.47%
Sales - Sewer	-	-	-	-	-	0.00%
Sales - Construction / Other	-	-	-	-	-	0.00%
Transfer Fees	-	-	-	-	-	0.00%
Turn On / Off Fees	-	-	-	-	-	0.00%
Lien & Lien Release Fees	-	-	-	-	-	0.00%
Delinquency Fees	-	-	-	-	-	0.00%
Will Serve Letter Fees	-	-	-	-	-	0.00%
Other Miscellaneous	-	-	-	-	-	0.00%
Installation Fees	-	-	-	-	-	0.00%
Capacity Fees	-	-	-	-	-	0.00%
Total Operating Revenues	243,991	196,742	47,249	469,391	393,484	19.29%

IDYLLWILD WATER DISTRICT
Water Fund Condensed Income Statement
Water Sales In Cubic Feet
Fiscal Year 2026-2027

Water Sales Meter Size	August 2026		
	Residential	Commercial	Total CF
R1 5/8	792,688	135,985	928,673
R2 3/4	16,913	20,201	37,114
R3 1"	11,315	121,223	132,538
R4 1.1/2"	-	34,424	34,424
R5 2"	-	26,413	26,413
R6 3"	-	4,757	4,757
IA 3"	-	157,899	157,899
NC-WWTP	-	3,743	3,743
Total Water Sales	820,916	504,645	1,325,561

Water Accounts Meter Size	August 2026		
	Residential	Commercial	Total
R1 5/8	1,429	102	1,531
R2 3/4	13	18	31
R3 1"	52	40	92
R4 1.1/2"	-	16	16
R5 2"	-	7	7
R6 3"	-	1	1
IA 3"	-	1	1
NC-WWTP	-	1	1
Total Accounts	1,494	186	1,680

Sewer Accounts		August 2026		
Service Type		Residential	Commercial	Total
Sewer Acct S		427	168	595
Fire Services F "2"		-	-	-
Fire Services F "3"		-	1	1
Fire Services F "4"		-	3	3
Total Sewer Accounts		427	172	599

Total Water And Sewer Accounts	1,921	358	2,279
---------------------------------------	--------------	------------	--------------

IDYLLWILD WATER DISTRICT

Water Fund Condensed Income Statement

Operating Expenses - Water

Fiscal Year 2026-2027

Operating Expenses - Water					Year to Date: July - August 2026				
No.	By Category	Actual	Budget	Variance	%	Actual	Budget	Variance	%
1	Wages and Salaries Expenses	75,020	76,500	1,480	1.93%	149,078	153,000	3,922	2.56%
2	Retirement Plan and Life Insurance	6,750	6,900	150	2.17%	13,450	13,800	350	2.54%
3	Medical Insurance	16,344	16,800	456	2.71%	32,688	33,600	912	2.71%
4	Uniform Expenses	1,436	1,150	(286)	-24.87%	2,579	2,300	(279)	-12.13%
5	Worker's Comp Insurance	-	-	-	0.00%	6,184	13,800	7,616	55.19%
6	Retirement Medical Insurance	-	-	-	0.00%	3,187	18,000	14,813	82.29%
7	Leasing Equipment	-	-	-	0.00%	171	171	-	0.00%
8	Office Supplies	263	1,540	1,277	82.92%	1,462	3,080	1,618	52.53%
9	Office Cleaning Service	-	350	350	100.00%	255	700	445	63.57%
10	Postage and Mailing Fees	822	1,200	378	31.50%	1,649	2,400	751	31.29%
11	Training and Education	-	-	-	0.00%	-	-	-	0.00%
12	Reimbursement, Travel, Meals, Etc.	-	-	-	0.00%	-	-	-	0.00%
13	Dues, Fees, Subscriptions	-	-	-	0.00%	1,053	5,500	4,447	80.85%
14	Computer Services	-	2,375	2,375	100.00%	1,428	4,750	3,322	69.94%
15	Legal Services	667	4,000	3,333	83.33%	1,453	8,000	6,547	81.84%
16	Engineering and Consulting	-	-	-	0.00%	-	-	-	0.00%
17	Utilities, Electricity	8,182	11,300	3,118	27.59%	14,555	22,600	8,045	35.60%
18	Utilities, Gas & Fuel	-	700	700	100.00%	1,010	1,400	390	27.86%
19	Utilities, Propane	-	100	100	100.00%	24	200	176	88.00%
20	Utilities, Telephone and Internet	2,715	2,750	35	1.27%	5,417	5,500	83	1.51%
21	Utilities, Waste Management Fees	260	340	80	23.53%	512	680	168	24.71%
22	Insurance, Liability, Auto, Property	-	1,000	1,000	100.00%	870	2,000	1,130	56.50%
23	Fees, State, County Water System	-	-	-	0.00%	-	-	-	0.00%
24	General Plant & Treatment Services	31,140	32,500	1,360	4.18%	42,623	65,000	22,377	34.43%
25	Vehicles Repairs & Maintenance	-	-	-	0.00%	-	-	-	0.00%
26	Laboratory Services	-	-	-	0.00%	2,244	7,400	5,156	69.68%
27	Water Security System	-	-	-	0.00%	-	-	-	0.00%
28	Advertising and Publishing	-	-	-	0.00%	-	600	600	100.00%
29	Bank Fee Charge	555	725	170	23.45%	1,057	1,450	393	27.10%
30	Water Maintenance and Supplies	753	800	47	5.86%	753	800	47	5.88%
31	Accounting & Auditing Fees	4,325	5,000	675	13.50%	4,325	-	(4,325)	#DIV/0!
32	IWD Leak	-	-	-	0.00%	-	-	-	0.00%
Total Operating Expenses		149,232	166,030	16,798	10.12%	288,027	366,731	78,704	21.46%
Net Income or Loss		94,759	30,712						

IDYLLWILD WATER DISTRICT
Sewer Fund Condensed Income Statement
Operating Revenue - Sewer
Fiscal Year 2026-2027

Operating Revenue - Sewer				August 2026				Year to Date: July - August 2026			
Condensed By Category		Actual	Budget	Variance	%	Actual		Budget	Variance	%	
Base - Residential / Commercial		73,000	73,000	-	0.00%	145,000		145,000	-	0.00%	
Other Operating Revenue		33,981	33,981	-	0.00%	67,890		67,890	-	0.00%	
Total Operating Revenues		106,981	106,981	-	0.00%	212,890		212,890	-	0.00%	

Operating Revenue - Sewer				August 2026				Year to Date: July - August 2026			
By Category		Actual	Budget	Variance	%			Actual	Budget	Variance	%
Base - Commercial		73,000	73,000	-	0.00%			145,000	145,000	-	0.00%
Base - Residential		33,981	33,981	-	0.00%			67,890	67,890	-	0.00%
Other Operating Revenue		-	-	-	0.00%			-	-	-	0.00%
Other Non - Operating Revenue		-	-	-	0.00%			-	-	-	0.00%
Total Operating Revenues		106,981	106,981	-	0.00%			212,890	212,890	-	0.00%

IDYLLWILD WATER DISTRICT

Sewer Fund Condensed Income Statement

Operating Expenses - Sewer

Fiscal Year 2026-2027

Operating Expenses - Sewer					August 2026		Year to Date: July - August 2026				
No.	By Category	Actual	Budget	Variance	%	Actual	Budget	Variance	%		
1	Wages and Salaries Expenses	24,950	25,000	50	0.20%	49,636	50,000	364	0.73%		
2	Retirement Plan and Life Insurance	2,250	2,250	-	0.00%	4,500	4,500	-	0.00%		
3	Medical Insurance	5,448	5,950	502	8.44%	10,896	11,900	1,004	8.44%		
4	Uniform Expenses	72	2,650	2,578	97.28%	144	5,300	5,156	97.28%		
5	Worker's Comp Insurance	-	-	-	0.00%	2,061	4,400	2,339	53.16%		
6	Retirement Medical Insurance	-	-	-	0.00%	1,062	1,208	146	12.09%		
7	Board Reimbursement	-	-	-	0.00%	-	150	150	100.00%		
8	Office Supplies	87	350	263	75.14%	486	700	214	30.57%		
9	Office Cleaning Service	85	332	247	74.40%	170	100	(70)	-70.00%		
10	Postage and Mailing Fees	274	330	56	16.97%	550	660	110	16.67%		
11	Training and Education	-	-	-	0.00%	-	-	-	0.00%		
12	Reimbursement, Travel, Meals, Etc	-	-	-	0.00%	352	446	94	21.08%		
13	Dues, Fees, Subscriptions	-	-	-	0.00%	476	2,200	1,724	78.36%		
14	Computer Services	222	1,100	1,100	100.00%	484	4,400	3,916	89.00%		
15	Legal Services	5,717	2,200	1,978	89.91%	11,181	15,600	4,419	28.33%		
16	Utilities, Electricity	-	7,800	2,083	26.71%	230	300	70	23.33%		
17	Utilities, Gas and Fuel	-	-	-	0.00%	-	-	-	0.00%		
18	Utilities, Propane	905	950	45	4.74%	1,806	1,200	(606)	-50.50%		
19	Utilities, Telephone and Internet	86	154	68	44.16%	172	74	(98)	-132.43%		
20	Utilities, Waste Management Fees	184	500	316	63.20%	223	1,000	777	77.70%		
21	Vehicles Repairs and Maintenance	-	-	-	0.00%	-	-	-	0.00%		
22	Engineering and Consulting	-	-	-	0.00%	-	-	-	0.00%		
23	Maintenance and Supplies	3,742	14,500	10,758	74.19%	26,940	14,500	(12,440)	-85.79%		
24	General Plant and Treatment Services	-	-	-	0.00%	-	-	-	0.00%		
25	State and County Sewer System Fees	-	-	-	0.00%	-	-	-	0.00%		
26	Minor Equipment and Supplies	-	-	-	0.00%	-	-	-	0.00%		
27	Sewer Leases	-	-	-	0.00%	-	155	155	100.00%		
28	Advertising and Publishing	1,442	1,375	(67)	-4.87%	2,190	2,750	560	20.36%		
29	Laboratory Services	-	-	-	0.00%	-	-	-	0.00%		
30	Sewer Security System	1,345	2,000	655	32.75%	1,345	2,000	655	32.75%		
31	Accounting and Auditing Fees	-	-	-	0.00%	290	2,083	1,793	86.08%		
32	Liability , Auto and Property Insurance	-	-	-	0.00%	-	-	-	0.00%		
33	Waste Disposal Fees	-	-	-	0.00%	-	-	-	0.00%		
Total Operating Expenses		46,809	67,441	20,632		115,194	125,626	10,432			
Net Income or Loss		60,172	39,540								

IDYLLWILD WATER DISTRICT
DISTRICT WARRANTS AND OTHER DISBURSEMENTS
FOR THE MONTH ENDED AUGUST 31, 2026

DATE	CHECK NUMBER	PAYEE	DESCRIPTION	AMOUNT
08/03/2026	19659	BBi Construction	Project on Rockdale Road	\$14,259 72
08/03/2026	19660	Gallade Chemical, Inc	Chemical Supplies	\$2,508 97
08/03/2026	19661	S C E	Monthly Charge	\$229 72
08/03/2026	19662	Verizon Wireless	Monthly Charge	\$308 86
08/03/2026	19663	Idyllwild Water District	Deposit at Hemet Bank for Payroll	\$96,000 00
08/05/2026	19664	Ferguson Waterworks 10	Supplies for Water Department	\$3,809 34
08/05/2026	19665	Frontier	Phone and Internet Charge	\$538 84
08/05/2026	19666	Genuine Auto Parts / NAPA	Auto Parts	\$152 20
08/05/2026	19667	J.C. Coatings, Inc	Second payment - Tank No. 5	\$66,000 00
08/05/2026	19668	Staples	Office Supplies	\$350 61
08/05/2026	19669	Toyota of Hemet	Repairing Toyota	\$146 02
08/05/2026	19670	Tyla Wheeler	Water and Sewer General Expenses	\$623 43
08/05/2026	19671	Underground Service Alert	New Ticket Charges	\$27 50
08/05/2026	19672	Village Hardware	Supplies for Water and Sewer	\$150 25
08/05/2026	19673	Vulcan Materials Company	Asphalt Purchase - To Patch Leak Reapirs	\$3,304 39
08/05/2026	19674	Forest Lumber	Supplies for Water and Sewer	\$1,245 33
08/12/2026	19675	Babcock Laboratories, Inc.	Monthly Charge	\$5,766 80
08/12/2026	19676	Daniels Tire Service	New Tires for Water Tractor	\$992 73
08/12/2026	19677	Danny Campbell	Meter Calibration	\$538 21
08/12/2026	19678	Ferguson Waterworks 10	Supplies for Water Department	\$7,013 72
08/12/2026	19679	Four Seasons Cleaning Services	Monthly Cleaning Service Fee	\$340 00
08/12/2026	19680	InfoSend, Inc	Customer Bill Printing and Processing Fees	\$1,096 92
08/12/2026	19681	JP Copiers	Copier Maintenance	\$2,535 34
08/12/2026	19682	Macleod Watts, Inc	Actuarial Valuation for other Postemployment Benefits	\$5,380 00
08/12/2026	19683	S C E	Monthly Charge	\$12,917 00
08/12/2026	19684	SUSP, Inc	Application Processing Consulting	\$5,720 00
08/12/2026	19685	USA Bluebook	Supplies for Water and Sewer	\$1,101 55
08/12/2026	19686	Vestis	IWD Team Uniforms	\$1,914 90
08/12/2026	19687	Idyllwild Water District	Deposit at Hemet Bank for Payroll	\$50,000 00
08/19/2026	19688	Allstate Benefits	Monthly Charge	\$239 91
08/19/2026	19689	Best Best & Krieger	Monthly Legal Services	\$889 50
08/19/2026	19690	CR&R Incorporated	Monthly Trash Service Fee	\$347 58
08/19/2026	19691	Danny Campbell	Complete Class Purchase for T2	\$159 00
08/19/2026	19692	Grainger	Supplies for Water and Sewer	\$64 22
08/19/2026	19693	S C E	Monthly Charge	\$1,505 78
08/19/2026	19694	Time Warner Cable	Monthly Phone and Internet Charges	\$2,773 27
08/19/2026	19695	USA Bluebook	Supplies for Water and Sewer	\$76 68
TOTAL DISTRICT WARRANTS				\$291,028 29

OTHER DISBURSEMENTS:

TOTAL PAYROLL	\$96,200.00
L.A.I.F. ELECTRONIC TRANSFERS	\$0.00
BANK SERVICE CHARGES AND FEES	\$555.00



IDYLLWILD WATER DISTRICT

Memo

To: Board of Directors
From: Bill Rojas, General Manager
Date: September 16, 2026
Subject: Item 1C – Operations Report

Recommendation:

Board of Directors accepts August 2026 Operation Report.

Attachments:

- Monthly Operations Report
- Well Production Data

Idyllwild Water District

Monthly Operations Report

Aug-26

Supplies to System	1,336,109	CF	30.67	AF	
Increase / Decrease	13%	CF	92%	Billing Period	55% Daily Demand
Number of Wells Available	12		410	GPM Available	
Water Sales	1,325,561	CF	(16,187)	CF Non-Water Sales	
Total Water/Non-Water Sales	1,309,374	CF	2%	Loss	

Full-Time	FV1A	1
Part-Time	2, 4, 10, 13, 15, 23, 24, 26, 28, FV2, Golden Rod	11

Strawberry Creek Diversion	-	CF	-	AF	82.00 AFY
Lilly Creek Flow	-	CF	-	AF	0.50 AFY
Foster Lake Level (Max. 18')	2	Feet	-	Inches	

Non-Water Sales	Gallons	CF
WTP Backwash	243,000	32,487
IWD Flushing	100,000	13,369
Main Line Leaks	75,000	10,027
Distribution Line Leaks	-	-
Fire Dept. / Caltrans)	-	-
Hydrant Sales	32,912	4,400
Wastewater Plant	27,998	3,743
Storage Tanks Variance	(600,000)	(80,213)
Total	(121,090)	(16,187)

Stage Criteria				
Month	Avg. GPM	Max	%	Stage
Aug	223.9	410	55%	2
Jul	255	410	62%	2
Jun	223.5	410	55%	2
May	195.5	410	48%	1
Apr	161.1	410	39%	1
Mar	159.4	410	39%	1
Feb	154	410	38%	1
Jan	138.1	410	34%	1

Well Statics - In Feet, Pumping Level (PL) / Static Level (SL)

Foster Lake Area	SL #3	12	SL #7	12	SL #14	22	FL Avg.	15.5
Creek Area	PL #23	209	SL #24	23				
Nature Center	SL #26	36	SL #27	33	SL #28	131		
Fern Valley	PL FV1A	415	PL FV2	324				

Storage Tanks

Location	CF/FT	Level	Volume CF
Foster Lake	11,698	21.0	245,658
Rock Dale Tank	2,718	22.0	59,796
Delano Tank	1,337	22.0	29,414
South Ridge Tank	3,509	19.0	66,671
Wild Wood Tank	919	12.5	11,488
Golden Rod Tank	1,136	21.0	23,856

Total	436,883	CF		Storage Supplies Max. 4.0 MGD	82%
Storage in MGD	3.27				
Production Days	31		Production Minutes	44,640	Average GPM
					223.9

Idyllwild Water District
Well Production Data
Aug-26

Well		Cubic Feet	Acre Feet	Full-Time / Part-Time	Status	GPM	Comment
No.	Name						
1	Horizontal		-				
2	Foster Lake	446,360	10.2	PT	On	100.0	
4	Foster Lake	177,412	4.1	PT	On	40.0	
10	Foster Lake	-	-	PT	On	16.0	Out of Service (temp)
12	Foster Lake	1,160	0.0	PT	On		Shop Potable Supply
13	Foster Lake	148,203	3.4	PT	On	31.0	
15	Foster Lake	-	-	PT	On	22.0	
23	Stratton	210,508	4.8	PT	On	40.0	
24	Curtis	92	0.0	PT	On	50.0	
25	Donahoo	-	-	SB	Off	-	Standby
26	Nature Center	103	0.0	PT	On		
27	Nature Center	-	-	PT	Off		
28	Rock Dale	28,059	0.6	PT	On	16.0	
FV1A	Fern Valley	211,064	4.8	FT	On	40.0	
FV2	Fern Valley	190,535	4.4	PT	On	35.0	
31	Golden Rod	33,783	0.8	PT	On	20.0	
	Oakwood	-	-	SB	Off	-	Standby
Total		1,447,279	33.22			410.0	

Cedar Glen Meter	661,965 CF	15.2 AF
District Production	674,144 CF	15.5 AF
Total Supplies to System	1,336,109 CF	30.7 AF

Days of Production	31	Minutes of Production	44,640
Average System GPM	223.90		

Idyllwild Water District
Well Statics
Aug-26

No.	Initial	Level In Feet	Pumping Level (PL) / Static Level (SL)	Comments
3	MA	12.0	SL	
MW6	MA	26.0	SL	
7	MA	12.0	SL	
14	MA	22.0	SL	Foster Lake Average = 15.5
23	MA	209.0	PL	
24	MA	23.0	SL	
25	MA	12.0	SL	
26	MA	36.0	SL	
27	MA	33.0	SL	
28	MA	131.0	SL	
OW	MA	47.0	SL	
FV1A	MA	415.0	PL	
FV2	MA	324.0	PL	
31 - GR	MA	208.0	SL	
FL2	MA	24.0	PL	
FL4	MA	30.0	PL	
FL10	MA	16.0	SL	
FL12	MA	50.0	SL	
FL13	MA	33.0	PL	
FL15	MA	18.0	SL	
MW19	MA	43.0	SL	



IDYLLWILD WATER DISTRICT

Memo

To: Board of Directors
From: Bill Rojas, General Manager
Date: September 16, 2026
Subject: Item 2 – General Manager Report

Recommendation:

General Manager Bill Rojas will present his report.

Attachments:

- General Manager Report

GENERAL MANAGERS REPORT FOR THE
BOARD MEETING on September 16th

Here is a list of items I have been actively working on since the last board meeting on
August 19th

- On August 28th we met with Dudek to discuss the plant design and the cost estimate for the WWTP project. After making some design changes Dudek was able to draft the cost estimate and site layout for the project. The cost estimate for the project in 2023/2024 was 10 million dollars, the current cost estimate for 2026/2027 is now 14.2 million dollars.
- We have submitted the new cost estimate to the waterboards for review and to re-evaluate our loan to match the current cost estimate of 14.2 million dollars. The Water Resource Control Board is requesting additional financial documentation for the increased budget amount. We are working on the additional financial documentation that has been requested.
- The MHI study has been completed and is awaiting review from management. SUSP has determined that the MHI for the district is at 65,000, they are waiting for concurrence from the state to verify this number. Once the numbers have been verified management will sign off on the study and send it to State Water Resource Control Board.
- ELCO is starting the fire hydrant install at Strawberry Valley square on Monday the 14th. The estimated time to complete the project is three days.
- Rodgers, Anderson, Malody & Scott, LLP, the Districts CPA auditors were onsite performing the annual financial audit for the district from September 8th through September 11th.



IDYLLWILD WATER DISTRICT

Memo

To: Board of Directors

From: Bill Rojas, General Manager

Date: September 16, 2026

Subject: Item 3 – Idyllwild Heating & Cooling, Installation of a Mini-Split System at 54700 Pine Crest

Recommendation:

Staff recommends that the Board approve the proposal from Idyllwild Heating & Cooling for the installation of a Mitsubishi mini-split system, Rinnai wall heater, and propane gas line at 54700 Pine Crest, for an amount not to exceed \$13,370.00.

Background:

The existing central heating system at 54700 Pine Crest was installed approximately 37 years ago and is difficult to access due to the building's current configuration. Although the furnace remains operational, replacing or substantially rebuilding the system would require extensive additional work. Idyllwild Heating & Cooling recommends installing a Mitsubishi mini-split in the downstairs bedroom, a Rinnai propane wall heater in the living room, and the necessary propane gas line. The existing furnace would remain in place and continue to be used as long as it remains serviceable.

Attachments:

- Idyllwild Heating & Cooling Improvement Proposal dated September 9, 2026.



License #676943

09/10/2026

To: Idyllwild Water District

Job Location: 54700 Pine Crest, Idyllwild, CA 92549

Heating & Cooling Improvement Proposal

Existing Heating System & Building Conditions

Idyllwild Heating & Cooling has an extensive history with this property and its heating system.

The existing **Amana horizontal furnace, Model GSI090X30B**, was installed during the original construction period in approximately **1988–1989**.

At the time of installation, access to the furnace and duct system was considerably more practical. Over the decades, additional plumbing, continuing construction work, and other building components have made access to the existing furnace extremely limited. Portions of the surrounding duct system can no longer be physically reached without significant additional work.

The existing furnace is currently still operational. Its continued operation after approximately 37 years speaks well to the original equipment and installation, and it can continue to provide heating and air circulation for as long as it remains serviceable.

However, given the age of the equipment and present access conditions, Idyllwild Heating & Cooling does **not recommend a significant capital investment in replacing or substantially rebuilding the existing central furnace system**.

A future replacement would likely require substantial access-related work before the equipment itself could be removed and replaced. For this reason, targeted heating and cooling solutions provide a more practical approach for the areas where improved comfort is presently needed.

Building Layout & Heat Distribution

The design of the home also needs to be considered when evaluating heating options.

The living room has an open vertical connection to the upstairs sleeping area. Because warm air naturally rises, a portion of any heat introduced into the downstairs living room will migrate toward the upper level.

This is a characteristic of the home's open design rather than a deficiency with any particular heating appliance.

Existing circulating fans, along with operation of the existing furnace blower when appropriate, can assist with air mixing and help distribute heat more evenly throughout the home.

For this reason, expectations for any heating appliance installed in the living room should account for the open connection between the lower and upper levels.

Recommended Improvement Plan

Based on the existing building conditions, equipment access, and the heating and cooling needs discussed, Idyllwild Heating & Cooling recommends a targeted approach consisting of:

1. A **Mitsubishi FX12 Hyper-Heating ductless heat pump** serving the downstairs bedroom
2. A **Rinnai EX38DTP direct-vent propane wall heater** serving the living-room area
3. Continued use of the existing central furnace for general heating and air circulation for as long as it remains serviceable

This approach addresses the areas of greatest need without requiring major reconstruction around the existing central furnace.

Mitsubishi FX12 Hyper-Heating System

Downstairs Bedroom

Indoor Unit: MSZ-FX12NL

Outdoor Unit: MUZ-FX12NLHZ

The Mitsubishi FX12 is a premium cold-climate heat pump particularly well suited for the downstairs bedroom.

Key Features

- 12,000 BTU class
- H2i sumo™ Hyper-Heating technology
- 100% heating performance at outdoor temperatures down to **-10°F**
- Heating operation down to **-22°F**
- Maximum Capacity at 17°F outside temp=18,200BTU
- Flash Injection technology for improved cold-weather compressor performance
- Hot Start operation to reduce cold-air discharge at startup
- High-efficiency heating and air conditioning
- Quiet operation

This system provides a strong combination of heating and cooling capability for a smaller enclosed bedroom and should be able to maintain the selected room temperature effectively throughout the year.

Mitsubishi System Investment \$6,750.00

Rinnai Living-Room Heating System

Rinnai EX38DTP Direct-Vent Propane Wall Heater

For the larger living-room area, we recommend a dedicated high-capacity direct-vent propane wall heater.

Model: Rinnai EX38DTP

Key Features

- Up to **36,500 BTU/h heating capacity**
- Direct-vent design
- Modulating heating operation
- Consistent, even heat
- Wall-thermostat compatible
- High-altitude approved
- Quiet operation
- Approximately 80% AFUE
- Manufacturer warranty subject to Rinnai terms and conditions

The Rinnai provides substantially more dedicated heating capacity for the living-room area than a smaller ductless system while maintaining a relatively simple installation.

It is important to note that the Rinnai is a **heating-only appliance** and does not provide air conditioning.

For the primary objective of dependable living-room heat, however, we believe it provides the better overall solution for this particular space.

Rinnai Wall Heater Investment \$4,995.00

Propane Gas-Line Installation

Idyllwild Heating & Cooling will provide and install the required propane gas line serving the new Rinnai wall heater.

Work will include:

- Routing the new gas piping to the heater location
- Required fittings and support
- Appliance shutoff valve
- Required sediment/drip leg
- Proper sealing of associated penetrations
- Pressure and leak testing of the new gas piping prior to operation

Gas-Line Installation \$ 1,625.00

Existing Furnace

The existing Amana furnace will remain in place and may continue to be used for general heating and air circulation for as long as it remains operational.

No major reconstruction or replacement of the existing furnace or inaccessible duct system is included in this proposal.

Due to the age of the existing equipment, future serviceability and continued operation cannot be guaranteed. Any future repairs would be evaluated separately based on accessibility, parts availability, and the condition of the equipment at that time.

Contractor Qualifications & Insurance

Idyllwild Heating & Cooling is a California-licensed contractor with multiple classifications applicable to the proposed work:

- **C-20 – Warm-Air Heating, Ventilating and Air-Conditioning**
- **C-36 – Plumbing**
- **C-43 – Sheet Metal**
- **D-34 – Prefabricated Equipment**

These classifications allow Idyllwild Heating & Cooling to perform the HVAC, sheet-metal, equipment-installation, and applicable gas-piping portions of the proposed work within our licensed scope.

For work performed on District property, Idyllwild Heating & Cooling can also provide applicable contractor and insurance documentation, including:

- California contractor license information
- Workers' compensation insurance documentation
- Commercial general liability insurance
- Commercial automobile insurance
- Certificates of insurance
- Other standard contractor documentation required by the District

Any project-specific insurance endorsements or documentation requested by the District can be coordinated prior to commencement of work.

Equipment Warranty

- **Mitsubishi FX12:** Applicable **12-year manufacturer parts and compressor warranty**. Idyllwild Heating & Cooling will complete the required equipment registration following installation.
- **Rinnai EX38DTP:** Manufacturer warranty includes **10 years on the heat exchanger, 5 years on parts, and 2 years on applicable labor**, subject to Rinnai's warranty terms and conditions.
- **Idyllwild Heating & Cooling:** **2-year labor warranty** on our installation workmanship.

Proposal Summary**Mitsubishi FX12 Hyper-Heating System**Downstairs Bedroom Heating & Air Conditioning **\$6,750.00****Rinnai EX38DTP Wall Heater**Living-Room Heating **\$4,995.00****Propane Gas-Line Installation**Gas piping, fittings, shutoff, drip leg, testing and connection **\$1,625.00**

Total Project Investment \$13,370.00

Accepted By: _____ Date: _____

By signing above, the customer agrees to the terms and conditions outlined in this proposal and authorizes Idyllwild Heating & Cooling to proceed with the scope of work described. This proposal is valid for 14 days from the date of issue. Payment by check or ACH is preferred. Credit card payments are subject to a 3% processing fee.

Unless specifically included in this proposal, the customer is responsible for applicable permit fees, inspections, and related requirements. Any additional work or unforeseen conditions outside the scope described above will be discussed and priced separately before proceeding.

Idyllwild Heating & Cooling provides a two-year labor warranty on our installation workmanship from the date of completion. Equipment warranties are provided by the applicable manufacturer and are subject to the manufacturer's terms, conditions, exclusions, and registration requirements. Please refer to the manufacturer's website for complete warranty information.