

# REGULAR MEETING OF THE BOARD OF DIRECTORS

## IDYLLWILD WATER DISTRICT

April 19, 2017 - 6:00 P.M.

### AGENDA

#### CALL TO ORDER:

#### ROLL CALL:

#### PUBLIC COMMENTS:

Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the District. Please note that for items not listed on the agenda, the Brown Act imposes limitations on what the Board may do at this time. The Board may not take action on the item at this meeting. As to matters on the Agenda, persons will be given an opportunity to address the Board when the matter is considered. If you wish to speak during public comment, please fill out a "Speaker Request Form" and give it to the Board Secretary. When the Board President calls your name, please immediately step to the podium and begin by giving your name and address for the record. Each speaker will be given four (4) minutes to address the Board.

#### 1. CONSENT CALENDAR:

Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be removed so that it may be acted upon separately.

- A. MINUTES** – March 15, 2017  
March 29, 2017

#### **B. FINANCIAL REPORTS MARCH 2017**

1. Income statement for the Ninth month ending March 2017
2. District warrants for March 2017.

Check #	13999 - 14058	= \$	145,062.18
Gross Payroll		= \$	50,728.76
Federal/State PR taxes		= \$	16,551.07
LAIF Transfers		= \$	0.00
Transfers/charges		= \$	90.83

#### **C. OPERATIONS REPORT FOR THE NINTH MONTH – MARCH 2017**

2. **RESOLUTIONS #730 & #731 WATER AND SEWER STAND-BY ASSESSMENTS** – Setting a date of June 21, 2017 for a Public Hearing for water & sewer stand-by assessment fees for 2017/2018. The rate will remain the same at \$30 per acre for water/sewer availability for vacant

parcels.

3. **RESOLUTION #732 REQUESTING AN ELECTION** – The Board will consider a Resolution requesting the County Registrar of Voter's Office to hold an Election for the Idyllwild Water District Board of Directors on the last Tuesday of August and showing financial responsibility for the election.
4. **BIDDING AND CONSTRUCTION MANAGEMENT OF THE 2017 PIPELINE PROJECT-** The Board will consider approving a Letter Agreement with Webb & Associates for Construction Management of the Marion View Drive pipeline Project.
5. **RESOLUTION #733 CONFLICT OF INTEREST CODE** – The Board will consider rescinding Resolution #463 Conflict of Interest Code and replacing with Resolution #733.
6. **DECLINE PARTICIPATION IN THE EMERGENCY ASSISTANCE PROJECT FOR THE HORIZONTAL WELLS-** The Board will consider authorizing the General Manager to advise the Department of Agriculture that Idyllwild Water District will not be able to participate in the Emergency Funding Project for the Horizontal Wells.
7. **BUDGET PROPOSAL AND PUBLIC HEARING RESOLUTION #734** – The Board will consider and adopt a Budget for the Fiscal Year 2017/2018 and will set a Public Hearing date for June 21, 2017 to consider the proposed rate change according to Proposition 218 standards.
8. **CITIZEN REQUEST TO DISCUSS THE IDYLLWILD BREW PUB** – The Board of Directors will consider a letter from Sue Nash to discuss the Idyllwild Brew Pub.

**DIRECTORS COMMENTS :**

**GENERAL MANAGER'S COMMENTS:**

**ADJOURNMENT:**

To the next regular Board meeting scheduled for May 17, 2017 at 6:00 p.m., to be held at the Idyllwild Water District Boardroom, 25945 Hwy. 243, Idyllwild, CA.

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Please remember during Public Comments:

- Comments should be limited to 4 minutes or less
- Comments should be directed to the Board as a whole and not directed to individual Board members.

Americans with Disabilities Act: In compliance with the ADA, if you need special assistance to participate in a District meeting or other services offered by this District, please contact the District office @ 951-659-2143 or email: [admin@idyllwildwater.com](mailto:admin@idyllwildwater.com). Upon request, the agenda and documents in the agenda packet can be made available in appropriate alternative formats to persons with a disability. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting.

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
IDYLLWILD WATER DISTRICT**

*The Board of Directors of the Idyllwild Water District met in regular session on March 15, 2017, in the Idyllwild Water District Board Room.*

**CALL TO ORDER:**

The meeting was called to order by President Schelly at 6:00 p.m.

**ROLL CALL:**

Directors present: President Charles Schelly, Vice President Vic Sirkin, Geoffrey Caine, Steve Kunkle and Peter Szabadi. Interim General Manager Jack Hoagland, Chief Financial Officer Hosny Shouman and Board Secretary Erica Gonzales were also present.

General public present: (-9-)

**PUBLIC COMMENT:**

**TOM PAULEK-** Wanted to confirm all Board members received his email regarding the Brew Pub sewer permit. Email contained 5 attachments acquired through Public Records Requests from Idyllwild Water District and the SARWQCB. Expressed concern about the transparency of Idyllwild Water District. Concerned that Steve Kunkle may be working for the Brew Pub as an onsite consultant. Wants the Board to revoke to Sewer permit issued in February 2017.

**SUE NASH-** Delivered a letter (attached) on Monday, March 13, 2017 and asked that it be placed on the Agenda for the meeting and that it be distributed to the Board. Concerned about the Sewer Permit and the MOU with the Brew Pub. Would like the Sewer Permit revoked.

**MARGE MUIR-** The Public is hopeful that in the near future Idyllwild Water District will be selling water meters again. Would like the public to be able to submit ideas on how to go about releasing meters, possibly at a workshop.

**ITEM #1- CONSENT CALENDAR:**

**MINUTES –** February 15, 2017 Regular Meeting

## FINANCIAL REPORTS FEBRUARY 2017

A. Income statement for the Eighth month ending February 2017

B. District warrants for February 2017.

Check # 13958 - 13998	= \$	94,912.27
Gross Payroll	= \$	51,757.90
Federal/State PR taxes	= \$	10,986.83
LAIF Transfers	= \$	0.00
Transfers/charges	= \$	66.70

### **OPERATIONS REPORT AND GRAPHS FOR THE EIGHTH MONTH ENDING FEBRUARY, 2017.**

No mainline leaks were reported in February. Foster Lake's level was full at 18 feet at the end of February. There was 4.51" of precipitation in February and there has been 27.24" of precipitation for the fiscal year to date. The static water levels at the Foster Lake Wells were 4' below ground level, and the downtown well #23 is currently static at 8' and the downtown well #24 is static at 13' below ground level respectively. Production for February was 742,799 cubic feet. February's unaccounted for water was 5.20% of water production. Fiscal year to date unaccounted for water average is 4.39% of water production.

### **ITEM 1D – DECLARATION OF SURPLUS PROPERTY:**

Recommendation: That the Idyllwild Water District Board of Directors declare three vehicles surplus and direct staff to dispose of the vehicles in a manner to obtain the best value to the District.

Background: The following vehicles are no longer of use to the District due to their age and need of significant and costly repairs:

Vehicle #3	Pick-up (Dodge)	1995
Vehicle #5	Dump Truck	1987
Vehicle #8	Service Truck (Chevy)	1987

A declaration of surplus by the Board of Directors will allow staff to seek opportunities to sell or auction the vehicles and retain the residual value for the District.

A MOTION was made by Director Szabadi to approve the Consent Calendar and Director Caine seconded. Director Kunkle requested that he be shown as an abstention from the Minutes approval as he was not in attendance at the February 15, 2017 meeting. The vote was as follows:

<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
<b>Peter Szabadi</b>		<b>Steve Kunkle</b>	
<b>Geoffrey Caine</b>		<b>(minutes only)</b>	
<b>Charles Schelly</b>			
<b>Victor Sirkin</b>			
<b>Steve Kunkle</b>			

**Consent Calendar approved.**

## **ITEM 2 – EVALUATION OF THE WASTEWATER TREATMENT PLANT:**

Recommendation: That the Idyllwild Water District Board of Directors consider the approval of a professional services agreement with West Yost Associates for a preliminary evaluation of the condition of and identification of needed improvements for the Wastewater Treatment Plant (WWTP) for a fee of \$29,800.

Background: The Board of Directors took action to cancel the recycled water project (RWP) because there was limited demand in the service area for recycled water and the project did not appear to be financially viable.

A portion of the work that was part of the RWP included improvements at the WWTP to facilitate the production of “tertiary” treated water suitable for recycled use. Even without the RWP, however, the WWTP is in serious need of improvements and upgrades. Built in 1969, the facility is approaching 50-years old and it has had little in the way of upgrades or technological improvements that could significantly reduce its

cost of operation and the challenges of maintenance. Additionally, the plant and its processes are "singletons" and do not offer any redundancy in the event of catastrophic failure or need for major maintenance or renovation work on the facilities.

The District is in the process of returning the State Revolving grant/loan funds related to the RWP, which cannot be repurposed solely for WWTP improvements. However, there are funding programs available for WWTP improvements. Unfortunately, the entire funding process must be reinitiated.

The first step is to evaluate the current condition of the WWTP and determine a direction in which to proceed to have the best impact on the District. Staff solicited a letter proposal for an initial evaluation from West Yost Associates, Consulting Engineers. While staff did not solicit formal proposals from other firms, two other firms contacted about the general scope and range of fee for such an effort suggested a fee range of \$50,000. West Yost's fee proposal of \$29,800 is more in-line with the District's general budget requirements.

Based on the evaluation the District can proceed with planning and submissions to the State Revolving Fund for financial assistance on the selected project.

## **DISCUSSION-**

**DIRECTOR SZABADI-** Will this amount include a specific plan, engineering plans, etc.?

**JACK HOAGLAND-** This will include an evaluation and multiple options on improvements to the WWTP that can be brought back to the Board and discussed then the Board can decide which direction they would like to go in.

**DIRECTOR SZABADI-** What are the next steps after this evaluation?

**JACK HOAGLAND-** The engineering firm will give us a report on several options and then the Board would decide which course they would like Idyllwild Water District to take in making improvements. After that, the staff will prepare a plan and costs associated with

that, planning level costs. Then staff will be able to use this report to apply for grant money from the State to subsidize those costs.

**DIRECTOR SZABADI-** Is there any way to estimate or project the additional costs for construction, engineering plans, etc.?

**DIRECTOR CAINE-** Are reliability and capacity two separate problems or the same problem in your mind? Would including capacity in the scope of work affect the cost of this proposal?

**JACK HOAGLAND-** The cost would not be affected. It could be something that is included in the evaluation and something that they will say needs to be improved but all improvements will depend on what the Board decides once the evaluation is finished. When talking about capacity, not worried about volume, more worried about strength and ability to treat what is coming in because of all of the water conservation devices installed in more homes now. Hoping to finance this project with grant money.

**VICE PRESIDENT SIRKIN-** \$30,000 is a lot of money, would there be any downside to waiting a few weeks and putting out a formal proposal in order to possibly get lower bids? And /or will West Yost Associates negotiate.

**JACK HOAGLAND-** Called 3 firms and did negotiate. Was expecting a lower informal bid from Wyatt Troxel and was very disappointed with the \$50,000-\$70,000 estimate he came back with, expected his bid to be lowest.

**DIRECTOR SZABADI-** With Jack's experience, takes it that this is a reasonable price. There is no requirement for bidding?

**JACK HOAGLAND-** No legal requirement for advertising for bidding because this is a professional services project.

**DIRECTOR KUNKLE-** This is money we can apply to figuring out the I & I (infiltration and inflow) problem with the wastewater system. Use it to have the entire system cleaned and video inspected to find where all the water is coming from to fix the high flow problem. This process used to be done about every 10 years and it has been about 12 years since the last time. It is time for it to be done anyway so why not use this money toward that.

**JACK HOAGLAND-** Houston and Harris video inspected for three days and found some substantial leaks in the sewer system that need to be addressed.

**DIRECTOR KUNKLE-** Believes fixing these leaks and the I & I problem would solve 80% of the flow problems at the WWTP and this is the priority.

**JACK HOAGLAND-** Wastewater collection system is overdue for cleaning and video inspection, planning on having that in the budget for the next fiscal year and have the work performed in the Summer when things are dry and flows are low.

**STEVE KUNKLE-** Would like us to hold off on the evaluation and get the trouble spots in the collection system fixed and if it doesn't reduce the flow issues we are having, get the entire system cleaned and video inspected in the Spring. Would rather see the money go toward the collection system. Last time it was done, the cost was \$1 per linear foot to have it video inspected and cleaned and we have about 60,000 linear feet.

**HOSNY SHOUMAN-** There is a \$50,000 surplus in the budget if the Board would like to split it between the two projects. Jack was going to include the video inspection and cleaning in the Capital Improvement Project for the next fiscal year.

**JACK HOAGLAND-** Trying to have a plan, would like to use the funding from this year for the evaluation project so that we can apply for those grants and get in the queue for those grants. If we wait, that gives other agencies time to get in before us.

**VICE PRESIDENT SIRKIN-** Could we wait, have the collection system video inspected, and have West Yost and Associates include the videos in their evaluation in order to receive grant money for the collection system too?

**JACK HOAGLAND-** Doesn't believe we could get grant money for the cleaning because that is maintenance, possibly for the video inspection. Estimating it will take the better part of 18 months before getting any kind of reimbursement after applying for funds for the WWTP.

**GEOFFREY CAINE-** Why would waiting another month hurt us?

**JACK HOAGLAND-** When you have an opportunity, you take it, if you wait, maybe the opportunity goes away. Believes the sooner we get started, the sooner we'll get done.

**DIRECTOR KUNKLE-** If this item passes, when do you think we will get the collection system cleaned and video inspected?



**JACK HOAGLAND-** Things are drying up fast, we will have a long list of things to fix after cleaning and video inspection no matter what.

**PRESIDENT SCHELLY-** Video inspection and cleaning has no guarantee, a line could break 2 weeks after video inspection and we wouldn't know. It would be great to get an evaluation on the WWTP and know what needs to be done there. Can someone please explain why waiting a month would help with this item.

**VICE PRESIDENT SIRKIN-** Would like to put out a request for proposals from other firms to try to get a lower price.

**JACK HOAGLAND-** Requested informal bids, lowest price from West Yost and Associates, then negotiated with them. Did not get lower price but was able to negotiate more work at same price.

**PUBLIC COMMENT-**

**JP CRUMRINE-** What are the reserves for the Sewer District.

**HOSNY SHOUMAN-** Almost \$750,000 but we were going to use operational revenue, not reserves for this project.

**SUE NASH-** Would recommend doing an RFP (Request for Proposals) for many reasons, one being ambiguity in the contract as described. An RFP would say exactly what the job would be. Jack may have described the job using different language to each firm when getting informal bids. An RFP would be straightforward and approved by the Board. Just makes good business sense and percolation ponds should be included.

**MARGE MUIR-** The WWTP is almost 50 years old. Politics are a funny thing. The money is going to start drying up because an election year is coming. You should get in line as soon as you can. Time is of the essence.

**TOM PAULEK-** Should do an RFP.

**PRESIDENT SCHELLY-** This is going to be a study on the WWTP and the results of the evaluation will tell us what needs to be done at the WWTP.

**VICE PRESIDENT SIRKIN-** Would it be possible to add the percolation ponds to the evaluation.

**JACK HOAGLAND-** Staff can do anything that the Board directs. This particular scope of work was chosen because it is a fairly straightforward issue. Evaluate the WWTP. This would be a “step process.” Adding the percolations ponds makes it much more complex, believe that would be too much all at one time.

**DIRECTOR SZABADI-** If we put out an RFP, how much longer would that take? Ms. Nash has a point about setting parameters for the scope of work to be done.

**JACK HOAGLAND-** Could probably get the bids to you by next meeting. Used an outline when speaking to all three firms in order to make sure asking for same scope of work from all firms. The issue with the ponds is that they are not on Idyllwild Water District property and that would create a problem when asking for grant money from the State. If you want to do something more comprehensive and complex, happy to spend the money.

**HOSNY SHOUMAN-** Need to be clear that reserves are not for this kind of project, the reserves are to protect the Sewer District in the future.

**DIRECTOR KUNKLE-** Agree that the plant is a “singleton” and it is important to have some redundancy in case of failure at the plant.

**TOM PAULEK-** Does the \$750,000 reserves include the \$400,000 we have to give back to the State for the Recycled Water Project?

**HOSNY SHOUMAN-** Misspoke. \$750,000 reserves is for the water fund. The sewer reserves are \$500,000 and do not include the Recycled Water Project funds that are to be given back to the State.

**JUNE ROCKWELL-** Would Jack please enlighten the public of history and experience with Wastewater Treatment Plants. How many other districts have helped with this sort of issue?

**JACK HOAGLAND-** Built three WWTP at Elsinore Valley, completely rebuilt Escondido WWTP, rebuilt Lake Arrowhead WWTP. Have a bit of experience.

**MARGE MUIR-** the Board hired someone with experience so they could trust him to come to you with his recommendations for what can be done to improve that state of the district. You should let him do what you hired him for and trust him.

Director Szabadi made a MOTION to approve a professional services agreement with West Yost Associates for a preliminary evaluation of the condition of and identification of needed improvements for the WWTP for a fee of \$29,800 and Director Caine seconded. The vote was as follows:

<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
<b>Peter Szabadi</b> <b>Geoffrey Caine</b> <b>Steve Kunkle</b> <b>Charles Schelly</b> <b>Victor Sirkin</b>			

**The Motion passed.**

**ITEM 3 – ORDINANCE NO. 64 STATUS AND RECOMMENDATION:**

Recommendation: The Idyllwild Water District Board of Directors will consider a recommendation from the Interim General Manager to change the status of the District from the existing Stage 2 to Stage 1 based on the current hydrological conditions and to develop a new Water Shortage Contingency Plan for future use by the District.

Background: On October 21, 2015, the Idyllwild Water District Board of Directors adopted Ordinance No. 64 establishing a Water Shortage Emergency Plan to help the District mitigate the impacts of potentially lower water supplies because of the multi-year statewide drought conditions (copy attached for reference). Subsequently, terms of the ordinance were implemented and the District is currently in a Stage 2 condition.

Section 3 of Ordinance No. 64 establishes criteria under which the General Manager *may* declare a No Stage condition:

1. Foster Lake is full (satisfied 2/28/2017);

2. Foster Lake Wells static level is less than 50-feet (satisfied 2/1/2017);
3. Downtown Wells static level is less than 15-feet (satisfied 2/1/2017);
4. Precipitation exceeds 26-inches (satisfied 3/1/2017); and
5. Reservoirs are at 95% or more of capacity (satisfied 1/15/2017).

While the satisfaction of the criteria is compelling, the Interim General Manger recommends that the Board of Directors move the District to Stage 1 for the following reasons:

- A. The State Water Resources Control Board is maintaining its Statewide Emergency drought declaration until at least May, 2017;
- B. Allow the staff to formalize a water supply assessment for the District, including results of production over the five-years of drought conditions, so that future Board of Directors will have reliable information on which to base future decisions regarding potential shortage conditions;
- C. The District needs additional time to develop a revised/updated will-serve/water meter issuance policy; and
- D. The District is considering revising/updating its water rate structure to more equitably recover costs from the different service classes, so entities getting a meter now might be subject to significantly changed conditions under the updated rates.

While in Stage 1, the Interim General Manager also recommends that no meters or meter upgrades be installed.

The goal of the staff is to be ready by July 1, 2017, to issue will-serve letters and install water meters to meet the community requirements.

Financial Impact: Going to either Stage 1 or exiting the Water Shortage Emergency Plan altogether, will result in a decrease in revenue for the District. In Stage 2, Tier IV water use charges are \$0.2135 per unit (one cubic foot of water) but in Stage 1 or

outside the Water Shortage Emergency Plan Tier IV water charges are \$0.1037 per unit. Based on the last years water sales, staff estimate that the reduction in revenue will be between \$120,000 and \$200,000 per year depending on actual usage. The majority (80%) of the reduction will be for our largest customer, Idyllwild Arts Academy.

#### **DISCUSSION:**

**MARGE MUIR-** Read something from the State of California that stated as of January 1, 2017, homes built before 1994 are required to have low flow fixtures. January 1, 2019 all commercial buildings required to have low flow fixtures. Appreciate that you are talking about making the rate structure more equitable for rate payers. If there is anything the public can do to help with the rate structure and water meter issue, we will do it.

**STEVE MOULTON-** Is there a difference in rates going from Stage 2 to Stage 1?

**JACK HOAGLAND-** There is a financial impact. The tier 4 rate will be reduced from \$0.2135 to \$0.1067 which will amount to about between \$125,000 to \$200,000 per year for users that have extreme usage.

**SUE NASH-** Assumed that going from Stage II to Stage I would lift the moratorium on selling water meters. What will it take to lift moratorium?

**DIRECTOR SZBADI-** Ordinance 64 states that "Will serve letters shall be limited to a total of up to 10 EDU's at the discretion of the Board during a Water Conservation Stage 1." So it is basically up to the Board.

**MARGE MUIR-** The E.D.U. needs to be addressed.

#### **DIRECTORS DISCUSSION:**

**VICE PRESIDENT SIRKIN-** Should go to legal counsel and have them draft a notice/contract that rates will be changing and do not wait to sell water meters. This can help to avoid confusion.

**DIRECTOR SZABADI-** Opposed to issuing Will Serve letter or meters before having everything in order, i.e. rate structure, capacity fees, water availability, etc. What is the purpose of issuing Will Serve letters but not meters? Isn't a Will Serve letter a promise to issue a water meter?

**JACK HOAGLAND-** Believes that this Board will be issuing meters sooner rather than later. The purpose of issuing a Will Serve letter is so that people can go to the County to finalize their building plans. Redundant to give a notice/contract to customers that buy water meters,

stating that it is possible for Idyllwild Water District to change the rates. This is already stated in the Rules and Regulations of the District.

**PRESIDENT SCHELLY-** Rate structures are always subject to change. Why wait to sell meters because of a change to the rate structure.

**JACK HOGLAND-** It's not just the rate structure, the concept of the prepaid water based on meter size is not common. Also the capacity fee should not be the same for every size meter. The price will vary depending on the size of the meter instead of being the same amount for every meter.

**HOSNYSHOUMAN-** If we are going to change any rate or fee, we have to advertise for 45 days according to Prop 218.

**JACK HOAGLAND-** This 6 week period of waiting time is another reason why staff is recommending to wait until the 3<sup>rd</sup> quarter to issue water meters.

**DIRECTOR KUNKLE-** Would like to just "get all our ducks in a row" before issuing water meters so there will be no confusion or backtracking.

**DIRECTOR SZABADI-** Can we separate the issues. One being going to Stage 1 and another separate issue of issuing water meters.

**JACK HOAGLAND-** Board restricted because Ordinance 64 is the governing document and there is no way around the 10 E.D.U. issue. In whatever motion you make, should make it clear whether or not you want to issue 10 E.D.U.s or will serve letters.

Director Szabadi made a MOTION to move to Stage 1 of the Water Shortage Emergency plan but to not issue any will serve letters unless approved by the Board.

**PRESIDENT SCHELLY-** No second, MOTION dies.

Director Caine made a MOTION to move to Stage 1 of the Water Shortage Emergency plan as recommended and was seconded by Vice President Sirkin.

**DIRECTOR SZABADI-** How do you issue Will Serve letters if you are not going to issue water meters, and what is the criteria?

**JACK HOAGLAND-** Ordinance 64 says you can issue Will Serve letters for up to 10 E.D.U.s which may be less than 10 Will Serve letters, depending on the amount of plumbing fixtures. This is also why staff is recommending to wait to issue water meters until after this can be revised and replaced.

**VICE PRESIDENT SIRKIN-** Would like to have a workshop on fixing Ordinance 64 and Idyllwild Water District's process of Will Serve letters.

**JACK HOAGLAND-** Understand that your rate payers will get no relief in Tier 4 if the Item is tabled. One of the reasons to go to Stage 1 is to give a bit of financial relief to the aggressive water users.

Director Caine made a MOTION to go from Stage 2 to Stage 1.

**VICE PRESIDENT SIRKIN-** Moving into Stage 1 also provides for the allotment of 10 E.D.U.s in Will Serve letters to be issued at the Board's discretion.

**JACK HOAGLAND-** Ordinance 64 states "Water Conservation Stage I-Voluntary Compliance, which specifies that users of DISTRICT water voluntarily limit the amount of water used to that amount necessary for domestic and business purposes. Will serve letters shall be limited to a total of up to 10 EDU's at the discretion of the Board during a Water Conservation Stage 1."

**JUNE ROCKWELL-** What is that Ordinance dated?

**SECRETARY GONZALES-** October 21, 2015. To clarify Ordinance 64 also states "The limit of 10 EDU's applies from the initial declaration of conservation stages, until the end of conservation stages." 10 E.D.U.s have already been given out before going to Stage 2, therefore there are no E.D.U.s to give out.

**JP CRUMRINE-** What the Secretary just said was the interpretation of the former GM.

Director Caine withdrew his MOTION.

Director Szabadi made a MOTION to move from Stage 2 to Stage 1 of the Water Conservation Emergency plan according to Ordinance 64 and was seconded by Director Kunkle.

Director Caine requested a 5 minute recess.

President Schelly adjourned to a 5 minute recess at 8:10 pm.

President Schelly called the Meeting to order at 8:15 pm.

Director Szabadi amended his MOTION to accept the recommendation from staff with the amendment that the goal of staff is to be ready to issue Will Serve letters on October 1, 2017 and was seconded by Director Caine. The vote was as follows:

<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
<b>Peter Szabadi</b>		<b>Victor Sirkin</b>	
<b>Geoffrey Caine</b>			
<b>Steve Kunkle</b>			
<b>Charles Schelly</b>			

**The Motion passed.**

**GENERAL MANAGER’S COMMENTS:**

**JACK HOAGLAND-** In process of working with the State to return the Recycled Water Project money, good news is that they are estimating the same amount that we estimate. The Pipeline grant, plans and alignment should be completed by mid- April. The horizontal well grant is not looking very good. Just managed access to horizontal wells last week. Having a 3<sup>rd</sup> party engineer come to look at it to see if the project can be done by August 3<sup>rd</sup> but not optimistic. Transferred our Water Rights issue to our new counsel. Dam permit currently has no issues and we are expecting an inspection in the May/ June time frame. Working on Certificate of Transparency. Interviewing some candidates for WWTP Chief Operator. Sewer Flow, got ok from Forest Service to repair berm at ponds. I&I issue is dropping off due to things drying up. Having a leak repaired next week. Water use is pretty low, Foster Lake is still over flowing and we are down to using 2 wells. Been working with Marge Muir on the well close to La Casita, too close to the sewer line for us to be able to use for drinking water. We are upgrading Idyllwild Water District’s IT system in order to support our new billing system. Also working on email addresses for Board members. Still do not know what we are going to do to solve the issue at the flushing ponds at the Foster Lake treatment plant.

**TOM PAULEK-** Not concerned with Idyllwild Water District getting a “Certificate of Transparency,” more concerned with the Board actually being transparent. Board should review their practices and make sure the public is informed. Easiest way to do this is CEQA. Has the Regional Board issued a violation for the spill at the ponds. Will issue a Public Records Request for that information.

**DIRECTOR’S COMMENTS:**

**PRESIDENT SCHELLY-** Summarized things reviewed at the SDLA Conference. Would like to have a workshop in order to agree on what direction the Board wants Idyllwild Water District to go and to agree on core beliefs for Idyllwild Water District. Would like to put on the Agenda Boards responsibilities to make sure that everyone understands. Contacted Town Hall and the Library for available dates for Workshop. Tentative date of May 3 set pending everyone’s schedule can accommodate. Can finalize at next Regular Meeting.

**ADJOURN TO CLOSED SESSION:**

**ITEM 4 – CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**



(per Government Code Section 54956.9 (d)(1)) – IWD vs. Kunkle, RSC Case No. RIC 1608818

**RECONVENE INTO OPEN SESSION:** The Board reconvened in open session at 9:10pm.

**REPORT ON CLOSED SESSION:** President Schelly reported direction had been provided to District Counsel.

**ADJOURNMENT:** At 9:11pm President Schelly adjourned to the next Regular Meeting on April 19, 2017 at 6:00 pm.

IDYLLWILD WATER DISTRICT

BY: \_\_\_\_\_  
DR. CHARLES SCHELLY-  
BOARD PRESIDENT

IDYLLWILD WATER DISTRICT

BY: \_\_\_\_\_  
ERICA GONZALES-  
BOARD SECRETARY

**MINUTES OF THE SPECIAL MEETING  
OF THE BOARD OF DIRECTORS  
IDYLLWILD WATER DISTRICT**

*The Board of Directors of the Idyllwild Water District met in special session on March 29, 2017, at the Idyllwild Water District Board Room.*

**CALL TO ORDER:**

The Special Meeting was called to order by President Charles Schelly at 5:30 pm.

**ROLL CALL:**

Directors present: President Charles Schelly, Vice President Vic Sirkin, Geoffrey Caine and Steve Kunkle. Also present were General Manager Jack Hoagland and Chief Financial Officer Hosny Shouman.

Peter Szabadi was absent.

General public present: (- 0 -)

**ADJOURN TO CLOSED SESSION:**

**(ITEM #1) CLOSED SESSION: Performance Review, Interim General Manager**

**RECONVENE INTO OPEN SESSION:** The Board reconvened in open session at 7:38 pm.

**REPORT ON CLOSED SESSION:** President Schelly reported that there was an evaluation of the General Manager and he will continue with the District.

**PUBLIC COMMENT:** None

**ADJOURNMENT:** At 7:40 pm, President Schelly adjourned to the Regular Meeting on April 19, 2017 at 6:00 pm.

**APPROVED:**

IDYLLWILD WATER DISTRICT

BY: \_\_\_\_\_  
DR. CHARLES SCHELLY-  
PRESIDENT

IDYLLWILD WATER DISTRICT

BY: \_\_\_\_\_  
ERICA GONZALES –  
BOARD SECRETARY

**IDYLLWILD WATER DISTRICT  
WATER FUND CONDENSED INCOME STATEMENT  
FOR FISCAL MONTH ENDING MARCH 31, 2017**

		FOR THE MONTH OF		MARCH	2017
CONDENSED		ACTUAL	BUDGET	VARIANCE	%
CATEGORY					
<b>OPERATING REVENUES:</b>					
BASE-RESIDENTIAL/COMMERCIAL		55,901	55,901	0	0.00%
SALES-RESIDENTIAL/COMMERCIAL		36,062	70,000	-33,938	-48.48%
OTHER OPERATING REVENUE		1,412	833	578	69.40%
		<b>93,375</b>	<b>126,734</b>	<b>-33,360</b>	<b>-26.32%</b>
<b>TOTAL OPERATING REVENUES</b>					
		FOR THE MONTH OF		FEBRUARY	2017
		ACTUAL	BUDGET	F (U) VARIANCE	%
<b>OPERATING REVENUE BY CATEGORY</b>					
BASE RATE - RESIDENTIAL		42,665	42,665	0	0.00%
BASE RATE - COMMERCIAL		13,236	13,236	0	0.00%
SALES-RESIDENTIAL		9,376	15,000	-5,624	-37.50%
SALES-COMMERCIAL		26,686	55,000	-28,314	-51.48%
SALES-SEWER		0	0	0	0.00%
SALES-CONSTRUCTION/OTHER		0	0	0	0.00%
TRANSFER FEES		175	195	-20	-10.26%
TURN ON/OFF FEES		100	0	100	0.00%
LIEN & LIEN RELEASE FEES		0	0	0	0.00%
DELINQUENCY FEES		66	548	-482	-87.96%
WILL SERVE LETTER FEES		0	0	0	0.00%
INSTALLATION FEES		286	0	286	#DIV/0!
CAPACITY FEES		0	0	0	0.00%
OTHER MISCELLANEOUS		785	90	695	0.00%
		<b>93,375</b>	<b>126,734</b>	<b>-33,359</b>	<b>-26.32%</b>
<b>TOTAL OPERATING REVENUES</b>					

**IDYLLWILD WATER DISTRICT  
 WATER FUND CONDENSED INCOME STATEMENT  
 FOR FISCAL MONTH ENDING MARCH 31, 2017**

		FOR THE MONTH OF			2017
		MARCH			
		ACTUAL	BUDGET	VARIANCE	%
<b>CUBIC FEET OF SALES:</b>					
R1		361,264	535,000	-173,736	-32.47%
R2		13,130	25,000	-11,870	-47.48%
R3		71,860	68,000	3,860	5.68%
R4		69,500	65,000	4,500	6.92%
R5		10,190	22,000	-11,810	-53.68%
RP		12,870	26,500	-13,630	-51.43%
IA		89,440	115,000	-25,560	-22.23%
<b>TOTAL CUBIC FEET OF SALES</b>		<b>628,254</b>	<b>856,500</b>	<b>-228,246</b>	<b>-26.65%</b>
<b>NUMBER OF CUSTOMER BILLS:</b>					
R1		1,524	1,524	0	0.00%
R2		31	31	0	0.00%
R3		47	47	0	0.00%
R4		20	20	0	0.00%
R5		5	5	0	0.00%
RP		1	1	0	0.00%
IA		1	1	0	0.00%
S		10	10	0	0.00%
<b>TOTAL NUMBER OF CUSTOMER BILLS</b>		<b>1,639</b>	<b>1,639</b>	<b>0</b>	<b>0.00%</b>

\* s : Sewer Only Account

**IDYLLWILD WATER DISTRICT  
WATER FUND CONDENSED INCOME STATEMENT  
FOR FISCAL MONTH ENDING MARCH 31, 2017**

FOR THE MONTH OF

**BY CATEGORY  
WATER OPERATING EXPENSES:**

	ACTUAL	BUDGET	MARCH F (U) VARIANCE	2017 %
1- WAGES AND SALARIES EXPENSES	41,507	40,000	-1,507	-3.77%
2- RETIREMENT PLAN AND LIFE INSURANCE	3,922	6,667	2,744	41.16%
3- MEDICAL INSURANCE	0	16,000	16,000	100.00%
4- UNIFORM EXPENSES	187	438	250	57.16%
5- WORKER'S COMP INSURANCE	0	1,042	1,042	100.00%
6- RETIREMENT MEDICAL INSURANCE	5,000	2,000	-3,000	-150.01%
7- BOARD REIMBURSEMENT	375	1,000	625	62.50%
8- OFFICE SUPPLIES	1,046	1,500	454	30.28%
9- OFFICE CLEANING SERVICE	420	280	-140	-50.00%
10- POSTAGE AND MAILING FEE	0	973	973	100.00%
11- TRAINING AND EDUCATION	1,069	2,500	1,431	57.23%
12- TRAVELING , MILEAGE, MEALS REIMBURSMENT	831	629	-202	-32.08%
13- DUES ,FEES , SUBSCRIPTIONS	2,891	771	-2,120	-275.08%
14- COMPUTER SERVICES	3,691	1,000	-2,691	-269.10%
15- LEGAL SERVICES	0	869	869	100.00%
16- UTILITIES - ELECTRICITY	4,685	8,292	3,607	43.50%
17- UTILITIES - GAS& FUEL	383	717	334	46.58%
18- UTILITIES - PROPANE	845	325	-520	-159.92%
19- UTILITIES - TELEPHONE INTERNET	732	761	28	3.73%
20- UTILITIES - WASTE MANAGEMENT FEE	179	184	5	2.95%
32- AUTO AND PROPERTY INSURANCE	6,217	1,712	-4,505	-263.09%
21- STATE-COUNTY WATER SYSTEM FEES	1,386	1,583	197	12.46%
22- GENERAL PLANT SERVICES	10,012	4,109	-5,903	-143.66%
23 - VEHICLES REPAIRS AND MAINTENANCE	89	521	431	82.84%
24 -WATER ENGINEERING AND CONSULTING	0	875	875	100.00%
25- LABORATORY SERVICES	2,361	1,042	-1,319	-126.63%
26 -WATER SECURITY SYSTEM	0	771	771	100.00%
27 -ADVERTISING AND PUBLISHING	0	542	542	100.00%
28 -PROPERTY TAX EXPENSES	0	233	233	100.00%
29- COMPENSATED TIME	0	1,833	1,833	100.00%
30 -BANK FEE CHARGE	91	78	-13	-16.96%
31 -WATER MAINTENCE AND SUPPLIES	1,666	1,042	-624	-59.94%
33 -ACCOUNTING AND AUDITING FEE	0	2,000	2,000	100.00%
<b>TOTAL OPERATING EXPENSES:</b>	<b>89,584</b>	<b>102,286</b>	<b>12,702</b>	<b>12.42%</b>
<b>TOTAL INCOME AND (LOSS)</b>	<b>3,790</b>	<b>24,448</b>		

**IDYLLWILD WATER DISTRICT  
SEWER FUND CONDENSED INCOME STATEMENT  
FOR FISCAL MONTH ENDING MARCH 31, 2017**

FOR THE MONTH OF MARCH 31, 2017

CONDENSED BY CATEGORY	F (U)			%
	ACTUAL	BUDGET	VARIANCE	%
OPERATING REVENUES:				
BASE-RESIDENTIAL/COMMERCIAL	52,130	52,647	-517	-0.98%
OTHER OPERATING	0	25	-25	-100.00%
<b>TOTAL OPERATING REVENUES</b>	<b>52,130</b>	<b>52,672</b>	<b>-542</b>	<b>-1.03%</b>
OPERATING EXPENSES:				
1- WAGES AND SALARIES	12,864	13,750	886	6.45%
2- RETIREMENT AND LIFE INSURANCE	1,307	1,500	193	12.83%
3- MEDICAL INSURANCE	0	6,000	6,000	100.00%
4- UNIFORM EXPENSE	62	458	396	86.37%
5- WORKER'S COMPENSATION INSURANCE	0	145	145	100.00%
6- RETIREMENT MEDICAL INSURANCE	1,794	917	-877	-95.69%
7- BOARD REIMBURSEMENT	125	200	75	37.50%
8- OFFICE SUPPLIES	247	717	470	65.55%
9- OFFICE CLEANING SERVICES	140	150	10	6.67%
10- POSTAGE AND MAIL FEE	0	533	533	100.00%
11- EDUCATION AND TRAINING	0	500	500	100.00%
12- TRAVELING, MILAGE, MEAL REIMBURSEMENT	0	292	292	100.00%
13- DUE AND SUBSCRIPTION FEE	464	542	77	14.29%
14- COMPUTER SERVICES	1,230	167	-1,064	-638.23%
15- LEGAL SERVICES	9,254	1,500	-7,754	-516.93%
16- UTILITIES - ELECTRICITY	3,069	4,000	931	23.27%
17- UTILITIES - GAS & FUEL	262	437	174	39.91%
18- UTILITIES - PROPANE	0	25	25	100.00%
19- UTILITIES - TELEPHONE&INTERNET	234	292	58	19.76%
20- UTILITIES - WASTE MANAGEMENT FEE	60	125	65	52.34%
21- VEHICLES REPAIRS AND MAINTENANCE	315	542	227	41.88%
22- SEWER ENGINEERING SERVICES	9,372	9,400	28	0.30%
22- SEWER MAINTENANCE AND SUPPLIES	5,348	500	-4,848	-969.50%
23- GENERAL PLANT SERVICES	1,596	1,000	-596	-59.59%
24- SEWER PERMIT AND LICENSE(State Fee)	0	800	800	100.00%
25- MINOR EQUIPMENT AND SUPPLIES	0	42	42	100.00%
26- SEWER LEASE	0	250	250	100.00%
27- ADVERTISING AND PUBLISHING	0	125	125	100.00%
28- LABORATORY SERVICES	437	1,200	764	63.63%
29- GENERAL AUTO AND LIABILITY INSURANCE	2,072	570	-1,502	-263.61%
30- SECURITY SYSTEM (ADT)	0	208	208	100.00%
<b>Total Expenses</b>	<b>50,252</b>	<b>46,885</b>	<b>-3,367</b>	<b>-7.18%</b>
<b>Total INCOME OR (LOSS)</b>	<b>1,878</b>	<b>5,787</b>		

**IDYLLWILD WATER DISTRICT  
SEWER FUND CONDENSED INCOME STATEMENT  
FOR FISCAL MONTH ENDING MARCH 31, 2017**

FOR THE MONTH OF MARCH 31, 2017

SEWER FUND OPERATING REVENUES

	ACTUAL	BUDGET	F (U) VARIANCE	%
BASE RATE-COMMERCIAL	34,918	35,472	-554	-1.56%
BASE RATE- RESIDENTIAL	17,213	17,213	0	0.00%
TRANSFER FEE	0	25	-25	-100.00%
FACILITY CHARGE FROM IAF	0	0	0	0.00%
INSPECTION FEE	0	0	0	0.00%
OTHER MISCE	0	0	0	0.00%
<b>TOTAL OPERATING REVENUE</b>	<b>52,130</b>	<b>52,709</b>	<b>-579</b>	<b>-1.10%</b>

EQUIVALENT DWELLING UNITS (E.D.U'S)

RESIDENTIAL	450	450	0.0	0.00%
COMMERCIAL	887	887	0.0	0.00%
TOTAL E.D.U'S	1,337	1,337	0.0	0.00%

**IDYLLWILD WATER DISTRICT  
DISTRICT WARRANTS AND OTHER DISBURSEMENTS  
FOR THE MONTH ENDED MARCH31, 2017**

DATE	CHECK NUMBER	PAYEE	DESCRIPTION	AMOUNT
3/1/2017	13999	Best Best & Krieger	Legal Services	551.00
3/1/2017	14000	Central Communications	Monthly Answering Service Charge	102.00
3/1/2017	14001	Chase Card Services	Hosny training in Sacramento \$944.19, Fuel \$204.81, ACFE Dues \$195 Wal Mart Office Supplies \$149.98, level kit for plow truck \$159	1,977.48
3/1/2017	14002	Fern Creek Medical Center	New Employee Drug Test	20.93
3/1/2017	14003	Frontier	Phone and Internet for Sewer Plant	373.72
3/1/2017	14004	Home Depot Credit	Tools and supplies for water and sewer	710.43
3/1/2017	14005	Idyllwild Health Center	Employee Shots for Cody and Ivan	246.00
3/1/2017	14006	Lee N. Arnson	Survey for Elk Ln pipeline project	1,600.00
3/1/2017	14007	Blue Tarp Financial	Light bar for 7 trucks	1,933.91
3/1/2017	14008	SCE	Monthly Electricity Charge	7,533.76
3/1/2017	14009	SWRCB	T3 Certification for Joe	90.00
3/1/2017	14010	Tyler Puckett	Fee for T1 test	50.00
3/1/2017	14011	Verizon Wireless	On Call and GM cell phone	156.37
3/8/2017	14012	ACWA/JPIA	Property Insurance Premium	8,289.00
3/8/2017	14013	Alarmco Security Systems	Installing Security Cameras and system	12,676.32
3/8/2017	14014	Browning Electric Co.	Electrical for Golden Rod and Foster Lake	931.64
3/8/2017	14015	California Computer Options	IT services, setting up, clearing and configuring server	4,786.35
3/8/2017	14016	Charles Schelly	Reimbursement for Conference	138.71
3/8/2017	14017	Employee Relations	Pre Employment Background Check	62.50
3/8/2017	14018	Ferrellgas	Propane for Foster Lake	844.75
3/8/2017	14019	Forest Lumber	Supplies for water and sewer	176.58
3/8/2017	14020	Four Seasons Cleaning Services	Monthly Cleaning Service- January and February	560.00
3/8/2017	14021	Idyllwild Water District	To be deposited at Hemet Bank for Payroll	42,000.00
3/8/2017	14022	Jeannine Olsen	Postal Permit	2,000.00
3/8/2017	14023	Jack Hoagland	Reimbursement	205.14
3/8/2017	14024	Kelly Clark	Reimbursement for Retiree Health Care	1,726.35
3/8/2017	14025	Mission Linen & Uniform Service	Monthly Uniform and Laundering Service	249.92
3/8/2017	14026	NAPA Auto Parts	Break light fuse, Shift lever, Washer fluid, Diesel Exhaust fluid	119.19
3/8/2017	14027	Peter Szabadi	Reimbursement for Conference	172.36
3/8/2017	14028	Dig Alert	2 New Tickets	4.50
3/9/2017	14029	USA Bluebook	Supplies for water and sewer	1,759.49
3/8/2017	14030	Victor Sirkin	Reimbursement for Conference	175.56
3/8/2017	14031	Ward & Ward	Legal Services	195.00
3/8/2017	14032	Webb Associates	Preliminary Design Services for Pipeline Project	11,365.00
3/8/2017	14033	Geoffrey Caine	Reimbursement for Conference	139.22
3/15/2017	14034	Babcock & Sons	Labs for Water and Sewer	2,797.25
3/15/2017	14035	Bill Whitener	Reimbursement for Retiree Health Care	1,329.36
3/15/2017	14036	CR&R	Monthly Trash Fee	238.29
3/15/2017	14037	Grainger Parts	Extension Cords for Lightbars	50.23
3/15/2017	14038	Herb Bergstrom	Reimbursement for Retiree Health Care	2,082.00
3/15/2017	14039	Houston & Harris	Video Sewer Line Problem Areas	5,347.50
3/15/2017	14040	Idyllwild Garage	Towing and Clean Impacted mud from rear brakes on Tacoma	285.00
3/15/2017	14041	John Mathys	Computer Support	135.00
3/15/2017	14042	SCE	Monthly Electricity Charge	220.00



3/15/2017	14043	SUSP, Inc	Sewer Consulting Fee	9,372.00
3/15/2017	14044	Voided Check	VOID	0.00
3/15/2017	14045	Jeannine Olsen	Reimbursement for Cash Drawer	113.57
3/21/2017	14046	ACWA/JPIA	Employee Health Insurance for April	11,579.47
3/21/2017	14047	ADT Security Services	Monthly Fee for Alarm	242.84
3/21/2017	14048	Allstate Benefits	Montly charge for Life Insurance	358.21
3/21/2017	14049	CRWA	Member Fees for 2016	718.00
3/21/2017	14050	Dept of Enviromental Health	Permit	1,386.00
3/21/2017	14051	Sensus USA	Annual Autoread Software Support	1,665.98
3/21/2017	14052	Staples Credit Plan	Office Supplies	744.84
3/21/2017	14053	T-Mobile	Monthly Charge for Solar Panels	29.99
3/21/2017	14054	Time Warner/Spectrum Business	Monthly Charge for Phone and Internet at Office	406.08
3/21/2017	14055	Terry Lyons	Reimbursement for Retiree Health Care	2,037.39
			TOTAL DISTRICT WARRANTS	\$145,062.18
			OTHER DISBURSEMENTS:	
			GROSS PAYROLL	50,728.76
			NET PAYROLL CHECKS-DIRECT DEPOSIT	37,500.67
			FEDERAL PAYROLL TAXES-ELECTRONIC TRANSFERS	12,141.45
			STATE PAYROLL TAXES-ELECTRONIC TRANSFERS	4,409.62
			L.A.I.F. ELECTRONIC TRANSFERS	0.00
			BANK SERVICE CHARGES AND FEES	90.83
			TOTAL DISTRICT WARRANTS & OTHER DISBURSEMENTS	\$195,881.77

## Operations Report for March 2017

Currently – Stage 2 (Stage 3 triggers-Static water levels-FL Wells @50'/Downtown Wells @20'

Production – March 648,278 c.f. / 127.5 gpm

Foster Lake level -18'- Full

Water and Sewer installations -0-

Leaks -0-

Mainline -0-/Unmetered -0 /Metered -0

March Water Loss = 0.57%- 4.03% Y.T.D.

Production

Drinking water storage- 3.31 MG

14 wells available/ 7 utilized/ 3 Full Time/ 4 Part Time

Wastewater Treatment Plant

March 2017-Average daily flow 142,080 gpd/Average weekend flow 149,516 gpd

March 2016-Average daily flow 87,921 gpd/Average weekend flow 98,196 gpd

Precipitation

March 2017 – 0.42” Y.T.D –27.66” March 2016 – 2.11” Y.T.D. 2016 – 22.47”

### STATIC WELL LEVELS

	<b>MARCH 2017</b>	<b>MARCH 2016</b>	<b>MARCH 2015</b>
<b>Foster Lake (Average 3 wells)</b>	1.6' Static	35' Static	48.3' Static
<b>Well # 26 (Nature Center)</b>	71' Static	101' Pumping	110' Pumping
<b>Well # 27 (Nature Center)</b>	56' Static	96' Static	108' Static
<b>Well #28 (Rockdale)</b>	124' Static	141' Static	146' Static
<b>Downtown Wells* #23 &amp; #24</b>	8' Static 14' Static	12' Static	20' Static
<b>FV1A</b>	309' Pumping	385' Pumping	380' Pumping
<b>FV2</b>	339' Pumping	285' Pumping	252' Pumping

\*Downtown Wells Static level is an average for 2016 and 2015. March 2017 both well levels are included

# Memo

**To: Board of Directors**

**From: Interim General Manager**

**Date: April 19, 2017**

**Subject: ITEM #2 – Adopt Resolutions No. 730 and 731 Setting a Public Hearing for Water and Sewer Stand-by Fees for FY 2017-18**

Recommendation: That the Idyllwild Water District Board of Directors approve Resolutions No. 730 and 731 Setting Public Hearings for June 21, 2017 to consider imposing stand-by fees for undeveloped properties in the Water Service area (\$30/acre or portion thereof) and unimproved properties in Improvement District No. 1 (sewer service area) (\$30/acre or portion thereof).

Background: Undeveloped parcels with access to water and/or sewer service receive a benefit provided by the prior development by neighboring parcels of the infrastructure necessary for future connection to the available utilities. The stand-by fee assessment of \$30 per acre or portion thereof assists in fairly apportioning the costs of maintenance of the existing infrastructure. The District is not proposing to change the fee amount from that imposed in prior years. The fee amounts to \$2.50 per month for most undeveloped parcels.

This adoption of these Resolutions will only establish the date for a Public Hearing for the Board of Directors to consider imposing the fees.

RESOLUTION NO. 730

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE IDYLLWILD WATER DISTRICT  
PROPOSING A WATER STANDBY CHARGE ON ALL UNIMPROVED LANDS WITHIN THE DISTRICT AND  
SCHEDULING A PUBLIC HEARING THEREON

The Board of Directors of the IDYLLWILD WATER DISTRICT ("District") hereby resolves as follows:

1. The Board of Directors of the District proposes to implement a water service standby, or availability, charge on all unimproved lands within Idyllwild Water District for the fiscal year July 1, 2017 to June 30, 2018, in accordance with, and pursuant to, Water Code Section 31032.1 et seq.
2. The charge is proposed to be \$30.00 per acre per year for each acre of unimproved land and \$30.00 per year for each parcel of land that is less than 1 acre in size. "Unimproved land" is defined as those parcels of land upon which a water meter has not been set by the Idyllwild Water District.
3. All charges proposed to be levied shall be collected on the tax roll of Riverside County in the same manner, by the same persons and at the same time as, together with and not separately from, the general taxes for the District, and shall be delinquent at the same time and thereafter be subject to the same delinquency penalties.
4. The General Manager shall cause a written report to be prepared and filed with the Secretary of the District which shall contain a description of each parcel of real property and an amount of the charge for each parcel for the year.
5. A Public Hearing on the said written report shall be conducted by the Board of Directors of the District at 6:00 p.m., on June 21, 2017, in the meeting room in the offices of the District, located at 25945 Hwy. 243, Idyllwild, California 92549. At this hearing, the Board of Directors shall hear and consider all public testimony. At the close of the Public Hearing, the Board of Directors may adopt, revise, change, reduce or modify the proposed charge.
6. The General Manager is hereby authorized and directed to cause a notice of the filing of the written report and of the time and place of the Public Hearing thereon to be published in accordance with Government Code, Section 6066 prior to the date set for the Hearing in the Idyllwild Town Crier, a newspaper of local general circulation and shall post a similar notice in no less than three public places within the District.

Adopted this 19th day of April 2017.

IDYLLWILD WATER DISTRICT

By: \_\_\_\_\_  
CHARLES SCHELLY, President  
Board of Directors

ATTEST:

I, ERICA GONZALES, Secretary of the IDYLLWILD WATER DISTRICT, hereby certify that the foregoing Resolution was duly and regularly introduced and adopted by the Board of Directors of the IDYLLWILD WATER DISTRICT at its meeting of April 19, 2017, by the following vote:

AYES:

NAYS:

ABSTAIN:

ABSENT:

In witness whereof, I have executed by statement and affix the official seal of the IDYLLWILD WATER DISTRICT this 19th day of April, 2017.

IDYLLWILD WATER DISTRICT

\_\_\_\_\_  
ERICA GONZALES, Secretary

RESOLUTION NO. 731

A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE IDYLLWILD WATER DISTRICT/IMPROVEMENT DISTRICT #1  
PROPOSING A SEWER STANDBY CHARGE ON ALL UNIMPROVED LANDS WITHIN THE DISTRICT AND  
SCHEDULING A PUBLIC HEARING THEREON

The Board of Directors of the IDYLLWILD WATER DISTRICT - IMPROVEMENT DISTRICT #1 ("District") hereby resolves as follows:

1. The Board of Directors of the District proposes to implement a sewer and waste service standby, or availability, charge on all unimproved lands within Improvement District #1 for the fiscal year July 1, 2017 to June 30, 2018, in accordance with, and pursuant to, Water Code Section 31032.1 et seq.
2. The charge is proposed to be \$30.00 per acre per year for each acre of unimproved land and \$30.00 per year for each parcel of land that is less than 1 acre in size. "Unimproved land" is defined as those parcels of land upon which a water meter has not been set by the Idyllwild Water District.
3. All charges proposed to be levied shall be collected on the tax roll of Riverside County in the same manner, by the same persons and at the same time as, together with and not separately from, the general taxes for the District, and shall be delinquent at the same time and thereafter be subject to the same delinquency penalties.
4. The General Manager shall cause a written report to be prepared and filed with the Secretary of the District which shall contain a description of each parcel of real property and an amount of the charge for each parcel for the year.
5. A Public Hearing on the said written report shall be conducted by the Board of Directors of the District at 6:00 p.m., on June 21, 2017, in the meeting room in the offices of the District, located at 25945 Hwy., Idyllwild, California 92549. At this Hearing, the Board of Directors shall hear and consider all public testimony. At the close of the Public Hearing, the Board of Directors may adopt, revise, change, reduce or modify the proposed charge.
6. The General Manager is hereby authorized and directed to cause a notice of the filing of the written report and of the time and place of the public hearing thereon to be published in accordance with Government Code, Section 6066 prior to the date set for the Hearing in the Idyllwild Town Crier, a newspaper of local general circulation and shall post a similar notice in no less than three public places within the District.

Adopted this 19<sup>th</sup> day of April, 2017.

IDYLLWILD WATER DISTRICT/IMPROVEMENT DISTRICT #1

By: \_\_\_\_\_  
CHARLES SCHELLY, President Board of Directors

ATTEST:

I, ERICA GONZALES, Secretary of the IDYLLWILD WATER DISTRICT, hereby certify that the foregoing Resolution was duly and regularly introduced and adopted by the Board of Directors of the IDYLLWILD WATER DISTRICT at its meeting of April 19, 2017, by the following vote:

AYES:                      NAY:                      ABSTAIN:                      ABSENT:

In witness whereof, I have executed by statement and affix the official seal of the IDYLLWILD WATER DISTRICT this 19th day of April, 2017.

IDYLLWILD WATER DISTRICT/IMPROVEMENT DISTRICT #1

\_\_\_\_\_  
ERICA GONZALES, Secretary

**IDYLLWILD WATER DISTRICT  
STAND-BY ASSESSMENT  
UNIMPROVED LOTS  
FOR 68-4871 FUND  
EFFECTIVE JULY 1, 2017**

<b>68-4871 ASSESSMENT NUMBER</b>	<b>68-4871 ASSESSMENT AMOUNT</b>
557-050-001-5	778.80
557-130-002-3	198.00
557-130-003-4	30.00
557-140-001-3	445.20
557-150-001-4	50.70
557-150-002-5	57.60
557-150-004-7	37.20
557-150-012-4	30.00
557-161-001-8	69.30
557-161-010-6	47.40
557-161-016-2	30.00
557-161-014-0	30.00
557-161-015-1	30.00
557-162-005-5	30.00
557-162-006-6	30.00
557-162-008-8	30.00
557-162-011-0	30.00
557-162-018-7	33.30
557-170-007-2	42.30
557-170-012-6	35.10
557-170-014-8	30.00
557-170-015-9	30.00
557-170-016-0	30.00
557-170-022-5	57.60
557-170-024-7	82.50
557-180-005-1	87.30
557-190-001-8	30.00
557-190-004-1	51.60
557-190-007-4	36.60
557-190-012-8	30.00
557-190-014-0	33.00
557-190-015-1	34.20
557-201-001-1	30.00
557-201-005-5	30.00
557-201-008-8	30.00
557-201-015-4	30.00
557-203-001-7	30.00
557-203-003-9	30.00
557-211-001-2	30.00
557-211-006-7	30.00
557-212-003-7	30.00
557-212-010-3	30.00
557-212-011-4	30.00
557-212-013-6	100.50
557-212-017-0	30.00
557-212-018-1	30.00
557-212-020-2	30.00
557-212-022-4	30.00
557-220-005-4	30.00
557-220-007-6	30.00
557-220-011-9	30.00
557-220-012-0	30.00
557-220-015-3	30.00
557-220-017-5	30.00
557-220-018-6	30.00
557-220-019-7	30.00
557-220-020-7	30.00
557-220-021-8	30.00
557-220-022-9	30.00
557-220-023-0	30.00

**IDYLLWILD WATER DISTRICT  
STAND-BY ASSESSMENT  
UNIMPROVED LOTS  
FOR 68-4872 FUND  
EFFECTIVE JULY 1, 2017** **FINAL**

<b>68-4872 ASSESSMENT NUMBER</b>	<b>68-4872 ASSESSMENT AMOUNT</b>
557-130-002-3	198.00
557-140-001-3	445.20

**IDYLLWILD WATER DISTRICT  
STAND-BY ASSESSMENT  
UNIMPROVED LOTS  
FOR 68-4871 FUND  
EFFECTIVE JULY 1, 2017**

<b>68-4871 ASSESSMENT NUMBER</b>	<b>68-4871 ASSESSMENT AMOUNT</b>
557-230-010-9	30.00
557-230-011-0	30.00
557-230-012-1	56.70
557-230-015-4	56.70
557-230-025-3	30.00
557-230-026-4	30.00
557-230-028-4	30.00
557-230-043-9	30.00
557-230-045-1	30.00
559-030-002-8	198.60
560-132-003-4	30.00
560-132-005-6	30.00
560-133-001-5	30.00
560-133-002-6	30.00
560-133-003-7	30.00
560-133-006-0	30.00
560-162-042-2	30.00
560-171-002-4	30.00
560-171-003-5	30.00
560-171-005-7	30.00
560-171-006-8	30.00
560-171-008-0	30.00
560-171-015-6	30.00
560-171-020-0	30.00
560-171-021-7	30.00
560-172-002-7	30.00
560-172-003-8	30.00
560-172-007-2	30.00
560-172-012-6	30.00
560-172-018-2	30.00
560-172-020-3	30.00
560-172-024-7	30.00
560-173-003-1	30.00
561-020-025-5	709.80
561-020-027-7	302.10
561-031-001-7	39.00
561-032-001-0	56.10
561-032-002-1	30.00
561-032-013-1	30.00
561-041-004-1	30.00
561-041-005-2	30.00
561-041-007-4	30.00
561-043-005-8	30.00
561-043-013-5	30.00
561-050-005-0	30.00
561-050-011-5	33.60
561-061-001-0	51.00
561-062-002-4	30.00
561-063-001-6	30.00
561-064-005-3	30.00
561-064-008-6	30.00
561-064-009-7	30.00
561-064-011-8	30.00
561-064-013-0	30.00
561-065-004-5	30.00
561-080-020-6	30.00
561-080-025-1	30.00
561-092-010-4	30.00
561-092-013-7	30.00
561-092-014-8	30.00

**IDYLLWILD WATER DISTRICT  
STAND-BY ASSESSMENT  
UNIMPROVED LOTS  
FOR 68-4872 FUND  
EFFECTIVE JULY 1, 2017**

**FINAL**

<b>68-4872 ASSESSMENT NUMBER</b>	<b>68-4872 ASSESSMENT AMOUNT</b>
561-020-010-1	33.00
561-020-016-7	30.00
561-020-025-5	709.80
561-020-027-7	302.10
561-031-001-7	39.00
561-032-001-0	56.10
561-032-002-1	30.00
561-032-013-1	30.00
561-041-005-2	30.00
561-041-007-4	30.00
561-043-005-8	30.00
561-043-013-5	30.00
561-050-005-0	30.00
561-050-011-5	33.60
561-061-001-0	51.00
561-062-002-4	30.00
561-063-001-6	30.00
561-064-005-3	30.00
561-064-008-6	30.00
561-064-009-7	30.00
561-064-011-8	30.00
561-064-013-0	30.00
561-065-004-5	30.00
561-080-020-6	30.00
561-080-025-1	30.00
561-092-010-4	30.00
561-092-013-7	30.00
561-092-014-8	30.00

**IDYLLWILD WATER DISTRICT  
STAND-BY ASSESSMENT  
UNIMPROVED LOTS  
FOR 68-4871 FUND  
EFFECTIVE JULY 1, 2017**

**IDYLLWILD WATER DISTRICT  
STAND-BY ASSESSMENT  
UNIMPROVED LOTS  
FOR 68-4872 FUND  
EFFECTIVE JULY 1, 2017**

**FINAL**

<b>68-4871 ASSESSMENT NUMBER</b>	<b>68-4871 ASSESSMENT AMOUNT</b>
561-093-006-4	30.00
561-093-013-0	30.00
561-093-014-1	30.00
561-093-015-2	30.00
561-093-016-3	30.00
561-093-017-4	30.00
561-093-018-5	30.00
561-093-019-6	30.00
561-094-006-7	30.00
561-101-014-5	30.00
561-101-015-6	30.00
561-101-017-8	30.00
561-101-019-0	30.00
561-101-023-3	30.00
561-102-007-2	30.00
561-102-010-4	30.00
561-102-018-2	30.00
561-111-005-8	30.00
561-111-008-1	30.00
561-111-011-3	30.00
561-111-021-2	30.00
561-112-011-6	30.00
561-112-019-4	30.00
561-112-024-8	30.00
561-121-011-4	30.00
561-121-032-3	30.00
561-121-033-4	30.00
561-121-036-7	30.00
561-121-037-8	30.00
561-121-042-2	30.00
561-121-043-3	30.00
561-122-002-9	30.00
561-122-011-7	30.00
561-122-018-4	30.00
561-123-002-2	30.00
561-123-007-7	30.00
561-123-009-9	30.00
561-123-016-5	30.00
561-123-019-8	30.00
561-131-003-8	30.00
561-131-005-0	30.00
561-131-016-0	30.00
561-131-022-5	30.00
561-131-029-2	30.00
561-131-040-1	30.00
561-131-042-3	30.00
561-132-011-8	30.00
561-141-006-2	30.00
561-141-009-5	30.00
561-141-012-7	30.00
561-141-013-8	30.00
561-142-005-4	30.00
561-142-009-8	30.00
561-142-011-9	30.00
561-142-021-8	30.00
561-142-022-9	30.00
561-151-005-2	30.00
561-151-006-3	30.00
561-151-007-4	30.00
561-151-008-5	30.00
561-151-009-6	30.00
561-151-010-6	30.00

<b>68-4872 ASSESSMENT NUMBER</b>	<b>68-4872 ASSESSMENT AMOUNT</b>
561-093-006-4	30.00
561-111-005-8	30.00
561-111-008-1	30.00
561-121-011-4	30.00
561-131-003-8	30.00
561-131-005-0	30.00
561-131-016-0	30.00
561-131-022-5	30.00
561-131-042-3	30.00
561-141-012-7	30.00
561-142-005-4	30.00
561-142-030-6	30.00



**IDYLLWILD WATER DISTRICT  
STAND-BY ASSESSMENT  
UNIMPROVED LOTS  
FOR 68-4871 FUND  
EFFECTIVE JULY 1, 2017**

**IDYLLWILD WATER DISTRICT  
STAND-BY ASSESSMENT  
UNIMPROVED LOTS  
FOR 68-4872 FUND  
EFFECTIVE JULY 1, 2017**

**FINAL**

<b>68-4871 ASSESSMENT NUMBER</b>	<b>68-4871 ASSESSMENT AMOUNT</b>
561-151-012-8	30.00
561-151-014-0	30.00
561-151-025-0	30.00
561-151-028-3	30.00
561-151-029-4	30.00
561-151-036-0	30.00
561-152-002-2	30.00
561-152-004-4	30.00
561-154-004-0	30.00
561-155-003-2	30.00
561-155-005-4	30.00
561-155-007-6	30.00
561-161-003-1	30.00
561-162-004-5	30.00
561-163-012-5	30.00
561-164-031-5	30.00
561-164-032-6	30.00
561-165-007-7	30.00
561-166-002-5	30.00
561-166-006-9	30.00
561-166-014-6	30.00
561-171-018-6	30.00
561-171-028-5	30.00
561-171-033-9	30.00
561-172-007-9	30.00
561-172-014-5	30.00
561-181-014-3	30.00
561-181-023-1	30.00
561-181-024-2	30.00
561-181-029-7	30.00
561-181-034-1	30.00
561-181-035-2	30.00
561-181-036-3	30.90
561-191-008-9	30.00
561-191-020-9	30.00
561-191-022-1	30.00
561-192-004-8	30.00
561-201-007-8	30.00
561-201-008-9	30.00
561-201-009-0	33.30
561-202-001-5	30.00
561-203-003-0	30.00
561-203-005-2	30.00
561-204-002-2	30.00
561-210-004-3	1,097.70
561-210-015-3	161.10
561-210-018-6	151.50
561-220-008-8	30.00
561-220-018-7	30.00
561-220-025-3	30.00
563-020-002-8	180.00
563-030-001-8	30.00
563-030-011-7	30.00
563-041-002-3	30.00
563-042-009-3	30.00
563-042-015-8	30.00
563-043-002-9	30.00
563-043-003-0	30.00
563-043-005-2	30.00
563-044-001-1	30.00
563-044-002-2	30.00
563-044-005-5	30.00

<b>68-4872 ASSESSMENT NUMBER</b>	<b>68-4872 ASSESSMENT AMOUNT</b>
561-220-008-8	30.00
561-220-018-7	30.00
561-220-025-3	30.00

**IDYLLWILD WATER DISTRICT  
STAND-BY ASSESSMENT  
UNIMPROVED LOTS  
FOR 68-4871 FUND  
EFFECTIVE JULY 1, 2017**

**IDYLLWILD WATER DISTRICT  
STAND-BY ASSESSMENT  
UNIMPROVED LOTS  
FOR 68-4872 FUND  
EFFECTIVE JULY 1, 2017**

**FINAL**

<b>68-4871 ASSESSMENT NUMBER</b>	<b>68-4871 ASSESSMENT AMOUNT</b>
563-044-006-6	30.00
563-044-013-2	30.00
563-051-006-8	30.00
563-051-007-9	30.00
563-053-003-1	30.00
563-053-014-1	30.00
563-061-005-8	30.00
563-062-003-9	30.00
563-062-005-1	30.00
563-062-010-5	30.00
563-062-011-6	30.00
563-062-012-7	30.00
563-062-014-9	30.00
563-062-018-3	30.00
563-062-019-4	30.00
563-062-029-3	30.00
563-062-030-3	30.00
563-064-001-3	30.60
563-071-001-5	30.00
563-072-005-2	30.00
563-073-003-3	30.00
563-073-005-5	30.00
563-074-003-6	30.00
563-074-004-7	30.00
563-075-002-8	30.00
563-075-004-0	30.00
563-075-009-5	30.00
563-081-002-7	46.50
563-082-001-9	30.00
563-082-002-0	30.00
563-082-005-3	30.00
563-082-007-5	30.00
563-082-008-6	30.00
563-082-011-8	30.00
563-091-001-7	30.00
563-091-003-9	30.00
563-091-005-1	30.00
563-091-009-5	50.70
563-100-015-7	30.00
563-100-022-3	30.00
563-212-006-5	30.00
563-212-007-6	30.00
563-212-013-1	30.00
563-212-022-4	30.00
563-212-024-1	30.00
563-212-026-3	30.00
563-212-027-4	30.00
563-213-022-2	30.00
563-213-029-9	30.00
563-221-001-8	30.00
563-221-002-9	30.00
563-221-004-1	30.00
563-221-007-4	30.00
563-222-003-3	30.00
563-222-022-0	30.00
563-222-025-3	30.00
563-223-003-6	30.00
563-231-006-4	30.00

<b>68-4872 ASSESSMENT NUMBER</b>	<b>68-4872 ASSESSMENT AMOUNT</b>
563-100-015-7	30.00
563-100-022-3	30.00
563-221-001-8	30.00
563-222-022-0	30.00
563-222-025-3	30.00
563-223-002-5	30.00
563-223-003-6	30.00

**IDYLLWILD WATER DISTRICT  
STAND-BY ASSESSMENT  
UNIMPROVED LOTS  
FOR 68-4871 FUND  
EFFECTIVE JULY 1, 2017**

**IDYLLWILD WATER DISTRICT  
STAND-BY ASSESSMENT  
UNIMPROVED LOTS  
FOR 68-4872 FUND  
EFFECTIVE JULY 1, 2017**

**FINAL**

<b>68-4871 ASSESSMENT NUMBER</b>	<b>68-4871 ASSESSMENT AMOUNT</b>
563-231-014-1	30.00
563-231-016-3	30.00
563-232-004-5	30.00
563-232-008-9	30.00
563-233-010-3	30.00
563-233-016-9	30.00
563-234-005-2	30.00
563-241-007-6	30.00
563-241-009-8	30.00
563-241-014-2	30.00
563-241-017-5	37.20
563-242-011-2	30.00
563-242-014-5	30.00
563-250-006-3	30.00
563-250-017-3	39.00
563-250-031-5	30.00
563-261-010-0	30.00
563-263-012-8	30.00
563-263-016-2	30.00
563-264-004-4	30.00
563-264-010-9	30.00
563-264-012-1	30.00
563-265-014-6	30.00
563-272-009-4	30.00
563-272-011-5	30.00
563-272-014-8	30.00
563-274-002-3	30.00
563-281-001-4	30.00
563-281-017-9	30.00
563-282-002-8	30.00
563-282-003-9	30.00
563-282-004-0	30.00
563-282-006-2	30.00
563-292-007-4	30.00
563-292-013-9	37.80
563-300-012-2	30.00
563-300-019-9	30.00
563-300-028-7	30.00
563-300-030-8	30.00
563-300-043-0	30.00
563-312-002-0	30.00
563-312-003-1	30.00
563-312-004-2	30.00
563-312-012-9	30.00
563-312-035-0	74.10
563-323-003-5	30.00
563-323-005-7	30.00
563-323-007-9	30.00
563-323-008-0	30.00
563-323-012-3	30.00
563-330-005-9	98.70
563-330-007-2	575.70
565-051-015-0	30.00
565-052-002-1	30.00
565-052-003-2	30.00

<b>68-4872 ASSESSMENT NUMBER</b>	<b>68-4872 ASSESSMENT AMOUNT</b>
563-232-004-5	30.00
563-232-008-9	30.00
563-233-006-0	30.00
563-233-010-3	30.00
563-233-016-9	30.00
563-234-005-2	30.00
563-235-009-9	30.00
563-242-011-2	30.00
563-242-014-5	30.00
563-242-017-8	30.00
563-250-006-3	30.00
563-250-017-3	39.00
563-250-031-5	30.00
563-261-007-8	30.00
563-261-010-0	30.00
563-262-001-5	30.00
563-263-012-8	30.00
563-263-016-2	30.00
563-264-004-4	30.00
563-264-010-9	30.00
563-264-012-1	30.00
563-265-002-5	30.00
563-265-014-6	30.00
563-281-001-4	30.00
563-292-007-4	30.00
563-292-013-9	37.80
563-300-012-2	30.00
563-300-019-9	30.00
563-300-023-2	30.00
563-300-028-7	30.00
563-300-030-8	30.00
563-300-043-0	30.00
563-312-035-0	74.10
563-323-003-5	30.00
563-323-005-7	30.00
563-323-007-9	30.00
563-323-008-0	30.00
563-323-012-3	30.00
563-330-005-9	98.70
563-330-007-2	575.70

**IDYLLWILD WATER DISTRICT  
STAND-BY ASSESSMENT  
UNIMPROVED LOTS  
FOR 68-4871 FUND  
EFFECTIVE JULY 1, 2017**

<b>68-4871 ASSESSMENT NUMBER</b>	<b>68-4871 ASSESSMENT AMOUNT</b>
565-052-006-5	30.00
565-062-016-5	30.00
565-062-023-1	30.00
565-070-002-7	30.00
565-070-005-0	76.50
565-070-014-8	30.00
565-070-020-3	67.50
565-070-023-6	30.00
565-070-025-8	75.60
565-080-002-8	30.00
565-080-009-5	30.00
565-080-020-4	30.00
565-080-026-0	30.00
565-080-030-3	30.00
565-080-044-6	30.00
565-080-051-2	30.00
565-080-058-9	30.00
565-091-014-3	30.00
565-091-016-5	30.00
565-091-026-4	30.00
565-101-005-5	30.00
565-101-018-7	30.00
565-102-030-0	30.00
565-111-013-3	30.00
565-111-015-5	30.00
565-111-017-7	30.00
565-111-037-5	30.00
565-111-038-6	30.00
565-113-010-6	30.00
565-161-022-6	30.00
565-161-027-1	30.00
565-161-028-2	30.00
565-162-012-0	30.00
565-162-020-7	30.00
565-162-025-2	51.60
565-171-010-6	30.00
565-171-014-0	30.00
565-171-016-2	30.00
565-171-019-5	30.00
565-172-019-8	30.00
565-172-020-8	30.00
565-172-024-2	30.00
565-180-005-0	30.00
565-180-006-1	30.00
565-180-008-3	30.00
565-180-011-5	30.00
565-180-012-6	30.00
565-180-014-8	30.00
565-180-015-9	30.00
565-180-017-1	30.00
565-180-018-2	30.00
565-180-021-4	30.00
565-191-004-3	30.00
565-191-006-5	30.00
565-191-015-3	48.90
565-191-017-5	30.00
565-192-001-3	30.00
565-192-007-9	60.30
565-192-018-9	30.00
565-192-019-0	30.00
565-192-023-3	30.00
565-192-031-0	30.00
565-192-038-7	30.00

**IDYLLWILD WATER DISTRICT  
STAND-BY ASSESSMENT  
UNIMPROVED LOTS  
FOR 68-4872 FUND  
EFFECTIVE JULY 1, 2017**

**FINAL**

<b>68-4872 ASSESSMENT NUMBER</b>	<b>68-4872 ASSESSMENT AMOUNT</b>
565-062-016-5	30.00
565-062-023-1	30.00
565-062-033-0	30.00
565-070-002-7	30.00
565-070-005-0	76.50
565-070-014-8	30.00
565-070-020-3	67.50
565-070-023-6	30.00
565-070-025-8	75.60
565-080-002-8	30.00
565-080-009-5	30.00
565-080-020-4	30.00
565-080-026-0	30.00
565-080-030-3	30.00
565-080-044-6	30.00
565-080-051-2	30.00
565-080-058-9	30.00
565-091-026-4	30.00
565-101-005-5	30.00
565-101-018-7	30.00

**IDYLLWILD WATER DISTRICT  
STAND-BY ASSESSMENT  
UNIMPROVED LOTS  
FOR 68-4871 FUND  
EFFECTIVE JULY 1, 2017**

**IDYLLWILD WATER DISTRICT  
STAND-BY ASSESSMENT  
UNIMPROVED LOTS  
FOR 68-4872 FUND  
EFFECTIVE JULY 1, 2017**

**FINAL**

<b>68-4871 ASSESSMENT NUMBER</b>	<b>68-4871 ASSESSMENT AMOUNT</b>
565-222-001-5	30.00
565-222-003-7	30.00
565-222-004-8	30.00
565-222-006-0	30.00
565-224-001-1	30.00
565-224-002-2	30.00
565-224-007-7	30.00
565-225-004-7	30.00
565-225-005-8	30.00
565-226-024-8	30.00
565-231-010-1	30.00
565-231-011-2	30.00
565-232-001-6	30.00
565-232-003-8	30.00
565-232-004-9	30.00
565-233-008-6	30.00
565-233-025-1	30.30
565-233-026-2	30.00
565-242-003-9	30.00
565-242-014-9	30.00
565-242-015-0	30.00
565-242-016-1	30.00
565-242-018-3	30.00
565-242-021-5	30.00
565-242-041-3	30.00
565-242-043-5	30.00
565-243-001-0	30.00
565-243-002-1	30.00
565-243-008-7	30.00
565-243-013-1	30.00
565-260-002-4	90.90
565-260-007-9	92.70
565-280-001-5	219.00
565-281-001-8	30.00
565-281-002-9	30.00
565-290-006-1	30.00
565-290-008-3	30.00
565-290-010-4	30.00
565-290-011-5	51.90
565-290-015-9	30.00
565-290-017-1	39.00
565-290-023-6	30.00
565-300-001-6	363.00
565-300-005-0	86.40
557-180-016-1	108.60
557-220-024-2	30.00
557-220-025-2	30.00
557-220-028-5	42.60
561-092-002-7	30.00
561-142-025-2	30.00
561-142-031-7	30.00
561-142-032-8	30.00
563-213-010-1	30.00
563-213-021-1	30.00
563-213-041-9	111.00
563-222-052-7	30.00
563-222-055-0	30.00
563-222-057-2	30.00
563-272-015-9	30.00
563-321-002-8	38.70
563-322-001-0	30.00
563-020-022-6	2,921.70

<b>68-4872 ASSESSMENT NUMBER</b>	<b>68-4872 ASSESSMENT AMOUNT</b>
565-242-041-3	30.00
561-092-002	30.00

**IDYLLWILD WATER DISTRICT  
STAND-BY ASSESSMENT  
UNIMPROVED LOTS  
FOR 68-4871 FUND  
EFFECTIVE JULY 1, 2017**

**IDYLLWILD WATER DISTRICT  
STAND-BY ASSESSMENT  
UNIMPROVED LOTS  
FOR 68-4872 FUND  
EFFECTIVE JULY 1, 2017**

**FINAL**

<b>68-4871 ASSESSMENT NUMBER</b>	<b>68-4871 ASSESSMENT AMOUNT</b>
--	--

<b>68-4872 ASSESSMENT NUMBER</b>	<b>68-4872 ASSESSMENT AMOUNT</b>
--	--

SUMMARY OF TOTALS BY FUND:

<b>68-4871</b>	
<b>TOTAL AMOUNT</b>	<b>23,602.80</b>

<b>68-4872</b>	
<b>TOTAL AMOUNT</b>	<b>5,822.70</b>

**Total 29,425.50**

<b>68-4871</b>	
<b>TOTAL COUNT</b>	<b>482</b>

<b>68-4872</b>	
<b>TOTAL COUNT</b>	<b>114</b>

<b>68-4871</b>	
<b>AVERAGE AMOUNT PER COUNT</b>	<b>\$48.97</b>

<b>68-4872</b>	
<b>AVERAGE AMOUNT PER COUNT</b>	<b>\$51.08</b>

# Memo

**To: Board of Directors**

**From: Interim General Manager**

**Date: April 19, 2017**

**Subject: ITEM #3 – Adopt Resolutions No. 732 Requesting the Registrar of Voters Hold an Election for the Idyllwild Water District Board of Directors**

Recommendation: That the Idyllwild Water District Board of Directors approve Resolution No. 732 Requesting the Registrar of Voters hold an election for the Idyllwild Water District Board of Directors.

Background: The Idyllwild Water District is required to hold elections in odd number years. Appointed directors are required to stand for election at the next regularly scheduled District election. The District is required to request that the Riverside County Registrar of Voters conduct the election.

The election date is August 29, 2017 and the following positions will be on the election ballot: two directors for full term (four-years) to fill the offices presently held by Geoffrey Caine and Victor Sirkin whose appointed terms expire December 2017; and electing two directors for half terms to fill the offices presently held by Charles Schelly and Peter Szabadi whose appointed terms expire December 2017. The resolution also designates that individual candidates will pay any costs associated with the provision of statements of qualifications.

RESOLUTION NO. 732

A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE IDYLLWILD WATER DISTRICT REQUESTING THE COUNTY OF RIVERSIDE REGISTRAR  
OF VOTERS CONDUCT A GENERAL DISTRICT ELECTION AND SPECIFYING PAYMENT FOR  
STATEMENT OF QUALIFICATIONS BY CANDIDATES FOR BOARD OF DIRECTORS

WHEREAS, the Idyllwild Water District is organized and operates under authority of the California Water District Law, Division 13 (commencing with Section 34000) of the California Water Code; and

WHEREAS, the Idyllwild Water District is required to hold a General District Election on the last Tuesday in August of each odd-numbered year (Elections Code 1500, 4103, and 4108); and

WHEREAS, the General District Election shall be conducted in conformance with the Uniform District Election Law (Part 4 [commencing with Section 10500] of Division 10 of the Elections Code); and

WHEREAS, the general election for the Idyllwild Water District is to be held on August 29, 2017, for the purpose of electing two directors for full term to fill the offices presently held by Geoffrey Caine and Victor Sirkin whose appointed terms expire December 2017 and electing two directors for half terms to fill the offices presently held by Charles Schelly and Peter Szabadi whose appointed terms expire December 2017.

NOW, THEREFORE, BE IT RESOVED by the Board of Directors of the Idyllwild Water District that the Idyllwild Water District requests the County of Riverside Registrar of Voters office conduct said election by mailed ballot on August 29, 2017, and agrees to reimburse the County for the cost of the election.

BE IT FURTHER RESOLVED by the Board of Directors of Idyllwild Water District that each candidate for election to the Board of Directors will pay the cost of providing a statement of qualifications for the election scheduled for August 29, 2017.

ADOPTED, SIGNED AND APPROVED this 19<sup>th</sup> day of April 2017.

By: \_\_\_\_\_  
CHARLES SCHELLY, President Board of Directors

ATTEST:

I, ERICA GONZALES, Secretary of the IDYLLWILD WATER DISTRICT, hereby certify that the foregoing Resolution was duly and regularly introduced and adopted by the Board of Directors of the IDYLLWILD WATER DISTRICT at its meeting of April 19, 2017, by the following vote:

AYES:

NAY:

ABSTAIN:

ABSENT:

In witness whereof, I have executed by statement and affix the official seal of the IDYLLWILD WATER DISTRICT this 19th day of April, 2017.

IDYLLWILD WATER DISTRICT

\_\_\_\_\_  
ERICA GONZALES, Secretary



# Memo

**To: Board of Directors**

**From: Interim General Manager**

**Date: April 19, 2017**

**Subject: ITEM #4 – Bidding and Construction Management Assistance for the 2017 Pipeline Project**

Recommendation: That the Idyllwild Water District Board of Directors approve an agreement with Webb and Associates for Bidding Assistance and Construction Management during the 2017 pipeline project in the amount of \$83,600 and authorize the Interim General Manager to execute the agreement.

Background: Preparation of the plans and specifications for the 2017 Water Pipeline replacement project is rapidly coming to completion. Webb and Associates is the Engineer of record and Staff recommends that the firm be engaged to assist with the bidding process as well as construction management services during the construction project including inspection and compaction testing. The attached letter proposal for the additional assistance is for the Board of Directors information.

**Corporate Headquarters**

3788 McCray Street  
Riverside, CA 92506  
951.686.1070

**Palm Desert Office**

36-951 Cook Street #103  
Palm Desert, CA 92211  
760.568.5005

**Murrieta Office**

41391 Kalmia Street #320  
Murrieta, CA 92562  
951.686.1070

April 12, 2017

Mr. John Hoagland, GM,  
Idyllwild Water District (IWD)  
25945 Highway 243, P. O. Box 397  
Idyllwild, CA 92549

**RE:** Proposal for Construction Administration & Inspection Services  
For Waterline Replacements in Marian View Drive, Bichnell Drive, Reed  
Lane and Cedar Street

Dear Mr. Hoagland:

Pursuant to your request, we are submitting herewith our proposal for construction administration & inspection services for the IWD Waterline Replacements. The project is to construct approximately 3,000 L.F. of 8-inch and 6-inch diameter waterline with appurtenances along Marian View Drive, Bichnell Drive, Reed Lane and Cedar Street.

Albert A. Webb Associates (Webb) will perform the following Scope of engineering services for IWD (Owner).

**Bidding Services:**

- Distribute bid packages, up to 10 sets
- Respond to bidder's questions
- Prepare one addenda to document changes prior to bid opening
- Conduct bid opening
- Analyze bid results and check reference
- Provide District the recommendation to award

**Construction Survey Services:**

- Pre-con Staking (every 100 feet or at obvious street turns)
- Staking for construction (every 50 feet or at horizontal changes)
- File Corner Record at County of Riverside

**Construction Administration Services:**

- Maintain project communications with District and contractor
- Review of an estimated 20 submittals
- Review Contractor's BMP
- Prepare and keep shop drawing log
- Manage pre-construction conference (one meeting)
- Manage progress meetings (assume three meetings)
- Review Contractor's extra-work claims & make recommendations, and prepare authorized change orders (assume three issues)
- Process partial pay estimates (assume three issues)
- Review Contractor's Requests for Information (RFIs) and Clarifications (assume five issues)
- Monitor Contractor's two weeks ahead & overall schedule
- Provide monthly progress reports

**Construction Inspection Services:**

- Review the Bid documents
- Conduct field reviews to identify existing conditions and documents with digital images and video.
- Attend the pre-construction conference
- Review and monitor the project schedule
- Provide daily construction inspection to monitor materials and methods to ensure compliance with plans, specifications and contract documents. Address and document nonconforming items as they are identified.
- Maintain inspection reports regarding construction activity including progress, weather conditions, significant events which may affect the progress of the work, and photographs
- Provide measurements and calculation sheets for each bid item of construction for progress payments
- Verify all tests are satisfactorily conducted and passed
- Review Contractor performance throughout the day and discuss discrepancies with the Contractor as they occur
- Maintain a field file during construction, including a cumulative record of quantities constructed, daily reports, working day reports, change order documentation and digital images

For budget purposes, 280 hours is estimated based on one inspector working 8 hours per working day for 35 working days.

Mr. John Hoagland, General Manager  
Idyllwild Water District  
April 12, 2017  
Page 3

**Compaction and Materials Testing Services:**

- Webb's sub consultant – Landmark Consultants, Inc. will provide backfill compaction and material tests and provide backfill compaction reports.

**Construction Closeout Services:**

- Final Punch List
  - Generate a Preliminary Punch List.
  - Final walk through with Owner and Contractor.
  - Generate a Final Punch List.
  - Review and forward record quantities.
  - Provide recommendation for acceptance upon completion.
- Record Drawings
  - Draft changes to mylars and send two (2) sets of prints and digital PDF to the Owner.
  - Update Owner's atlas maps.

Based upon the project's Scope of Work as detailed herein, our engineering services budget is estimated to be **\$83,600.00**, which includes soil compaction testing services **\$14,950** and Inspection **\$40,720**. Webb's scope and fee is based upon the 35 working days of construction schedule. In the event the Contractor exceeds the schedule, we will review the status of the work to determine the need for an increase in the budget amount.

Any work relating to the following is specifically excluded for the construction administration services proposed herein and, if required, must be contracted for under a separate contract or as an addendum to this contract:

- Utility Potholing
- Traffic Management Plans
- Storm Water Pollution Prevention Plans (SWPPP)
- Permit Payments
- Construction Inspection overtime
- Utility Relocation Plans
- Any other work task not specifically in the Scope of Services

Mr. John Hoagland, General Manager  
Idyllwild Water District  
April 12, 2017  
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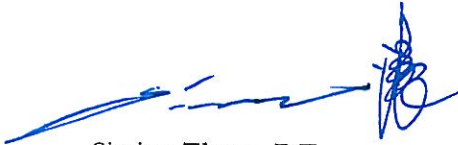
The Webb project team is proposed to be as follows:

<u>NAME</u>	<u>PROJECT ROLE</u>
Bill Malone	Principal in Charge
Siming Zhang	Construction Manager
Ricardo Perez	Engineer/Design Support
To Be Determined	Inspector
Teresa DeShazer	Administrative Support
Mike Johnson	Assignment of Field Surveyor

We are looking forward to working with you on this project. Should you have any questions or require additional information, please call me at (951) 686-1070.

Sincerely,

**ALBERT A. WEBB ASSOCIATES**



Siming Zhang, P.E.  
Senior Engineer



William T. Malone, P.E., P.M.P.  
Vice President

Copy: Hosny Shouman, Idyllwild Water District

# Memo

**To: Board of Directors**

**From: Interim General Manager**

**Date: April 19, 2017**

**Subject: ITEM #5 – Consider Adoption of Resolution #733 a Conflict of Interest Code for Idyllwild Water District**

Recommendation: That the Idyllwild Water District Board of Directors approve Resolution No. 733 adopting a Conflict of Interest Code and rescind Resolution No. 463.

Background: Resolution No. 463 was adopted over twenty-years ago and is not in conformance with the current conflict of interest requirements of the State of California. The attached Resolution No. 733, which has been reviewed by the District's General Counsel, will bring the District into compliance with current requirements.

RESOLUTION NO. 733

A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE IDYLLWILD WATER DISTRICT  
RESCINDING RESOLUTION #463 AND ADOPTING A CONFLICT OF INTEREST CODE

The Board of Directors of the IDYLLWILD WATER DISTRICT ("District") hereby resolves as follows:

WHEREAS, The Political Reform Act of 1974, Government Code, Section 81000 et seq., requires state and local government agencies, including Idyllwild Water District, to adopt and promulgate Conflict of Interest Codes; and

WHEREAS, the Idyllwild Water District has previously adopted a Conflict of Interest Code and that Code now requires updating; and

WHEREAS, The Fair Political Practices Commission has adopted a regulation (2 Cal. Code Regs. § 18730) that contains the terms of a standard conflict of interest code, which can be incorporated by reference in an agency's code. After public notice and hearing Regulation 18730 may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act.

NOW, THEREFORE, the Board of Directors of the Idyllwild Water District does hereby resolve as follows:

Section 1: The terms of Title 2, California Code of Regulations, Section 18730 (Attachment A) and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference and, together with Exhibits A and B in which members and employees are designated and disclosure categories are set forth, constitute the Conflict of Interest Code of the Idyllwild Water District.

Section 2. The provisions of all Conflict of Interest Codes and Amendments thereto previously adopted by the Idyllwild Water District are hereby superseded.

Section 3. The Filing Officer is hereby authorized to forward a copy of this Resolution to the Clerk of the Riverside County Board of Supervisors for review and approval by the Riverside County Board of Supervisors as required by California Government Code Section 87303.

Adopted this 19<sup>th</sup> day of April, 2017.

IDYLLWILD WATER DISTRICT

By: \_\_\_\_\_  
CHARLES SCHELLY, President Board of Directors

ATTEST:

I, ERICA GONZALES, Secretary of the IDYLLWILD WATER DISTRICT, hereby certify that the foregoing Resolution was duly and regularly introduced and adopted by the Board of Directors of the IDYLLWILD WATER DISTRICT at its meeting of April 19, 2017, by the following vote:

AYES:

NAY:

ABSTAIN:

ABSENT:

In witness whereof, I have executed by statement and affix the official seal of the IDYLLWILD WATER DISTRICT this 19th day of April, 2017.

IDYLLWILD WATER DISTRICT

\_\_\_\_\_  
ERICA GONZALES, Secretary

# CONFLICT OF INTEREST CODE FOR THE IDYLLWILD WATER DISTRICT

The Political Reform Act (Gov. Code § 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code Regs. § 18730) that contains the terms of a standard conflict of interest code, which can be incorporated by reference in an agency's code. After public notice and hearing Regulation 18730 may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This incorporation page, Regulation 18730 and the attached Appendix designating positions and establishing disclosure categories, shall constitute the conflict of interest code of the Idyllwild Water District (the "District").

All officials and designated positions required to submit a statement of economic interests shall file their statements with the District Secretary as the District's Filing Officer. The District Secretary shall make and retain a copy of all statements filed by Members of the Board of Directors and the General Manager, and forward the originals of such statements to the Clerk of the Board of Supervisors of the County of Riverside. The District Secretary shall retain the originals of the statements filed by all other officials and designated positions and make all statements available for public inspection and reproduction during regular business hours. (Gov. Code § 81008.)



# APPENDIX

## CONFLICT OF INTEREST CODE OF THE IDYLLWILD WATER DISTRICT PART "A"

### OFFICIALS WHO MANAGE PUBLIC INVESTMENTS

District Officials who manage public investments, as defined by 2 Cal. Code of Regs. § 18701(b), are NOT subject to the District's Code, but must file disclosure statements under Government Code Section 87200 et seq. [Regs. § 18730(b)(3)] These positions are listed here for informational purposes only.

It has been determined that the positions listed below are officials who manage public investments<sup>1</sup>:

Members of the Board of Directors

General Manager

Chief Financial Officer/Treasurer

---

<sup>1</sup> Individuals holding one of the above-listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe that their position has been categorized incorrectly. The Fair Political Practices Commission makes the final determination whether a position is covered by Section 87200.

## DESIGNATED POSITIONS

### GOVERNED BY THE CONFLICT OF INTEREST CODE

<u>DESIGNATED POSITIONS'</u> <u>TITLE OR FUNCTION</u>	<u>DISCLOSURE CATEGORIES</u> <u>ASSIGNED</u>
General Counsel	1,2
Water Department Chief Operator	5
Sewer Department Chief Operator	5
Consultant and New Positions <sup>2</sup>	

- 
1. <sup>2</sup> Individuals serving as a consultant as defined in FPPC Reg 18701 or in a new position created since this Code was last approved that makes or participates in making decisions must file under the broadest disclosure set forth in this Code subject to the following limitation:

The General Manager may determine that, due to the range of duties or contractual obligations, it is more appropriate to assign a limited disclosure requirement. A clear explanation of the duties and a statement of the extent of the disclosure requirements must be in a written document. (Gov. Code Sec. 82019; FPPC Regulations 18219 and 18734.) The General Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code. (Gov. Code Sec. 81008.)

## PART “B”

### DISCLOSURE CATEGORIES

The disclosure categories listed below identify the types of economic interests that the designated position must disclose for each disclosure category to which he or she is assigned.<sup>3</sup> Such economic interests are reportable if they are either located in or doing business in the jurisdiction, are planning to do business in the jurisdiction, or have done business during the previous two years in the jurisdiction of the District.

Category 1: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that are located in, do business in, or own real property within the jurisdiction of the District.

Category 2: All interests in real property which is located in whole or in part within, or not more than two (2) miles outside, the jurisdiction of the District.

Category 3: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that are engaged in land development, construction or the acquisition or sale of real property within the jurisdiction of the District.

Category 4: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that provide services, products, materials, machinery, vehicles or equipment of a type purchased or leased by the District.

Category 5: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that provide services, products, materials, machinery, vehicles or equipment of a type purchased or leased by the designated position’s department, unit or division.

Category 6: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, from sources of the type to request an entitlement to use District property or facilities, including but not limited to a license, permit or station vendor permit.

---

<sup>3</sup> This Conflict of Interest Code does not require the reporting of gifts from outside this agency’s jurisdiction if the source does not have some connection with or bearing upon the functions or duties of the position. (2 CCR 18730.1.)

Category 7: All investments, business positions, and income, including gifts, loans and travel payments, from sources that filed a claim against the District in the previous two years or have a claim pending.

# Memo

**To: Board of Directors**

**From: Interim General Manager**

**Date: April 19, 2017**

**Subject: ITEM #6 – Decline the Department of Agriculture Emergency Funding for the Horizontal Well Rehabilitation**

Recommendation: That the Idyllwild Water District Board of Directors authorize the General Manager to advise the Department of Agriculture that Idyllwild Water District will not be able to participate in the Emergency Funding Project for the Horizontal Wells.

Background: On August 3, 2015, Idyllwild Water District received an Emergency Funding grant for rehabilitation of the horizontal wells located above Foster Lake through the Department of Agriculture. Due to the “emergency” nature of the grant program funds absolutely had to be expended by August 3, 2017, with no options for extension beyond the two-year window.

Unfortunately, due to changes in staff and management at the District, no substantial actions were taken to advance the project. The weather during the first two months of 2017 prevented the current management from assessing the projects potential and the labyrinthine Federal approval and review process make completing the project in the time remaining infeasible.

Staff have discussed the situation with the Program Administrator and he advised that our District was not in this situation uniquely. He requested a letter declining and advised that there were several other programs potentially available to Idyllwild Water District (not "emergency" in nature) that he would be happy to assist with the District's application and participation.

# Memo

**To:** Board of Directors

**From:** Interim General Manager

**Date:** April 19, 2017

**Subject:** ITEM #7 – Budget Proposal and Public Hearing Resolution No. 734

Recommendation: That the Idyllwild Water District Board of Directors consider the proposed budget for FY 2017-18, including rates, fees and assessments, adopt Resolution No. 734 establishing June 21, 2017 as the public hearing date to consider adopting the FY 2017-18 Budget and proposed rates, fees and assessments and authorize Staff to notify the ratepayers as required by the California Constitution.

Background:

Annually the Idyllwild Water District reviews the financial performance of the current year and prepares a budget for the upcoming year. This year, with the advent of different management, staff recommends changes in the water rate structure that will fairly allocate costs to the particular rate classes of the District (Attachments 1 & 2). The structure proposed complies with State constitutional requirements, American Water Works Association (AWWA) principals of developing water rates (i.e., industry standards and best practices) and with water industry norms in Southern California. The wastewater rate structure has no changes proposed for FY 2017-18. The updated Miscellaneous Fees reflect current costs (Attachment 3).

The proposed budget and revised water rate structure does not significantly increase overall revenues but strives to allocate fairly charges to the various rate classes. The primary change for new accounts (new meters) is to rely on the land-use and building regulatory agencies of Riverside county to determine the appropriate size for the water meter at any new water meter location, based on the appropriate plumbing, building or fire code. The revised rates are intended to apply to the normal operating strategy of the District. Staff plan to present a Water Shortage Contingency Plan to the Board of Directors in the near future that would contain alternative rates for use as tools to generate additional water conservation during times the Board of Directors might declare the need for reduced water use by rate payers. Those rates are also considered herein to comply with state constitutional requirements (Attachment 4).

Finally, Staff updated the Water meter connection fee to reflect the current costs associated with “buying-in” to the existing infrastructure and to reflect the different demands placed on the water system infrastructure by water meters of differing sizes, in keeping with the expected practices of the industry (Attachment 5).

### All Meters

The base rate monthly fee for all meters is the same regardless of class (C&I or Residential) but changes with the size of meter based on the AWWA water meter size ratio (i.e., a 1-inch meter is 1.5 time as much as a 0.75-inch meter, etc.).

### Commercial and Institutional (C&I)

The rate structure modifications eliminate “pre-paid water” from C&I accounts and lowers the “base rate” for all commercial meter sizes. Since C&I users will pay for each unit of water used, this structure encourages efficient water use at every tier as these customers are typically “bottom line” oriented.

### Residential

Residential customers all received the same quantity of “pre-paid” water, 300 units per month (for which \$9 is added to the base meter rate) reflecting sanitary and hygienic



domestic uses. Higher tiers reflect the District desire to discourage extensive exterior landscape irrigation and the higher cost of providing those additional supplies.

### Notice

In order to comply with the State Constitution, staff will provide all ratepayers constructive notice of the proposed rates and the opportunities to participate in the rate development process (Proposition 218 Notice).

### Attachments

1. Proposed Budget for Fiscal Year 2017/2018
2. Resolution No. 734
3. Proposed Rate Structure for Residential and Commercial Customers
4. Miscellaneous Fees
5. Water Shortage Contingency Plan Rates
6. Proposed Connection Fees



IDYLLWILD WATER DISTRICT  
BUDGET  
2017-2018



**Budget for Revenues & Expenses  
Fiscal Year 2017-2018**

Category	Operating Services		Total
	Water	Sewer	
<b>Operating Revenue</b>			
Water-Base Rate Commercial	\$158,169		\$158,169
Water-Base Rate Residential	\$512,699		\$512,699
Water Sales Commercial	\$375,557		\$375,557
Water Sales Residential	\$224,972		\$224,972
Sewer Base Fees Commercial		\$423,456	\$423,456
Sewer Base Fees Residential		\$206,427	\$206,427
<b>Total Operating Revenue</b>	<b>\$1,271,397</b>	<b>\$629,883</b>	<b>\$1,901,280</b>
<b>Non-Operating Revenue</b>			
Property Taxes Assessments	\$275,000	\$115,000	\$390,000
Standby Charges Assessments	\$20,000	\$5,000	\$25,000
Interest income	\$3,000	\$1,500	\$4,500
Other Fees and Charge	\$21,073	\$5,385	\$26,458
<b>Total Non-Operating Revenue</b>	<b>\$319,073</b>	<b>\$126,885</b>	<b>\$445,958</b>
<b>Total Revenues</b>	<b>\$1,590,470</b>	<b>\$756,768</b>	<b>\$2,347,238</b>
<b>Operating Expense</b>			
Water Operations Expenses	\$1,150,561		\$1,150,561
Sewer Operations Expenses		\$545,980	\$545,980
<b>Total Operating Expense</b>	<b>\$1,150,561</b>	<b>\$545,980</b>	<b>\$1,696,541</b>
<b>Non-Operating Expense</b>			
Loan Interest Expense	\$0	\$0	\$0
Miscellaneous Expense			
<b>Total Non-Operating Expense</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Other Commitments</b>			
OPEB	\$52,500	\$17,500	\$70,000
<b>Total Other Commitments</b>	<b>\$52,500</b>	<b>\$17,500</b>	<b>\$70,000</b>
<b>Total Expenses</b>	<b>\$1,203,061</b>	<b>\$563,480</b>	<b>\$1,766,541</b>
<b>Net Operating Margin</b>	<b>\$387,409</b>	<b>\$193,288</b>	<b>\$580,697</b>
<b>Capital Commitments</b>			
Capital Improvements and Equipment By IWD	\$577,000	\$170,000	\$747,000
<b>Total Capital Commitments</b>	<b>\$577,000</b>	<b>\$170,000</b>	<b>\$747,000</b>
<b>Net Fund Contribution/ (Deficit)</b>	<b>(\$189,591)</b>	<b>\$23,288</b>	<b>(\$166,303)</b>
Beginning Reserve Fund Balance			\$650,000
Projected Ending Reserve Fund Balance			\$483,697

\* The Net Deficit will be cover from the Reserve

**IDYLLWILD WATER DISTRICT  
CAPITAL EXPENDITURES FOR WATER FUND  
FOR BUDGET YEAR ENDING JUNE 30, 2018**

CAPITAL EXPENDITURE DESCRIPTION	CAPITAL EXPENDITURE FINANCE BY IWD	CAPITAL FINANCE By Grants	TOTAL CAPITAL EXPENDITURE 2016/2017
<b>SOURCE OF SUPPLY(G/L # 1321):</b>			
1- Well Rehabilitation No# 8, 9 and 11 including Road improvements	\$75,000	\$0	\$75,000
2- Well Drilling ( New Well Carry over from last year )	\$100,000	\$0	\$100,000
<b>TOTAL SOURCE OF SUPPLY</b>	<b>\$175,000</b>	<b>\$0</b>	<b>\$175,000</b>
<b>STORAGE TANKS:(G/L # 1324):</b>			
3- Storage Tank Repairs	\$50,000	\$0	\$50,000
<b>TOTAL STORAGE TANKS</b>	<b>\$50,000</b>	<b>\$0</b>	<b>\$50,000</b>
<b>TRANSMISSION AND DISTRIBUTION(G/L # 1324):</b>			
4- Water line Piping Replacement : Total Cost \$465,000 the county will pay 1/3 of the cost as Grant \$155,000 and Idyllwild will pay 2/3 which \$310,000 (Grant From County Of Riverside )	\$310,000	\$155,000	\$465,000
<b>TOTAL TRANSMISSION AND DISTRIBUTION</b>	<b>\$310,000</b>	<b>\$155,000</b>	<b>\$465,000</b>
<b>WATER TREATMENT PLANT(G/L # 1325):</b>			
5- PH Monitoring Sensors for well and Aeration Plant	\$7,000	\$0	\$7,000
<b>TOTAL WATER TREATMENT PLANT</b>	<b>\$7,000</b>	<b>\$0</b>	<b>\$7,000</b>
<b>GENERAL PLANT-STRUCTURES, POWER &amp; OTHER EQUIPMENT:</b>			
6- Various Fire Hydrant Improvements	\$15,000	\$0	\$15,000
7- Skid Steer Tractor with attachments (50 % Water)	\$20,000	\$0	\$20,000
<b>GENERAL PLANT-POWER &amp; OTHER EQUIPMENT</b>	<b>\$35,000</b>	<b>\$0</b>	<b>\$35,000</b>
<b>TOTAL WATER FUND CAPITAL IMPROVEMENT AND EQUIPMENT EXPENDITURES</b>	<b>\$577,000</b>	<b>\$155,000</b>	<b>\$732,000</b>

**IDYLLWILD WATER DISTRICT  
CAPITAL EXPENDITURES FOR SEWER FUND  
FOR BUDGET YEAR ENDING JUNE 30, 2018**

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CAPITAL EXPENDITURE DESCRIPTION	CAPITAL EXPENDITURE BUDGET
<b><u>WASTEWATER TREATMENT PLANT(G/L # 1316):</u></b>	
1- Manual Bar Screen to Headworks	15,000
TOTAL WASTEWATER TREATMENT PLANT	<hr/> \$15,000
<b><u>SUB-SURFACE LINES:(G/L # 1315):</u></b>	
1- Clean and Video collection System	\$135,000
TOTAL SUB-SURFACE LINES	<hr/> \$135,000
<b><u>GENERAL PLANT-STRUCTURES, POWER &amp; OTHER EQUIPMENT:</u></b>	
3- Skid Steer Tractor with attachments (50 % Sewer)	\$20,000
GENERAL PLANT-POWER & OTHER EQUIPMENT	<hr/> \$20,000
<b>TOTAL SEWER FUND CAPITAL IMPROVEMENT AND EQUIPMENT EXPENDITURES</b>	<hr/> <hr/> \$170,000

IDYLLWILD WATER DISTRICT  
 WATER FUND INCOME STATEMENT  
 YEAR ENDING June 30, 2017

Income	2016/2017
4201 · Water Base Rate-Commercial	158,169
4202 · Water Base Rate-Residential	512,699
4203 · Water Sales-Commercial	375,557
4204 · Water Sales-Residential	224,972
4205 · Water Sales-Construction	700
4206 · Water Sales-Other	200
4208 · Water Transfer Fees	3,075
4209 · Water Turn On/Off Fees	900
4210 · Water Will Serve Letter Fees	500
4211 · Water Delinquency Fees	7,037
4212 · Water Installation Fees	3,186
4213 · Water Lien Fees	800
4214 · Water Other Fees & Charges	4,675
<b>Total Income</b>	<u>1,292,470</u>
<b>WATER</b>	
<b>5400 · WATER OPERATING EXPENSES</b>	
5436 · Water Payroll	472,000
5403 · Water Engineering Services	6,000
5404 · Water Legal Services	4,979
5405 · State-County Water System Fees	30,845
5406 · Water General Plant Expense	118,020
5407 · Water Minor Equipment/ Parts	600
5408 · Water Vehicle Repairs & Maint.	9,160
5410 · Water Utilities-Electricity	85,000
5411 · Water Utilities-Gas & Fuel	9,200
5412 · Water Utilities-Propane	3,754
5414 · Water Telephone & Internet	8,361
5415 · Water Retirement and Life Insur	49,000
5417 · Water Computer Services	18,774
5418 · Water Board Reimbursement	6,000
5419 · Water Other Operating Expenses	450
5420 · Water Accounting & Auditing	9,000
5421 · Water Postage & Postage Fee	12,000
5422 · Water Office Supplies	6,000
5423 · Water Traveling	3,537
5025 · Water Office Cleaning Services	2,940
5425 · Water Maintenance	13,500
5426 · Water Medical Insurance	130,000
5427 · Water Worker's Compensation Ins	12,000
5428 · Water Non-Employee Health Insura	26,265
5429 · Water Dues, Fees, Subscription	14,000
5430 · Water Advertising & Publishing	5,000
5431 · Water Leasing Equipment	500
5432 · Water Utilities Trash Fee	2,145
5433 · Water Bank Fee Charge	972
5435 · Water Auto & General Insurance	26,000
5438 · Water Laboratory Services	18,500
5440 · Water Compensated Time	18,900
5441 · Water Uniform Expenses	7,000
5442 · Water Property Tax Expenses	1,800
5443 · Water Consulting	3,000
5444 · Water Leak (IWD Site)	6,000
5445 · Water Security System	2,000
5446 · Training and Seminars	7,360
5600 · Water Depreciation	180,000
<b>Total · WATER OPERATING EXPENSES</b>	<u>1,330,561</u>
<b>Net Ordinary Income</b>	<u>(38,091)</u>
<b>Other Income/Expense</b>	
<b>Other Income</b>	
4901 · Water Taxes & Assessments	\$275,000
4903 · Water Stand By Assessments	\$20,000
4904 · Water Interest Earned	\$3,000
4919 · Water Other Non-Operating Rev	\$2,725
<b>Total Other Income</b>	<u>\$300,725</u>
<b>Net Income</b>	<u>262,634</u>

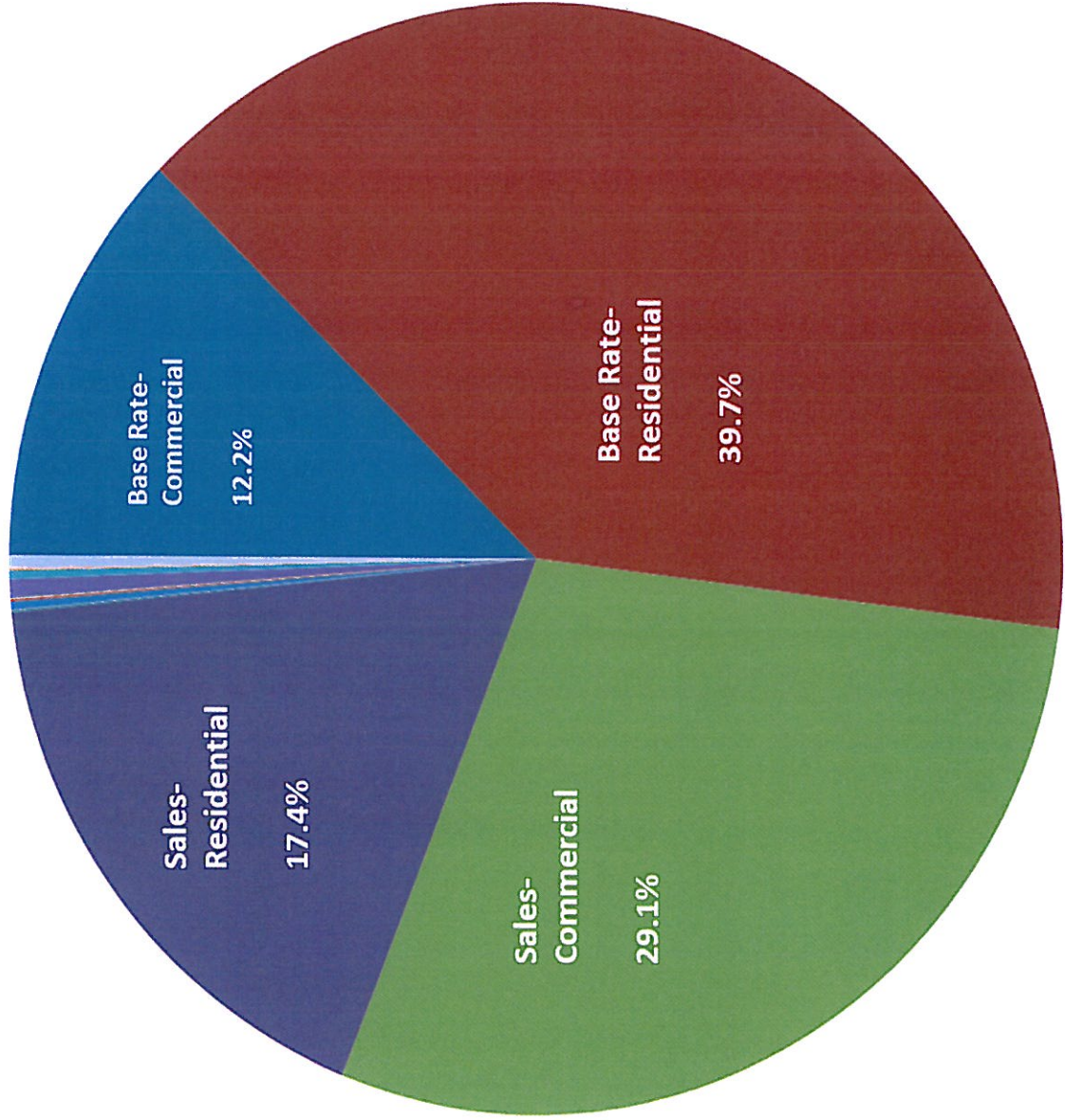
IDYLLWILD WATER DISTRICT  
 WATER FUND INCOME STATEMENT  
 FOR BUDGET YEAR ENDING JUNE 30, 2018

Income	BUDGET FY16/17	BUDGET FY17/18	% Change
4201 · Water Base Rate-Commercial	155,340	158,169	1.82%
4202 · Water Base Rate-Residential	512,699	512,699	0.00%
4203 · Water Sales-Commercial	355,657	375,557	5.60%
4204 · Water Sales-Residential	190,924	224,972	17.83%
4205 · Water Sales-Construction	0	700	700.00%
4206 · Water Sales-Other	204	200	-1.96%
4208 · Water Transfer Fees	3,535	3,075	-13.01%
4209 · Water Turn On/Off Fees	975	900	-7.69%
4210 · Water Will Serve Letter Fees	0	500	500.00%
4211 · Water Delinquency Fees	2,835	7,037	148.22%
4212 · Water Installation Fees	1,270	3,186	150.88%
4213 · Water Lien Fees	174	800	359.77%
4214 · Water Other Fees & Charges	1,076	4,675	334.44%
4215 · Water Renewable Energy Credits	0	0	0.00%
<b>Total Income</b>	<u>1,224,689</u>	<u>1,292,470</u>	5.53%
<b>WATER</b>			
<b>5400 · WATER OPERATING EXPENSES</b>			
5436 · Water Payroll	455,000	472,000	-3.74%
5403 · Water Engineering Services	7,000	6,000	14.29%
5404 · Water Legal Services	10,431	4,979	52.27%
5405 · State-County Water System Fees	19,000	30,845	-62.34%
5406 · Water General Plant Expense	49,307	118,020	-139.36%
5407 · Water Minor Equipment/ Parts	1,500	600	60.00%
5408 · Water Vehicle Repairs & Maint.	6,250	9,160	-46.56%
5410 · Water Utilities-Electricity	99,500	85,000	14.57%
5411 · Water Utilities-Gas & Fuel	8,600	9,200	-6.98%
5412 · Water Utilities-Propane	3,900	3,754	3.74%
5414 · Water Telephone & Internet	9,162	8,361	8.74%
5415 · Water Retirement and Life Insur	80,000	49,000	38.75%
5417 · Water Computer Services	5,000	18,774	-275.47%
5418 · Water Board Reimbursement	12,000	6,000	50.00%
5419 · Water Other Operating Expenses	1,066	450	57.79%
5420 · Water Accounting & Auditing	9,000	9,000	0.00%
5421 · Water Postage & Postage Fee	11,674	12,000	-2.79%
5422 · Water Office Supplies	18,000	6,000	66.67%
5423 · Water Traveling	7,550	3,537	53.16%
5025 · Water Office Cleaning Services	3,360	2,940	12.50%
5425 · Water Maintenance	12,500	13,500	-8.00%
5426 · Water Medical Insurance	138,000	130,000	5.80%
5427 · Water Worker's Compensation Ins	12,500	12,000	4.00%
5428 · Water Non-Employee Health Insura	24,000	26,265	-9.44%
5429 · Water Dues, Fees, Subscription	9,250	14,000	-51.35%
5430 · Water Advertising & Publishing	6,500	5,000	23.08%
5431 · Water Leasing Equipment	1,000	500	50.00%
5432 · Water Utilities Trash Fee	2,210	2,145	2.96%
5433 · Water Bank Fee Charge	932	972	-4.27%
5435 · Water Auto & General Insurance	20,546	26,000	-26.55%
5438 · Water Laboratory Services	12,500	18,500	-48.00%
5439 · Water Donation	0	0	0.00%
5440 · Water Compensated Time	22,000	18,900	14.09%
5441 · Water Uniform Expenses	5,250	7,000	-33.33%
5442 · Water Property Tax Expenses	2,800	1,800	35.71%
5443 · Water Consulting	3,500	3,000	14.29%

5444 · Water Leak (IWD Site)	0	6,000	-6000.00%
5445 · Water Security System	1,500	2,000	-33.33%
5446 · Training and Seminars	7,250	7,360	-1.52%
5600 · Water Depreciation	220,000	180,000	18.18%
<b>Total · WATER OPERATING EXPENSES</b>	<u>1,319,538</u>	<u>1,330,561</u>	-0.84%
<b>Net Ordinary Income</b>	<u>(94,849)</u>	<u>(38,091)</u>	59.84%
<b>Other Income/Expense</b>			
<b>Other Income</b>			
4901 · Water Taxes & Assessments	275,000	275,000	0.00%
4903 · Water Stand By Assessments	20,000	20,000	0.00%
4904 · Water Interest Earned	3,323	3,000	-9.72%
4919 · Water Other Non-Operating Rev	-	2,725	2725.00%
<b>Total Other Income</b>	<u>298,323</u>	<u>300,725</u>	0.81%
<b>Net Income</b>	<u>203,474</u>	<u>262,634</u>	29.07%



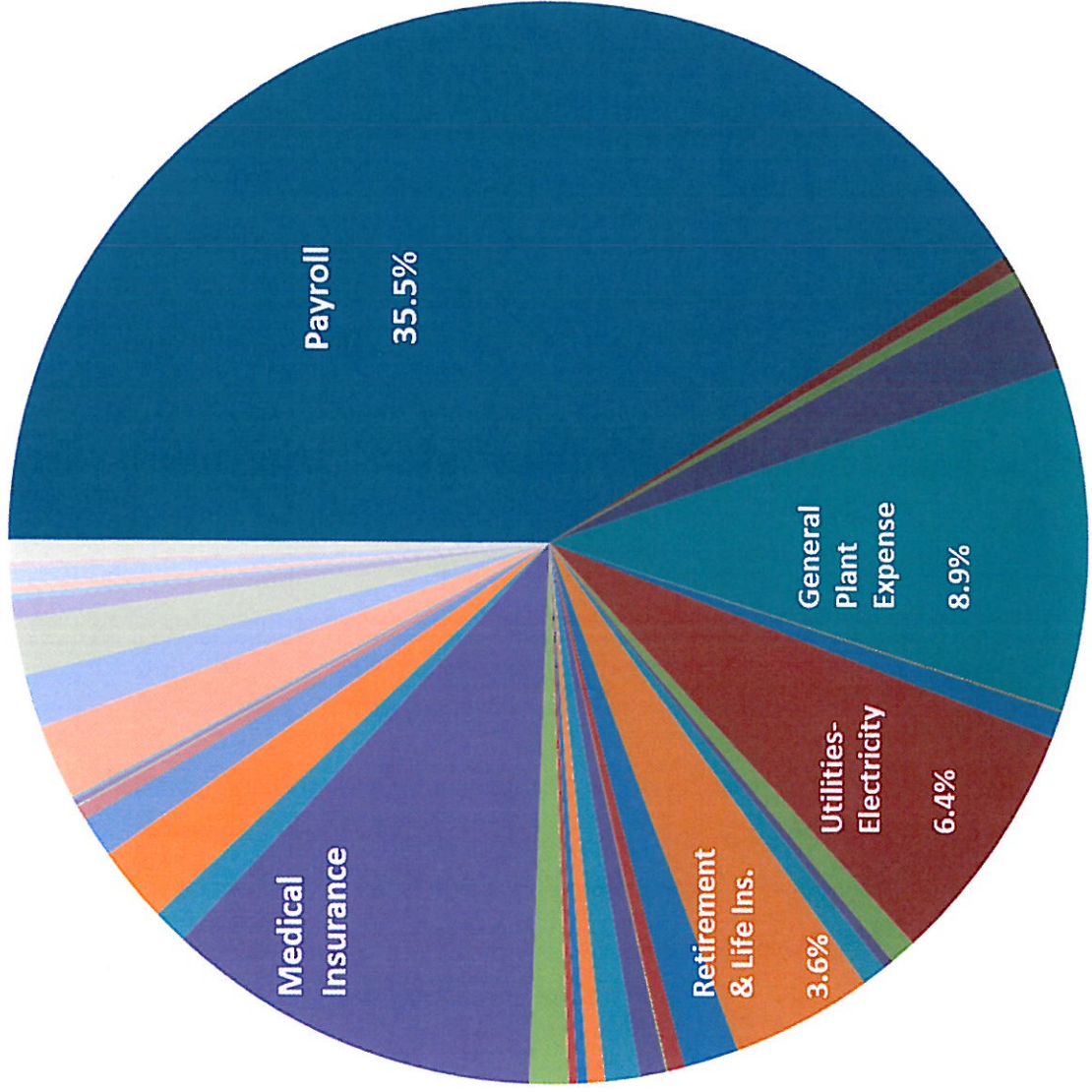
# 17-18 Water Income



- 4201 · Water Base Rate-Commercial
- 4202 · Water Base Rate-Residential
- 4203 · Water Sales-Commercial
- 4204 · Water Sales-Residential
- 4205 · Water Sales-Construction
- 4206 · Water Sales-Other
- 4208 · Water Transfer Fees
- 4209 · Water Turn On/Off Fees
- 4210 · Water Will Serve Letter Fees
- 4211 · Water Delinquency Fees
- 4212 · Water Installation Fees
- 4213 · Water Lien Fees
- 4214 · Water Other Fees & Charges

# 17-18 Water Expense

- 5436 . Water Payroll
- 5403 . Water Engineering Services
- 5404 . Water Legal Services
- 5405 . State-County Water System Fees
- 5406 . Water General Plant Expense
- 5407 . Water Minor Equipment/ Parts
- 5408 . Water Vehicle Repairs & Maint.
- 5410 . Water Utilities-Electricity
- 5411 . Water Utilities-Gas & Fuel
- 5412 . Water Utilities-Propane
- 5414 . Water Telephone & Internet
- 5415 . Water Retirement and Life Insur
- 5417 . Water Computer Services
- 5418 . Water Board Reimbursement
- 5419 . Water Other Operating Expenses
- 5420 . Water Accounting & Auditing
- 5421 . Water Postage & Postage Fee
- 5422 . Water Office Supplies
- 5423 . Water Traveling
- 5025 . Water Office Cleaning Services
- 5425 . Water Maintenance
- 5426 . Water Medical Insurance
- 5427 . Water Worker's Compensation Ins
- 5428 . Water Non-Employee Health Insura
- 5429 . Water Dues, Fees, Subscription
- 5430 . Water Advertising & Publishing
- 5431 . Water Leasing Equipment
- 5432 . Water Utilities Trash Fee
- 5433 . Water Bank Fee Charge
- 5435 . Water Auto & General Insurance
- 5438 . Water Laboratory Services
- 5439 . Water Donation
- 5440 . Water Compensated Time
- 5441 . Water Uniform Expenses
- 5442 . Water Property Tax Expenses
- 5443 . Water Consulting
- 5444 . Water Leak (IWD Site)
- 5445 . Water Security System
- 5446 . Training and Seminars



**IDYLLWILD WATER DISTRICT**  
**SEWER FUND INCOME STATEMENT**  
**YEAR ENDING June 30, 2017**

Ordinary Income/Expense

Income

**FY16/17**

4101 · Sewer Base Fees-Commercial	423,456
4102 · Sewer Base Fees-Residential	206,550
4108 · Sewer Transfer Fees	775
4109 · Sewer Other Fees, Refunds	0
<b>Total Income</b>	<b>630,781</b>

**6400 · SEWER OPERATING EXPENSES**

6400 · Sewer Payroll	136,000
6404 · Sewer Retirement and Life Ins	22,500
6405 · Sewer Treatment Fees	12,000
6406 · Sewer General Plant Expense	37,382
6407 · Sewer Minor Equipment/Parts	600
6408 · Sewer Vehicle Repairs & Maint.	6,000
6410 · Sewer Utilities-Electricity	30,000
6411 · Sewer Utilities-Gas & Fuel	2,091
6412 · Sewer Utilities-Propane	200
6413 · Sewer Utilities-Telephone	2,667
6415 · Sewer Legal Services	9,000
6417 · Sewer Computer Services	5,000
6419 · Sewer Other Operating Expenses- (Cleaning)	1,500
6420 · Sewer Accounting & Audit Service	5,000
6421 · Sewer Postage & Mail Fee	6,000
6422 · Sewer Office Supplies	3,000
6423 · Sewer Medical Insurance	38,032
6425 · Sewer Maintenance	19,265
6426 · Sewer Worker's Comp Insurance	1,736
6428 · Sewer Non-Employee Insurance	12,597
6429 · Sewer Dues, Fees & Subscription	7,009
6430 · Sewer Advertising & Publishing	1,500
6431 · Sewer Leasing Equipment	600
6432 · Sewer Utilities - Trash Fee	715
6433 · Sewer Bank Fee Charge	500
6435 · Sewer Auto & General Insurance	11,134
6438 · Sewer Laboratory Service	9,982
6441 · Sewer Removal Disposal Fee	3,972
6442 · Sewer Property Tax Expenses	0
6443 · Sewer Consulting	150,000
6444 · Traveling and Entertainment	2,500
6448 · Training & Seminar Expenses	6,000
6445 · Sewer Security System	1,500
6446 · Depreciation	65,000
<b>Total 6400 · SEWER OPERATING EXPENSES</b>	<b>610,980</b>

Net Ordinary Income

19,800

Other Income/Expense

Other Income

4801 · Sewer Taxes & Assessments	115,000
4803 · Sewer Stand By Assessments	5,000
4804 · Sewer Interest Earned	1,500
4805 · Sewer Facilites Charges	5,250
4819 · Sewer Other Non-Operating Rev	200
<b>Total Other Income</b>	<b>126,950</b>

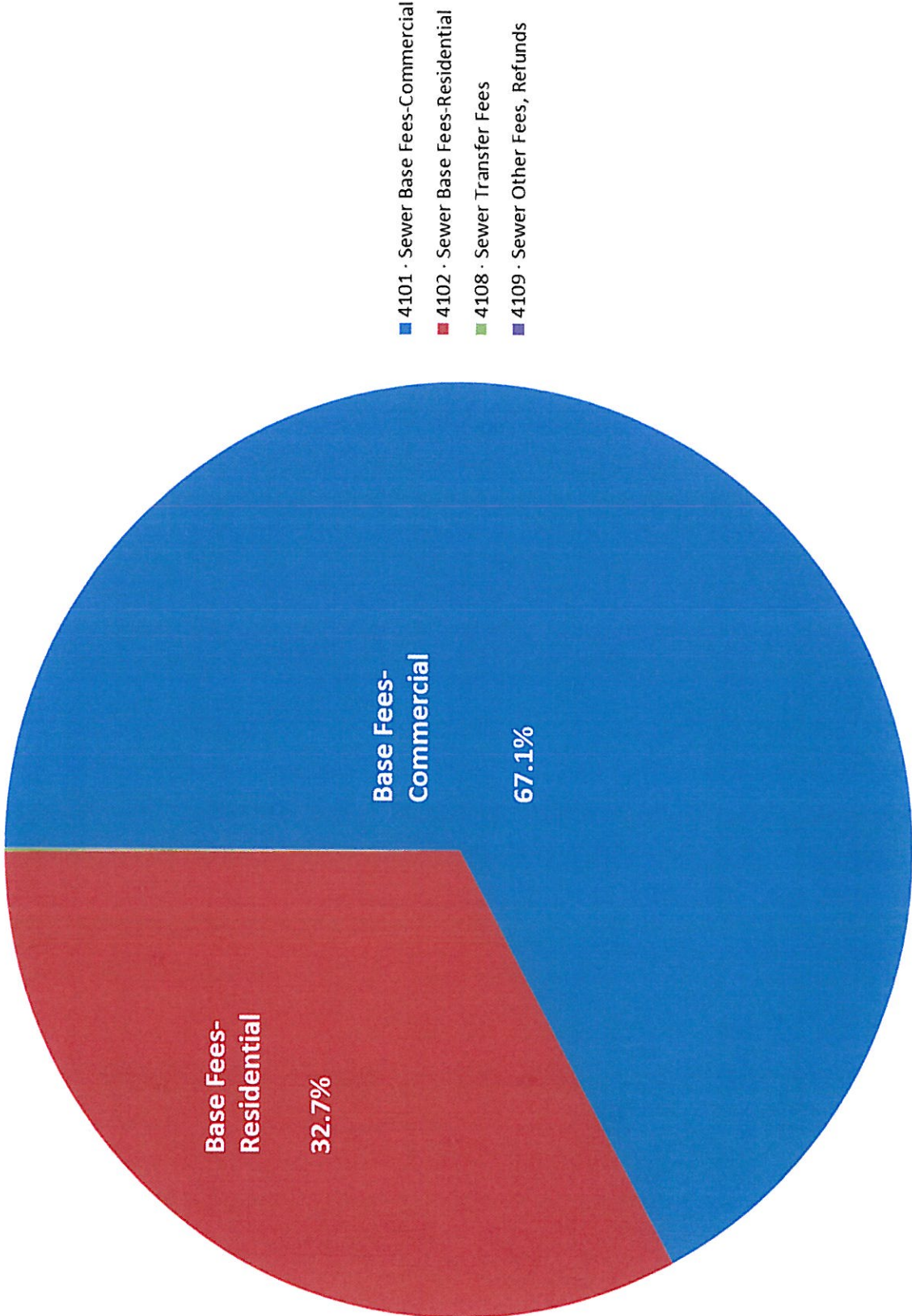
Net Income

146,750

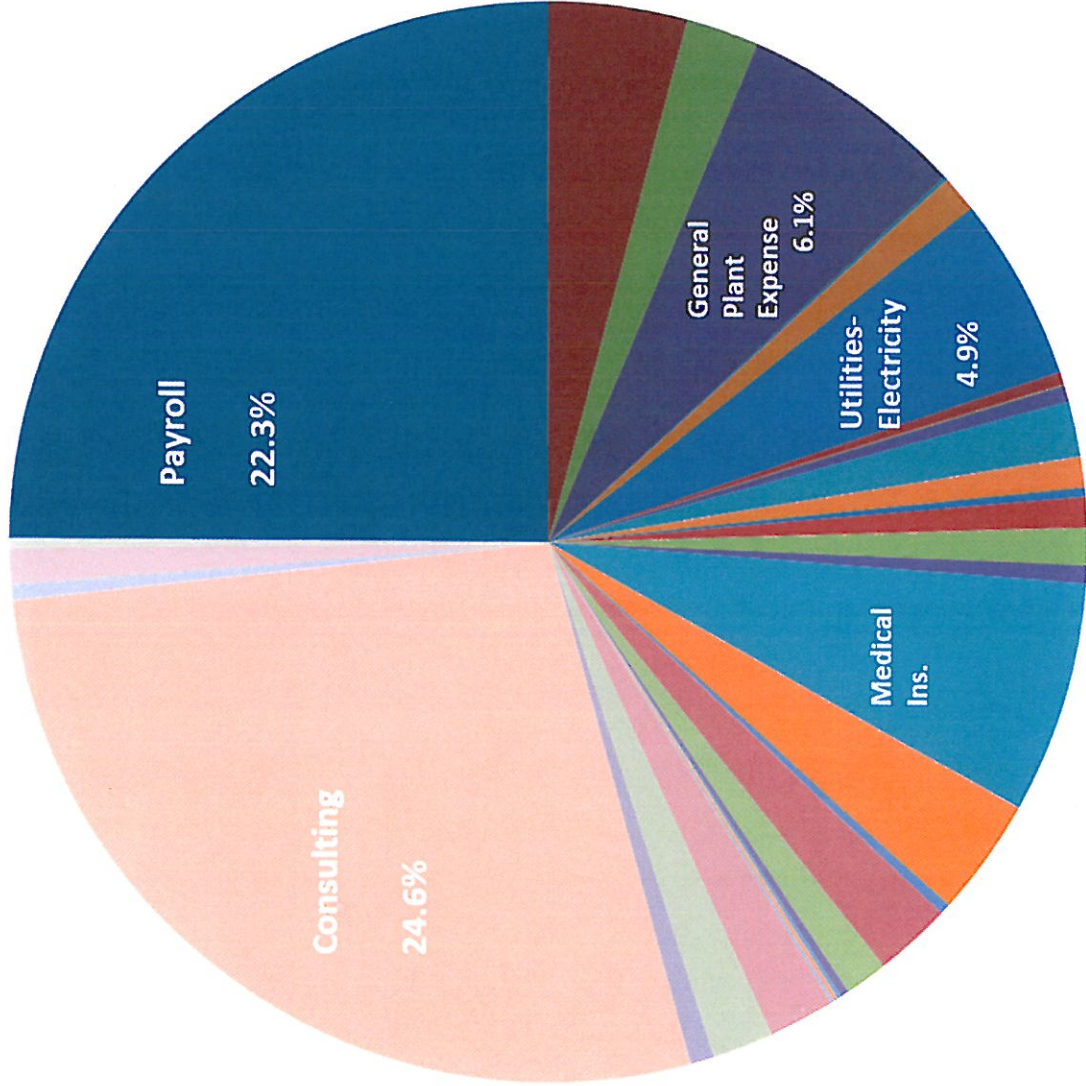
**IDYLLWILD WATER DISTRICT**  
**SEWER FUND INCOME STATEMENT**  
**FOR BUDGET YEAR ENDING JUNE 30,2018**

Ordinary Income/Expense	<b>BUDGET</b>	<b>BUDGET</b>	<b>% Change</b>
Income	<b>FY16/17</b>	<b>FY17/18</b>	
4101 · Sewer Base Fees-Commercial	416,126	423,456	1.76%
4102 · Sewer Base Fees-Residential	206,550	206,550	0.00%
4108 · Sewer Transfer Fees	300	775	158.33%
4109 · Sewer Other Fees, Refunds	0	0	0.00%
<b>Total Income</b>	<b>622,976</b>	<b>630,781</b>	<b>1.25%</b>
<b>6400 · SEWER OPERATING EXPENSES</b>			
6400 · Sewer Payroll	165,000	136,000	17.58%
6404 · Sewer Retirement and Life Ins	24,000	22,500	6.25%
6405 · Sewer Treatment Fees	8400	12000	-42.86%
6406 · Sewer General Plant Expense	30,517	37,382	-22.49%
6407 · Sewer Minor Equipment/Parts	500	600	-20.00%
6408 · Sewer Vehicle Repairs & Maint.	6,500	6,000	7.69%
6410 · Sewer Utilities-Electricity	35,000	30,000	14.29%
6411 · Sewer Utilities-Gas & Fuel	5,240	2,091	60.10%
6412 · Sewer Utilities-Propane	300	200	33.33%
6413 · Sewer Utilities-Telephone	3,500	2,667	23.80%
6415 · Sewer Legal Services	6,000	9,000	-50.00%
6417 · Sewer Computer Services	2,000	5,000	-150.00%
6419 · Sewer Other Operating Expenses	897	1,500	-67.22%
6420 · Sewer Accounting & Audit Service	5,000	5,000	0.00%
6421 · Sewer Postage & Mail Fee	6,400	6,000	6.25%
6422 · Sewer Office Supplies	8,600	3,000	65.12%
6423 · Sewer Medical Insurance	32,000	38,032	-18.85%
6425 · Sewer Maintenance	19,379	19,265	0.59%
6426 · Sewer Worker's Comp Insurance	1,736	1,736	0.00%
6428 · Sewer Non-Employee Insurance	11,000	12,597	-14.52%
6429 · Sewer Dues, Fees & Subscription	6,500	7,009	-7.84%
6430 · Sewer Advertising & Publishing	1,500	1,500	0.00%
6431 · Sewer Leasing Equipment	3,000	600	80.00%
6432 · Sewer Utilities - Trash Fee	1,500	715	52.35%
6433 · Sewer Bank Fee Charge	500	500	0.00%
6435 · Sewer Auto & General Insurance	6,839	11,134	-62.80%
6438 · Sewer Laboratory Service	16,000	9,982	37.61%
6441 · Sewer Removal Disposal Fee	20,941	3,972	81.03%
6442 · Sewer Property Tax Expenses	2,500	-	100.00%
6443 · Sewer Consulting	108,000	150,000	-38.89%
6444 · Traveling and Entertainment	3500	2500	28.57%
6448 · Training & Seminar Expenses	6,000	6,000	0.00%
6445 · Sewer Security System	2,500	1,500	40.00%
6446 · Depreciation	90,000	65,000	27.78%
<b>Total 6400 · SEWER OPERATING EXPENS</b>	<b>641,249</b>	<b>610,980</b>	<b>4.72%</b>
<b>Net Ordinary Income</b>	<b>(18,273)</b>	<b>19,800</b>	<b>208.36%</b>
<b>Other Income/Expense</b>			
<b>Other Income</b>			
4801 · Sewer Taxes & Assessments	115,000	115,000	0.00%
4803 · Sewer Stand By Assessments	5,000	5,000	0.00%
4804 · Sewer Interest Earned	1,500	1,500	0.00%
4805 · Sewer Facilites Charges	-	5,250	5250.00%
4819 · Sewer Other Non-Operating Rev	-	200	132.00%
<b>Total Other Income</b>	<b>121,500</b>	<b>126,950</b>	<b>4.49%</b>
<b>Net Income</b>	<b>103,227</b>	<b>146,750</b>	<b>42.16%</b>

# 17-18 Sewer Income



# 17-18 Sewer Expense



- 6400 - Sewer Payroll
- 6404 - Sewer Retirement and Life Ins
- 6405 - Sewer Treatment Fees
- 6406 - Sewer General Plant Expense
- 6407 - Sewer Minor Equipment/Parts
- 6408 - Sewer Vehicle Repairs & Maint.
- 6410 - Sewer Utilities-Electricity
- 6411 - Sewer Utilities-Gas & Fuel
- 6412 - Sewer Utilities-Propane
- 6413 - Sewer Utilities-Telephone
- 6415 - Sewer Legal Services
- 6417 - Sewer Computer Services
- 6419 - Sewer Other Operating Expenses
- 6420 - Sewer Accounting & Audit Service
- 6421 - Sewer Postage & Mail Fee
- 6422 - Sewer Office Supplies
- 6423 - Sewer Medical Insurance
- 6425 - Sewer Maintenance
- 6426 - Sewer Worker's Comp Insurance
- 6428 - Sewer Non-Employee Insurance
- 6429 - Sewer Dues, Fees & Subscription
- 6430 - Sewer Advertising & Publishing
- 6431 - Sewer Leasing Equipment
- 6432 - Sewer Utilities - Trash Fee
- 6433 - Sewer Bank Fee Charge
- 6435 - Sewer Auto & General Insurance
- 6438 - Sewer Laboratory Service
- 6441 - Sewer Removal Disposal Fee
- 6442 - Sewer Property Tax Expenses
- 6443 - Sewer Consulting
- 6444 - Traveling and Entertainment
- 6448 - Training & Seminar Expenses
- 6445 - Sewer Security System

IDYLLWILD WATER DISTRICT

BUDGET NOTES FOR WATER FUND

BUDGET FISCAL YEAR ENDING JUNE 30, 2018

**Water Department**

\*Idyllwild Water District revised the rate structure for the fiscal year 2017/2018

\*Water Operating Base Rate Revenues for Residential and Commercial will stay consistent; however, Water Base rate and Water Sales revenue may increase due to selling of new water meters in Fiscal Year 2017/2018.

\*Property Taxes from the County of Riverside are expected to remain the same as the previous year.

\*Direct Operating Expenses for water are expected to increase 1% for the coming year of 2017/2018. Also, General Expenses are expected to increase by 1%.

\*Capital Improvement Budget items for Fiscal Year 2017/2018 will cost \$747,000 in total. The amount financed by Idyllwild Water District is \$577,000. The remaining amount will be financed by a Grant from Riverside County in the amount of \$170,000.

\*The Laboratory Service has increased by 40% due to increased regulation and requirements for lab testing by the State of California.

\*The State/County Water System Fee was increased by 60% from the previous years budget due to increasing rates at the County and State levels and underestimated fees from the previous year.

\*No principle debt or interest exists within the Water Department.

\*Utilities for Idyllwild Water District, including electricity, telephone, fuel and propane expenses are expected to decrease by 5% total.

\*Cost of Living salary increase for all employees of 2%.

\*Increase Healthcare Benefits by 10% due to increasing rates for health insurance according to JPIA.

\*Increase Allstate Group Insurance allowance from \$30 per month per employee to \$70 per month per employee.

\* The allowance for insurance has not been increased since 1997.

\*The interest rate earned from investments is expected to remain the same as the previous year.

## **Sewer Department**

\*The Improvement District #1 will not have any change for the E.D.U. Base Fee revenue for Fiscal Year 2017/2018.

\*Direct Operating expenses for Sewer are expected to increase by 5% the for coming year 2015/2016. Also, General Expenses are expected to increase by 2%.

\*Property Taxes from the County of Riverside are expected to remain the same as the previous year.

\*The Capital Improvement Budget for the year of 2017-2018 is \$170,000. This includes \$135,000 to clean and video the complete collection system for Improvement District #1.

\*No principle debt or interest exists within Improvement District #1.

\*Sewer consulting expenses are increasing from the previous year by 38% because the State of California requires a highly certified operator on site five days per week.

## **Other Information**

\*Idyllwild Water District will be implementing the new billing system as of June 1, 2017

\*Idyllwild Water District is proceeding with steps to cancel the Recycled Water Project and return funds to the State of California Water Board.

\*The Staff is working to increase the public's opinion of the District.



RESOLUTION NO. 734

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
IDYLLWILD WATER DISTRICT  
ANNOUNCING ITS INTENT TO ADOPT A BUDGET, RATES, FEES, CHARGES, AND ASSESSMENTS  
FOR FISCAL YEAR 2017-2018 AND NOTICING A PUBLIC HEARING

WHEREAS, California Water Code Section 30000 et seq. authorizes the Idyllwild Water District to fix and collect water and sewer rates for water and sewer service provided to property owners and residents within the District; and

WHEREAS, there has been presented to the Board of Directors (Board) a proposed budget, rates, fees, charges, and assessments for the District for the Fiscal Year 2017-2018; and

WHEREAS, the proposed budget, rates, fees, charges, and assessments have been reviewed and considered by the Board, and it has been determined to be in the best interest of the District to adopt a budget, rates, fees, charges, and assessments for the sound financial operation of the District; and

WHEREAS, the Board intends to hold a public hearing on June 21, 2017 at 6:00 p.m. at the office of the District at which date, time, and place, this District will consider resolutions adopting the budget, rates, fees, charges, and assessments for the District for the Fiscal Year 2017-2018 and will hear all persons who wish to comment on the subject and will consider final adoption of the budget, rates, fees, charges, and assessments.

NOW, THEREFORE, be it hereby resolved, determined, and ordered by the Board of Directors of the Idyllwild Water District as follows:

Section 1. The matters set forth in the recitals to this Resolution are true and correct statements.

Section 2. The District Secretary is authorized and directed to give public notice, including mailed notice to any person who has so requested, of the hearing to be held on June 21, 2017 at 6:00 p.m. at the office of this District, located at 25945 Highway 243, Idyllwild, California, at which date, time, and place this Board will consider the adoption of a budget, rates, fees, charges, and assessments for the Idyllwild Water District for the Fiscal Year 2017-2018 and will hear all persons who wish to comment on the subject and will consider final adoption of the budget, rates, fees, charges, and assessments.

Section 3. The District Secretary is authorized and directed to give notice of the public hearing with respect to the consideration of increases to the water and monthly fixed service charges by mailing said notice to record owners of all property within the District at least forty-five (45) days before the public hearing on June 21, 2017.

Adopted this 19th day of April 2017.

IDYLLWILD WATER DISTRICT

By: \_\_\_\_\_  
CHARLES SCHELLY, President  
Board of Directors

ATTEST:

I, ERICA GONZALES, Secretary of the IDYLLWILD WATER DISTRICT, hereby certify that the foregoing Resolution was duly and regularly introduced and adopted by the Board of Directors of the IDYLLWILD WATER DISTRICT at its meeting of April 19, 2017, by the following vote:

AYES:

NAYS:

ABSTAIN:

ABSENT:

In witness whereof, I have executed by statement and affix the official seal of the IDYLLWILD WATER DISTRICT this 19th day of April, 2017.

IDYLLWILD WATER DISTRICT

\_\_\_\_\_  
ERICA GONZALES, Secretary

**IDYLLWILD WATER DISTRICT**

**LISTING OF WATER METER SIZES, TIER LEVELS & RATES**

**AS OF July 1 ,2017**

**(Residential)**

NEW STAGE I TIER USAGE RATES										
\$0.0000										
\$0.0633										
\$0.1000										
\$0.1000										
RATE CODE	METER SIZE	Total Customers	Base Rate	1ST USAGE TIER	\$	2ND USAGE TIER	\$	3RD USAGE TIER	\$	4TH USAGE TIER
R1	5/8"	1,439	\$29.70	1-300	\$0.00	301-600	\$18.93	601-1500	\$89.90	1501+
R2	3/4"	11	\$40.35	1-300	\$0.00	301-600	\$18.93	601-1500	\$89.90	1501+
R3	1"	9	\$61.25	1-300	\$0.00	301-600	\$18.93	601-1500	\$89.90	1501+
R4	1 1/2"	1	\$113.50	1-300	\$0.00	301-600	\$18.93	601-1500	\$89.90	1501+

**IDYLLWILD WATER DISTRICT  
 LISTING OF WATER METER SIZES, TIER LEVELS & RATES  
 AS OF July 1 ,2017**

**(Commercial)**

NEW STAGE I TIER USAGE RATES										
\$0.0333										
\$0.0633										
\$0.1000										
\$0.1000										
RATE CODE	METER SIZE	Total Customers	Base Rate	1ST USAGE TIER	\$	2ND USAGE TIER	\$	3RD USAGE TIER	\$	4TH USAGE TIER
R1	5/8"	85	\$20.90	1-1000	\$33.30	1001-4000	\$189.84	4001-8000	\$399.90	8001+
R2	3/4"	21	\$31.35	1-1000	\$33.30	1001-4000	\$189.84	4001-8000	\$399.90	8001+
R3	1"	37	\$52.25	1-1000	\$33.30	1001-4000	\$189.84	4001-8000	\$399.90	8001+
R4	1 1/2"	19	\$104.50	1-1000	\$33.30	1001-4000	\$189.84	4001-8000	\$399.90	8001+
R5	2"	6	\$167.20	1-1000	\$33.30	1001-4000	\$189.84	4001-8000	\$399.90	8001+
IA	3"	1	\$313.50	1-1000	\$33.30	1001-4000	\$189.84	4001-8000	\$399.90	8001+

## Miscellaneous Fees July 1, 2017

Sewer Base charge	\$38.25/EDU
Sewer Capacity Fee	\$5,447.00/EDU
Sewer Installation Inspection Fee	\$200.00
Water Turn On/Off Fee	\$50.00
Door Hanger Fee (Non-payment Shut-off Notice)	\$10.00
Not Sufficient Funds (NSF)/Returned Check Fee	\$25.00
Late Payment Fee	\$15.00
Sewer Audit of EDUs (Commercial) Customer Request	\$100.00
Water Availability Letter	\$50.00
Transfer Fee	\$25.00
Sewer Availability Letter	\$50.00
Construction Water (\$500.00 deposit for hydrant meter)	\$0.10/cubic foot
Construction Hydrant Meter Relocation Fee	\$25.00

### Water Capacity Fee

<u>Meter Size</u>	<u>Connection Fee</u>
0.625-inch meter	\$2,782.00
0.75-inch meter	\$4,172.00
1.00-inch meter	\$6,954.00
1.50-inch meter	\$13,908.00
2.00-inch meter	\$22,253.00
3.00-inch meter	\$41,724.00
4.00-inch meter	\$69,540.00
6.00-inch meter	\$139,080.00

### Water Service Installation Fee

	Actual Cost
0.625 through 1.5-inch	\$2,000.00 deposit
2.0-inch and above	\$3,000.00 deposit

## Water Shortage Contingency Plan Rates for Various Stages

### Residential

	Tier 1		Tier 2		Tier 3		Tier 4	
	Usage	Rate	Usage	Rate	Usage	Rate	Usage	Rate
Stage I	1-300	\$ -	301-600	\$ 0.0633	601-1500	\$ 0.1000	1501+	\$ 0.1000
Stage II	1-300	\$ -	301-600	\$ 0.0633	601-1500	\$ 0.1000	1501+	\$ 0.1500
Stage III	1-270	\$ -	271-600	\$ 0.0633	601-1500	\$ 0.1250	1501+	\$ 0.1750
Stage IV	1-210	\$ -	211-500	\$ 0.0633	501-1300	\$ 0.1750	1301+	\$ 0.2000
Stage V	1-210	\$ -	211-500	\$ 0.1000	501-1000	\$ 0.2000	1001+	\$ 0.2250

### Commercial

Stage I	1-1000	\$ 0.0333	1001-4000	\$ 0.0633	4001-8000	\$ 0.1000	8001+	\$ 0.1000
Stage II	1-1000	\$ 0.0333	1001-4000	\$ 0.0633	4001-8000	\$ 0.1000	8001+	\$ 0.1500
Stage III	1-1000	\$ 0.0333	1001-4000	\$ 0.0633	4001-8000	\$ 0.1250	8001+	\$ 0.1750
Stage IV	1-1000	\$ 0.0333	1001-3000	\$ 0.0633	3001-7000	\$ 0.1750	7001+	\$ 0.2000
Stage V	1-1000	\$ 0.0333	1001-3000	\$ 0.1000	3001-6000	\$ 0.2000	6001+	\$ 0.2250

APPENDIX B  
IDYLLWILD WATER DISTRICT  
WATER FACILITIES CONNECTION FEE

The addition of new connections to water system creates an additional demand that can exceed the capacity of existing facilities and require construction of new water supply and storage facilities. The Water Facilities Connection Fee (Connection Fee) is established to recover the cost of additional facilities which will be required to meet the additional demand that new connections place on the system and to fairly apportion the cost of the new facilities to new and/or additional development. The fee for a 1-inch water meter service is established as the basic charge and different meter sizes are apportioned based on the AWWA Meter Size Ratio. The 1-inch meter Connection Fee is established as follows:

1. A 1-inch meter has a capacity of 50 gallons per minute (gpm)
2. Average use of a 1-inch meter is 250 gallons per day (gpd), 0.17 gpm with a peak fire demand usage of 50 gpm for 2-hours (6,000 gallons).
3. The average new well produces 10 gpm or 14,400 gpd.
4. One well could supply 57, 1-inch meters if coupled with storage of 20,250 gallons (6,000 gallons of fire storage plus 14,250 gallons of operational storage (57 meters X 250 gallons/day/meter)).
5. The District maintains emergency storage for 9-days or 2,250 gallons (9-days X 250 gallons/day).
6. Total storage requirement for a 1-inch meter is 2,600 gallons (2,250 emergency storage + 350 gallons (fire + operational) storage).
7. One well costs approximately \$100,000 to drill and equip or \$1,754 per 1-inch meter
8. The most recent storage tank cost is \$2.00 per gallon or \$5,200 per 1-inch meter.
9. Water facilities connection fee for a 1-inch meter is total of \$1,754 and \$5,200 or \$6,954.
10. Water facilities connection fee shall be adjusted for the other various water meter sizes based on the AWWA Meter size Ratio:

APPENDIX B  
IDYLLWILD WATER DISTRICT  
WATER FACILITIES CONNECTION FEE

<u>Meter Size</u>	<u>Connection Fee</u>
0.625-inch meter	\$2,782.00
0.75-inch meter	\$4,172.00
1.00-inch meter	\$6,954.00
1.50-inch meter	\$13,908.00
2.00-inch meter	\$22,253.00
3.00-inch meter	\$41,724.00
4.00-inch meter	\$69,540.00
6.00-inch meter	\$139,080.00



# Memo

**To:** Board of Directors

**From:** Interim General Manager

**Date:** April 19, 2017

**Subject:** ITEM #8 – Citizen Request to Discuss the Idyllwild Brew Pub

Recommendation: That the Idyllwild Water District Board of Directors review and discuss a citizen request regarding the Idyllwild Brew Pub.

Background: A request was made on March 13, 2017 (attached) for the Idyllwild Water District Board of Directors to discuss the Idyllwild Brew Pub. Said request was untimely for inclusion on the Agenda for the March 15, 2017 meeting (a minimum of 72-hours required for regular meeting agenda items) and the Board of Directors requested that staff place an item on the April 19, 2017 regular meeting agenda in response to the request.

Susan Nash  
Attorney at Law  
P.O. Box 4036  
Idyllwild CA 92549  
909-228-671-  
[snash22@earthlink.net](mailto:snash22@earthlink.net)

PAID  
MAR 13 2017  
BY: *RB*  
2:19 PM

March 12, 2017

Idyllwild Water District  
Board of Directors  
P.O. Box 397  
Idyllwild CA 92549

Kurt Berchtold, Executive Officer  
Santa Ana Regional Water Quality Control Board  
3737 Main Street, Suite 500  
Riverside, CA 92501-3348

RE: California Environmental Quality Act compliance for February 17, 2017 "sewer permit" issued to the Idyllwild Brew Pub by John "Jack" Hoagland, General Manager, Idyllwild Water District.

Dear Idyllwild Water District Board of Directors & Santa Ana Regional Water Quality Control Board:

We object to the lack of California Environmental Quality Act (CEQA) review of the Idyllwild Brew Pub proposal to discharge untreated and treated brewery wastewater to the Idyllwild Water District (IWD) wastewater treatment system and/or to an onsite brewery wastewater discharge site adjacent to Strawberry Creek. Our concerns are that the on-site discharge of brewery wastewater will pollute the adjacent Strawberry Creek or the discharge into the Idyllwild sewer system will result in upset of the IWD treatment facility or cause pass-through of contaminants in excess of the IWD treatment facility wastewater discharge requirements onto the National Forest and ultimately into strawberry Creek.

We ask that the February 17, 2017, "sewer permit" for the Idyllwild Brew Pub be rescinded until the Idyllwild Water District and the Santa Ana Regional Water Quality Control Board prepare a legally adequate California Environmental Quality Act document. We ask the Idyllwild Water District and the Regional Board prohibit the discharge of all brewery waste, whether treated or untreated, into either the Idyllwild sewer system or into the wastewater discharge system constructed on site, until a CEQA document is certified by both agencies. To insure compliance, any current sewer or on-site wastewater discharge system connections to the brewing facilities should be verified dismantled.

On Friday February 17, 2017, Tom Paulek met with Jack Hoagland, IWD General Manager, about the Idyllwild Brew Pub brewery wastewater going into the Idyllwild sewer. Mr. Hoagland told Mr. Paulek that no brewery wastewater was going into the Idyllwild sewer currently or at any time in the past.

On February 27, 2017, we learned from Jack Hoagland and Regional Board representatives that untreated brew wastewater had in fact been going into the Idyllwild sewer system since the brewery began brewing without an IWD permit, but with a "gentlemen's agreement". The number of times, the dates, the water quality and quantity were not revealed.

On February 27, 2017, we also received a copy of a February 17, 2017 letter from Jack Hoagland, General Manager of the Idyllwild Water District, which purported to do two things:

- (1) The EDU and billing results of the February 17, 2017 audit of the Brew Pub showed an increase from 9 EDU's to 19.5 EDU's and a fee increase in from \$401.63 to \$745.88 per month;
- (2) The letter will also serve as the "sewer permit" referenced in the March 17, 2016 MOU between the Idyllwild Brew Pub and the Idyllwild Water District.

The "permit" portion states:

"To insure compliance with the terms of the aforementioned MOU, Idyllwild Water District (IWD) will require the Idyllwild Brew Pub to submit sampling results from the operation of the brewery waste industrial pre-treatment plant at any time the treated discharge is discharged to the sanitary sewer. Initially (for the first three months of operation or until such time as the facility is granted Waste Discharge Requirements by the Santa Ana Regional Water Quality Control Board (RWQCB), sampling shall occur during any discharge to the sewer of pre-treated brewery waste flows. The sampling should be representative of the entire discharge, i.e., a composite sample. The composite sample will be analyzed for pH, BOD, total suspended solids (TDS). Sampling and analysis will be performed in accordance with the laboratory requirements of the RWQCB. The state certified laboratory of your choice will provide directions on sampling procedures, storage and transportation requirements. In your first report please describe your composting procedure. Please submit the results of your sampling by the 20<sup>th</sup> of the month following the sampling beginning with April 20, 2017 for March 2017. After the first three months of operation IWD may reduce the frequency of testing depending on the consistency of the results. I remind you that all aspects of the referenced MOU must be adhered to including the requirement for pre-treatment prior to discharge to the sewer of any brewery waste. As with the revised billing noted above, this permit shall be effective March 1, 2017."

The Idyllwild Water District MOU stated, "Industrial and commercial waste discharge to the District's wastewater treatment facilities from the Brewery are strictly prohibited without first obtaining a Sewer Connection and Use Permit (the Permit) from the District.... Such a Permit will contain stipulations for the operation of certain machinery as well as the methods for disposal and handling of all hazardous chemicals and non-treatable waste, such as salt and other dissolved solids. The February 17, 2017 "sewer permit" clearly does not meet the criteria stated by IWD in the MOU.

The discharge of brewery wastewater into the Idyllwild sewer system is only one small part of the whole entire Project. The IWD's April 2, 2015, consultant's report and March 17, 2016, MOU regarding the Brew Pub show the Project in fact consists of at least these components (1) the equipment to brew the beer (2) the liquid and solid waste from brewing the beer (3) equipment/facilities for disposing properly of the solid waste (4) the equipment/facilities for disposing properly of untreated and treated liquid waste. (5) Two new Idyllwild sewer connections, one for untreated brewery wastewater and one for treated brewery wastewater, and (6) a means to spread brewery wastewater on the Brew Pub property, (7) any other equipment and facilities of which the public is not aware at this time."

Permits required. We have asked for a copy of the Conditional Use Permit from the County of Riverside for the Brew Pub and its wastewater treatment facilities, but have received no response in the last two months. Apparently there is no CUP or Building Permits for the Brew Pub.

The Santa Ana Regional Quality Control Board has issued a Waste Discharge Requirements (WDR) permit to the IWD for its sewer treatment plant. The IWD WDR permit may require amendment to give notice of the new brewery wastewater stream being treated by IWD.

The Santa Ana Regional Water Quality Control Board requires a Waste Discharge Requirements (WDR) permit for the disposal onto land of brewery wastewater. The Brew Pub has formally made no application for this permit, although there is correspondence dating back to 2014.

All of these sewer and WDR permits will require standards for quality and quantity of water being discharged and will require various kinds of testing and reporting. Both of these permits are discretionary projects which may cause a physical change to the environment and which have the potential to cause substantial impacts to the environment. Both of these permits are CEQA projects in and of themselves.

An approved Conditional Use Permit and Building Permits with a CEQA document is also required before either IWD or the Regional Board can issue permits to the Brew Pub.

The February 17, 2017 'sewer permit' must be immediately rescinded. We ask the Idyllwild Water District and the Regional Board prohibit the discharge of all brewery waste, whether treated or untreated, into either the Idyllwild sewer system or onto the Brew Pub land until one or more CEQA documents are certified. To insure compliance with the order, any current sewer or land spreading connections to the brewing facilities should be verified dismantled.

The discharge of untreated and treated brewery waste into the Idyllwild Sewer district is clearly a discretionary action that may result in a physical change to the environment and has the potential to cause significant environmental impacts to the environment. An Initial Study must be prepared to determine whether a Mitigated Negative Declaration or an Environmental Impact Report must be prepared.

The CEQA document prepared for this permit will need to answer a number of questions about the project description, the current environmental setting, the potential environmental impacts and the mitigation and mitigation monitoring for those impacts.

- ✓ Did the Idyllwild Water District Board approve the February 17, 2017 Brew Pub sewer permit?
- ✓ When did the Idyllwild Water District Board first become aware of the Permit?
- ✓ Has a CEQA document been prepared for the permit?
- ✓ How many times in what quality and quantity each time has untreated and treated waste been discharged into the Idyllwild sewer system?
- ✓ Have the several connections to the Idyllwild sewer been inspected and approved by the Idyllwild Water District?
- ✓ Is a licensed person operating the treatment system? Name and license number?
- ✓ Is anyone on the Idyllwild Water Board now, or in the past, employed by or connected with the Brew Pub in any manner?
- ✓ Has the Regional Board been notified and determined in writing the brewery waste will not require a change to the Idyllwild Water District Waste Discharge Requirements?
- ✓ What specifically are the significant impacts of the project? The mitigation measures? The mitigation monitoring plan?

Please keep us informed at [snash22@earthlink.net](mailto:snash22@earthlink.net) of any actions taken by the Idyllwild Water District or the Regional Board, including but not limited to CEQA documents, approval, vacating or "gentlemen's' agreements" regarding the Idyllwild Brewery and treatment facility.

Susan Nash 

Tom Paulek 