

# REGULAR MEETING OF THE BOARD OF DIRECTORS

## IDYLLWILD WATER DISTRICT

NOVEMBER 16, 2016 - 6:00 P.M.

### AGENDA

#### CALL TO ORDER:

#### ROLL CALL:

#### PUBLIC COMMENTS:

The public may address the Board of Directors on any matter on the agenda or within the jurisdiction of the Board. To make a comment, please complete a speaker card located at the back of the room. We would also like to remind you to keep your comments to a four (4) minute maximum.

#### CONSENT CALENDAR:

Items #1, #2, and #3 will be acted upon by one motion, unless a member of the Board or a member of the public requests that an item or items be discussed and acted upon separately.

**(ITEM #1) AUDIT REPORT 2015-2016** – A representative from Rogers, Anderson, Malody, & Scott, LLP will be here to give a report on the Audit performed on the Idyllwild Water District.

**(ITEM #2) MINUTES** – August 16, 2016  
September 22, 2016

#### **(ITEM #3) FINANCIAL REPORTS AUGUST, SEPTEMBER, AND OCTOBER 2016**

- A. Operating statement for the Third and Fourth month ending September and October 2016
- B. District warrants for August 2016.
- |                        |                 |
|------------------------|-----------------|
| Ck # 13683 - 13718     | = \$ 252,522.25 |
| Gross Payroll          | = \$ 47,139.97  |
| Federal/State PR taxes | = \$ 11,638.66  |
| LAIF Transfers         | = \$ 0.00       |
| Transfers/charges      | = \$ 79.28      |
- C. District warrants for August 2016.
- |                        |                 |
|------------------------|-----------------|
| Ck # 13719 - 13763     | = \$ 191,619.99 |
| Gross Payroll          | = \$ 40,110.23  |
| Federal/State PR taxes | = \$ 9,200.32   |
| LAIF Transfers         | = \$ 0.00       |
| Transfers/charges      | = \$ 67.03      |
- D. District warrants for August 2016.
- |                        |                 |
|------------------------|-----------------|
| Ck # 13764 - 13813     | = \$ 218,214.25 |
| Gross Payroll          | = \$ 35,941.63  |
| Federal/State PR taxes | = \$ 7,615.08   |
| LAIF Transfers         | = \$ 0.00       |
| Transfers/charges      | = \$ 68.00      |

#### **(ITEM #4) OPERATIONS REPORT AND WORK IN PROGRESS FOR THE FOURTH MONTH – OCTOBER 2016**

IWD Board Agenda, 11/16/16 cont.

**(ITEM #5) PART TIME HELP –** The Board will discuss and authorize Hosny Shouman, CFO to hire part time help if needed.

**(ITEM #6) GENERAL MANAGER POSITION –** The Board will discuss the requirements for an Interim General Manager and for a Permanent General Manager.

**(ITEM #7) MUTUAL AID AGREEMENT–**The Board will direct staff to negotiate a Mutual Aid Agreement with Pine Cove Water District and Fern Valley Water District concerning services, resources and equipment.

**(ITEM #8) HUMAN RESOURCES –** The Board will direct staff to recommend Human Resources Consulting for employee recruitment and employee exit analysis.

**(ITEM #9) PIPELINE REPLACEMENT PROJECT -** The Board will consider authorizing staff to enter into an agreement with an engineering firm for preparation of contract documents for replacement of approximately 3,200 linear feet of aging pipelines.

**(ITEM #10) LAWRENCE PROPERTY-** The Board will discuss a period of time for Pipe replacement on the Lawrence Property and an Agreement with Mr. Lawrence to restore his property back to its original condition before the construction.

#### **DIRECTORS COMMENTS :**

#### **ADJOURNMENT:**

The next regular Board meeting is scheduled for December 21, 2016 at 6:00 p.m. to be held at the Idyllwild Water District Boardroom, 25945 Hwy. 243, Idyllwild, CA.

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Public Comment: The public is encouraged to address the Board on any matter listed on the agenda or on any other matter within its jurisdiction subject to the rules of decorum. If you wish to address the Board, please complete the card that is provided at the rear entrance to chambers and hand the card to the clerk. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. When a member of the public raises an issue which has not yet come before the legislative body, the item may be briefly discussed, but no action may be taken at that meeting. The Board may direct staff to investigate and/or schedule a certain matters for consideration at a future Board meeting. Please adhere to the following procedures when addressing the Board:

- Comments should be limited to 4 minutes or less
- Comments should be directed to the Board as a whole and not directed to individual Board members.

Americans with Disabilities Act: In compliance with the ADA, if you need special assistance to participate in a District meeting or other services offered by this District, please contact the District office @ 951-659-2143 or email: [admin@idyllwildwater.com](mailto:admin@idyllwildwater.com). Upon request, the agenda and documents in the agenda packet can be made available in appropriate alternative formats to persons with a disability. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting.