



## MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS

IDYLLWILD WATER DISTRICT  
25945 Highway 243  
Idyllwild, CA 92549

January 20, 2021 - 6:00 P.M.

### AGENDA

#### CALL TO ORDER

President Schelly called the meeting to order at 6:00 p.m.

#### ROLL CALL

Directors present: President Schelly, Vice President Szabadi, Director Gin, and Director Hunt via Zoom.

Directors absent: Director Kunkle - Excused

Staff Present: General Manager/Interim Board Secretary Leo Havener, Hosny Shouman, Chief Financial Officer, and Joe Reyes, Chief Water Operator.

#### MOMENT OF SILENCE FOR CATHERINE DEARING FORMER IWD BOARD MEMBER WHO PASSED AWAY ON OCTOBER 18, 2020

President Schelly requested a moment of silence for former Board Member Catherine Dearing.

#### PUBLIC COMMENTS

None.

#### 1. CONSENT CALENDAR

##### A. MINUTES

Regular Board Meeting: November 18, 2020  
Special Board Meeting: December 16, 2020

##### B. FINANCIAL REPORTS

- Income statement for the fifth and sixth months ending December 2020
- District warrants for November and December 2020

Check #	16311 - 16400	= \$	315,358.00
Gross Payroll		= \$	66,220.00
Federal/State PR taxes		= \$	6,105.00
LAIF Transfers		= \$	0.00
Transfers/charges		= \$	249.00



**C. OPERATIONS REPORT**

Director Gin appreciates having the previous month report to compare with the current month report.

**D. GENERAL MANAGER REPORT**

General Manager Havener provided a presentation.

**DIRECTORS' COMMENTS**

Directors Hunt and Gin inquired about various expenses. Vice President Szabadi requested a workshop be held in May 2021 pertaining to water and sewer capacity.

**A MOTION** was made by Director Gin to approve the Consent Calendar. Vice President Szabadi seconded.

The vote was as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
President Schelly Vice President Szabadi Director Gin Director Hunt			Director Kunkle

**Motion approved.**

**DISCUSSION ITEMS**

**E. TOUR OF DISTRICT FACILITIES**

General Manager Havener provided a presentation of various District facilities.

**F. 2020 WORKLOAD STUDY**

General Manager Havener provided a presentation pertaining to work performed by Water and Wastewater Operation.

**G. CAPITAL IMPROVEMENT PROJECTS**

General Manager Havener provided a presentation regarding District Capital Improvement Projects (CIP) both past and current.

President Schelly suggested that staff consider outsourcing the Horizontal Road Improvement Project in an effort to complete the project within the current budget cycle.

**H. BOARDROOM MODIFICATIONS**



Staff reported that the tree outside the Board Room was removed because the tree roots have raised the floor and cracked the outside foundation. Staff suggested that due to the fact repairing the Board Room floor would create a large mess that should the Board have any desire to modify the Board Room this would be an appropriate time to do so.

President Schelly requested improved audio and visual equipment, removing the wall paneling, adding sheet rock, remove the popcorn on the ceiling, new lighting, and wainscoting on the walls.

Additionally, there was a request for new chairs, and any other minor improvements that Directors or staff believes would be beneficial for ratepayers who attend Board meetings.

**I. ADMINISTRATION BUILDING IMPROVEMENTS**

Staff informed the Board that the Administration building is in need of some repairs and that at a future Board meeting costs associated with the repairs will be forthcoming.

**ACTION ITEMS**

**2. CONSIDER ERSC PROPOSAL FOR TOPOGRAPHIC SURVEY OF STRAWBERRY CREEK DIVERSION PIPELINE**

Board of Directors will consider directing General Manager to sign ERSC proposal to continue work for pertaining to the Strawberry Creek Pipeline Project.

**PUBLIC COMMENTS**

None.

**DIRECTORS' COMMENTS**

Director Hunt recommends the pipeline be buried.

Vice President Szabadi questioned how the District could reduce or control the unforeseen contingencies, and suggested that a formula be considered when a contact is being developed to construct the project.

**A MOTION** was made by Vice President Szabadi to direct General Manager to sign ERSC proposal to continue work for pertaining to the Strawberry Creek Pipeline Project. Director Gin seconded.

The vote was as follows:

**AYES**

President Schelly  
Vice President Szabadi  
Director Hunt

**NAYS**

**ABSTAIN**

**ABSENT**

Director Kunkle





Director Gin

Motion approved.

**3. CONSIDER TESCO CONTROLS, INC. PROPOSAL FOR WTP MAIN CONTROL PANEL PROGRAMMABLE LOGIC CONTROLLER**

Board of Directors will consider directing General Manager to award Tesco Controls, Inc. to install a Main Control Panel Programmable Logic Controller at the WTP.

**PUBLIC COMMENTS**

There was an inquiry as to the bids from other companies. Staff responded that Tesco was the only company to provide a cost estimate. All the other companies informed staff that the project was too small and not feasible for their company to consider.

**DIRECTORS' COMMENTS**

Director Hunt stated that he was disappointed that the new controls were not already installed.

Vice President Szabadi and Director Gin asked about the possibility of an additional \$20,000 of expenses as mentioned in Tesco's proposal. Chief Water Operator Reyes verified that should well sites require work to operate with the new electronics, it would be an additional cost to the District.

**A MOTION** was made by Vice President Szabadi to direct General Manager to award Tesco Controls, Inc. to install a Main Control Panel Programmable Logic Controller at the WTP. Director Gin seconded.

The vote was as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
President Schelly			Director Kunkle
Vice President Szabadi			
Director Hunt			
Director Gin			

Motion approved.

**4. ELECT 2021 OFFICERS OF THE BOARD OF DIRECTORS**

Board of Directors will consider electing officers for year 2021.

**PUBLIC COMMENTS**

None.



**DIRECTORS' COMMENTS**

None.

**A MOTION** was made by Vice President Szabadi to nominate Dr. Charles Schelly President for year 2021. Director Gin seconded.

The vote was as follows:

<u><b>AYES</b></u>	<u><b>NAYS</b></u>	<u><b>ABSTAIN</b></u>	<u><b>ABSENT</b></u>
Vice President Szabadi Director Hunt Director Gin		President Schelly	Director Kunkle

**Motion approved.**

**A MOTION** was made by Director Gin to nominate Peter Szabadi Vice President for year 2021. Director Hunt seconded.

The vote was as follows:

<u><b>AYES</b></u>	<u><b>NAYS</b></u>	<u><b>ABSTAIN</b></u>	<u><b>ABSENT</b></u>
President Schelly Vice President Szabadi Director Hunt Director Gin			Director Kunkle

**Motion approved.**

**DIRECTORS COMMENTS**

Director Hunt requested that staff work to improve the use of Zoom for the Board meetings.

President Schelly announced that Item 5 would not occur in Closed Session due to the fact that there would be no conference with legal counsel.

The Board took a five (5) minute recess at 7:45 p.m. before moving into closed session.

**CLOSED SESSION**

**5. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (1 Case)**

Significant exposure to litigation pursuant to Govt. Code § 54956.9(a)-(b),(d)(2).



**6. PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

(Gov. Code section 54957(b)(1))

Title: General Manager

The Board resumed Open Session at 8:35 p.m.

**ACTION TAKEN**

No action taken.

**ADJOURNMENT**

Board adjourned at 8:35 p.m.

The next Board meeting is a Regular Meeting scheduled for February 17, 2021 at 6:00 p.m., to be held at the Idyllwild Water District Boardroom, 25945 Hwy. 243, Idyllwild, CA 92549.

IDYLLWILD WATER DISTRICT

BY: 

Leo Havener  
INTERIM BOARD SECRETARY

IDYLLWILD WATER DISTRICT

BY: 

Dr. Charles Schelly  
BOARD PRESIDENT