

REGULAR MEETING OF THE BOARD OF DIRECTORS

IDYLLWILD WATER DISTRICT
25945 Highway 243
Idyllwild, CA 92549

November 16, 2022 – 6:00 P.M.

Pursuant to AB 361 and action taken by the Board pursuant to such, this meeting will be held in person and virtually.

Topic: My Meeting
Time: Nov 16, 2022, 06:00 PM Pacific Time (US and Canada)
Join Zoom Meeting

<https://us06web.zoom.us/j/88462105331?pwd=RTljNVBFMktoeDBXcnJlam1tcURCQT09>

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AGENDA

CALL TO ORDER

ROLL CALL



PUBLIC COMMENTS

Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the district. Please note that for items not listed on the agenda, the Brown Act imposes limitations on what the Board may do at this time. The Board may not act on the item at this meeting. As to matters on the agenda, persons will be given an opportunity to address the Board when the matter is considered. Each speaker will be given four (4) minutes to address the Board. Comments should be directed to the Board as a whole and not directed to individual Board members.

1. CONSENT CALENDAR – 5 minutes

Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be removed so that it may be acted upon separately.

A. MINUTES

Regular Board Meeting: September 21, 2022 & October 19, 2022

B. FINANCIAL REPORTS

1. Income statement for the three-month ending October 31, 2022

2. District warrants for October 2022

Check #17393 – 17440	= \$ 255,228.24
Gross Payroll	= \$ 67,870.00
Federal/State PR taxes	= \$ 5,230.00
LAIF Transfers	= \$ 0.00
Transfers/charges	= \$ 0.00

C. OPERATIONS REPORT

D. CONSIDER CONTINUATION OF REMOTE MEETINGS PURSUANT TO AB 361 AND MAKE REQUIRED FINDINGS

Board of Directors will consider continuing remote meetings pursuant to AB 361

INFORMATION

2. GENERAL MANAGER REPORT – 5 minutes

DISCUSSION ITEMS

3. DISTRICT VEHICLES AND PERSONAL USE POLICY – 10 minutes

4. WATER POLICY – 10 minutes



ACTION ITEMS

5. **CONSIDER ACCEPTANCE OF THE FISCAL YEAR 2021 – 2022 AUDIT** – 15 minutes
Board of Directors will consider accepting the Fiscal Year 2021 – 2022 audit.

6. **CONSIDER INVESTING WITH CALIFORNIA CLASS AND APPROVING RESOLUTION 788** – 10 Minutes
Board of Directors approve IWD investing public funds with California Class and approving Resolution 788.

CLOSED SESSION

7. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR – GOV'T CODE SECTION 54956.8**

Property Description: Assessor's Parcel Number (APN) 906-040-021
Agency: Idyllwild Water District
District Negotiator: Leo Havener, General Manager
Negotiating Parties: Malek Alqudi
Under Negotiation: Price and Terms

8. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR – GOV'T CODE SECTION 54956.8**

Property Description: Assessor's Parcel Number (APN) 557-120-002
Agency: Idyllwild Water District
District Negotiator: Leo Havener, General Manager
Negotiating Parties: Idyllwild Arts School
Under Negotiation: Price and Terms

DIRECTORS COMMENTS – 5 minutes

ADJOURNMENT

The next Board meeting is a Special Meeting scheduled for December 14, 2022, at 6:00 p.m., to be held at the Idyllwild Water District Boardroom, 25945 Hwy. 243, Idyllwild, CA 92549.

Americans with Disabilities Act: In compliance with the ADA, if you need special assistance to participate in a District meeting or other services offered by this District, please contact the district office @ 951-659-2143 or email: office@idyllwildwater.com. Upon request, the agenda and documents in the agenda packet can be made available in appropriate alternative formats to persons with a disability. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the district staff in assuring those reasonable arrangements can be made to provide accessibility to the meeting.



IDYLLWILD WATER DISTRICT

Memo

To: Board of Directors
From: Leo Havener, General Manager
Date: November 16, 2022
Subject: Item 1A – Board Minutes

Recommendation:

Board of Directors approve Sept. 21, 2022 & Oct. 19, 2022, Board meeting minutes.

Attachments:

- Minutes of Regular Meeting of the Board of Directors



MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS

IDYLLWILD WATER DISTRICT
25945 Highway 243
Idyllwild, CA 92549

September 21, 2022 – 6:00 P.M.

Pursuant to AB 361 and action taken by the Board pursuant to such, this meeting will be held in person and virtually.

AGENDA

CALL TO ORDER

President Schelly called the meeting to order at 6:00 p.m.

ROLL CALL

President Schelly, Vice President Szabadi, Director Kunkle, and Director Olson were physically present. Director Gin was absent. General Manager Havener was present via Zoom, Chief Financial Officer Shouman, Chief Water Operator Reyes and General Counsel Byrne were physically present.

PUBLIC COMMENTS

Deborah Geisinger mentioned about trees water usage and the need for improved forest management.

Steve Moulton inquired about the number of customers still in the arrears.

1. CONSENT CALENDAR

A. MINUTES

Regular Board Meeting: August 17, 2022

B. FINANCIAL REPORTS

1. Income statement for the two-month ending August 31, 2022

2. District warrants for August 2022

Check #17303 – 17348	= \$ 207,127.79
Gross Payroll	= \$ 67,749.00
Federal/State PR taxes	= \$ 5,250.00
LAIF Transfers	= \$ 0.00
Transfers/charges	= \$ 350.00

C. OPERATIONS REPORT



D. CONSIDER CONTINUATION OF REMOTE MEETINGS PURSUANT TO AB 361 AND MAKE REQUIRED FINDINGS

Board of Directors will consider continuing remote meetings pursuant to AB 361

DIRECTOR COMMENTS

None

PUBLIC COMMENTS

None

A MOTION was made by Director Olson to approve Consent Calendar. Vice President Szabadi seconded.

The vote was as follows:

AYES

Director Kunkle
Director Olson
Vice President Szabadi
President Schelly

NAYS

ABSTAIN

ABSENT

Director Gin

Motion approved.

INFORMATION

2. GENERAL MANAGER REPORT

Board reviewed the report and had no questions.

DISCUSSION ITEMS

3. DISTRICIT VEHICLES AND PERSONAL USE POLICY

DIRECTORS COMMENTS

President Schelly inquired and received responses regarding de minimis vehicle usage and insurance coverage.

Director Kunkle inquired and received responses regarding the level of employee personal insurance requirements.

ACTION ITEMS

4. EMPLOYEE MANUAL

Board of Directors will consider approving the updated Employee Manual.



DIRECTORS COMMENTS

Vice President Szabadi gave an overview updating the Employee Manual and major modifications.

President Schelly inquired and received responses regarding Section 2.1.1 Citizenship Status, and Section 2.6.3 Fitness Exam.

PUBLIC COMMENTS

None

A MOTION was made by Vice President Szabadi to approve the updated Employee Manual. Director Olson seconded.

The rollcall vote was as follows:

AYES

Director Kunkle

Director Olson

Vice President Szabadi

President Schelly

NAYS

ABSTAIN

ABSENT

Director Gin

Motion approved.

DIRECTORS COMMENTS

Director Kunkle inquired and received responses regarding the Wastewater Treatment Plant Project (WWTP), Strawberry Creek Project (SCP), and list of district operations to tour.

Vice President inquired and received responses regarding WWTP funding, Mutual Aid Agreement, SCP status, and rate study progress.

ADJOURNMENT

Board adjourned at 6:47 p.m.

IDYLLWILD WATER DISTRICT

IDYLLWILD WATER DISTRICT

BY: _____

BY: _____

Leo Havener
BOARD SECRETARY

Dr. Charles Schelly
BOARD PRESIDENT



MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS

IDYLLWILD WATER DISTRICT
25945 Highway 243
Idyllwild, CA 92549

October 19, 2022 – 6:00 P.M.

Pursuant to AB 361 and action taken by the Board pursuant to such, this meeting will be held in person and virtually.

AGENDA

CALL TO ORDER

President Schelly called the meeting to order at 6:00 p.m.

ROLL CALL

President Schelly, Director Kunkle, Director Gin, and Director Olson were physically present. Vice President Szabadi was excused. General Manager Havener and Chief Financial Officer Shouman were physically present.

PUBLIC COMMENTS

None

1. CONSENT CALENDAR

A. MINUTES

Regular Board Meeting: September 21, 2022

B. FINANCIAL REPORTS

1. Income statement for the two-month ending September 30, 2022
2. District warrants for September 2022

Check #17350 – 17392	= \$ 171,917.46
Gross Payroll	= \$ 63,260.00
Federal/State PR taxes	= \$ 4,950.00
LAIF Transfers	= \$ 0.00
Transfers/charges	= \$ 332.55

C. OPERATIONS REPORT

D. CONSIDER CONTINUATION OF REMOTE MEETINGS PURSUANT TO AB 361 AND MAKE REQUIRED FINDINGS

Board of Directors will consider continuing remote meetings pursuant to AB



361.

DIRECTOR COMMENTS

None

PUBLIC COMMENTS

None

A MOTION was made by President Schelly to approve Consent Calendar. Director Gin seconded.

The vote was as follows:

AYES

Director Kunkle
Director Olson
Director Gin
President Schelly

NAYS

ABSTAIN

ABSENT

Vice President Szabadi

Motion approved.

INFORMATION

2. GENERAL MANAGER REPORT

General Manager Havener presented his report and addressed questions.

3. LEGISLATION

General Manager Havener presented legislation information and addressed questions.

DISCUSSION ITEMS

4. DISTRICT VEHICLES AND PERSONAL USE POLICY

DIRECTORS COMMENTS

President Schelly requested a quarterly or semi-annually accident report update. Additionally, President Schelly inquired about random drug testing, being proactive on vehicle maintenance, repairs, and an inspection process. President Schelly requested to bring a modified vehicle policy at the November Board meeting as an action item.



5. WATER POLICY

General Manager Havener presented information pertaining to water operations and addressed questions.

DIRECTORS COMMENTS

Directors discussed well operations in downtown area and Foster Lake.

Directors requested that modification to the existing Water Conservation Policy include a statement that the District is in a desert mountain environment, respect state water conservation efforts, and ensure District's commitment to long-term water availability. Financially, Foster Lake is less expensive to pump water due to the solar energy available at the water treatment plant, while the downtown area pumping cost are more expensive due to energy costs.

Directors requested the Water Policy be presented to the Board at the November Board meeting and the policy modified to be more aligned to water supply with less focus on pumping demand.

6. FINANCIAL/INVESTMENT DISCUSSION

DIRECTORS COMMENTS

President Schelly informed the Board he attended a California Special District Association (CSDA) meeting where California Class gave a presentation on investment opportunities for public agencies. Additionally, President Schelly gave an overview of a meeting that occurred at noon today with California Class, staff, and President Schelly in attendance.

Chief Financial Officer Shouman gave his impression of the meeting with California Class and that he has forms to complete Should the District be interested in investing with this new opportunity.

Directors requested staff to complete the documentation and forms for California Class and bring them to the November Board meeting as an action item for Board consideration.

DIRECTORS COMMENTS

Director Kunkle inquired about Capital Improvement Projects approval process.

The Board took a five (5) minute recess at 7:43 p.m. before moving into closed session.

CLOSED SESSION

7. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Public Employee Performance Evaluation § 54957 Title: General Manager



The Board resumed Open Session at 8:32 p.m.

REPORT FROM CLOSED SESSION

No reportable action.

ADJOURNMENT

Board adjourned at 8:32 p.m.

IDYLLWILD WATER DISTRICT

IDYLLWILD WATER DISTRICT

BY: _____

BY: _____

Leo Havener
BOARD SECRETARY

Dr. Charles Schelly
BOARD PRESIDENT



IDYLLWILD WATER DISTRICT

Memo

To: Board of Directors
From: Leo Havener, General Manager
Date: November 16, 2022
Subject: Item 1B – Financial Reports

Recommendation:

Board of Directors accept September 2022 and October 2022 Financial Reports.

Attachments:

- Water Fund Condensed Income Statement
- Sewer Fund Condensed Income Statement
- District Warrants and Other Disbursements

IDYLLWILD WATER DISTRICT

Water Fund Condensed Income Statement

Fiscal Year 2022 - 2023

For October 2022

Operating Revenues Condensed By Category	For October 2022			Year to Date: July - October 2022		
	Actual	Budget	Variance %	Actual	Budget	Variance %
Base - Residential / Commercial	85,127	85,127	- 0.00%	340,509	340,509	- 0.00%
Sales - Residential / Commercial	58,080	70,000	(11,920) -17.03%	270,681	303,000	(32,319) -10.67%
Other Operating Revenue	-	-	- 0.00%	100	100	- 0.00%
Other Non - Operating Revenue	-	-	- 0.00%	-	-	- 0.00%
Total Operating Revenues	143,207	155,127	(11,920) -7.68%	611,290	643,609	(32,319) -5.02%

For October 2022

Year to Date: July - October 2022

Operating Revenue By Category	For October 2022			Year to Date: July - October 2022		
	Actual	Budget	Variance %	Actual	Budget	Variance %
Base Rate - Residential	63,089	63,089	- 0.00%	211,112	211,112	- 0.00%
Base Rate - Commercial	22,038	22,038	- 0.00%	129,397	129,397	- 0.00%
Sales - Residential	31,037	40,000	(8,963) -22.41%	133,671	154,000	(20,329) -13.20%
Sales - Commercial	27,043	30,000	(2,957) -9.86%	137,010	149,000	(11,990) -8.05%
Sales - Sewer	-	-	- 0.00%	-	-	- 0.00%
Sales - Construction / Other	-	-	- 0.00%	-	-	- 0.00%
Transfer Fees	-	-	- 0.00%	-	-	- 0.00%
Turn On / Off Fees	-	-	- 0.00%	-	-	- 0.00%
Lien & Lien Release Fees	-	-	- 0.00%	-	-	- 0.00%
Delinquency Fees	-	-	- 0.00%	-	-	- 0.00%
Will Serve Letter Fees	-	-	- 0.00%	50	50	- 0.00%
Other Miscellaneous	-	-	- 0.00%	-	-	- 0.00%
Installation Fees	-	-	- 0.00%	-	-	- 0.00%
Capacity Fees	-	-	- 0.00%	-	-	- 0.00%
Total Operating Revenues	143,207	155,127	(11,920) -7.68%	611,240	643,559	(32,319) -5.02%

IDYLLWILD WATER DISTRICT

Water Fund Condensed Income Statement

Fiscal Year 2022 - 2023
For October 2022

Water Sales in Cubic Feet	For October 2022		
	Residential	Commercial	Total CF
R1 5/8	493,169	74,963	568,132
R2 3/4	14,123	14,123	28,246
R3 1"	4,398	78,795	83,193
R4 1 1/2"	-	22,289	22,289
R5 2"	-	4,729	4,729
R6 3"	-	22,500	22,500
IA 3"	-	149,984	149,984
NC-WWTP	-	2,136	2,153
Total Water Sales In Cubic Feet	511,690	369,519	881,226

Year to Date: July - October 2021			
Residential	Commercial	Total	CF
2,440,475	323,076	2,763,551	
77,392	65,011	142,403	
172,750	344,090	516,840	
46,855	112,321	159,176	
9,137	27,435	36,572	
48,900	112,700	161,600	
327,591	422,713	750,304	
3,916	7,457	11,373	
3,127,016	1,414,803	4,541,819	

Number of Water Accounts	For October 2022		
	Residential	Commercial	Total
R1 5/8	1,430	104	1,534
R2 3/4	12	18	30
R3 1"	45	36	81
R4 1 1/2"	-	16	16
R5 2"	-	8	8
R6 3"	-	1	1
IA 3"	-	1	1
NC-WWTP	-	1	1
Total Number of Water Accounts	1,487	185	1,672

For July 2021			
Residential	Commercial	Total	Variance %
1,430	104	1,534	0%
12	18	30	0%
45	36	81	0%
-	16	16	0%
-	8	8	0%
-	1	1	0%
-	1	1	0%
-	1	1	0%
-	1	1	0%
1,487	185	1,672	0%

Number of Sewer Accounts	For October 2022		
	Residential	Commercial	Total
Sewer Acct S	422	164	586
Fire Services F "2"	-	-	-
Fire Services F "3"	-	-	-
Fire Services F "4"	-	3	3
Total Number of Sewer Accounts	422	167	589
Total Water And Sewer Accounts	1,909	352	2,261

For July 2021			
Residential	Commercial	Total	Variance %
422	164	586	0%
-	-	-	0%
-	-	-	0%
-	3	3	0%
422	167	589	0%
1,909	352	2,261	0%

IDYLLWILD WATER DISTRICT

Water Fund Condensed Income Statement

Fiscal Year 2022 - 2023

For October 2022

Water Operating Expenses By Category	For October 2022			Year to Date: July - October 2022		
	Actual	Budget	Variance %	Actual	Budget	Variance %
1 - Wages and Salaries Expenses	54,250	56,000	1,750 3.13%	217,490	222,979	(5,489) -2.46%
2 - Retirement Plan and Life Insurance	3,317	3,370	53 1.57%	13,268	13,480	(212) -1.57%
3 - Medical Insurance	10,425	10,500	75 0.71%	36,258	41,100	(4,842) -11.78%
4 - Uniform Expenses	-	-	- 0.00%	900	2,700	(1,800) -66.67%
5 - Worker's Comp Insurance	3,507	4,000	493 12.33%	3,507	4,000	(493) -12.33%
6 - Retirement Medical Insurance	-	-	- 0.00%	-	-	- 0.00%
7 - Board Reimbursement	512	600	88 14.67%	1,919	2,400	(481) -20.04%
8 - Office Supplies	350	1,500	1,150 76.67%	3,348	6,000	(2,652) -44.20%
9 - Office Cleaning Service	225	250	25 10.00%	900	1,000	(100) -10.00%
10 - Postage and Mailing Fees	-	1,500	1,500 100.00%	2,079	6,000	(3,921) -65.35%
11 - Training and Education	-	500	500 100.00%	-	2,000	(2,000) -100.00%
12 - Traveling, Mileage, Meals Reimbursement	-	1,000	1,000 100.00%	942	4,000	(3,058) -76.45%
13 - Dues, Fees, Subscriptions	581	1,500	919 61.27%	3,883	6,000	(2,117) -35.28%
14 - Computer Services	1,560	1,800	240 13.33%	6,395	7,000	(605) -8.64%
15 - Legal Services	8,232	2,000	(6,232) -311.60%	12,030	8,000	4,030 50.38%
16 - Engineering and Consulting	-	3,000	3,000 100.00%	2,219	9,100	(6,881) -75.62%
17 - Utilities, Electricity	5,847	8,000	2,153 26.91%	28,721	32,900	(4,179) -12.70%
18 - Utilities, Gas and Fuel	560	620	60 9.68%	2,200	2,480	(280) -11.29%
19 - Utilities, Propane	150	100	(50) -50.00%	294	400	(106) -26.50%
20 - Utilities, Telephone and Internet	2,256	2,500	244 9.76%	9,026	10,000	(974) -9.74%
21 - Utilities, Waste Management Fees	222	250	28 11.20%	888	1,000	(112) -11.20%
22 - Auto and Property Insurance	3,433	5,000	1,567 31.34%	26,903	25,000	1,903 7.61%
21 - State and County Water System Fees	12,425	14,000	1,576 11.25%	12,425	14,000	(1,576) -11.25%
22 - General Plant and Treatment Services	20,235	12,500	(7,735) -61.88%	53,420	50,000	3,420 6.84%
23 - Vehicles Repairs and Maintenance	952	1,500	548 36.53%	4,411	6,000	(1,589) -26.48%
25 - Laboratory Services	5,247	4,000	(1,247) -31.18%	11,467	16,000	(4,533) -28.33%
26 - Water Security System	-	500	500 100.00%	-	2,000	(2,000) -100.00%
27 - Advertising and Publishing	465	1,200	735 61.25%	3,166	4,800	(1,634) -34.04%
28 - Bank Fee Charge	-	250	250 100.00%	1,109	1,000	109 10.90%
29 - Water Maintenance and Supplies	-	2,000	2,000 100.00%	24,103	8,000	16,103 201.29%
30 - Accounting and Auditing Fees	2,700	2,000	(700) -35.00%	6,150	8,000	(1,850) -23.13%
31 - Liability, Property and Auto Insurance	37,297	40,000	2,703 6.76%	37,297	40,000	(2,703) -6.76%
Total Operating Expenses	174,748	181,940	7,193 3.95%	526,718	557,339	(30,622) -5.49%
Total Income And (Loss)	(31,541)	(26,813)	(19,113) 71.28%	84,573	86,270	(1,698) -1.97%

IDYLLWILD WATER DISTRICT
Sewer Fund Condensed Income Statement
Fiscal Year 2022 - 2023
For October 2022

Operating Revenue By Category	For October 2022			Year to Date: July - August 2022			
	Actual	Budget	Variance %	Actual	Budget	Variance %	
Base - Residential / Commercial	61,800	61,800	0.00%	247,200	123,600	123,600	100.00%
Other Operating Revenue	-	-	0.00%	-	-	-	0.00%
Total Operating Revenues	61,800	61,800	0.00%	247,200	123,600	123,600	100.00%

Sewer Operating Expenses By Category	For October 2022			Year to Date: July - August 2022		
	Actual	Budget	Variance %	Actual	Budget	Variance %
1 - Wages and Salaries Expenses	13,620	15,000	(1,380) -9.20%	36,149	41,000	(4,851) -11.83%
2 - Retirement Plan and Life Insurance	1,034	1,500	(466) -31.07%	3,102	3,940	(838) -21.27%
3 - Medical Insurance	3,475	3,500	(25) -0.71%	10,442	10,100	342 3.35%
4 - Uniform Expenses	-	-	0.00%	600	706	(106) -15.01%
5 - Worker's Comp Insurance	1,169	1,500	(331) -22.07%	1,423	2,660	(1,237) -46.50%
6 - Retirement Medical Insurance	190	1,850	(1,660) -89.73%	570	5,550	(4,980) -89.73%
7 - Board Reimbursement	170	200	(30) -15.00%	340	400	(60) -15.00%
8 - Office Supplies	78	590	(512) -86.78%	665	1,770	(1,105) -62.43%
9 - Office Cleaning Service	75	150	(75) -50.00%	225	290	(65) -22.41%
10 - Postage and Mailing Fees	486	275	181 65.82%	1,368	825	543 65.82%
11 - Training and Education	-	-	0.00%	-	-	0.00%
12 - Traveling, Mileage, Meals Reimbursement	-	110	(110) -100.00%	-	330	(330) -100.00%
13 - Dues Fees, Subscriptions	80	500	(420) -84.00%	1,088	1,500	(412) -28.80%
14 - Computer Services	520	600	(80) -13.33%	1,607	1,800	(193) -10.72%
15 - Legal Services	2,744	285	2,459 862.81%	4,010	855	3,155 369.01%
16 - Utilities, Electricity	5,200	5,000	200 4.00%	9,700	13,950	(4,250) -30.47%
17 - Utilities, Gas and Fuel	-	213	(213) -100.00%	-	639	(639) -100.00%
18 - Utilities, Propane	-	-	0.00%	-	-	0.00%
19 - Utilities, Telephone and Internet	745	1,000	(255) -25.50%	2,235	3,000	(765) -25.50%
20 - Utilities, Waste Management Fees	74	80	(6) -7.50%	222	240	(18) -7.50%
21 - Vehicles Repairs and Maintenance	8,464	1,500	6,964 464.27%	8,592	2,500	6,092 243.68%
22 - Engineering Services	-	200	(200) -100.00%	-	600	(600) -100.00%
23 - Maintenance and Supplies	750	1,000	(250) -25.00%	842	1,200	(358) -29.83%
24 - General Plant Services	2,737	5,000	(2,263) -45.26%	8,085	15,000	(6,915) -46.23%
25 - Sewer Permit and License (State Fee)	-	500	(500) -100.00%	-	1,500	(1,500) -100.00%
26 - Minor Equipment and Supplies	123	125	(2) -1.60%	123	-	123 #DIV/0!
27 - Sewer Lease	-	-	0.00%	-	-	0.00%
28 - Advertising and Publishing	-	500	(500) -100.00%	754	1,500	(746) -49.73%
29 - Laboratory Services	1,749	2,000	(251) -12.55%	2,785	4,000	(1,215) -30.38%
30 - Sewer Security System (ADT)	-	300	(300) -100.00%	-	900	(900) -100.00%
31 - Accounting and Auditing Fees	800	5,000	(4,100) -82.00%	2,050	10,000	(7,950) -79.50%
32 - Liability, Property and Auto Insurance	12,432	15,000	(2,568) -17.12%	16,651	22,000	(5,349) -24.31%
33 - Waste Disposal Fees	-	-	0.00%	-	-	0.00%
Total Operating Expenses	56,785	63,478	(6,693) -10.54%	113,589	148,755	(35,166) -23.64%
Total Income And (Loss)	5,015	(1,678)	6,693 -398.87%	133,611	(25,155)	158,766 -631.15%

IDYLLWILD WATER DISTRICT

Sewer Fund Condensed Income Statement

Fiscal Year 2022 - 2023

For October 2022

Operating Revenue By Category	For October 2022			Year to Date: July - August 2022		
	Actual	Budget	Variance %	Actual	Budget	Variance %
Base Rate - Commercial	41,513	41,513	0.00%	83,026	83,026	0.00%
Base Rate - Residential	20,287	20,287	0.00%	40,574	40,574	0.00%
Transfer Fees	-	-	0.00%	-	-	0.00%
Facility Charge From IAF	-	-	0.00%	-	-	0.00%
Inspection Fee	-	-	0.00%	-	-	0.00%
Other Miscellaneous	-	-	0.00%	-	-	0.00%
Total Operating Revenues	61,800	61,800	0.00%	123,600	123,600	0.00%

For October 2022

Equivalent Dwelling Units (EDUs)	For October 2022			For July 2021		
	Actual	Budget	Variance %	Actual	Budget	Variance %
Residential	459	459	0.00%	459	459	-100%
Commercial	939	939	0.00%	939	939	-100%
Total EDUs	1,398	1,398	0.00%	1,398	1,398	-100%

Total Sewer Accounts

	422	164	586	422	164	586	0%
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IDYLLWILD WATER DISTRICT
DISTRICT WARRANTS AND OTHER DISBURSEMENTS
FOR THE MONTH ENDED OCTOBER 31, 2022

DATE	CHECK NUMBER	PAYEE	DESCRIPTION	AMOUNT
10/14/2022	17393	Babcock Laboratories, Inc	Monthly Charge	6,998.86
10/14/2022	17394	BEST BEST & KRIEGER	Monthly Legal Services	7,836.00
10/14/2022	17395	Central Communications	Monthly Answering Services	153.22
10/14/2022	17396	Department of Water Resources	Dam Fees	11,748.00
10/14/2022	17397	Forst Lumber	Supplies for Water+Sewer	615.10
10/14/2022	17398	Frontier	Phone and Internet Charge	459.84
10/14/2022	17399	Gallade Chemical, Inc.	Chemical Supplies Customer	2,158.99
10/14/2022	17400	Genuine Auto Parts/ Napa Riverside	Auto Parts Monthly Charge	293.71
10/14/2022	17401	Home Depot Credit Services	Purchase Washer& Dryer Too's and Supplies	643.39
10/14/2022	17402	Ponton Industries, Inc	Calibration for the Flow Meter	750.00
10/14/2022	17403	Rogers, Anderson, Malody & Scott, LLP	Payment for The Annual State Report	3,800.00
10/14/2022	17404	S.C.E.	Monthly Charge	6,950.27
10/14/2022	17405	Thomas Lovejoy	Retirement Medical Insurance	2,993.40
10/14/2022	17406	Verizon Wireless	Monthly Charge	205.73
10/14/2022	17407	Village Hardware	Supplies For Water and Sewer	104.01
10/19/2022	17408	ACWA/JPIA	Health Insurance for September 2022	13,900.00
10/19/2022	17409	Anza Lock and Safe	Replace Lock at the Office	114.86
10/19/2022	17410	California Computer Options, Inc	IT Monthly Services	1,879.50
10/19/2022	17411	CR&R Incorporated	Monthly Services for Trash Fee	296.52
10/19/2022	17412	Engineering Resources of So. Ca., Inc.	Engineering Services for the Strawberry Diversion Pipeline	1,640.00
10/19/2022	17413	Four Seasons Cleaning Services	Cleaning Services to the office Month Of September 2022	300.00
10/19/2022	17414	Idyllwild Garage	Fixing the Rino Auto	975.72
10/19/2022	17415	Inland Water Works Supply Co.	Water Supplies	286.44
10/19/2022	17416	Quinn Company	Fixing Sewer Tractor	8,147.05
10/19/2022	17417	SC Fuels	Purchase Gas & Dsl	6,022.51
10/19/2022	17418	Southern California Edison	Monthly Charge	1,695.24
10/19/2022	17419	Staples Credit Plan	Monthly Charge	165.00
10/19/2022	17420	SUSP, INC	Sewer Consulting for the Newest Plant	17,072.50
10/19/2022	17421	T-Mobile	Monthly Charge	20.00
10/19/2022	17422	Time Warner Cable	Phone & internet Monthly Charges	2,316.86
10/19/2022	17423	Underground Service Alert/SC	New Tickets Charges	77.98
10/19/2022	17424	Idyllwild Water District	To be Deposit at Hemet Bank For Payroll	34,000.00
10/19/2022	17425	Jiji Lee	Refund to customer	143.86
10/19/2022	17426	SWRCB	Waste System Annual Fee For WWTP	676.50
10/19/2022	17427	Bartle Wells Associates	First Payment for Rate Study	5,530.00
10/26/2022	17428	ACWA/JPIA	First Quarter Worker's Comp	4,677.11
10/26/2022	17429	BEST BEST & KRIEGER	Monthly Legal Services	3,140.00
10/26/2022	17430	Burtronics Business Systems	Contract Base Annual Fees	147.92
10/26/2022	17431	County of Riverside- Treasure	Property Taxes for IWD Property	340.90
10/26/2022	17432	Ferguson Water/Works #1083	Payment for New Meter Replacement	6,440.14
10/26/2022	17433	Ferrellgas	Charge For Renting Tanks	30.00
10/26/2022	17434	Idyllwild Town Crier	An add in the News Paper	465.00
10/26/2022	17435	Idyllwild Water District	To be Deposit at Hemet Bank For Payroll	36,000.00
10/26/2022	17436	Streamline	Monthly Charge For Idyllwild Website	200.00
10/26/2022	17437	US Bank Corporate Payment System	General & Water Expenses	6,467.95
10/26/2022	17438	USA Bluebook	Supplies for Water&Sewer	669.28
10/26/2022	17439	ACWA/JPIA	Auto and General Liability insurance	49,730.00
10/26/2022	17440	J.C. Coatings, Inc	Last Payment for Foster Lake #2 Tank Construction	6,170.00

TOTAL DISTRICT WARRANTS \$255,228.24

OTHER DISBURSEMENTS:
TOTAL PAYROLL \$67,870.00
L.A.I.F. ELECTRONIC TRANSFERS \$0.00
BANK SERVICE CHARGES AND FEES \$0.00

TOTAL DISTRICT WARRANTS & OTHER DISBURSEMENTS \$323,098.24



IDYLLWILD WATER DISTRICT

Memo

To: Board of Directors
From: Leo Havener, General Manager
Date: November 16, 2022
Subject: Item 1C – Operations Report

Recommendation:

Board of Directors accept September 2022 and October 2022 Operation Report.

Attachments:

- Monthly Operations Report
- Well Production Data
- Well Statics
- Water System Schematic for Operations Report

Idyllwild Water District

Monthly Operations Report

October 2022

Supplies to System	1,088,791 CF	25.00 AF		
Increase / Decrease	(30,216) CF	-3% Billing Period	-12% Daily Demand	
Number of Wells Available	12	323 GPM Available		
Water Sales	881,769 CF	161,382 CF	Non-Water Sales	
Total Water/Non-Water Sales	1,043,151 CF	4% Loss		

Full-Time	FV1A	1
Part-Time	2, 4, 10, 13, 15, 23, 24, FV2, Golden Rod	9

Strawberry Creek Diversion	0 CF	0.00 AF	11.71 AFY
Lilly Creek Flow	0 CF	0.00 AF	0.00 AFY
Foster Lake Level (Max. 18')	0 Feet	0 Inches	

Non-Water Sales	Gallons	CF
WTP Backwash	249,000	33,289
IWD Flushing	50,000	6,684
Main Line Leaks	-	-
Distribution Line Leaks	-	-
Fire Dept. Usage, Per IFPD	99,995	13,368
Hydrant Sales	10,495	1,403
Wastewater Plant	15,975	2,136
Storage Tanks Variance, Unmetered	1,030,669	137,790
Total	1,207,134	161,382

Stage Criteria				
Month	Avg. GPM	Max	%	Stage
Oct	171.4	323	53%	2
Sept	193.8	323	60%	2
Aug	185.4	333	56%	2
July	233.0	333	70%	3
June	195.6	333	59%	2
May	195.8	333	59%	2

Not Included in Total

Well Statics - In Feet, Pumping Level (PL) / Static Level (SL)

Foster Lake Area	SL #3 36	SL #7 39	SL #14 46	FL Avg. 40
Creek Area	PL #23 10	SL #24 19		
Nature Center	SL #26 45	SL #27 42	SL #28 136	
Fern Valley	PL FV1A 446	PL FV2 67	SL GR 48	SL MW #6 188

Storage Tanks

Location	CF/FT	Level	Volume CF
Foster Lake	11,698	22.0	257,356
Rock Dale Tank	2,718	24.3	66,156
Delano Tank	1,337	18.6	24,895
South Ridge Tank	3,509	20.7	72,636
Wild Wood Tank	919	11.4	10,513
Golden Rod Tank	891	22.8	20,315

Total	451,872 CF	Storage Supplies Max. 3.702 MGD	91%
Storage in MGD	3.38		
Production Days	33	Production Minutes 47,520	Average GPM 171.4

Idyllwild Water District
Well Production Data
October 2022

Well		Cubic Feet	Acre Feet	Full-Time / Part-Time	Status	GPM	Comment
No.	Name						
1	Horizontal	42,340	1.0	PT	Off	10.3	
2	Foster Lake	462,887	10.6	PT	On	83.1	
4	Foster Lake	164,586	3.8	PT	On	26.7	
10	Foster Lake	69	0.0	PT	Off	10.0	
11	Foster Lake		-				
12	Foster Lake		-				
13	Foster Lake	243,012	5.6	PT	On	38.8	
15	Foster Lake	41,775	1.0	PT	On	15.2	
16	Foster Lake		-				
23	Stratton	45,469	1.0	PT	Off	41.3	
24	Curtis		-				
25	Donahoo		-				
26	Nature Center		-				
27	Nature Center		-				
28	Rock Dale		-				
FV1A	Fern Valley	233,910	5.4	FT	On	38.2	
FV2	Fern Valley	158,104	3.6	PT	Off	36.0	
	Golden Rod	19,730	0.5	PT	Off	12.5	
	Oakwood		-				
Total		1,411,882	32.41			312.1	

Cedar Glen Meter	<u>631,578</u> CF	<u>14.5</u> AF
District Production	<u>457,213</u> CF	<u>10.5</u> AF
Total Supplies to System	<u>1,088,791</u> CF	<u>25.0</u> AF

Days of Production	<u>33</u>	Minutes of Production	<u>47,520</u>
Average System GPM	<u>171.40</u>		

Idyllwild Water District

Well Statics

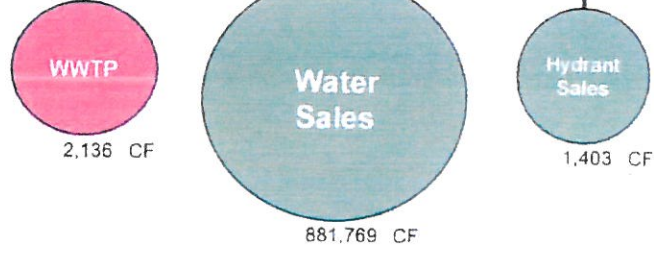
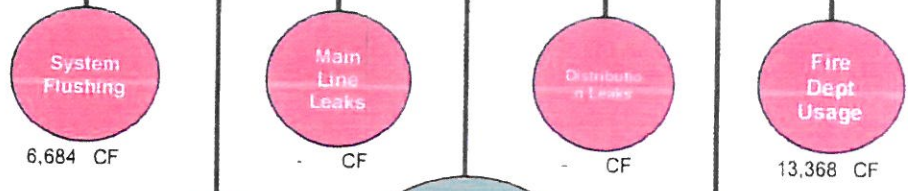
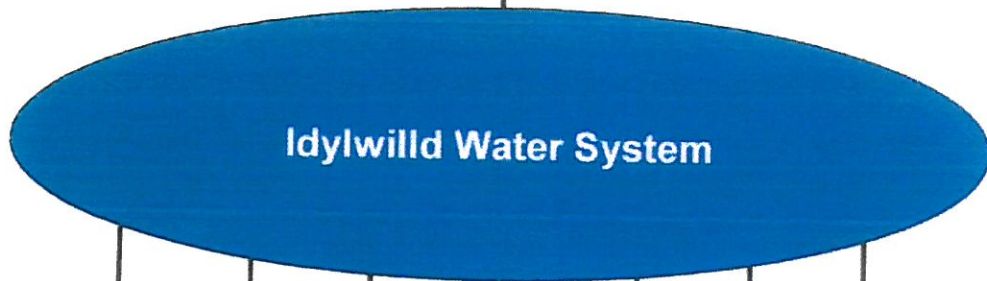
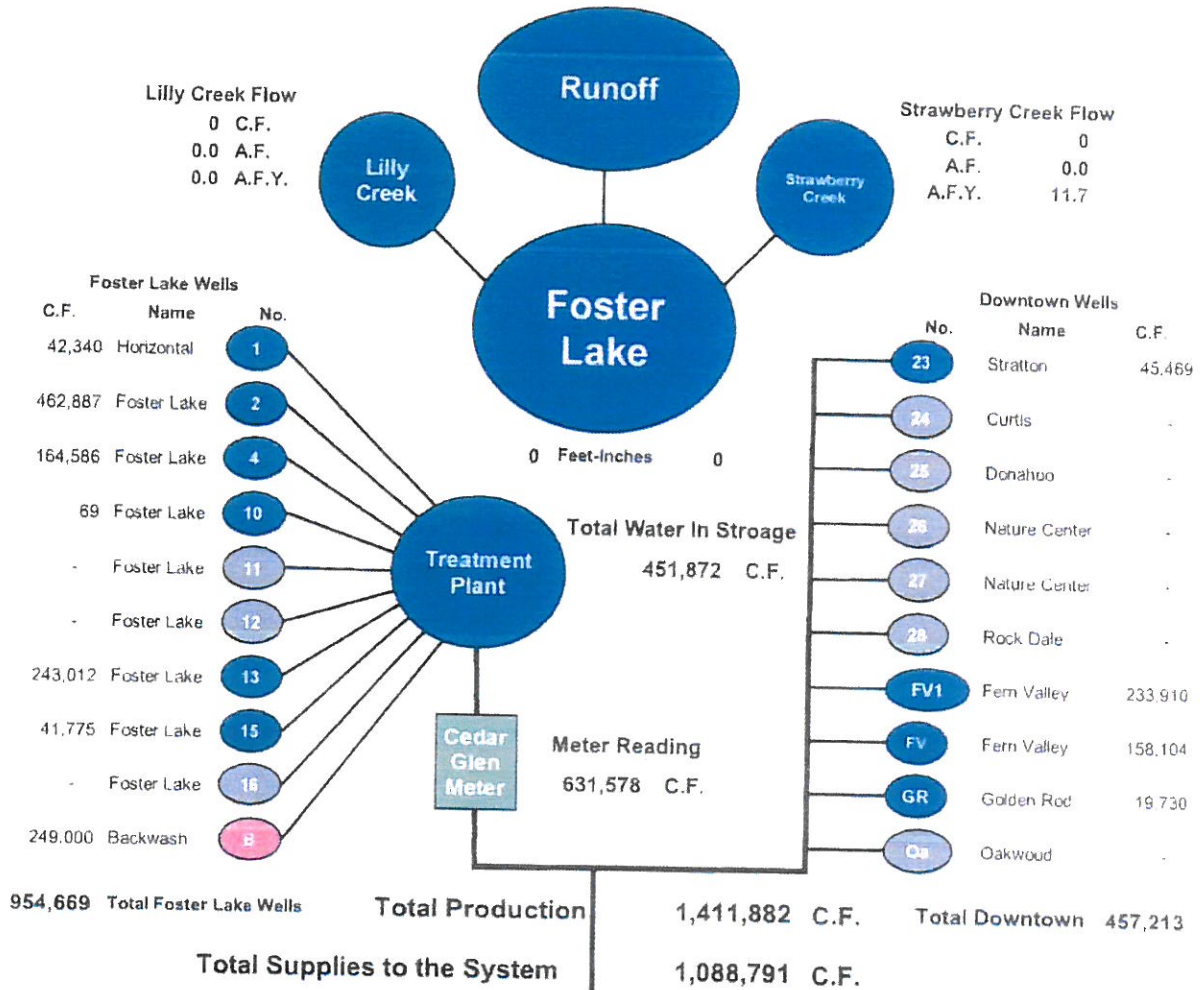
October 2022

No.	Initial	Level In Feet	Pumping Level (PL) / Static Level (SL)	Comments
3	MC	36.0	SL	
7	MC	39.0	SL	
14	MC	46.0	SL	Foster Lake Average = 40.3
23	MC	10.0	SL	
24	MC	19.0	SL	
26	MC	45.0	SL	
27	MC	42.0	SL	
28	MC	136.0	SL	
FV1A	MC	446.0	PL	
FV2	MC	67.0	SL	
GR	MC	188.0	SL	
MW6	MC	48.0	SL	
FL2	MC	42.0	SL	
FL10	MC	29.0	SL	
FL13	MC	45.0	SL	
FL15	MC	44.0	SL	
FL4	MC	40.0	SL	
6	MC	48.0	SL	
19	MC	56.0	SL	

Idyllwild Water District

Water System Schematic For Operations Report

October 2022



System Loss	C.F.
Total System	1,088,791
System Usage	905,361
Storage Variance	137,790
Total Usage	1,043,151
Loss %	4%

Conservation Stage	
Month	Stage
October	2 - 53%
September	2 - 58%
August	2 - 56%
July	3 - 70%
June	2 - 59%
May	2 - 59%



IDYLLWILD WATER DISTRICT

Memo

To: Board of Directors
From: Leo Havener, General Manager
Date: November 16, 2022
Subject: Item 1D – Authorize Remote Meetings pursuant to AB 361

Recommendation:

Board of Directors authorize remote meetings pursuant to AB 361 for 30 days based on the findings that (1) there is an existing declared state of emergency for COVID-19, and (2) state and local are imposing and recommending measures to promote social distancing.

Background:

At the October 20, 2021, Board meeting, based upon the state of emergency for COVID-19, the Board of Directors adopted Resolution No. 783, which authorized remote Board and committee meetings pursuant to AB 361. The Board found that (1) state and local officials have imposed or recommended measures to promote social distancing in connection with COVID-19; and (2) due to the COVID-19 emergency, meeting in person would present imminent risks to the health and safety of attendees. Under AB 361, certain Brown Act requirements related to remote meetings are suspended. The Board subsequently extended remote meetings at its November through October Board meetings.

Given the continued state of emergency for COVID-19 and the state and local requirements of social distancing, staff is recommending that the Board authorize remote meetings pursuant to AB 361 for 30 days, consistent with previous action taken by the Board. This is being recommended to preserve the health and safety of Directors, staff, and the public.

Conclusion:

Staff recommends that the Board authorize the District to conduct remote Board meetings pursuant to AB 361 based on the following findings: (1) There is an existing declared state of emergency for COVID-19, and (2) State and local officials are recommending measures to

promote social distancing.

If the Board does not authorize remote meeting pursuant to AB 361, the next Board meeting will be held pursuant to all of the provisions of the Brown Act, including those related to posting the location of remote attendees and ensuring public access to such remote locations.



IDYLLWILD WATER DISTRICT

Memo

To: Board of Directors
From: Leo Havener, General Manager
Date: November 16, 2022
Subject: Item 2 – General Manager Report

Recommendation:

General Manager Havener will present his report.

Attachments:

- General Manager Report

General Manager Report

November 16, 2022

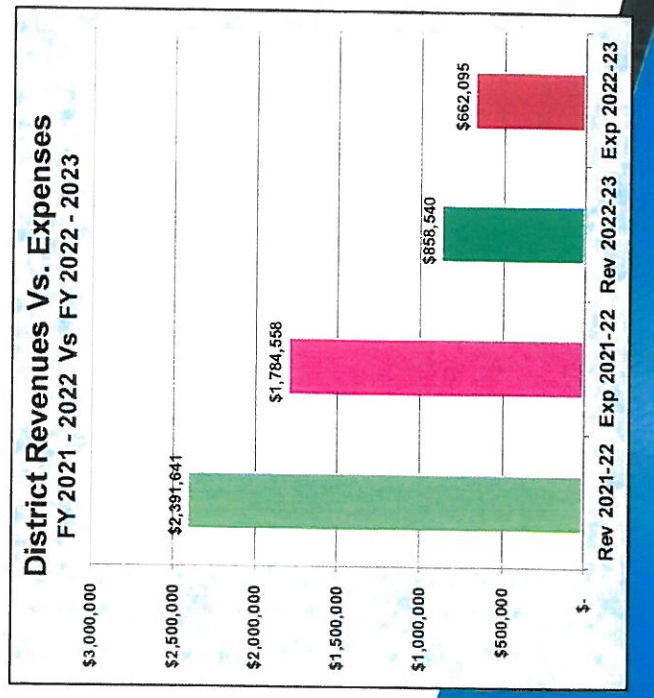
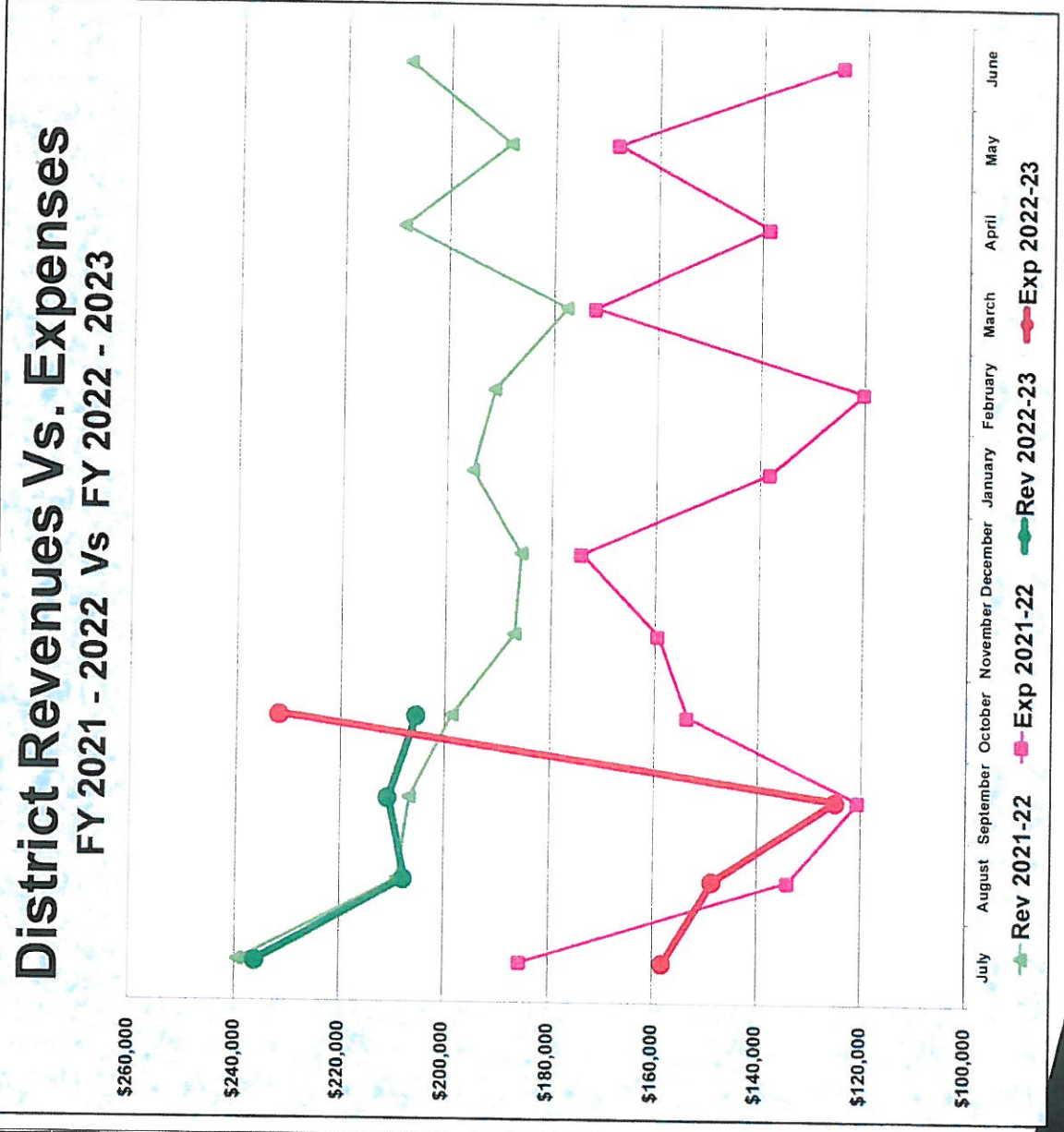


District Finances



District Revenues Vs. Expenses FY 2022 - 2023

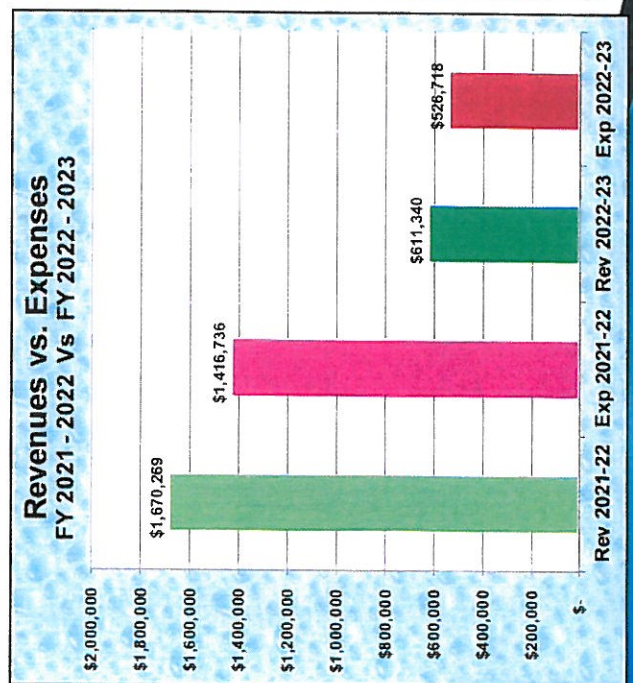
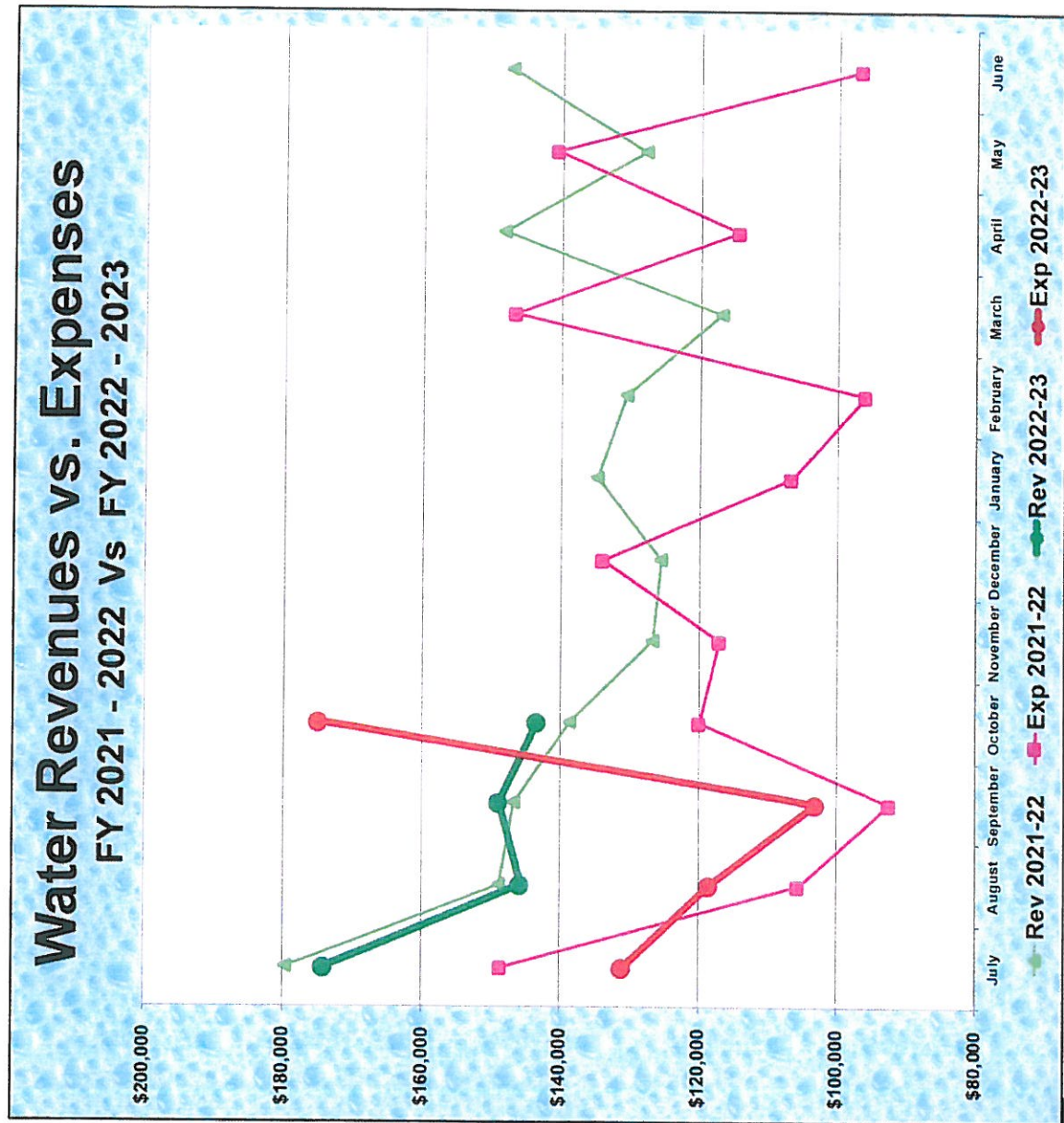
District Revenues vs. Expenses				
Month	Rev 2021-22	Exp 2021-22	Rev 2022-23	Exp 2022-23
July	\$ 239,315	\$ 185,063	\$ 235,791	\$ 157,777
August	\$ 208,544	\$ 133,741	\$ 207,239	\$ 148,135
September	\$ 206,290	\$ 120,420	\$ 210,503	\$ 124,650
October	\$ 198,416	\$ 153,146	\$ 205,007	\$ 231,533
November	\$ 186,536	\$ 158,990		
December	\$ 185,444	\$ 174,001		
January	\$ 194,908	\$ 137,623		
February	\$ 190,849	\$ 119,779		
March	\$ 177,155	\$ 171,814		
April	\$ 208,453	\$ 138,188		
May	\$ 188,187	\$ 167,537		
June	\$ 207,544	\$ 124,256		
Total	\$ 2,391,641	\$ 1,784,558	\$ 858,540	\$ 662,095



Water Revenues Vs. Expenses

FY 2022 - 2023

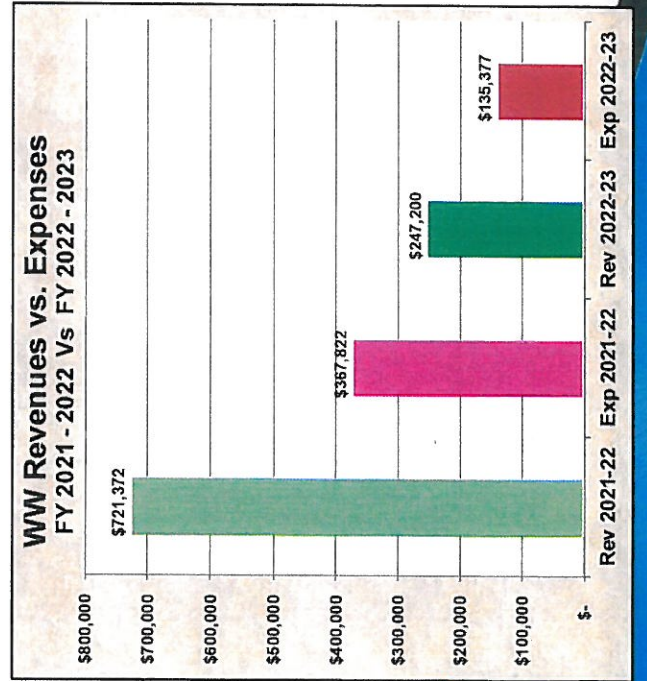
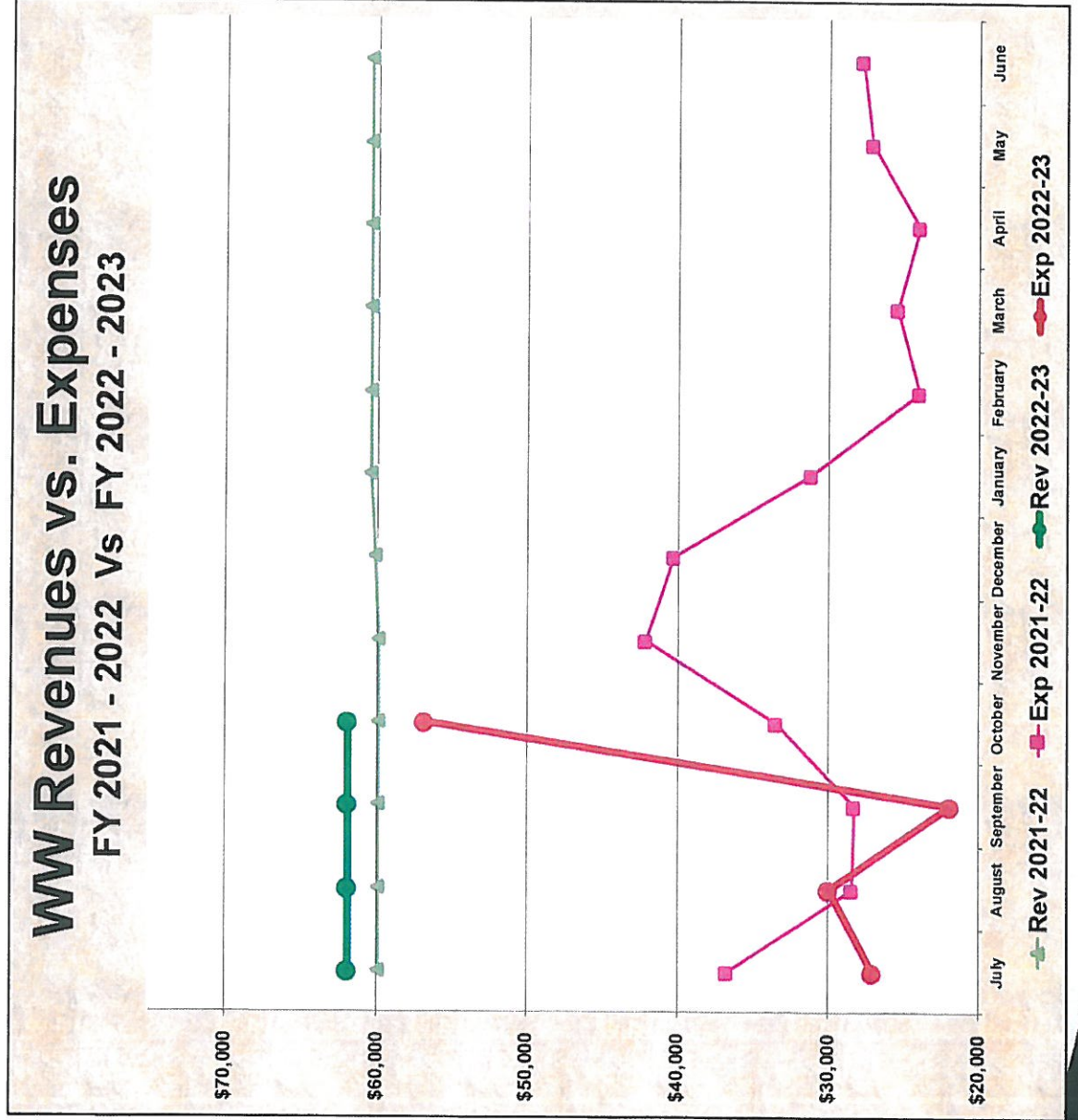
Water Revenues vs. Expenses				
Month	Rev 2021-22	Exp 2021-22	Rev 2022-23	Exp 2022-23
July	\$ 179,455	\$ 148,403	\$ 173,991	\$ 130,826
August	\$ 148,734	\$ 105,440	\$ 145,439	\$ 118,282
September	\$ 146,430	\$ 92,242	\$ 148,703	\$ 102,862
October	\$ 138,563	\$ 119,710	\$ 143,207	\$ 174,748
November	\$ 126,683	\$ 116,907		
December	\$ 125,397	\$ 133,807		
January	\$ 134,560	\$ 106,481		
February	\$ 130,501	\$ 95,874		
March	\$ 116,807	\$ 146,482		
April	\$ 148,105	\$ 114,308		
May	\$ 127,839	\$ 140,520		
June	\$ 147,195	\$ 96,562		
Total	\$ 1,670,269	\$ 1,416,736	\$ 611,340	\$ 526,718



Wastewater Revenues Vs. Expenses

FY 2022 - 2023

WW Revenues vs. Actual Expenses					
Month	Rev 2021-22	Exp 2021-22	Rev 2022-23	Exp 2022-23	
July	\$ 59,860	\$ 36,660	\$ 61,800	\$ 26,951	
August	\$ 59,810	\$ 28,301	\$ 61,800	\$ 29,853	
September	\$ 59,860	\$ 28,178	\$ 61,800	\$ 21,788	
October	\$ 59,853	\$ 33,436	\$ 61,800	\$ 56,785	
November	\$ 59,853	\$ 42,083			
December	\$ 60,047	\$ 40,194			
January	\$ 60,348	\$ 31,142			
February	\$ 60,348	\$ 23,905			
March	\$ 60,348	\$ 25,332			
April	\$ 60,348	\$ 23,880			
May	\$ 60,348	\$ 27,017			
June	\$ 60,349	\$ 27,694			
Total	\$ 721,372	\$ 367,822	\$ 247,200	\$ 135,377	

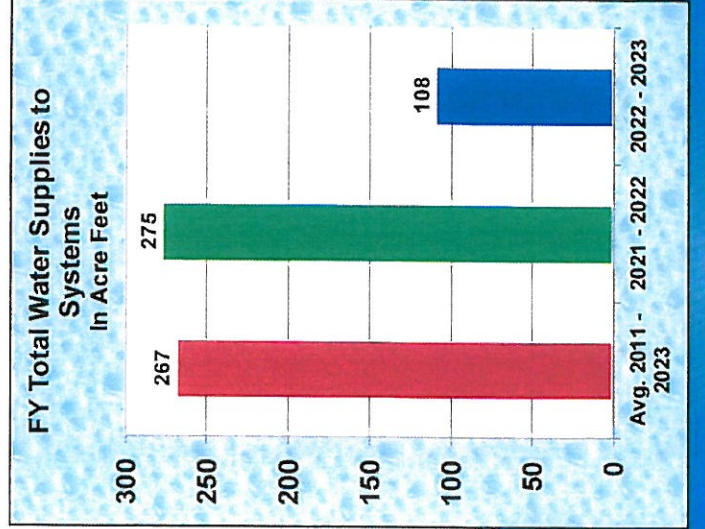
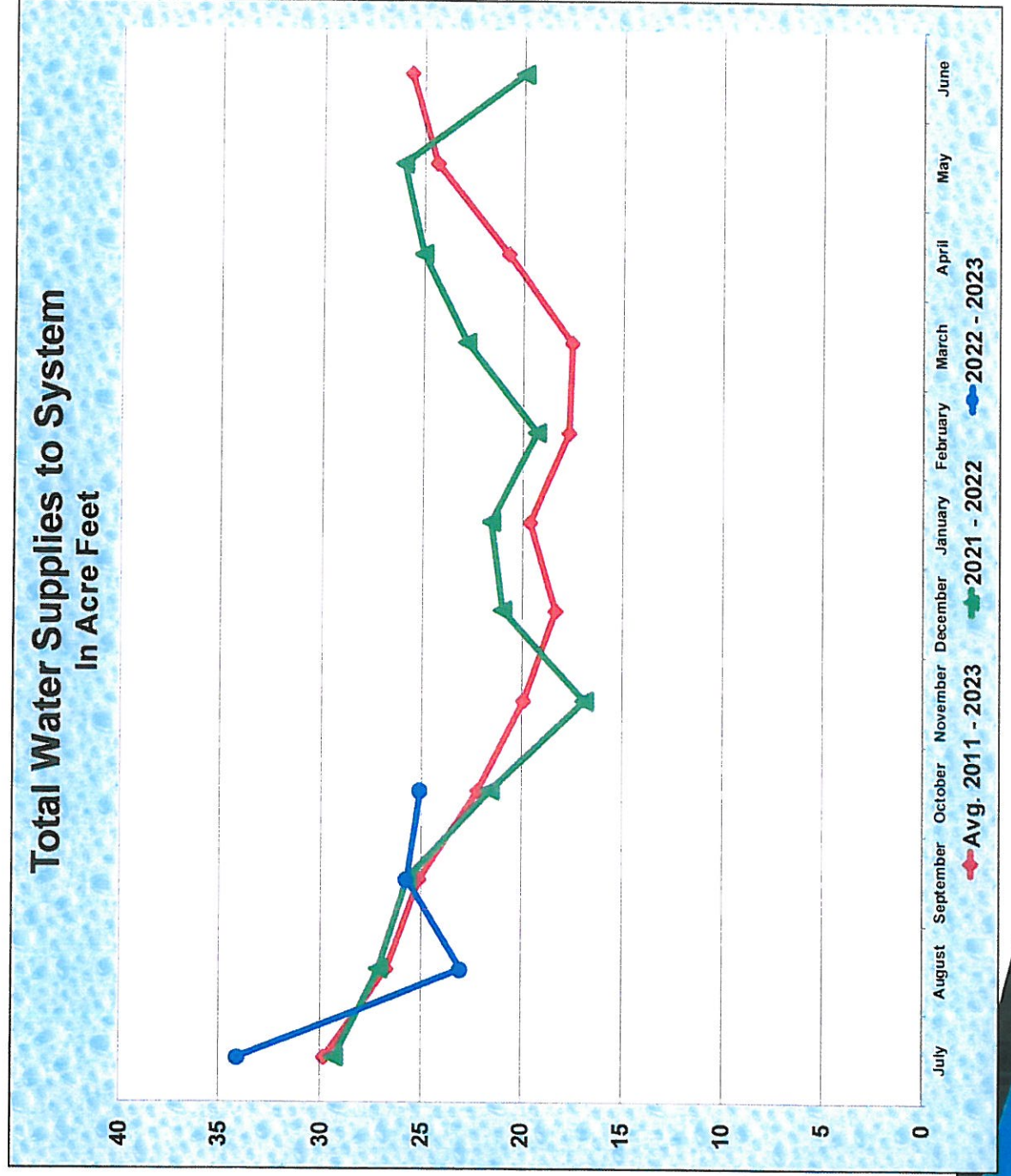


Water Data



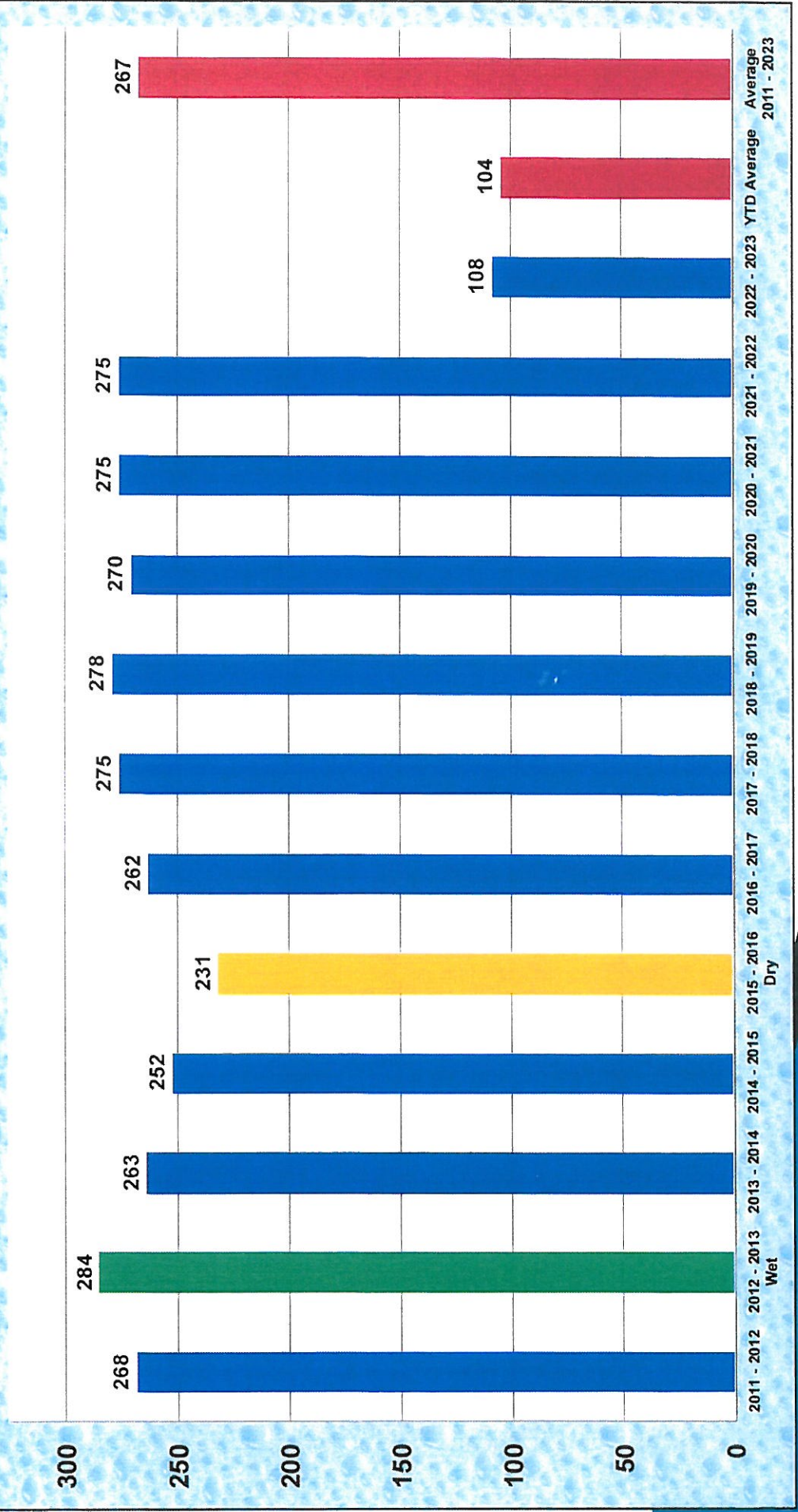
Total Water Supplies to System In Acre Feet

Total Water Supplies To System				
Fiscal Year	Avg. 2011 - 2023	2021 - 2022	2022 - 2023	
July	29.8	29.3	34.0	
August	26.7	27.1	22.9	
September	25.0	25.7	25.7	
October	22.1	21.5	25.0	
November	19.8	16.8		
December	18.3	20.9		
January	19.5	21.5		
February	17.6	19.2		
March	17.5	22.8		
April	20.7	24.9		
May	24.3	26.0		
June	25.6	19.9		
Total	266.8	275.4	107.6	



Total Water Supplies to System In Acre Feet

Total Water Supplies to System In Acre Feet



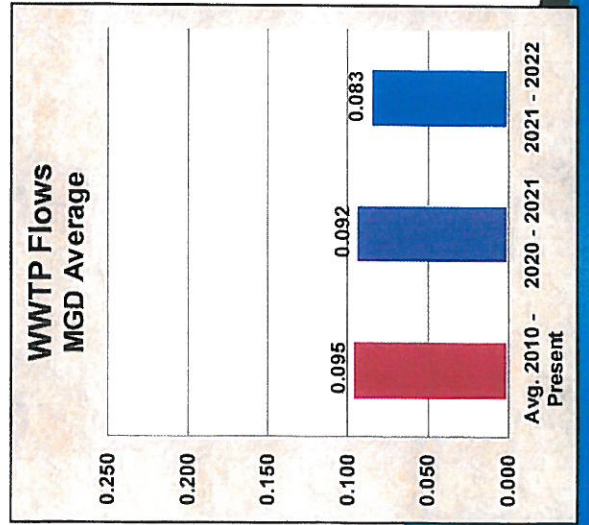
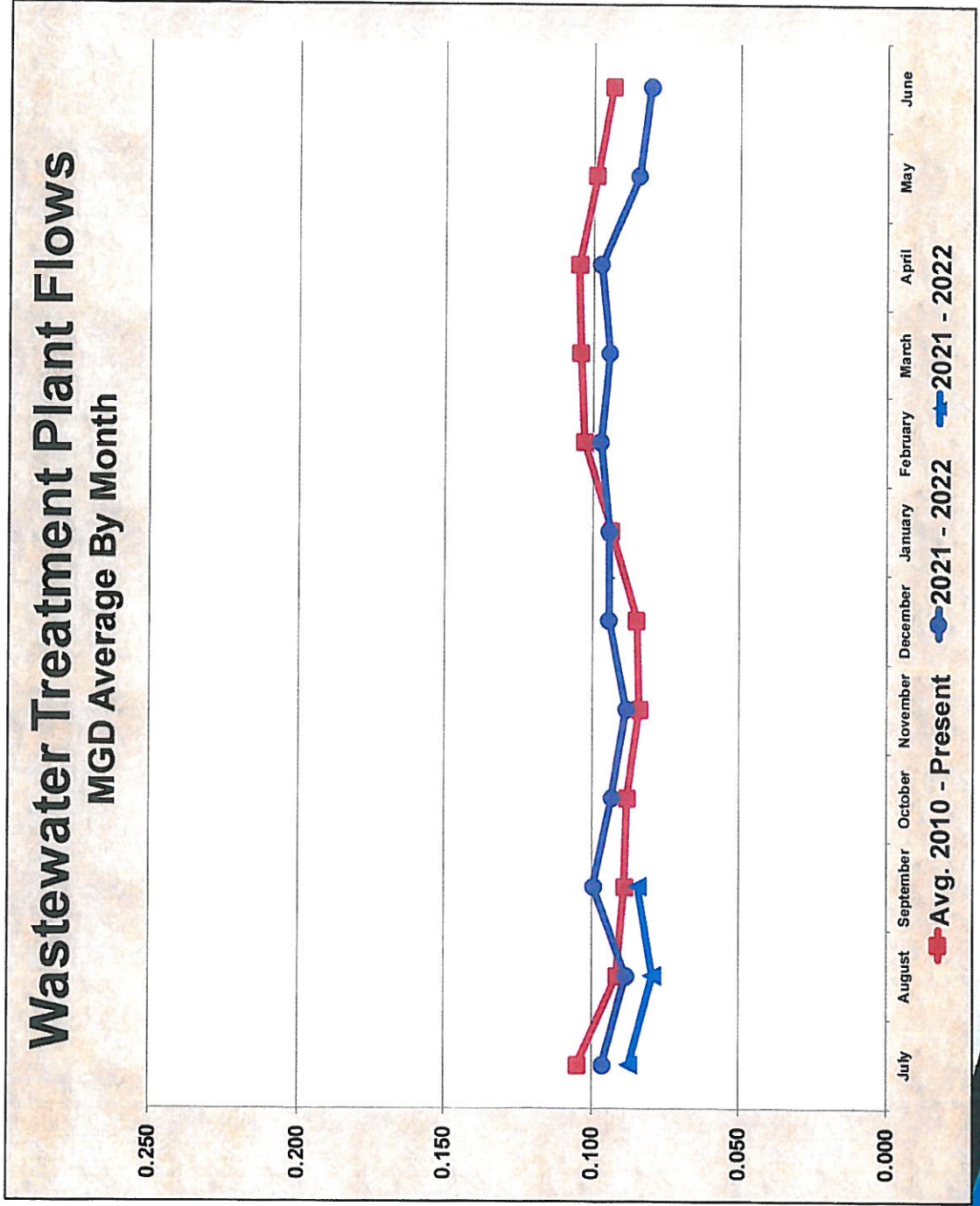
Wastewater Data



Wastewater Treatment Plant Flows

MGD Average By Month

Month	Avg. 2010 - Present	2021 - 2022	2021 - 2022
July	0.104	0.096	0.087
August	0.091	0.088	0.079
September	0.088	0.099	0.084
October	0.088	0.093	
November	0.083	0.088	
December	0.084	0.094	
January	0.093	0.094	
February	0.103	0.097	
March	0.104	0.094	
April	0.105	0.097	
May	0.099	0.084	
June	0.093	0.080	
Average	0.095	0.092	0.083



Wastewater Treatment Plant Flows

MGD Average

Calendar Year

Flow in Millions of Gallons Per Day (MGD) - Permit = 0.250 MGD
Per Calendar Year



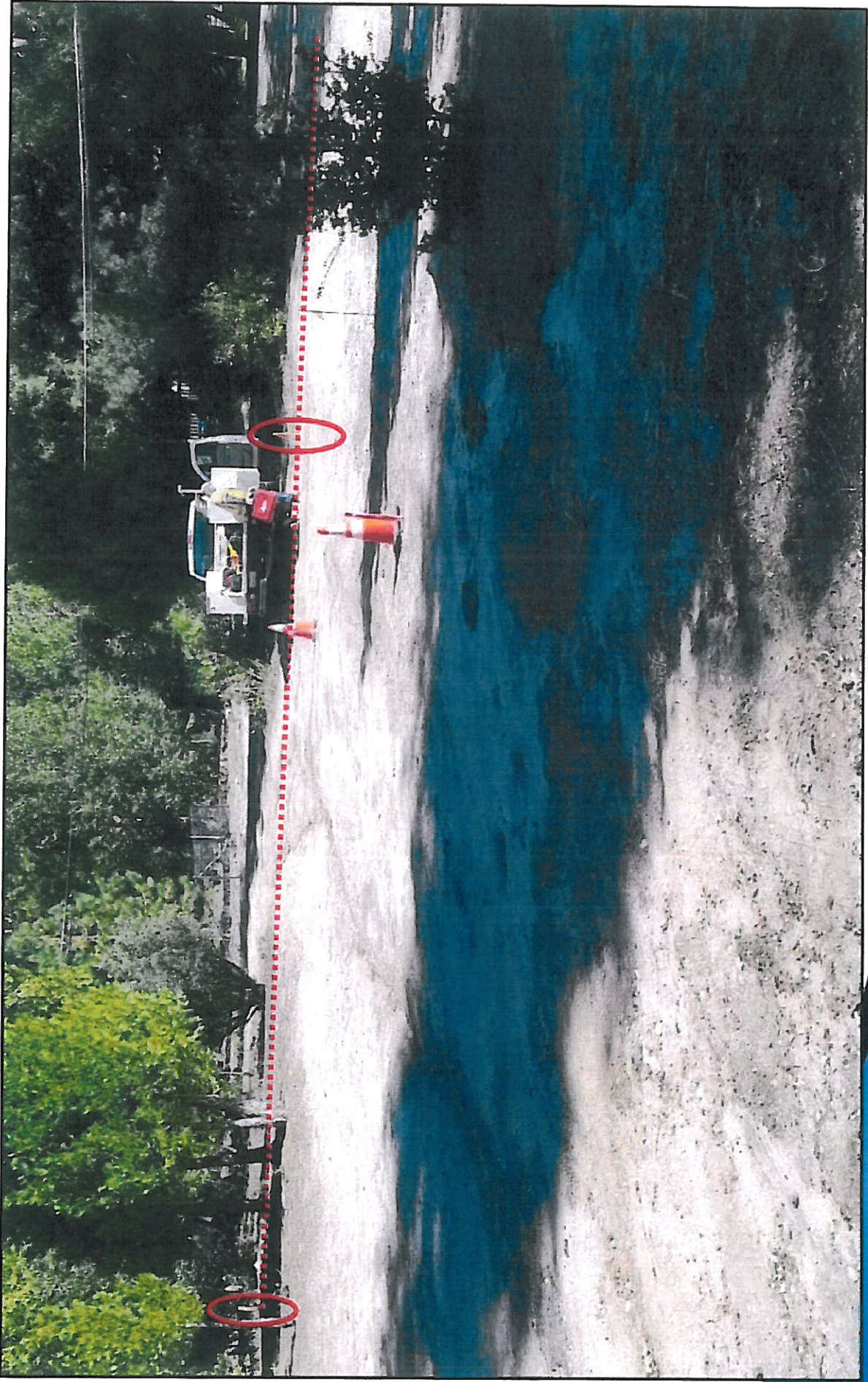
Project Status



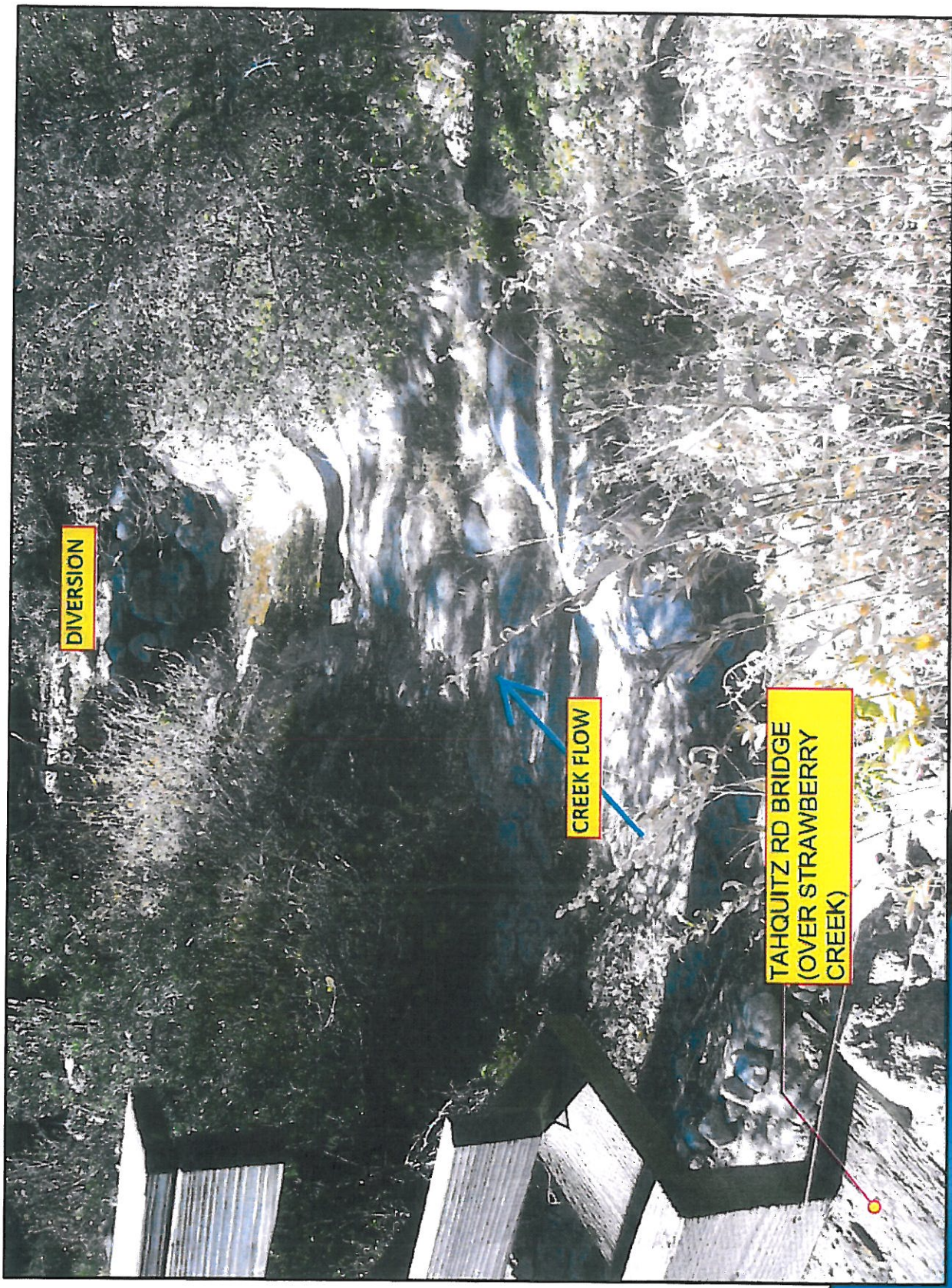
Strawberry Creek Project



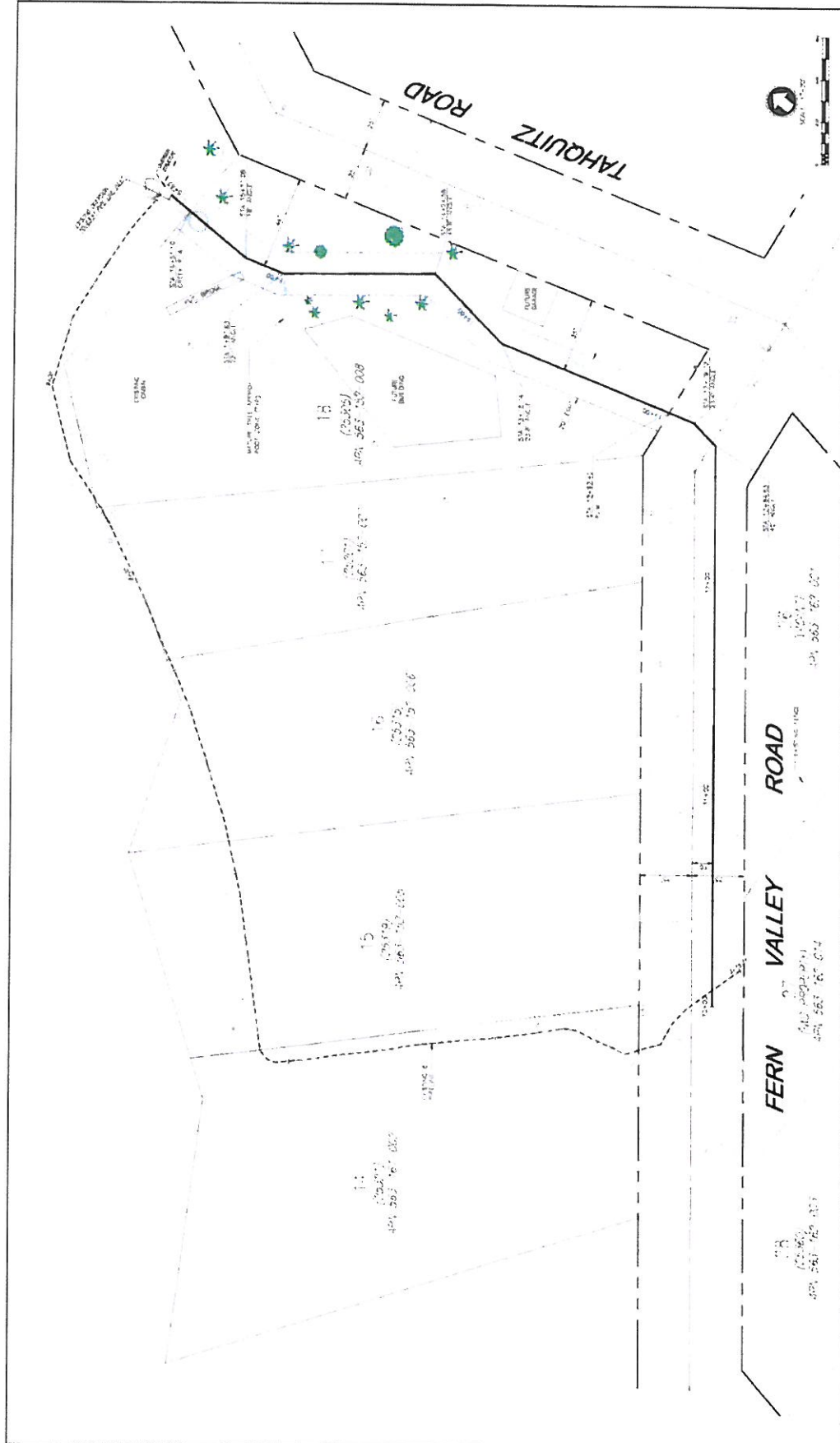
Strawberry Creek Project



Strawberry Creek Project



Strawberry Creek Project



						IDYLLWILD WATER DISTRICT RIVERSIDE COUNTY, CALIFORNIA STRAWBERRY CREEK DEPLETION PIPELINE PIPELINE RETRACTION EVALUATION	
PROJECT NO: 14-001 SHEET NO: 1	DATE: 11/17/14 SCALE: 1" = 20'	DRAWN BY: J. L. CHEN CHECKED BY: J. L. CHEN	DESIGNED BY: J. L. CHEN DATE: 11/17/14	PROJECT NO: 14-001 SHEET NO: 1	DATE: 11/17/14 SCALE: 1" = 20'	DRAWN BY: J. L. CHEN CHECKED BY: J. L. CHEN	DESIGNED BY: J. L. CHEN DATE: 11/17/14

Strawberry Creek Diversion Pipeline Project

- ▶ Anticipated to be completed by November 25th
 - Weather Permitting



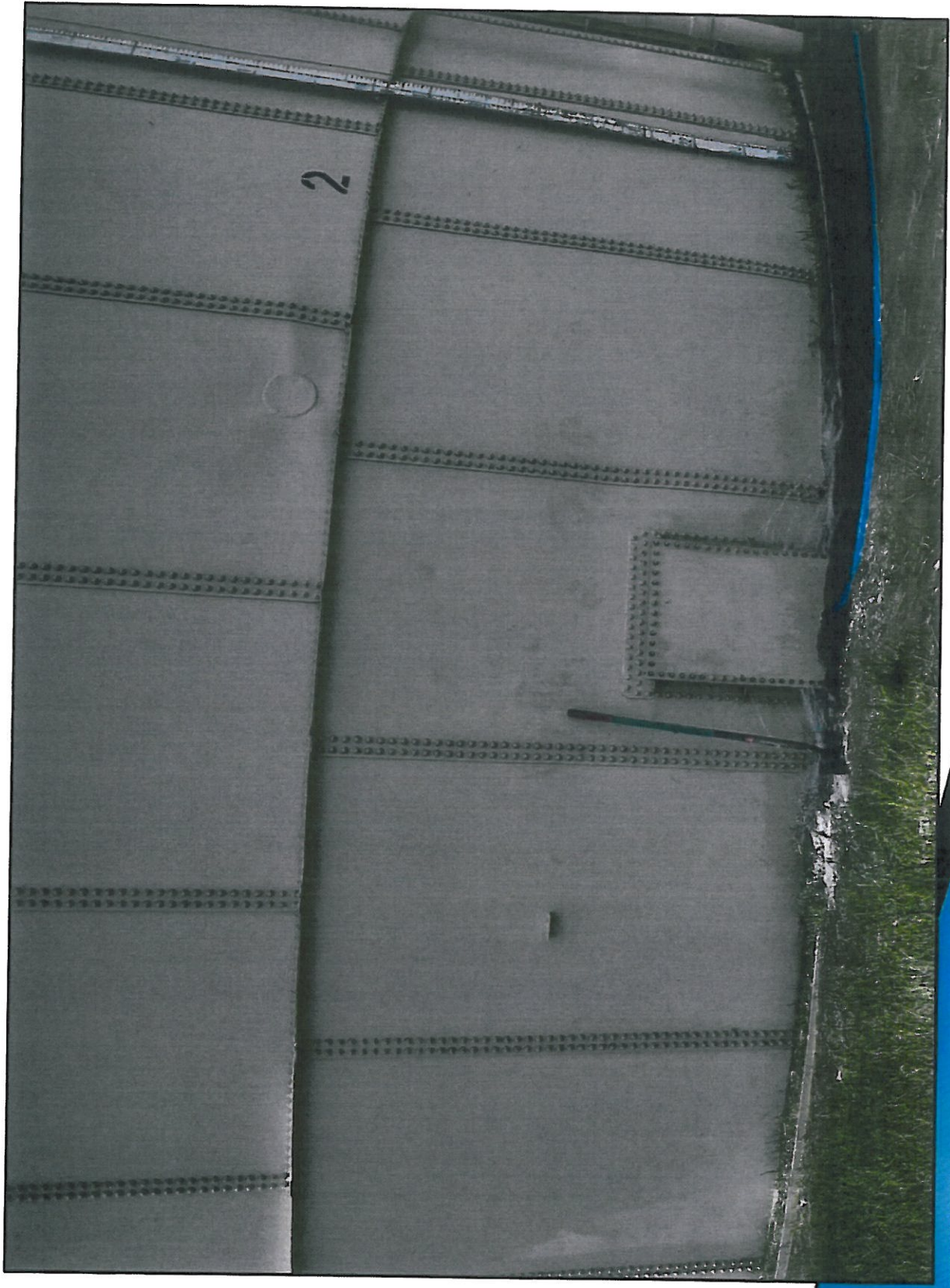
Administration Buildings Solar Project - Complete



Water Treatment Plant – Tank 2



Water Treatment Plant – Tank 2

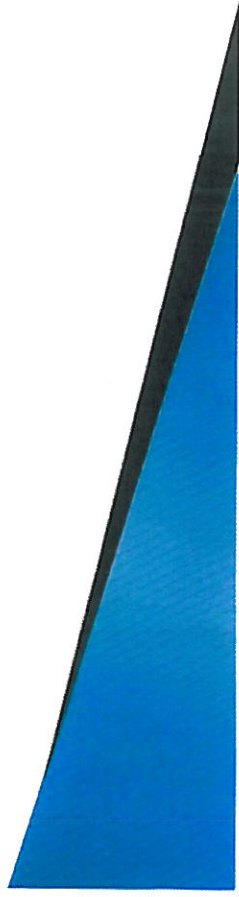


Water Treatment Plant – Tank 2



WWTP Project Process

- ▶ Land Acquisition & Art School
 - IWD Staff had meeting with Arts School Representatives
 - In concept, both sides agree to boundaries for land acquisition
 - IWD is developing map and size of purchase
 - Arts School will acquire land appraisal

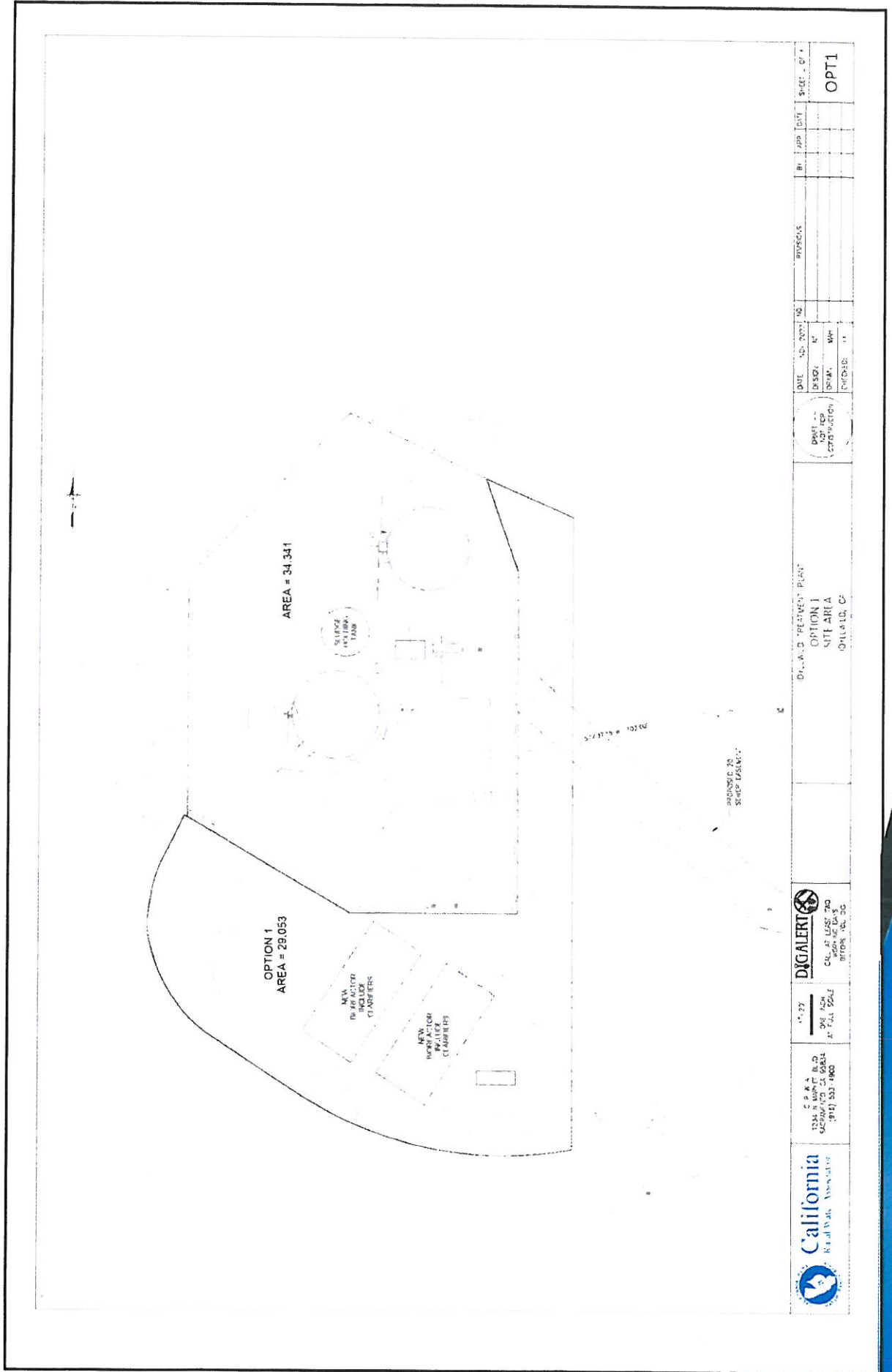


WWTP Project Process



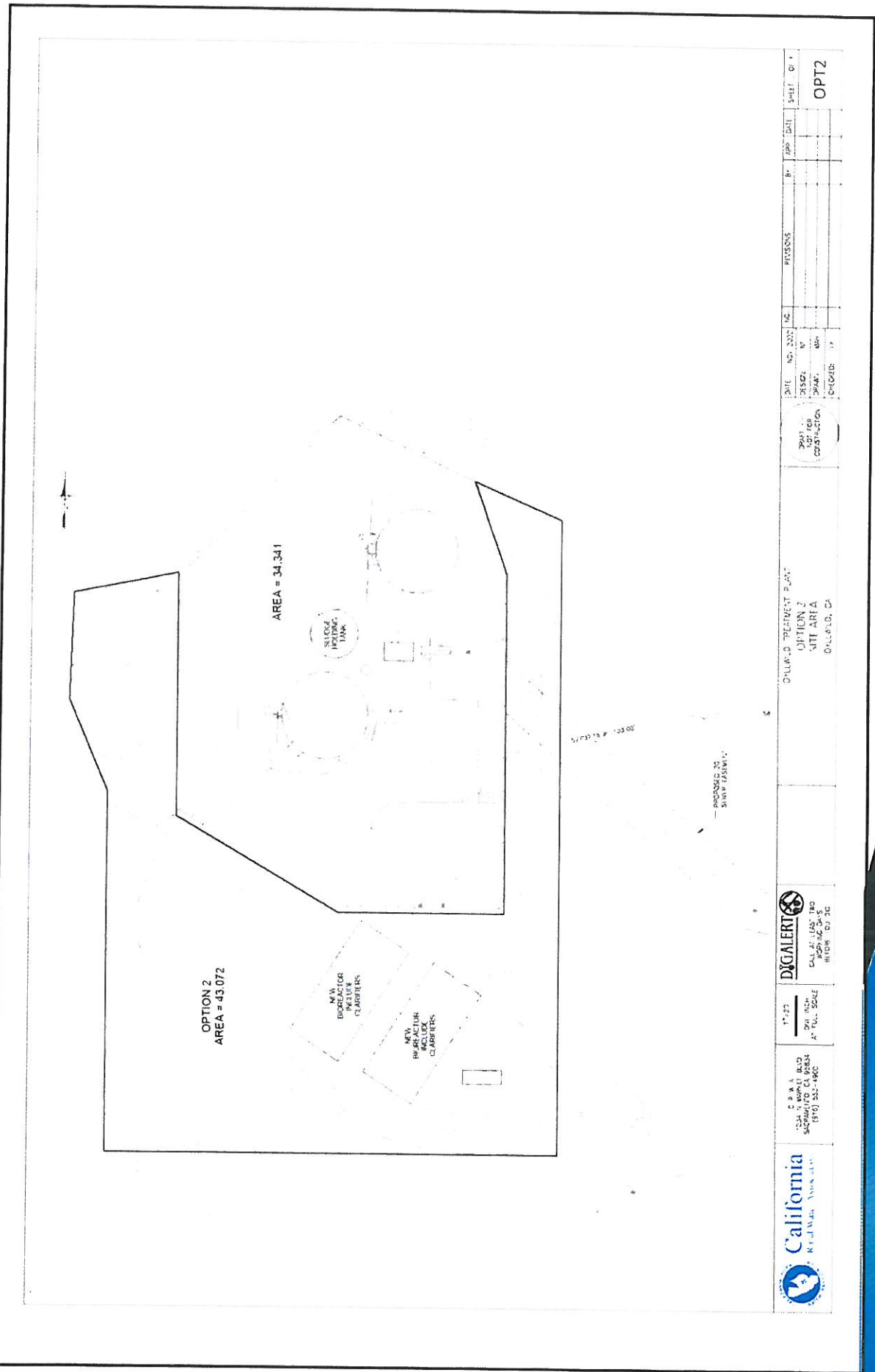
				FULL TREATMENT SITE AREAS FULL		SHEET NO.	DATE	REVISION	DRAWN BY	CHECKED BY	DATE	SHEET NO.
						30	10/1/00	1	J. L. ...	M. ...	10/1/00	34

WWTP Project Process



 California Water Association	C. P. A. B. D. 4220 W. 130th St. (914) 333-1800	11/27 ONE ACFER AT FULL SCALE	 DUGALERT CALL US FIRST FOR BEST PRICE	DUGALERT OPTION 1 SITE AREA DALLAS, TX		DATE: 11/27/10 DESIGNED BY: [blank] CHECKED BY: [blank]	DIVISION: [blank]	BY: [blank]	SHEET: 01 OF 1
				OPT 1					

WWTP Project Process



 California Water Bank	C R A 12410 MARSH BLVD SUITE 100 (916) 532-1900	1"=20' 1/8"=10' AS SHOWN AT THIS SCALE	 CALL AT 1-800-780-7800 HOURS: 24/7	OLLIHO TREATMENT PLANT OPTION 2 1/4" AREA OLLIHO, CA		DATE: 11/11/2022 DRAWN BY: [blank] CHECKED BY: [blank] PROJECT: [blank]	REVISIONS NO. DATE BY	SHEET NO. 1 OF 1
				PART OF CONSTRUCTION	OPT2			

WWTP Sludge Removal

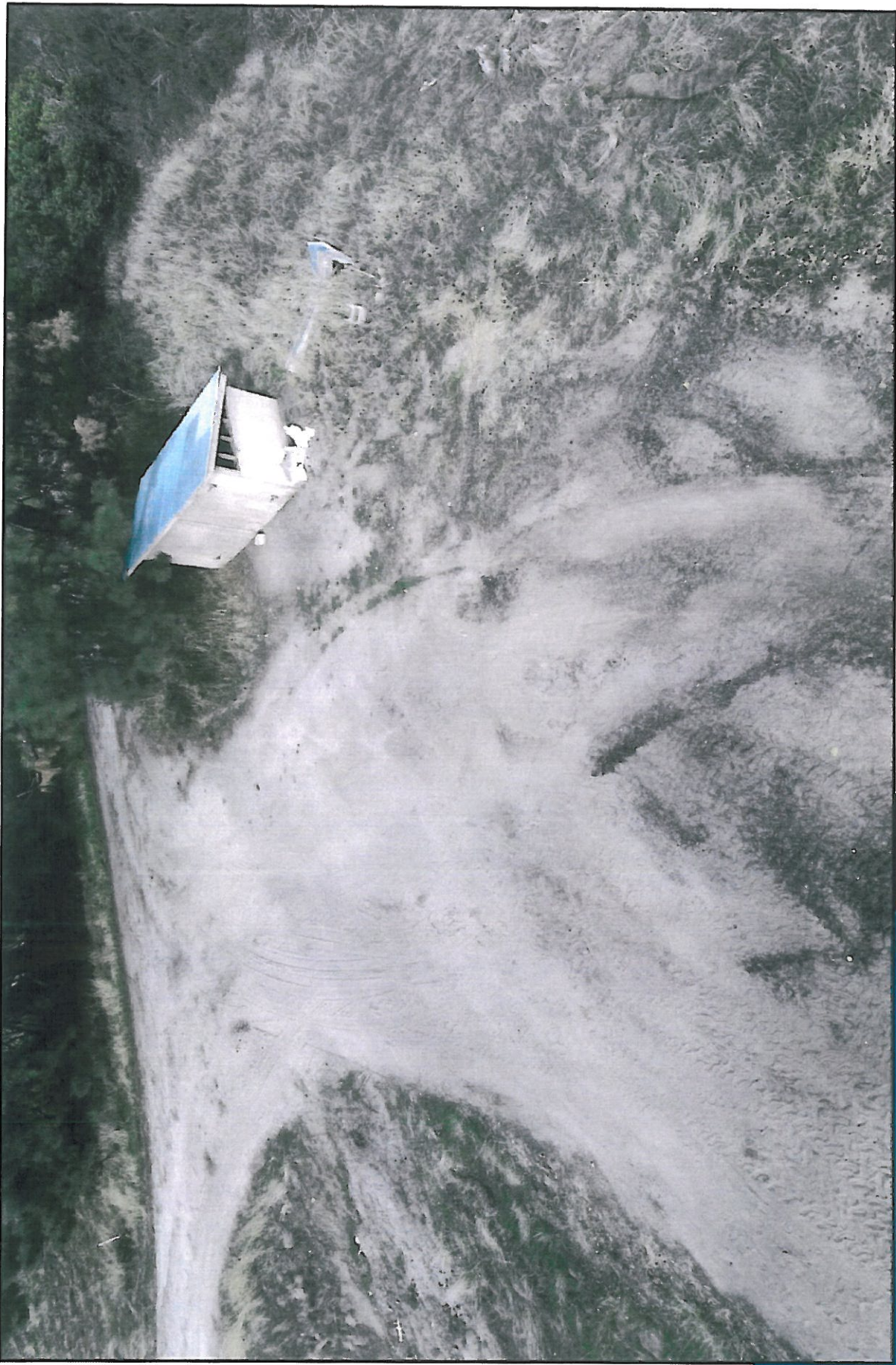


WWTP Sludge Removal



WWTP Sludge Removal

Rags Shed



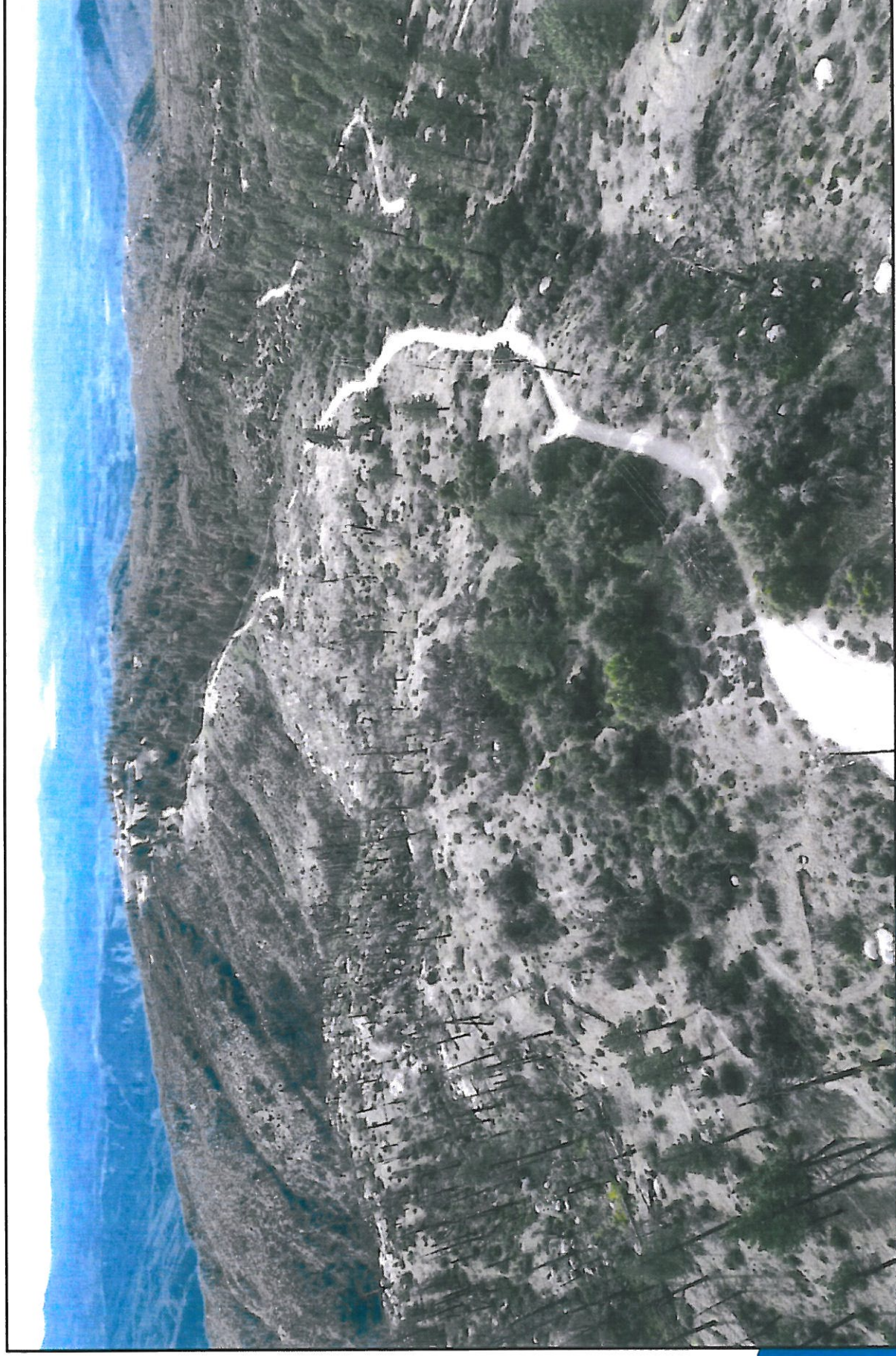
WWTP Sludge Removal

Upper Drying Beds



WWTP Sludge Removal

Road to Lower Drying Beds



WWTP Sludge Removal

Lower Drying Beds



CalTrans - Sewer Line Leak

October 29, 2022



CalTrans - Sewer Line Leak

October 29, 2022



CalTrans - Sewer Line Leak

October 29, 2022



Overview

- ▶ Strawberry Creek & WWTP Projects are moving forward
- ▶ Pipeline from FV1A to Foster Lake is anticipated to be complete by the end of November
- ▶ Fire hydrant maintenance is currently in process and over 50% complete
- ▶ Bartle Wells Associates working on Rate Study
- ▶ Handled various customers issues





Questions?





IDYLLWILD WATER DISTRICT

Memo

To: Board of Directors
From: Leo Havener, General Manager
Date: November 16, 2022
Subject: Item 3 – District Vehicles and Personal Vehicle Use Policy

Recommendation:

Board of Directors will discuss the existing District Vehicles and Personal Vehicle Use policy.

Attachments:

- Incident Report
- Maintenance Schedule

Incident Report Form (Auto Only)

For Member Agency Use Only

Member Agency: (name and address)		Mail To: ACWA JPIA P. O. Box 619082 Roseville, CA 95661-9082	
Phone No:		Previously Reported: Yes <input type="checkbox"/> No <input type="checkbox"/>	
Date Accident: MM/DD/YYYY:	Time of Accident	Reported by:	Reported to:
Location of Accident (including city, state & zip):		Authority Contacted & Report No:	
Description of accident:			
MEMBER AGENCY'S VEHICLE			
Vehicle No:	Year/Make/Model:	V.I.N. (Vehicle Identification):	Plate No:
Driver's Name:		Primary Phone No:	Secondary Phone No:
Address (including city, state & zip):			
Date of Birth:	Driver's License No:	Estimate Amount:	Where can vehicle be seen:
Describe Damage:			
OTHER PARTY'S DAMAGE			
Describe Property (If Auto – Year, Make, Model, Plate No.)		Insurance Company/Agent & Phone No:	Insurance Policy No:
Owner's Name:		Primary Phone No:	Secondary Phone No:
Address (including city, state & zip):			
Driver's Name & Address (if other than owner):		Primary Phone No:	Secondary Phone No:
Describe Damage:			
INJURED			
Name & Address (including city, state & zip):		Phone No:	Date of Birth:
Extent of Injury			
WITNESSES OR PASSENGERS			
Name & Address (including city, state & zip):			Phone No:
Name & Address (including city, state & zip):			Phone No:
This report prepared by:		Date:	Time:

Please keep a copy of this form for your files.

Revised - July 2019

2-9-16 Took truck into Dealer for suspension. They
stated suspension was fine noise was brakes. When previous driver
changed brakes did not install tension clips & they also
repaired air bag & horn that was previously disconnected
or started out attached copy of invoice 2-9-16 County State
~~25~~ Mileage 25,155

2-11-16 / 2361

11-22-17 - Changed Oil and oil filter. 35,871 MILEAGE

5 Qts #1348

Filled up Brakes, Power Steering, Windshield Washer Reservoir.

1-17-19 : Changed oil and ^{oil} Filter. (40,950) Checked tire pressure.
Checked all fluids. O.C.

2-25-19. Changed air Filter.

8-27-19: Changed oil, oil Filter and air Filter. (45,346) Checked tire pressure O.C.

6-9-20: Changed oil and oil Filter. (50,366) Checked fluids and tire pressure.

7/1/21 changed oil and oil filter (55,400) 5 qts oil O.C.

8/2/22 changed oil and oil filter (60,220) 5 qts oil #1348

OIL Filter # - 1348

Air Filter # - 6888

(Note) O.I pan nut 14mm

2011 Toyota Tacoma - (AKA-TRD)
(3/23/12)

1. Change oil, oil filter, Air Filter, Clean Battery.
Milage - 3,661

2. Change oil - 5W/30 Synthetic, oil filter
Air filter, clean battery

3. New Tires + Alignment From Allen Tires.
8/8/14 - Milage 14,199

4. Change oil - 5W/30 Synthetic, oil filter - milage 14,296
3/11/14

5. Changed oil 5.5W/30 Synthetic oil
changed oil filter #1348 change air filter #6888
wapa gold (next air filter change - change to k31J
reusable filter) top off all fluids clean & seal battery
cables terminal DS milage 19305

6. Changed out Battery 11-10-15. Best top-Optima battery
DS milage 24,015

7. Changed oil & filter #1348 used Castrol 5W/30 Conard
oil 24330 milage

8. Rotated tires from front to back 1-4-16 24500

5/6/64 Newbal pump - Pull Bottom plate to
keep pin in

5/20/64 change leaking fuel pump
change oil + filter + grease + AX filter

6/16/99 - Brake & Curb on, lower fly &
5081 miles
since installed

10/26/00 Truck Brake Low Quality found
Replaced with (low substituted) all replaced
oil, filter, and
clean

11/1/00

1-2-01

68425
10/28/02 - Replaced carb - 200000 miles

12-20-02 200000 miles - Due to stress from
BRAKING, PROBLEM NOT SOLVED - (warped rotors)

2-4-03 REPLACED WATER PUMP AND LOWER RAD. HOSE. 70,000 MI

3/6/03 New tires on Rear - 4 -

3/10/03 Replaced Air Filter - Charge oil - 4 1/2 qts + oil filter

6/23/03 Rebuilt transmission (Quality Transmission)

7-7-03 Replaced Air filter - changed oil in 5 air filter Pm

8-20-03 Replaced Air Pump & fan Belt Pm

11/26/03

2-20-04

MILES 59608

1-19-98 - R & R ENDS & TRANS

1-21-98 TRANS TO QUALITY FOR BENCH OIL REC'D 2-2-98

1-21-98 GAS TANK TO VAL'S FOR CLEANING REC'D 1-30-98

1-23-98 ORDER LOWER BLOCK / NAPA REC'D 2-2-98

1-30-98 ANDERSON'S PLUGS TO HEAD CASES P/O 2-9-98

2-3-98 LEFT DASH HILARS CRACKED - JAMES REC'D 2/12/98

2-3-98 BOIL OUT INTAKE MANIFOLD VALS BY P/O NEW FORD SHOP

2/9/98

2/9/98 ARRIVED WASH. PAINTS

PUMP WINGS, PLUGS, TOP & BOIT VAL. CASES

2/11/98 INSTALLED AIR FLOW - PRIME FUEL PUMP & VALS

2/13/98 ENDS & TRANS WORK

2/15/98 AIR FLOW & INTAKE TUBES - NEW M/MOUNTS

* 12-2-98 Added 1QT 10-30WT OIL 59786

SR 1-19-98 Added 1QT 10-30WT OIL 60157

1/24/99 change oil + filter, Top off water pump, Grease,

SR 4-22-99 added 1QT 10-30WT OIL 60807
Added anti-freeze

** TIE-1200 & ENDS ES-2011R - DS 905

2-14-00 MILE 631190 Replaced water pump & filter
Tie rod ends & grease 2 tie rods

2-26-00 MILE 63253 Serviced unit 2.
Adjusted clutch & brake cables

2/29

5-11-95

MILEAGE - 56346

Installed choke cable for propane unit -
Installed new starter w/ solenoid - (# 3510M15)
Installed new air cleaner (NAPA # 22096) GM+LB

8-15-95

MILEAGE 56652

CHANGED OIL REPLACED OIL FILTER
AIR FILTER CHECKED FLUID LEVELS
REPLACED OIL PAN CRACKETS

3-4-96 Mi 57492

2 qt 10-30 OIL, FILLED RADIATOR
OTHER FLUID LEVELS OK.

5-14-96

added 1 gal water to Radiator

SK

changed air filter

Milage 57851

2 qt 10-30 w oil 3/4 gal - 50-50 ANTI-FREEZE

10-30-96

CHANGED AIR FILTER

added mi 58353

1 qt 10-30 w oil

LB

11-96 checked coolant OK to -10 GM.

12-10-96

new 75 amp BATTERY -

58683

3-10-97

1 qt. 10-30 oil

59436 mi.

over

2-18

49,802

Replaced Inline Fuse holder to Kenner
rechecked ^{off to} Switch (22 Trade - outside) Light cover lens

6-22-94 NEW BATTERY, MARA 757B 52,140 MILE

6-27 changed Vacuum on Carb. 52231
G.M.

11-11-94 REAR-END REPOSITIONED (HARD MOVED)
(4) NEW REAR TIRES (54,800 miles) Tennix.

1-9-95 NEW FRONT TIRES - 55285

1-30-95 *[Faint text]* 54,000

2-10-95 *[Faint text]* 55372

2-18-95 *[Faint text]* 55713

2-21-95 *[Faint text]* 55713

3-15-95 Smogged at: Passed
Idyllwild Garage
They found Vacuum leak and fixed.

8-4-95 *[Faint text]* (56225) ²⁸

12-12-91 LUBED FRONT END (5) QTS. 20W/50 SILVERLINE OIL FILTER (21061)
 MILES: 42,900 GTC
12-20-91 RER FRONT SHOCKS MILES: 43,065 J.H.
3-23-92 LUBED FRONT END (5) QTS. 20W/50 SILVERLINE OIL FILTER (21061)
 MILES: 43,100 GTC
4-23-92 SWAPPED STARTER FROM UNIT #6 GTC

6-17-92 LUBED FRONT END. (5) QTS 10W/30 SILVERLINE OIL FILTER (21061),
 RER AIR FILTER, SILVERLINE (26220). 45076 mi.

11-11-92 LUBED FRONT END (5) QTS 10W/30 SILVERLINE OIL FILTER (21061),
 RER AIR FILTER, SILVERLINE (26220). 47025 mi.
1-23-93 LUBED FRONT END (5) QTS 10W/30 SILVERLINE OIL FILTER (21061),
 RER AIR FILTER, SILVERLINE (26220). 48000 mi.
1-26-93 LUBED FRONT END (5) QTS 10W/30 SILVERLINE OIL FILTER (21061),
 RER AIR FILTER, SILVERLINE (26220). 48500 mi.

9-30-1993 MILE - 49035
 Replaced front leaf in Rear spring RT side
 Patched Tube on side bus RT side
 Replaced BEACON, Replaced FUSE

11-11-93 49230
 Oil Filter & change
 Checked Air Filter - OK SO
 12-11-93 LUBED FRONT END (5) QTS 10W/30 SILVERLINE OIL FILTER (21061),
 RER AIR FILTER, SILVERLINE (26220). 49500 mi.
12-28-93 NEW REAR SHOCKS. 49586



IDYLLWILD WATER DISTRICT

Memo

To: Board of Directors
From: Leo Havener, General Manager
Date: November 16, 2022
Subject: Item 4 – Water Policy Update

Recommendation:

General Manager Havener will present current status of Water Policy with Board of Directors discussion and input.

Background:

Ordinance No. 66 Water Shortage Contingency Plan currently focuses on water production from wells with no consideration to water supply and quality.

Staff is reviewing the existing plan to include water quality and supply considerations.

The following are items for consideration:

- Water supply
 - Includes well pumping and static levels
 - Triggers - criteria requiring investigation
 - Pumping levels that drop 50% more (lower) than average
 - Static levels that drop 50% more (lower) than average
- Water quality
 - Includes well water quality
 - Triggers - criteria requiring investigation
 - Well pumping dramatically reduces water quality
 - Water quality decreases to near or violation level

- Pumping demands
 - Includes well pumping and production
 - Triggers - criteria requiring investigation
 - Pumping demands increase dramatically
 - Draws down the pumping levels 50% more (lower) than pumping averages

- Fire flows
 - Includes fire flows for emergency purpose
 - Triggers - criteria requiring investigation
 - Storage tanks drop below 50% of total storage
 - Water production availability is above 85% of total capacity
 - Maximum pumping capacity = 323 GPM
 - 85% of maximum pumping capacity = 275 GPM

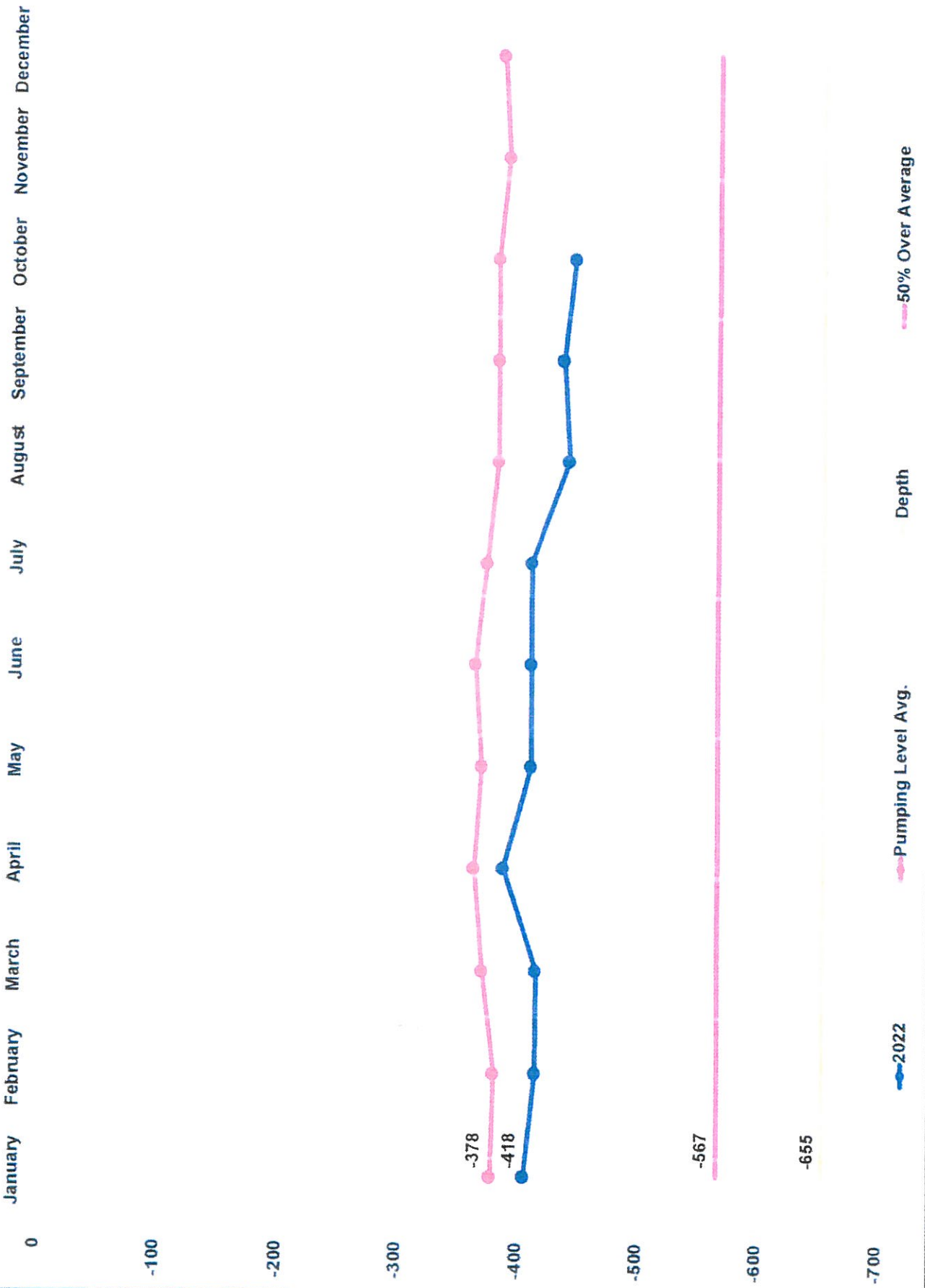
All wells will require evaluation for independent trigger requirements.

Attachments:

- Water Data

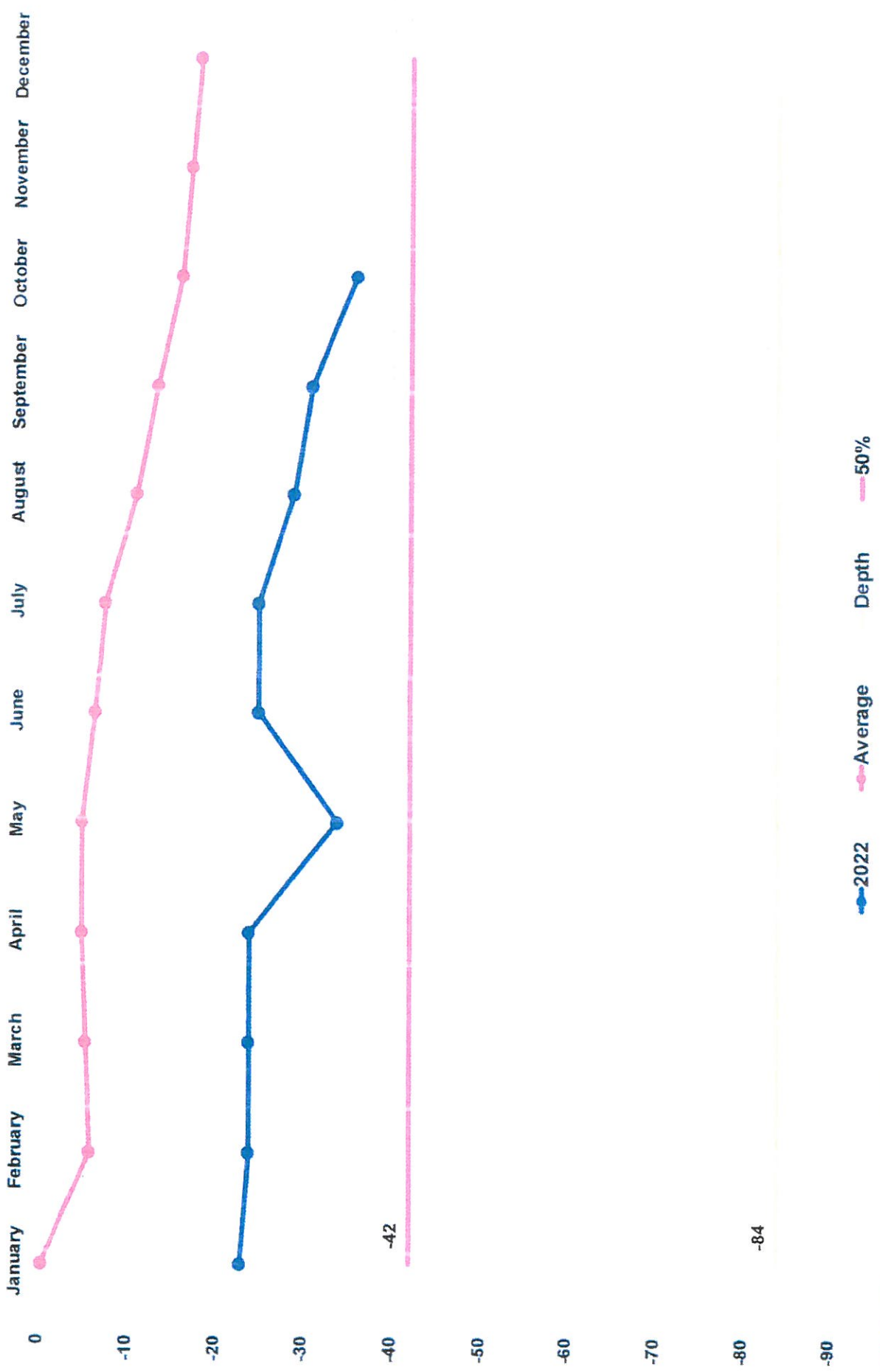
Fern Valley 1A

Pumping Levels Below Ground In Feet



Well 3 - Foster Lake

Static Levels Below Ground In Feet



Idyllwild Water District
Fern Valley 1A - Static and Pumping Levels
Average Static Level 2010 - 2022
 In Feet Below Ground

