

IDYLLWILD WATER DISTRICT

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SPECIAL MEETING OF THE BOARD OF DIRECTORS

IDYLLWILD WATER DISTRICT

June 14, 2017 - 6:00 P.M.

AGENDA

CALL TO ORDER:

ROLL CALL:

PUBLIC COMMENTS:

Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the District. Please note that for items not listed on the agenda, the Brown Act imposes limitations on what the Board may do at this time. The Board may not take action on the item at this meeting. As to matters on the Agenda, persons will be given an opportunity to address the Board when the matter is considered. If you wish to speak during public comment, please fill out a "Speaker Request Form" and give it to the Board Secretary. When the Board President calls your name, please immediately step to the podium and begin by giving your name and address for the record. Each speaker will be given four (4) minutes to address the Board.

(ITEM #1) RULES AND REGULATIONS FOR WATER- The Board will discuss the proposed Rules and Regulations for Water.

(ITEM #2) WATER SHORTAGE CONTINGENCY PLAN- The Board will discuss the proposed Water Shortage Contingency Plan.

(ITEM #3) WATER SERVICE RATE STRUCTURE – The Board will discuss the proposed Water Service Rate Structure.

(ITEM #4) BUDGET FOR FISCAL YEAR 2017-2018 – The Board will discuss the proposed Budget for Fiscal Year 2017-2018

DIRECTORS COMMENTS -

ADJOURNMENT:

To the June Regular Board meeting scheduled for January 21, 2017 at 6:00 p.m., to be held at the Idyllwild Water District Boardroom, 25945 Hwy. 243, Idyllwild, CA.

Please remember during the item Public Comments:

- Comments should be limited to 4 minutes or less
- Comments should be directed to the Board as a whole and not directed to individual Board members.

Americans with Disabilities Act: In compliance with the ADA, if you need special assistance to participate in a District meeting or other services offered by this District, please contact the District office @ 951-659-2143 or email: admin@idyllwildwater.com. Upon request, the agenda and documents in the agenda packet can be made available in appropriate alternative formats to persons with a disability. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting.

IDYLLWILD WATER DISTRICT

RULES AND REGULATIONS

FOR WATER SERVICE

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DATED: JULY 21, 2017

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 Memorandum for Applicants for Water Service

SECTION 1. GENERAL PROVISIONS

1.1 **SHORT TITLE** - This shall be known as and cited as Idyllwild Water District Rules and Regulations, Water Service.

1.2 **HOLD HARMLESS** - DISTRICT and its officers, agents and employees shall be held harmless from any liability in enforcing provisions of these rules and regulations.

1.3 **WORDS AND PHRASES** - For purposes of these rules and regulations, all words used in present tense shall include the future; all words in plural number shall include singular number; and all words in singular number shall include plural number.

1.4 **WATER SYSTEM** - DISTRICT will furnish a system, plant, works for purpose of obtaining, storing, conserving and distributing water for public and private uses, including all parts of the enterprise, all appurtenances to it, lands, easements, rights to land, water rights, contract rights, franchise and other water supply, storage and distribution facilities and equipment.

1.5 **SEPARABILITY** - If any paragraph, subparagraph, sentence or clause of these rules and regulations is, for any reason, held to be invalid by a court of competent jurisdiction, such holding shall not affect validity of remaining portions of rules and regulations.

1.6 **WATER PRESSURE CONDITIONS** - DISTRICT shall not be liable to anyone for any loss or liability resulting from, occasioned by, or otherwise related to, variations in water pressure. An approved type of pressure regulator and a relief valve, of not less than 300 psi maximum working pressure, shall be installed at owner's sole cost and expense, and in such a manner that it is fully protected from freezing and easily accessible for adjustment, repair or replacement by owner.

1.7 **MAINTENANCE OF WATER PRESSURE AND SHUTTING DOWN FOR EMERGENCY OR ROUTINE CONDITIONS** - DISTRICT shall not be liable nor accept any responsibility for maintenance of pressure, and it reserves the right to interrupt service while making routine or emergency repair, etc. Owners or customers dependent upon a continuous supply should provide emergency storage. DISTRICT requires that all owners or customers with water service install an approved shut-off valve and check valve in service line immediately adjacent to meter and in an approved enclosure. As a condition of water service, DISTRICT shall not incur any liability of any kind or nature which may result from, be occasioned by, or otherwise related to interruption of water service for repair, replacement or other operational reasons.

1.8 **TAMPERING WITH DISTRICT PROPERTY** - No one, except an employee of DISTRICT or a licensed plumber with permission of DISTRICT shall, at any time or in any manner, tamper with ,or in any way

interfere with the operation of DISTRICT'S water supply system including, but not limited to, curb stop, meter valves, gates or valves, or tamper with meters, their connections, street mains or any other parts of DISTRICT'S system.

1.9 **PENALTY FOR VIOLATION** - For failure of owner and or customer to comply with all or any part of these rules and regulations, and any other ordinances or resolutions or order fixing rates and charges of DISTRICT, reference is made to Section 10.0 Article 10.I.

1.10 **GENERAL MANAGER'S AUTHORITY AND RIGHT OF APPEAL** - The General Manager of DISTRICT is responsible for implementation of rules and regulations, and for making all decisions and determinations regarding application of these rules and regulations. In the event of special circumstances which are not specifically addressed in these rules and regulations, the General Manager shall make each decision and determination as are required and appropriate for the circumstances. All such decisions and determinations shall be rendered in writing, if feasible, and shall be final; provided, however, affected person shall have the right to appeal decision of General Manager to BOARD, in writing. Writing must be received by DISTRICT within 10 business days after final decision of General Manager is rendered. A hearing on appeal shall be set within 30 days thereafter, and BOARD'S decision on appeal shall be final and conclusive for all purposes.

SECTION 2.0 DEFINITIONS

- 2.1 **DISTRICT** means Idyllwild Water District.
- 2.2 **BOARD** means Board of Directors of Idyllwild Water District
- 2.3 **DISTRIBUTION MAINS** means water lines in streets, highways, alleys, and easements used for public and private fire protection and for general distribution of water.
- 2.4 **SERVICE OR SERVICE CONNECTIONS** means pipelines and appurtenant facilities such as curb stop, meter and meter box, if any, all used to extend water service from a distribution main to premises. Where services are divided at curb or property line to service several customers, each such branch service shall be deemed a separate service.
- 2.5 **PUBLIC FIRE PROTECTION SERVICE** means service and facilities of entire water supply, storage and distribution system of DISTRICT, including fire hydrants affixed thereto, and water available for fire protection, excepting house service connections and appurtenances thereto.

2.6 REGULAR WATER SERVICE means water service, water and facilities provided for normal domestic, commercial and industrial purposes on a permanent (as opposed to temporary) basis.

2.7 TEMPORARY WATER SERVICE means water service and facilities rendered for construction work and other uses of limited duration, and water available therefore.

2.8 PRIVATE FIRE PROTECTION SERVICE means water service and facilities for building sprinkler systems, hydrants, hose reels, and other facilities installed on private property for fire protection and water available therefore. Such Private Fire Protection Service is not guaranteed by the District and the District assumes no liability for pressure or volume that may not be adequate for proper operation of such Private Fire Protection Services.

2.9 PREMISES means lots or parcels of real property under one ownership, except where there are well-defined boundaries or partitions such as fences, hedges or other restrictions preventing common use of property by several tenants, in which case each portion shall be deemed separate premises. Apartment houses and office buildings and structures of like nature may be classified as single premises.

2.10 CROSS-CONNECTION means any physical connection between piping system from DISTRICT service and that of any other water supply that is not, or cannot be, approved as safe and potable for human consumption, whereby water from unapproved source may be forced or drawn into DISTRICT distribution mains.

2.11 OWNER means person owing fee, or person in whose name legal title to property, by deed duly recorded in County Recorder's office, or person in possession of property or buildings under claim of, or exercising acts of ownership over same for himself, or as executor, administrator, guardian or trustee of owner.

2.12 PERSON means any human being, individual, firm, company, partnership, association and private or public or municipal corporations, United States of America, State of California, County of Riverside, districts, all political subdivisions, governmental agencies and mandatories thereof.

2.13 COST means cost of labor, material, transportation, supervision, engineering, and all other administrative overhead expenses.

2.14 METER EQUIVALENT RATIO (MER) means a unit of measure using a 5/8" meter as a standard. Meter Equivalent Ratio takes into account meter capacity, fiscal and residential equivalence and cost of service. Following table gives meter equivalent ratios for rate codes in effect:

RATE CODE	METER SIZE	METER EQUIVALENT RATIO
R1	0.625"	0.40
R2	0.750"	0.60
R3	1.000"	1.00
R4	1.500"	2.00
R5	2.000"	3.20
RP	2.000"	3.20
IS	3.000"	6.00

2.15 UNIFORM PLUMBING CODE shall be the "CODE" as published by the International Association of Plumbing and Mechanical Officials and shall be the latest edition published and adopted by the County of Riverside as its plumbing code.

SECTION 3.0 GENERAL USE REGULATIONS

3.1 WATER USE - The BOARD finds that water usage controls and guidelines are necessary to protect public health, safety and general welfare on the basis of the following facts and conditions:

3.1.01 Based on historic water consumption for the area and providing for anticipated new construction development, additional water supplies will be needed to meet increasing demands in future.

3.1.02 Because of its location, DISTRICT is unable to rely, in the event of a water shortage or water emergency, on imported water supplies.

3.1.03 Without DISTRICT wide water conservation efforts, DISTRICT'S ability to serve its customers can be significantly impaired.

3.1.04 Regulations set forth herein are necessary and proper to manage and protect DISTRICT'S water supply for human consumption, sanitation and fire protection in anticipation of a future drought or further water supply reductions or in event of a water emergency condition. Outdoor irrigation is not considered a priority use of District water and may be restricted through specific regulation or the adoption of financial disincentives at any time.

3.2 WASTE OF WATER PROHIBITED - Because of its mountaintop location, DISTRICT is unable to rely upon imported water supplies in event of a water shortage or emergency. Water conservation on a continuous basis, therefore, is essential to properly manage and protect DISTRICT'S water supply to ensure sufficient water for

human consumption, sanitation and fire protection. Thus, no water user shall use, permit or cause wasteful and/or inefficient use of water. DISTRICT reserves the right to terminate water service in event water is wastefully or inefficiently used.

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3.3 **WASTEFUL AND INEFFICIENT USES OF WATER** - The following uses of water are hereby determined to be wasteful and inefficient uses of water contrary to public health, safety and general welfare:

3.3.01 Use of water to clean, fill, operate or maintain water levels in decorative fountains unless such water is part of a recirculating system.

3.3.02 Water loss due to leaks left unrepaired.

3.3.03 Uncontrolled irrigation of plants and vegetation.

3.3.04 Washing of vehicles including but not limited to automobiles of all styles, trailers, buses and/or boats, except by use of a bucket and/or hose equipped with a shut-off nozzle.

3.3.05 Any use of water from a fire hydrant, except for fire protection purposes, without express authorization of General Manager of DISTRICT.

3.3.06 _____ Use of any water for any purpose, except as provided herein, which results in flooding or run-off in gutters, driveways and/or streets.

3.3.07 Irrigation and/or sprinkling of unplanted areas or bare earth for dust control without express authorization of General Manager of DISTRICT.

3.3.08 _____ Failing to turn water off at or near water meter on customer side of water meter when a property is left vacant.

3.3.09 The application of potable water to outdoor landscapes during and within forty-eight (48) hours of measurable rainfall.

3.3.10. The irrigation with potable water of ornamental turf on a public street median.

3.4 **PUBLIC HEALTH AND SAFETY NOT TO BE AFFECTED** - Nothing in these rules and regulations shall be construed to require DISTRICT to curtail supply of water to any customer when such water is required by that customer to maintain an adequate level of public health and safety.

SECTION 4.0 CONDITIONS FOR WATER SERVICE

4.1 **RESPONSIBILITY FOR INSTALLATION ON OWNER'S PROPERTY** - All facilities installed by DISTRICT on private property for purpose of providing water service shall remain property of DISTRICT and may be maintained, repaired, or replaced by DISTRICT without consent of, or interference by, owner or occupant of property. Property owner shall use reasonable care in protection of

facilities. No payment shall be made by DISTRICT for placing or maintaining DISTRICT facilities on private property.

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4.2 DAMAGE TO WATER SYSTEM FACILITIES - The owner shall be solely and ultimately liable for any and all damage to DISTRICT'S water system resulting from acts or omissions of owner, and/or owner's tenants, agents, employees, contractors. In the event repairs are undertaken by DISTRICT, owner shall promptly pay, upon presentation of an invoice therefore, all costs and expenses incurred by DISTRICT in making repair or repairs.

4.3 CUSTOMER'S VALVE AT METER - Connections on customer's side of a DISTRICT water meter shall not be permitted without installation of a shut-off valve on discharge side of meter to control flow of water to premises and a check valve to prevent back flow or back siphonage from the customer's property to the District's system. Use of DISTRICT'S service curb stop on the inlet side of a meter by anyone other than DISTRICT-authorized personnel is strictly prohibited. Upon request, DISTRICT may authorize a licensed plumber to operate DISTRICT'S curb stop.

4.4 CROSS-CONNECTIONS PROHIBITED - Cross-connections are any physical connection between DISTRICT'S water system and that of any other water supply that is not, or cannot be, approved by DISTRICT as safe and potable in writing by General Manager of DISTRICT. Where unapproved sources are present, DISTRICT will provide service only with such mechanical devices as are necessary including, but not limited to, back-flow protection devices, to fully protect DISTRICT'S water supply and water system from contamination from other sources.

4.4.1 BACK-FLOW DEVICES REQUIRED - Back-flow protection devices shall be installed on a service to private property whenever General Manager determines such devices are necessary to protect DISTRICT'S water supply and water system from contamination.

4.4.2 COMPLIANCE AND INSPECTION - Cost of testing and inspection shall be paid by owner. A report indicating satisfactory performance of a back-flow prevention device shall be furnished to DISTRICT. DISTRICT reserves the right to test and inspect these devices periodically between annual periods as deemed necessary by General Manager to protect DISTRICT'S water supply and water system. Devices shall be serviced, overhauled, or replaced whenever they are found defective and all costs of repair and/or maintenance shall be the responsibility of the owner.

4.4.3 SPECIAL CASES - In special circumstances, when the owner is engaged in handling of especially dangerous or hazardous corrosive substances and/or industrial or process waters, DISTRICT may, upon written notice, require the owner to eliminate certain plumbing or piping connections as an additional precaution and as protection to back-flow prevention devices.

4.4.4 **CHECK VALVES REQUIRED** - As a protection to DISTRICT'S water system, DISTRICT requires a suitable check valve to be installed and maintained by the owner at his expense on all serviced properties.

4.4.6 **RELIEF VALVES REQUIRED** - As a protection to owner's plumbing system, DISTRICT requires a suitable pressure relief valve to be installed and maintained by the owner at his expense on all serviced properties.

4.4.7 **DISCONTINUED SERVICE** - Service of water to any premises may be immediately discontinued by DISTRICT if any defect is found in check valve installation or other protection devices, or if it is found that dangerous unprotected cross-connections exist. Water service will not be restored until such defects are corrected.

4.5 **INTERRUPTIONS IN SERVICE** - DISTRICT shall not be liable for damage which may result from an interruption in service.

4.6 **DISTRICT'S RIGHT TO INSPECT PRIVATE PROPERTY** - District employees, when authorized by General Manager, Field Supervisor or Field Foreman, shall have the right to enter upon private property at reasonable hours for purposes of protecting public health and safety and DISTRICT'S water supply and for access to the DISTRICT'S water system for purposes of operation and/or maintenance of DISTRICT facilities.

4.7 **LATERALS** ~~Service Lines~~ - OWNERS are solely responsible for maintenance and repair of laterals ~~Service Lines on their property on the discharge side of the water meter.~~

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~~Lower Lateral and Lateral Connections~~ - The DISTRICT shall determine and specify in the permit the size, location, and manner of installing the lower lateral. Such design shall be in accordance with the District's Procedures Guide and Construction Manual. If a lower lateral is installed by the applicant, owner, or customer, the lower lateral joints shall remain exposed until they have been inspected and approved by the DISTRICT. The size, slope, alignment, and materials of construction of the lower lateral and the methods to be used in excavating, placing of the pipe, jointing, testing, and backfilling of the trench shall conform to the DISTRICT'S Procedures Guide and Construction Manual. The size, slope, alignment, and materials of construction of the upper lateral and the methods to be used in excavating, placing of the pipe, jointing, testing, and backfilling of the trench shall conform to the applicable plumbing code(s) enacted and enforced by the city of Idyllwild and County of Riverside.

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4.8 **RELOCATION OF WATER SERVICE LINE, LOWER LATERAL, OR SERVICE LINE OR FIRE HYDRANT**

~~Should a water service line, lower lateral, or service line or fire hydrant installed pursuant to the request of the applicant, owner, or customer be of the wrong size or installed at a wrong location; the cost of all changes required shall be paid by the~~

applicant, OWNER, or customer. All water services, ~~lower laterals, and services~~ and fire hydrants provided prior to final street improvements shall be considered temporary and the costs for all repairs or changes required to be performed by the DISTRICT shall be paid by the applicant, OWNER or customer.

SECTION 5.0 REGULAR WATER SERVICE

5.1 **OWNER OCCUPIED PROPERTY** - Application for regular water service shall be made on DISTRICT'S form AP-IWD-4 "Application for Water Service". The fForm shall be completely filled out and shall be accompanied by an application fee in amount described in DISTRICT'S current Schedule of Rates, Fees and Charges, and signed by owner(s) of property to be served. Upon acceptance of the application by the DISTRICT, applicant shall be obligated to comply with federal, state and local laws laws, and all of rules and regulations governing provision of water service of DISTRICT, including payment of all rates, fees and charges for such service.

5.2 **TENANT OCCUPIED PROPERTY** - Application for regular water service shall be made on DISTRICT'S form IWD-1 "Application for Tenant Service". The fForm shall be completely filled out and shall be accompanied by an application fee in the amount described in the DISTRICT'S current Schedule of Rates, Fees and Charges as shown in Appendix D attached hereto, and signed by owner(s) or agent of property and tenant. Upon acceptance of application by DISTRICT, tenant shall be obligated to comply with all of the federal, state and local laws, and rules and regulations governing provision of regular water service of DISTRICT, including payment of all rates, fees and charges for such service. In event of tenant's failure to make timely payment, property owner(s)/agent shall assume all financial responsibility for payment of tenant's water service fees, rates and charges.

Comment [sp1]: The point of this Paragraph is that the Owner always remains primarily liable for all charges and fees. This should be emphasized both in the header and the paragraph

5.3 **WATER FACILITIES CONNECTION FEE** - Connection fees in the amount described in Appendix B attached hereto, are established to achieve an equitable method of payment for construction of water facilities required to accommodate new development and to avoid overburdening existing water system.

5.3.01 Connection fee will be used to build and improve water facilities identified in long range plans of DISTRICT. Need for connection fee is related to new residential and commercial development because such new development will cause higher water use in DISTRICT'S area thus creating an increased water demand which can only be accommodated safely with the addition of safe and reliable water facilities.

Comment [sp2]: Insert "in the manner to be determined by the District"

5.3.02 The amount of a connection fee is established to recover cost of water facilities needed to provide service to developments on which the fee is imposed. The fee is calculated based upon water delivery capacity of the water meter requested in the application for service based on the requirements of the CODE. Estimated total cost of water facilities necessary to accommodate new development is based on "Capacity Charge Formula" described in Appendix B attached hereto. This method constitutes a reasonable allocation of cost to provide necessary water improvements among customer categories

5.3.03 Prior to implementation, an account will be established for a fee specified herein, and funds from that account will be appropriated for identified water facilities.

5.3.04 The water system identified, is in compliance with Standard Waterworks Practice.

5.3.05 A water facilities connection fee in the amount shown in Appendix B attached hereto, will be charged for all new single family residential connections. Fire Protection users shall pay a fee based on the Meter Equivalent Ratio (MER) shown in Section 2.14 based on the meter size required by the applicant as determined by calculations from the CODE. Said fee shall be determined from time-to-time by action of the BOARD.

5.3.06 Where water service is to be provided to new structures on a parcel where metered service is already provided, DISTRICT will require payment of a water facilities connection fee if the existing meter is to be replaced with a larger size meter to accommodate the increased demand. The water facilities connection fee shall be the difference between the current fee for the existing meter size and the current fee for the proposed meter size.

5.3.07 DISTRICT may, at its sole discretion, accept facilities in lieu of a facilities connection fee. For purposes of this section, "Facilities" means public water facilities infrastructure required, or anticipated to be required, to properly support development within Idyllwild area and does not include any facility, structure or improvement to be constructed or installed on private property.

5.3.08 The value of facilities to be credited toward connection fees shall be documented and shall be the reasonable cost of

constructing facilities. Credit allowed shall not include incidental costs of financing or legal costs. Acceptance by DISTRICT of facilities in lieu of connection fees shall be effectuated only pursuant to a written agreement entered into between DISTRICT and owner or developer in advance of acceptance and/or construction of facilities.

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5.3.09 In the event the allowable value of facilities to be accepted

exceeds connection fee due from owner or developer, the connection fee may be waived. Credit for allowable value of facilities to be accepted by DISTRICT in lieu of connection fees may not be carried over to other projects by owner or developer except by specific written agreement as approved by BOARD and entered into in advance of acceptance and/or construction of such facilities. Any such agreement shall specify particular property to which the credit will apply.

Comment [sp3]: Insert a Paragraph to the effect that the current set of fees subject to review and may be amended, decreased and/or increased pursuant to action of the Board.

5.3.10 Any excess allowable value over connection fees, whether or not future credit is allowed therefore, may not be sold, assigned or otherwise conveyed.

5.3.11 Future credit for allowable value in excess of connection fees then due is not reimbursable to owner or developer except as credit toward connection fees due DISTRICT. Such credit will be automatically cancelled and extinguished unless used within five years of the date upon which DISTRICT has approved the credit.

5.4 UNDERTAKING OF APPLICANT - Each application will state owner's agreement and intention to comply with this and all other rules, regulations, ordinances, practices or laws relating to regular water service and to make payment for water service received on terms and conditions established by DISTRICT, and must be signed by the applicant.

5.4.01 As permitted by law, the DISTRICT may require of an applicant, OWNER, or customer a credit check or such a deposit, if deemed necessary by reason or estimated future water and billings or if there is an instance or instances of monthly delinquency. Such amount shall not be less than the estimated cost of water, sewer, and service for a one month-period or such other amount as determined by the Manager or BOARD. Deposits may be returned after one (1) year at the request of the applicant, owner, or customer; providing that all bills rendered during the succeeding twelve (12) month period have been paid within fifteen (15) days of presentation. A deposit determined by the DISTRICT will be required for all construction water meters. Upon termination of service, deposit amounts not previously returned shall be applied to the final utility bill and any remaining amount refunded to the applicant, OWNER or customer.

5.5 PAYMENT FOR PREVIOUS SERVICE - No application for regular water service will be accepted until all other accounts in name of applicant or applicant's tenants have been paid in full.

5.6 INSTALLATION OF METERS - Regular water service meters shall only be installed at locations designated by DISTRICT. Meters shall be installed within public rights-of-way, or on private property subject to granting of a permanent easement for ingress, egress and maintenance purposes without cost to, and in favor of, DISTRICT.

5.7 CHANGES IN OWNER'S OR CUSTOMER'S EQUIPMENT - Owners or customers making any material change in size, character or extent of equipment or operations utilizing water service, or whose change in operations results in a substantial increase in use of water, shall immediately give DISTRICT written notice of nature of change and, will be requested, if necessary, to amend their application.

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5.8 **SIZE AND LOCATION** - DISTRICT reserves the right to determine the size of service connections and their location with respect to boundaries of premises to be served. Laying of owner's pipeline to curb shall not be done until location of service connection has been approved by DISTRICT.

5.9 **CURB STOP** - Every service connection installed by DISTRICT shall be equipped with a curb stop on inlet side of meter. Such curb stop is intended for exclusive use of DISTRICT in controlling water supply through the service connection pipe. If curb stop is damaged by owner's, customer's, or contractor's use to an extent requiring replacement, such replacement shall be made by DISTRICT at owner's expense. Replacement charges by DISTRICT shall be at cost plus twenty percent (20%). Owner may use installed customer's valve on discharge side of meter.

5.10 **PROHIBITION ON MULTIPLE WATER SERVICES** - Each house, building and/or lot within DISTRICT shall have its own separate water service and meter. A single water service connection shall not be used to supply adjoining property or structures under different ownership or to supply property or structures under same ownership but located across a property line. No more than one service connection shall be approved or permitted for domestic or commercial supply to any building or structure, unless previously approved by the General Manager, in writing. When a parcel of property served by DISTRICT water is subdivided, the DISTRICT service connection shall be deemed a part of lot or parcel to which it directly enters. The remaining parcel or lot or parcels or lots shall each apply to DISTRICT for new water service, if such service is desired.

5.11 **SERVICE CONNECTIONS** - Service connections extending from a water main to customer's valve, and including meter, meter box, and curb stop shall be maintained by DISTRICT. All pipes and fixtures extending or lying beyond the customer's valve shall be installed and maintained by the owner(s) of the property.

5.12 **INSPECTION OF OWNER'S WATER LINES** - Inspection of meter connection on the owner's side of the meter shall be made by DISTRICT personnel.

5.12.01 Service Location to Meter Connection - Water lines of not less than 3/4-inch diameter of a material permitted by Uniform Plumbing Code shall be installed by owner or owner's agent, from service locations to meter locations at a minimum depth of 18 inches, and shall be completely back filled to the meter location, depth to be inspected and approved by DISTRICT before the area is back filled.

5.12.02 Furnishing of Materials - All materials needed to make connections to a customer service valve shall be furnished by owner or owner's agent.

5.12.03 Pressure Regulator - An approved type of pressure regulator, of not less than 300 psi maximum working pressure, shall be installed and maintained by owner in such manner that it is fully protected from freezing and easily available for adjustment, repair, or replacement. A relief valve shall be installed as required by Uniform Plumbing Code.

5.12.04 Code Requirements - Installation of water lines shall, in all cases, conform to Uniform Plumbing Code.

5.13 **LIABILITY FOR WATER LOSS** - DISTRICT shall not be responsible for loss of water on the customer's side of the water meter, unless caused by a faulty meter connection made by DISTRICT. Owner shall not be excused from paying for such water in a timely manner.

Comment [sp4]: What is "such of water"?

5.13.01 In the event a customer has an extraordinary loss, DISTRICT may offer to reduce the rate charged for the water during the one billing period of the loss to the second lowest tier rate. Such an offer shall not occur more than once every four years.

Comment [sp5]: Take out offer

Comment [sp6]: Insert "however such reduction, if approved, may not occur more than once in any four year period"

5.14 **VOLUNTARY SUSPENSION OF WATER SERVICE** - [repealed]

5.15 **VOLUNTARY TERMINATION OF WATER SERVICE FOR VACANT PARCELS** - Water service to a vacant parcel may be terminated at the request of the owner. Said request must be made in writing and will be reviewed by the General Manager. The account must be paid in full, including any DISTRICT liens placed on the parcel. If approved, this voluntary termination of water service means that meters located on approved voluntarily terminated parcels will be removed. To restart water service the current owner of the parcel shall apply for a new service and be subject to any and all then current fees for beginning a new water service. Parcels approved for voluntary termination shall be considered as unimproved and are subject to DISTRICT Standby Assessments.

5.16 **INVOLUNTARY TERMINATION OF WATER SERVICE** - Water service may be refused or terminated by DISTRICT for any of following reasons:

5.16.01 For failure to fully pay water bills in a timely manner upon notice as provided in these rules.

5.16.02 For any other violation of these rules and regulations.

5.16.03 To protect public health and safety.

A termination under section 5.15.02 and 5.16.03 may be temporary until the problem is corrected, or permanent.

Comment [sp7]: Where are these sections?

5.17 **TURN-ON AND TURN-OFF FEES** - A turn-on fee in amount described in DISTRICT'S current Schedule of Rates, Fees and Charges may be required of all new customers where a water meter is installed on property. If service has been terminated due to non-payment or misuse, provisions of Section 10.0 will prevail. A turn-off fee in amount described in

DISTRICT'S current Schedule of Rates, Fees and Charges shall be assessed if water to customer's property has been terminated by DISTRICT. If however, the curb stop on DISTRICT'S side of meter has been closed by customer because of an emergency as defined in Section 1.7, a turn-on fee may be waived by General Manager if he deems the turn-off was justified.

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SECTION 6.0 PRIVATE FIRE PROTECTION SERVICES

6.1 **DEFINITION** - Private fire protection service means water service and facilities for building sprinkler systems, hydrants, hose reels and other facilities installed on private property for fire protection and water available therefor.

Comment [sp8]: Sprinkle systems?

Comment [sp9]:

6.2 **PAYMENT OF COST** - Applicants for water service for privately-owned and maintained fire protection systems shall comply with the following additional requirements.

6.2.01 Applicants for private fire protection water service shall arrange and pay for installation of a service lateral from DISTRICT'S distribution main to privately-owned property, including cost of a detector check meter or other suitable and equivalent device, a valve, and a meter box. Detector check meter or equivalent device, valve, backflow device and meter box shall become property of DISTRICT upon installation, although all costs and expenses associated with maintenance of such equipment shall be paid by applicant.

Comment [sp10]: Just a question. What are these?

6.2.02 Water Facilities Connection Fee - Owners of property benefited by private fire protection facilities connected to DISTRICT'S water system shall also pay DISTRICT'S Water Facilities Connection Fee as described in Appendix B attached hereto.

6.3 **CROSS-CONNECTIONS PROHIBITED** - Private fire protection systems connected to DISTRICT'S water system shall not be connected to any other water system, public or private without prior written approval of General Manager. Installation of an approved backflow prevention device is required by the DISTRICT.

6.4 **PROHIBITION AGAINST USE OF WATER** - Water from private fire protection systems shall only be used for testing and to fight fires. Use of water from such systems for any other purpose is strictly prohibited. Private fire protection systems may be tested and DISTRICT water may be used for such purposes provided that DISTRICT is given advance notice of such testing and provided the amount of water used for testing purposes is measured for billing purposes.

6.5 **UNAUTHORIZED USE** - Any water used that is not authorized by DISTRICT shall be charged, and paid, at double rate provided for in preceding paragraph. In addition, DISTRICT reserves the right to disconnect a private fire protection system from DISTRICT'S water system.

Comment [sp11]: Are we referring to Sprinklers? How can we measure this?

6.6 **WATER RATES** - Owner of a private fire protection system shall pay a monthly service charge in an amount specified in DISTRICT'S current Water Rates. Water used to fight fires shall be made available at no charge. Water used for testing purposes or other DISTRICT authorized use shall be charged in an amount specified by the General Manager of DISTRICT consistent with the charge for other similar commercial uses.

Comment [sp12]: ?????

6.7 **MAINTENANCE** - Property owner shall be solely responsible for maintaining a private fire protection system. Any and all seals placed upon the system by DISTRICT shall not be tampered with, broken or removed.

6.8 **VIOLATION OF AGREEMENT** - If water is used from a private fire service in violation of agreement or of these rules and regulations, DISTRICT may, at its option, discontinue and/or remove service.

6.9 **LIABILITY** - By approving applications for water service or otherwise agreeing to provide water for fire protection purposes, DISTRICT assumes no liability or responsibility for loss or damage to private property resulting from, occasioned by or otherwise related to, lack of water or pressure (either high or low). DISTRICT reserves the right to interrupt, without prior notice, water service for fire protection purposes to make repairs, for construction purposes, or in the event such interruption is necessary to protect public health and safety.

Comment [sp13]: why limit this language?

6.10 **FIRE SERVICE CONNECTIONS** - The following rules shall apply to fire service connections.

6.10.01 Meter - If DISTRICT does not require a meter, and if water is used through a fire service connection for any other purpose than extinguishing of fires, DISTRICT shall have the right in addition to charging for such pursuant to Section 6.2, to cause a meter to be placed on fire service, at owner's expense, or shut off entire water supply from such premises.

6.10.02 Other Water Service Connections - DISTRICT, at its sole option, may connect to a service lateral provided for private fire protection system to provide metered residential, commercial or industrial water service to other points on the same property protected by private fire protection system.

6.10.03 Check Valve - DISTRICT reserves the right to install, at property owner's sole cost and expense, a check valve and by-pass water meter.

6.10.04 Minimum/Maximum Diameters - Minimum diameter for fire protection service shall be two inches for commercial and industrial and one inch for domestic; and maximum diameter shall be not more than diameter of main to which service is connected.

SECTION 7.0 PUBLIC FIRE PROTECTION

7.1 USE OF FIRE HYDRANTS - Fire hydrants are ONLY for use by DISTRICT or fire protection agencies. Other parties desiring to use fire hydrants for any purpose must first obtain written permission from DISTRICT prior to use and shall operate hydrants in accordance with all oral and written instructions issued by DISTRICT. Unauthorized use of fire hydrants shall be reported to sheriff and unauthorized users shall be prosecuted to the fullest extent of law.

Comment [sp14]: Should such use require the OK of the fire department?

7.2 RELOCATION OF FIRE HYDRANTS - When a fire hydrant has been installed in a location specified by proper authorities, DISTRICT has fulfilled its obligation. If a property owner or other party desires a change in size, type or location of hydrants, such owner or party shall bear all costs of such changes, without reimbursement. Any such change shall also be approved by all governing jurisdictions prior to any change.

Comment [sp15]: What about "must be approved by"?

SECTION 8.0 NOTICES

8.1 NOTICES - Notices to property owners and/or customers will normally be given in writing and either delivered or mailed to the most current address maintained in DISTRICT'S books and records. It is owner's or customer's responsibility to inform DISTRICT of any change in their mailing address or telephone number.

Comment [sp16]: What is the meaning of "normally". Need to rewrite this paragraph. It should provide for such notice and agreement by the used of the adequacy of such notice.

SECTION 9.0 METERS

9.1 METER INSTALLATION AND FEE - Meters shall be installed by DISTRICT at curb line or property line and shall be owned by DISTRICT. DISTRICT requires payment of a meter installation fee prior to construction of a new water service and installation of a meter. Meter installation fee covers actual cost of constructing service line and furnishing and installing water meter. Meter installation fees are established from time-to-time by the BOARD.

Comment [sp17]: Actual vs imaginary?

9.2 RELOCATION/SIZE CHANGE OF METERS AND FEE - Cost of meters relocated or moved due to change in curb-line or property line and/or at request and for convenience of owner shall be paid in full by owner. DISTRICT requires payment of a meter relocation /size change fee based on hours of DISTRICT employees and cost of materials used. An internal work order shall be prepared stating work to be done and estimated costs. ~~After~~ After completion of work, DISTRICT personnel will submit a completed work order to DISTRICT office. An invoice will be prepared and billed to owner for time and material costs associated with the job plus twenty percent (20%) for overhead and administrative costs.

9.3 NON-REGISTERING METERS - If a meter is found to be not registering, charges for service shall be at the minimum monthly rate or based on estimated usage, whichever is greater. ~~Such~~ such estimates shall be made from records of previous usage for a comparable period or by such other method as is determined by General Manager of DISTRICT. ~~Said~~ said decision shall be final.

9.4 LOCKED METERS - All services which are locked by DISTRICT shall not be altered or unlocked except by an authorized representative of DISTRICT.

9.5 DAMAGE TO METERS - DISTRICT reserves the right to set and maintain a meter on any service connection. Owner shall be held liable, however, for any damage to meter due to their negligence or carelessness.

9.6 METER TAMPERING - Tampering with meters or any other DISTRICT equipment will result in termination of water service to the offending property.

SECTION 10.0 DISCONTINUANCE OF SERVICE

10.1 SERVICE REFUSED OR DISCONTINUED - Water service may be refused or discontinued to any premise for the following reasons:

10.1.01 Where apparatus or appliances are in use which might endanger or disturb service to other customers.

10.1.02 Where there exists a cross-connection in violation of DISTRICT rules and regulations or Federal, State or local laws.

10.1.03 Where there exists an extreme case of wasting water.

10.1.04 For non-compliance with these rules and regulations or any other resolution, ordinance or law relating to water service.

10.1.05 To protect DISTRICT, if necessary.

10.1.06 New service may be refused when insufficient water supplies or facilities exist.

Comment [sp18]: Is there some mechanism for this determination?

10.1.07 When meter tampering has occurred.

10.1.08 When removal or tampering of any locking device has occurred.

—10.1.09 In addition to discontinuation of water service, violation of DISTRICT rules, regulations, resolutions, ordinances or laws may be a misdemeanor, punishable by fines set forth under the California Water Code, law when a customer uses or applies water received from the District contrary to or in violation of District's restrictions or prohibitions and does not correct the situation on reasonable notice.

SECTION 11.0 WATER RATES

11.1 **BASIC MONTHLY CHARGES** - Basic monthly service charges for furnishing water within boundaries of DISTRICT are established from time-to-time by the BOARD. Monthly service charge is applicable to all metered services, whether or not there is any actual water used by metered property.

11.2 **MONTHLY RATES** - Rates to be charged and collected by DISTRICT for water supplied through meters within boundaries of DISTRICT area are established from time-to-time by action of the BOARD.

11.3 **CONSTRUCTION WATER RATE** - All construction water shall be metered, using a DISTRICT meter, and sold at rate established from time-to-time by the BOARD. A deposit of \$600.00 may be required before a DISTRICT meter is issued for construction purposes. A meter deposit will be returned once DISTRICT has received its meter back from user and payment has been received for water used. Damage to DISTRICT'S meter shall cause user to forfeit his right to return of deposit. In addition, a hydrant meter hook-up or unhook fee in an amount described in DISTRICT'S current Schedule of Rates, Fees and Charges, will be charged where DISTRICT personnel are needed to hook-up or unhook the meter to a hydrant.

SECTION 12.0 PERMITS AND FEES

12.1 **GENERAL PROVISION** - Water system facilities, whether for water production, storage or distribution, shall be designed in accordance with DISTRICT'S criteria and specifications and recommended by DISTRICT'S Engineer and approved by General Manager. Applicant shall be required to provide "as built" drawings of all such installations.

12.2 **WILL SERVE LETTER** - A water will serve letter will be furnished to applicants upon request, except during declared

Comment [sp19]: We need to discuss this in some detail?

| emergency conditions. Said letter will state that applicant's parcel is within DISTRICT boundaries and regular water service will be provided subject to terms and conditions contained therein.

Comment [sp20]: This needs to be changed and referenced to our Water Stage policy. We no longer have an "emergency" policy.

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12.3 **PLAN CHECK** - Applicants for regular water service for new development who propose to design and construct water facilities, title to which will be conveyed to DISTRICT, shall submit detailed plans and specifications of such facilities to DISTRICT for Plan Check. Plans submitted to the DISTRICT for review shall be prepared by a registered civil engineer of California.

12.4 **PLAN CHECK FEE** - Within Five (5) business days after submittal of applicant's plans and specifications, DISTRICT shall notify applicant of estimated cost of reviewing them, which cost shall be paid in advance by applicant to DISTRICT. As used herein, "estimated cost" shall mean estimated actual cost of reviewing plans and specifications, plus an administrative fee of twenty percent (20%) of estimated actual cost. Upon receipt of estimated amount, DISTRICT shall commence its review of plans and specifications. At conclusion of its review, DISTRICT shall prepare an invoice to be delivered to applicant reflecting total Plan Check Fee to be paid by applicant. As used herein, "Plan Check Fee" shall mean total actual costs incurred by DISTRICT in reviewing plans and specifications, plus 20% thereof. Upon payment of Plan Check Fee, applicant's plans and specifications will be released to applicant. In event estimated fee deposited in advance is greater than actual fee, applicant shall receive a refund of excess. In event corrections are required and plans and specifications are resubmitted to DISTRICT, additional costs expected to be incurred by DISTRICT shall be estimated and paid (or refunded) as provided for above.

12.5 **CHANGE OF OWNERSHIP FEE** - A fee established from time-to-time by the BOARD will be charged to new owners/lessees of a property within the DISTRICT upon transfer of ownership. This fee may be waived in the event of death of current owner when ownership will be legally granted to a surviving family member or trustee. It is the current owner's responsibility to ensure that the DISTRICT is informed of any change in ownership. Base and water use charges will be prorated to the new owner the day escrow closes or the day of ownership transfer.

12.6 **CONSTRUCTION INSPECTION** - All construction activities concerning water facilities to be conveyed to DISTRICT shall be continuously inspected by DISTRICT or its representative. Actual cost and expense of providing inspection services, plus an administrative fee of Twenty percent (20%), shall be estimated and paid by applicant, in advance. In event advance payment is not exhausted at conclusion of final inspection, remaining sum shall be refunded to applicant. In event advance inspections deposit is exhausted and further inspection services are required, applicant shall make an additional deposit plus Twenty percent (20%), with DISTRICT before additional inspections will be authorized.

12.7 **OVERTIME INSPECTION** - Inspection services on weekends, holidays and before or after business hours may be provided if advance notification is given and inspectors are available. All additional costs for weekend, holiday and overtime inspection shall be paid for in advance.

12.8 **CONSTRUCTION AND MAINTENANCE BONDS** - All construction shall be secured by DISTRICT approved bonds or DISTRICT approved irrevocable letters of credit for One Hundred Ten percent (110%) of DISTRICT'S estimate of cost of a project. All completed construction shall be secured by DISTRICT approved maintenance bonds or DISTRICT approved irrevocable letters of credit for One Hundred Ten percent (110%) of actual construction costs (as verified by DISTRICT prior to acceptance of project by DISTRICT). Maintenance bonds shall be effective for a minimum of Twelve (12) months following DISTRICT'S date of acceptance of project.

13.0 WATER SERVICE BILLING PROCEDURES

13.1 **TERMS AND CONDITIONS FOR PROVIDING WATER SERVICE** - For all retail, residential, commercial, and institutional customers, the following terms and conditions shall be applicable:

13.1.01 All special conditions of service set forth in appropriate rate schedules for respective type of service covered by and provided for in these rules and regulations, including, but not limited to, payment of monthly bills without delinquency.

13.1.02 All conditions of service set forth in DISTRICT'S Application for Water Service (Standard Form AP-IWD-4) - which becomes a service agreement when signed by applicant/customer for residential, institutional, or commercial service.

13.2 **GENERAL INFORMATION**

- a. Water service billings are due and payable upon presentation and are considered delinquent if not paid by specified due date on the monthly billing form.
- b. The billing period is currently on a monthly basis; however, DISTRICT reserves right to change the billing period to any period but no less than twenty-five (25) days.
- c. Water meters are read as nearly as possible on the same day of each billing period.
- d. Water billings may be paid by mail addressed to Idyllwild Water District, Post Office Box 397, Idyllwild, CA 92549 or ~~be paid in person at office of the DISTRICT Office located at 25945 Highway 243, Idyllwild, CA 92549.~~ Bills may also be paid on-line using the bill payment portal on the DISTRICT'S website.
- e. Separate water service bills are issued for each water meter.
- f. Customers will be able to establish and maintain a satisfactory credit rating with DISTRICT by continuing to pay monthly DISTRICT bills for water service without more

than one (1) delinquency, involving Forty-Five (45) days or less, in any Twelve (12) month period; and;

g. Failing to maintain a satisfactory credit rating by being delinquent in payment of monthly billings for service Two (2) or more times during any Twelve (12) month period or by having a single delinquency for a period of more than Forty-Five (45) days, may result in the involved customer being required to pay an applicable delinquent charge (in addition to paying then unpaid balance due and payable).

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g.h. If payment is not received within thirty-two (30) days after presentation of the bill, a late charge will be levied on any unpaid balance and, following such notice and proceedings as may be required by law, the water and/or service may be discontinued. Water and/or service shall not again be supplied until all delinquent bills, plus a restoration charge, which is established by the BOARD have been paid; if the turn-on is requested to be made outside regular working hours, an increased restoration charge shall be paid before service is restored. Payment may be made electronically, in person or by mail at the office of the DISTRICT or, at the option of the DISTRICT to its authorized collectors.

13.3 LIENS AND CHARGES - For owner occupied property or property which is, or was, occupied by a tenant or other occupant, property owner is responsible for unpaid rates, fees and charges. A lien may be placed against property pursuant to these rules and regulations and California Water Code, Sections 31701.5 et seq for all unpaid bills. No resumption of service shall be made until all unpaid bills have been paid in full, together with a turn-on fee as required by rules and regulations. After property has remained on lien status for six months, meter shall be removed and associated monthly charges stopped. In order to resume service to a lien property where the meter has been removed, the DISTRICT must receive payment in full of all outstanding fees and charges. In addition, a payment may be required as a reconnect fee as specified in DISTRICT'S current Schedule of Rates, Fees and Charges.

13.4 WATER SERVICE BILLING TO TENANTS - Property owners who require tenants to pay water bills may, upon execution of DISTRICT'S standard form IWD-1 "APPLICATION FOR TENANT SERVICE", have tenant billed for water service; provided, however, that such a procedure shall not relieve property owner of responsibility to pay delinquent billings.

13.5 NOTICE OF TERMINATION - In the event a water service account is delinquent, DISTRICT shall first give notice of such delinquency and impending termination of water service at least Fifteen (15) days (including week-ends) prior to proposed termination, by means of a notice mailed ~~or by means of a door hanger form~~ (which may include Form AP-IWD-13) to the customer to

whom service is billed. Mailed notice may be sent by registered mail or U.S. mail postage prepaid.

13.5.01 Each time a customer is delinquent Two times or more during a Twelve month period or by having a single delinquency for a period of more than Forty-Five days, owner/customer may be required to pay a delinquent fee in amount described in DISTRICT's current Schedule of Rates, Fees and Charges.

13.5.02 At least Forty-Eight (48) hours prior to termination of service, DISTRICT shall make a reasonable, good faith effort to contact a responsible person residing at premises or owner of property by telephone or in person.

Comment [sp21]: What about if nobody is present? Take out "reasonable and good faith"

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13.5.03 In event DISTRICT has not received a timely response for payment, water service shall be terminated and a turn-off/turn-on fee in amount described in DISTRICT'S current Schedule of Rates, Fees and Charges shall be charged.

13.6 **EXCEPTIONS TO TERMINATION** - DISTRICT shall not terminate residential water service for non-payment in any of the following situations:

- a. During the pendency of an investigation by the DISTRICT of a customer dispute or complaint.
- b. When a customer has been granted an extension of time for payment of a bill.
- c. On certification of a licensed physician that to do so would be life threatening to customer.
- d. When a customer is financially unable to pay for water service within normal payment period and is willing to enter into an amortization agreement with DISTRICT Pursuant to Section 13.8 below with respect to all charges that customer is unable to pay prior to delinquency.

13.7 **REVIEW OF BILLING, APPEAL** - Any residential customer who has (A) initiated a complaint or requested an investigation within Five (5) days of receiving a disputed bill, or (B) who has, made a request for extension of payment period of a bill claimed to be beyond ability of customer to pay in full during the normal period shall be given an opportunity for a complaint review, investigation or request by DISTRICT. Any customer whose complaint or request for an investigation has resulted in an adverse determination by General Manager may appeal to BOARD.

13.8 **AMORTIZATION OF PAYMENT** - Review of a complaint or request for an investigation may include consideration of whether customer shall be permitted to amortize the unpaid balance of a delinquent account over a reasonable period of time, not to exceed Twelve (12) months. However, any customer meeting requirements of Section 13.6 (c) above shall, upon request, be permitted to amortize, over a period not to exceed Twelve (12) months, unpaid balance of any bill claimed to be beyond means of customer to pay within normal period for payment and water service shall not be terminated for any customer who complies with an amortization agreement, if customer also keeps account current as charges accrue in each subsequent billing period. If a customer fails to comply with an amortization agreement, DISTRICT shall commence termination by giving Forty-Eight (48) hours written notice (with an effort to contact a responsible resident adult) to customer stating conditions customer is required to meet to avoid termination. Such notice does not entitle customer to further investigation by DISTRICT, and if the conditions of notice are not satisfied within Forty-Eight (48) hours water service shall be terminated.

13.8.01 Monthly charges in an amount described in DISTRICT'S current Schedule of Rates, Fees and Charges will be charged on all delinquent water service accounts, beginning Twenty-five (25) days after such accounts become delinquent and continuing for three (3) delinquency periods, after which meter shall be removed or locked, and not reinstalled or unlocked until after all charges have been satisfied. No further delinquency charges shall be added after meter has been removed or locked.

13.8.02 All water service to any customer (through all his/her service connections) will be subject to being discontinued by DISTRICT if said customer has over a Three (3) month delinquent water account owing DISTRICT. Once an "Order to Discontinue Service" has been processed, a reconnection fee as described the District's Schedule of Rates, Fees and Charges, together with entire amount of account balance then due and payable in addition to any turn-on/turn-off fees, must be paid as a prerequisite to continuation or restoration (in the event service has been discontinued) of service. All payments for continuation or restoration of service shall be made prior to such restoration or continuation of service by cash or personal check payable to Idyllwild Water District. DISTRICT reserves the right to require cash payments only from owners/customers who have previously submitted checks for payment, but were subsequently returned by bank for whatever reason. DISTRICT field employees are not authorized to receive payments from owners/customers for any reason or at any time.

13.9 **TERMINATION OF WATER SERVICE FOR NON-PAYMENT** - All water service applicants and customers of DISTRICT are referred to Section 5.16 of these rules and regulations, which specifies terms and conditions pursuant to which DISTRICT will initiate action to terminate water service for non-payment of DISTRICT water rates, fees and charges.

13.10 **SERVICE DISCONNECT/RECONNECT FEES** - Water service that has been involuntarily terminated for any reason shall be assessed an turn-off fee in an amount specified in DISTRICT'S current Schedule of Rates, Fees and Charges, which fee shall be collected before water service may be resumed, at which time a water service turn-on fee in same amount shall also be paid.

13.11 **WATER BILLINGS** - The owner of property served by DISTRICT is solely and ultimately responsible for payment of all water bills for water service rendered to owner's property. ~~There is no exception to this policy.~~ Thus, owner is fully responsible for payment of water bills incurred by tenants and other occupiers of owner's property who use water supplied by DISTRICT.

13.12 **LOCKED METER CHARGE** - When a meter has been locked for any infraction of DISTRICT rules and regulations, there shall be a turn-on or turn-off fee in an amount specified in the DISTRICT'S current Schedule of Rates, Fees and Charges. All outstanding bills, plus turn-off and turn-on fees, in addition to any other applicable charges owed DISTRICT, shall be paid prior to restoring water service.

13.13 **TURN-ON AND TURN-OFF FEE** - A fee in an amount specified in DISTRICT'S current Schedule of Rates, Fees and Charges shall be made for a turn-on/turn-off service at meter for emergency purposes or at request of owner or customer. DISTRICT shall, upon request, during regular business hours, shut off supply of water for emergency purposes at curb stop. Payments for turn-on/turn-off fees shall be made at DISTRICT'S business office during regular business hours (8 am to 5 pm). This charge may be waived by General Manager at his discretion.

13.14 **RETURNED CHECK CHARGE** - Checks received for payment that are returned to DISTRICT due to insufficient funds shall be promptly made good by issuer, who shall also concurrently pay to DISTRICT a returned check charge in amount specified in DISTRICT'S current Schedule of Rates, Fees and Charges.

13.15 **DELINQUENT ACCOUNT SERVICE CHARGE** - Accounts not paid on or before the specified due date in which they become delinquent may be subject to a penalty charge per month in an amount specified in DISTRICT'S current Schedule of Rates, Fees and Charges, in addition to any other charges set forth in these rules and regulations. Payments for delinquent accounts shall be made at DISTRICT'S business office during regular business hours (8 am to 5 pm).

13.16 **COLLECTION OF UNPAID BILLINGS** - Whether or not water service is terminated, DISTRICT reserves the right to initiate legal proceedings to collect unpaid water bills. As prevailing party in any such litigation, DISTRICT shall be entitled to recover interest on award as well as reasonable attorney's fees and court costs. If water bills remain unpaid, DISTRICT retains the right to proceed with legal actions by placing a lien against subject property pursuant to California Water Code Sections 31701.5 et seq., and if service has been previously terminated, no resumption of service shall be made until all unpaid bills have been paid in full.

13.17 **FALSIFICATION** - Any PERSON who knowingly makes any false statement, representation, record, report, plan or other document filed with the DISTRICT or who falsifies, tampers with, or knowingly renders inaccurate any monitoring device or method required under this regulation, shall violate these Rules and Regulations.

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13.18 - **SEVERABILITY** - If any section, subsection, clause, or phrase of these Rules and Regulations is for any reason held to be invalid or unconstitutional, such decision shall not affect the remaining portions of these Rules and Regulations. The Board declares that it would have passed said Rules and Regulations by section, subsection, sentence, clause, or phrase thereof

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WSCP

Sp2 – The use of specific criteria (FL level, well draw down, etc.) could be established outside of the WSCP to leave the Board of Directors the most flexibility. I agree that the District would always be in at least Stage 1 and only under the most unlikely catastrophe in Stage 5 (with Stage 2 and 3 the most likely in droughts like the last one).

Sp3 – Agreed

Sp4 – While there are no mandatory restrictions in Stage 2 the rate for usage increases in Tier 4 to compensate for the increased costs associated with producing water from drawn down wells. This should act as a financial disincentive and help reduce usage.

Sp5 – Please notice that Table 1 of the WSCP not only has increasing rates in the higher stages but the Tier allocations also change (get smaller)

Sp6 – The actual reductions are not calculable since there are so many variables and potential starting points for comparison. They do however help remind people of the conditions. The no watering for 48-hours after precipitation is State law.

Sp7 – A ratepayer that makes no discernable effort to comply with the restrictions related to runoff or irrigation times.

Sp8 – Commercial would be treated the same as residential as far a timing. My thought was to not punish the commercial establishments if they are doing a good business or adversely affect the local economy. “Health and Safety” should be preceded by “Public.” Public safety would primarily be fire suppression in Idyllwild.

Sp9 – This envisions someone contributing a well to the District or perhaps retrofitting the school with ultra-low flow toilets, something that permanent increase the net quantity of water supply available for the District. It is an option for development to continue (i.e., not to affect the local economy). It is not necessary. Mechanics would have to be developed.

Sp10 – Potentially. I agree that an overriding savings section is probably a good idea.

Sp12 – It is not meant to be.

Sp13 – These are not intended to impact the Fire Departments fire suppression activities only construction activities.

Sp14 – See Table 1 for the details

Sp15 – Probably should eliminate the ability to refill swimming pools in this stage. Good catch

[Type text] **Response to Comments on the WSCP and Water R&R**

[Type text]

Sp16 – Not sure anything more would be practical regarding actual enforcement but I am certainly open to suggestions.

Sp17 – Not really, I'm open for suggestions but am hesitant to affect the local economy.

Sp18 – Whatever is the Board's pleasure. These are consistent with other regional districts. Violation notices would be written or mailed depending on the situation. Due process is slow.

Sp19 – I thought there had to be support/designation for the use but I am open to other options.

Water Rules and Regulations

Sp1 – Good Suggestion will incorporate

Sp2 – Will incorporate

Sp3 – This is covered in other areas of the document

Sp4 – used or lost on the customer side of the meter

Sp5 – “offer” allows the customer to decide if this is the time they want to take advantage of this section.

Sp6 – agreed

Sp7 – if is a typo it refers to the immediately prior two sub-sections

Sp8 – Unclear on the question

Sp9 – Unclear on the question

Sp10 – Appurtenances related to fire protection systems

Sp11 – Separate Fire protection systems have a “tattle tail” small meter that indicates small non-fire suppression water usage

Sp12 – We don't have any fire suppression only meters in the system

Sp13 – The purpose was not to limit our lack of liability

Sp14 – No, the Fire hydrants belong to Idyllwild Water District.

Sp15 – Unclear on the comment

[Type text] **Response to Comments on the WSCP and Water R&R**

[Type text]

Sp16 – Not sure. Is in common usage in Water Rules and Regs. Will ask Counsel. Agreement to the R&R is on the application for water service, that must be signed by the customer.

Sp17 – Actual cost verses estimated or fixed cost. Idyllwild Water District tracks the labor, materials plus overhead to determine the “actual” cost.

Sp18 – Either 1) the WSCP is in a stage where no new meters are authorized or 2) the exiting pipes in the street are inadequate for the proposed demand. If 2, then discussions begin about contributed facilities.

Sp19 – OK

Sp20 – Agreed

Sp21 – Will discuss different language with counsel

Sp22 -

Idyllwild Water District Water Shortage Contingency Plan

Comment [sp1]: Thank you all for your hard work revising the Water Shortage Contingency Plan. I have a few comments which can serve as the basis for our discussion at the proposed workshop.

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Section 1: Purpose and Principles of Plan

1.1 Water Code Sections 10632 and 10826

The Idyllwild Water District (IWD/District) has developed a Water Shortage Contingency Plan (WSC Plan) in accordance with California Water Code Section 10632. Section 10632 states that water agencies must develop an urban water shortage contingency plan in the event of drought, water supply reductions, failure of a water distribution system, other emergencies, or regulatory statutes, rules, regulations or policies reducing water supplies by state and federal agencies with jurisdiction over the District. The contingency plan must demonstrate the ability of an agency to meet demands under a supply shortage of up to 50 percent. Emphasis is placed on protection of public health, sanitation, fire protection, and the general public welfare.

As such, this WSC Plan adopts regulations and restrictions on outdoor water use through Water Shortage Stage 4 and on indoor water use in Water Shortage Stage 5, including residential, commercial, and institutional customers.

1.2 Principles of District's Water Shortage Contingency Plan

The overall principle of the District's WSC Plan is to reliably meet water demands during shortages caused by droughts, supply reductions, and emergency conditions. The WSC Plan recognizes the following priorities for potable water:

- Public safety, health and welfare
- Economic sustainability
- Quality of life for the District's customers
- Statutory and regulatory requirements

The potable water use regulated and/or prohibited under this WSC Plan is considered non-essential use. Continued use of such water during times of water shortage or other emergency supply conditions are deemed to constitute a waste of water and will be subject to appropriate monetary assessments and fines as described in Section 4 of this WSC Plan.

In the event that the reduction in water sales as a result of implementation of the WSC Plan negatively impacts the coverage of the District's fixed costs obligations, the District will utilize a portion of its drought reserves to partially offset revenue losses from the reduced sales (see Section 5 of this WSC Plan).

1.3 Public Notice and Coordination with Other Water Agencies

The District will periodically provide the public with information about the WSC Plan, including its implementation. Such information will include, but not be limited to, stages of action, restrictions on water use, water use reductions, water-saving tips, and potential Allocation Surcharges, monetary assessments and fines for noncompliance of prohibited activities for water conservation, water use efficiency, and failure to achieve water use reductions defined in the WSC Plan and the Water Conservation Policy. The District may use the local newspaper, the Town Crier, the District website and direct mail notice to provide the information. Coordination with neighboring Water districts is important in order to achieve a consistent message.

Section 2: Authorization and Application of WSC Plan

2.1 Authorization of WSC Plan

The water shortage contingency measures of this WSC Plan shall apply to all persons, customers, and property using water provided by the District. The terms "persons" and "customers" used in this WSC Plan include individuals, home and property owners, corporations, businesses, agencies, associations, and all other legal entities

A declaration of a water shortage condition as outlined below shall become effective immediately, and shall be made by public announcement and published in a newspaper of general circulation.

While Stage 1 Water Supply Watch measures remain in effect at all times, three basic conditions can trigger the declaration of further Water Shortage Stages of the WSC Plan. At the time a water shortage condition is identified, the General Manager shall recommend the appropriate Shortage Stage and corresponding water usage decrease based on an analysis of current and available water supplies and anticipated demands. Except as provided below, the Board shall consider and adopt a resolution declaring the appropriate Shortage Stage and measures to be implemented thereto.

Condition No. 1: Long- and Short-Term Water Supply Deficiencies

The District's General Manager shall request the Board of Directors (Board) to authorize and implement provisions of the WSC Plan when the demand for District water is anticipated to be in excess of District's available water supply. The request shall be made at a regular or special meeting of the Board where findings will dictate the necessity, if any, to implement the measures of the WSC Plan. The Board will have the authority to adopt a resolution to initiate or terminate the appropriate shortage stage and any of the measures described in the WSC Plan.

Condition No. 2: Immediate Emergency Water Shortage Response

An immediate emergency water shortage is defined as an unexpected or catastrophic event including, but not limited to, a regional power outage, earthquake or other disaster, or major other event that prevents or interrupts adequate water to be delivered to customers. By adopting this WSC Plan, the Board authorizes the General Manager to declare the extent of the immediate water shortage emergency and to indicate which measures of the WSC Plan are needed.

Condition No. 3: Emergency Declaration of State or Federal Agency

Upon the declaration of a water shortage emergency by resolution or other appropriate authoritative process of a state or federal agency with jurisdiction over the District, the District shall respond to the requirements set forth in the governing statutes, rules, regulations, or documents.

2.2 Criteria for Water Shortage Stages

The District staff will continue to monitor water demands and supplies on a regular basis, including but not limited to, availability and reliability of supply production facilities, Foster Lake level, Diversion capacity, and daily demand, and shall determine when conditions warrant a recommendation to the Board of Directors for initiation or termination of each shortage stage and water conservation measures to be implemented thereto of the WSC Plan as follows:

Stage 1 – Water Supply Watch Criteria: The term Water Watch acknowledges that while near term supply and storage conditions may from time to time improve due to wet weather, there are continued long-term challenges that warrant continued wise and efficient use of water. In addition, our alpine climate, average rainfall of 26-inches in our service area, the uncertain characteristics of the fractured granite mountainous groundwater supply and the absence of any potential supplemental water supply sources, make ongoing efficient water use imperative. Under Stage 1 conditions, customers are requested to continue to use water efficiently and practice sensible voluntary water conservation. It should also be noted that water waste is in violation of California Law and District's Water Conservation Policy at any Stage.

Stage 2 – Water Supply Alert Criteria: There is a possibility that the District may not be able to reliably meet all of the water demands of its customers. This may mean local groundwater levels are lower than normal, or the District is mandated by a state or federal regulatory agency with jurisdiction over the District to reduce water use. Additional voluntary water use reduction measures will be called upon during this stage. Some nonessential outdoor water-use in the residential, commercial, and institutional sectors may result in increased water supply costs being passed through to the highest usage Tiers.

Stage 3 – Water Supply Warning Criteria: Water supply shortages for the District are evident, expected to continue and possibly worsen, or the District is mandated by a state or federal regulatory agency with jurisdiction over the District to reduce water use. Some restrictions on certain non-essential outdoor Residential, Commercial, and Institutional water use will be implemented, and increased water supply costs in the higher usage Tiers will be passed through to customers. The District will work to achieve an appropriate balance of water use decreases to Residential customers by reducing the quantity of pre-paid Tier 1 water for residential customers. Monetary assessments and/or fines for non-compliance with restrictions will be imposed.

Comment [sp2]: It is very difficult to relate the proposed Shortage Stages with the current system, but I suppose unless there is a true, nearly catastrophic emergency, I can foresee Stage 3 and 4 as likely possibility. As currently drafted the determination is almost discretionary i.e. the judgement of the General Manager. Have we given consideration to setting some measureable criteria, such as the level of water on Foster lake, precipitation etc.

Stage 4 – Extreme Water Supply Warning Criteria: Water supply shortages exist and are expected to worsen, or the District is mandated by a state or federal regulatory agency with jurisdiction over the District to reduce water use. Complete restriction of non-essential outdoor water use will be implemented. The District will work to achieve an appropriate balance of water use decreases to all customer classes including residential, institutional, and commercial. The District will pass through increased water supply costs in Tiers 3 and 4 and reductions in all tiers of residential usage and Tiers 2, 3, and 4 of commercial and institutional usage. Significant monetary assessments and/or fines for non-compliance of such restrictions will be imposed.

Stage 5 – Water Supply Emergency Criteria: Water supply shortages are expected to worsen, or the District is mandated by a state or federal regulatory agency with jurisdiction over the District to reduce water use. This may be because of an emergency resulting in the inability of the District's water distribution system to deliver all of the District's supply. Restrictions on all non-essential outdoor and indoor water use will be implemented. The District will work to achieve an appropriate balance of water use decreases to all customer classes as water shortages may increase. Further reductions in usage Tiers for all customer classes will be imposed as well as passing through increased water supply costs for Tiers 2, 3, and 4. Monetary assessments and/or fines for non-compliance of such restrictions will be imposed.

Section 3: Supply Shortage Contingency Measures

Section 3 presents the shortage contingency measures the District may impose during each Shortage Stage for its residential, commercial and institutional customers.

Through timely communication, using various local media outlets, the District will provide updates regarding supply conditions and WSC Plan Stages. The District is not responsible for any customer issues that may arise from the implementation of the WSC Plan or adjustment in timing of the WSC Plan's Stages.

3.1 Stage 1: Water Supply Watch

Under Stage 1 conditions, customers are requested to continue to use water efficiently and practice sensible voluntary water conservation. Water waste violates California Law and the District's Water Conservation Policy at this and any other Shortage Stage.

In order to comply with requirements of state legislation and Water Conservation Best Management Practices, it shall be a violation of the District's Water Conservation Policy at any time to make, cause, or permit the use of water for residential, commercial, institutional or any other purpose in a manner constituting water waste.

Comment [sp3]: I assume that even in the best of times we will always be at Stage One

All Customer Classes

Customers shall abide by the following **water conservation requirements at all times** in all water Shortage Stages:

1. Refrain from hosing down driveways and other hard surfaces, except for health or sanitary reasons.
2. Repair faucets, toilets, pipes and other potential sources of water leaks as soon as practical.
3. Irrigate landscape between 6 p.m. and 9 a.m. This provision does not apply when:
 - a. Manually watering during the establishment period of a new landscape;
 - b. Manual spot watering is done to address landscape issues;
 - c. Temperatures are predicted to fall below freezing;
 - d. Testing/repairing an irrigation system;
 - e. Using drip irrigation systems; and
 - f. A longer watering window is needed due to system constraints.
4. Adjust and operate all landscape irrigation systems in a manner that will maximize irrigation efficiency and avoid over watering or watering of hardscape and resulting runoff.
5. Prevent excessively irrigating any lawn or landscape area that would cause the sheeting of water to flow; eliminate water runoff from lawns or landscape areas into any drainage courses, streets, or streams.
6. Do not use decorative fountains unless they are equipped with a re-circulating system.
7. When installing plumbing fixtures, use low-flow devices, except for those that require high-flow fixtures for health and/or sanitary reasons. Where possible, install pool and spa covers to minimize water loss due to evaporation during non-operating days.
8. Do not allow water to run while washing vehicles, including autos, trucks, trailers, motor homes, boats or others. Use a hose with an automatic shutoff valve to avoid runoff into drainage courses, streets or streams. Use a hose equipped with an automatic shutoff valve or other device that causes it to cease dispensing water immediately when not in use.

9. When installing new landscaping, refer to the Water Use Classification of Landscape Species (WUCOLS) or the Idyllwild Garden Club list of local and drought tolerant plants suitable for the area. Plant low water California Friendly® Native Landscapes. Non-functional turf areas are not recommended. Turf lined channels are only permitted when justified by environmental regulations.
10. Refrain from watering during rain, or high winds by turning off irrigation timers.
11. Refrain from irrigation for two (2) days following a measurable rainfall.
12. No irrigation of turf or high water use plants within public street medians and parkways.

All existing and future District customers in violation of these water conservation requirements, or with excessive runoff that would cause water to flow from property into any drainage courses, streets, or streams are subject to fines. Fines are detailed in Section 4 and in the Water Conservation Policy in Appendix A.

3.2 Stage 2: Water Supply Alert

- Stage 1 water conservation requirements remain in effect for all customer classes
- Additional voluntary water use reduction measures for all customer classes
- Water supply cost increase of 50% in Tier 4 (See Table 1)
- Mandatory restrictions are imposed

All Customer Classes

Additional **voluntary water use reduction measures** are requested of **all customer classes** as follows:

Outdoor Voluntary Water Use Reduction Measures

1. Eliminate sprinkler overspray from driveways and sidewalks. Divide irrigation runtimes into multiple cycles to eliminate runoff water that leaves the landscaped area.
3. Tune-up your irrigation system by checking for and repairing leaks and damaged sprinklers.
4. Use a broom instead of a hose to clean driveways, sidewalks and other hardscape surfaces, except for California Department of Health Services prescribed health or sanitary reasons.
5. Install pool and spa covers to minimize evaporative water loss.
6. Customers, including but not limited to, parks, school grounds, and commercial landscaping are restricted to irrigation applications between 6 p.m. and 9 a.m. These irrigators are advised to adjust automatic irrigation timers according to changing weather patterns and landscape requirements.

Indoor Voluntary Water Use Reduction Measures

7. Wash only full loads of laundry and/or dishes.
8. Shorten showers and turn off faucets while brushing teeth or shaving.

No monetary assessments (see Section) or mandatory restrictions will be imposed during Stage 2. However, water supply cost increases of 50% will be added to Tier 4 for all customer classes (See Table 1). All existing and future District customers in violation of the Stage 1 water conservation requirements in effect at all times, or with excessive runoff that would cause water to flow from property into any drainage courses, streets, or streams are subject to fines. Fines are detailed in Section 4 and in the Water Conservation Policy in Appendix A.

3.3 Stage 3: Water Supply Warning – Mandatory Water Waste Reduction

- Stage 1 water conservation requirements remain in effect for all customer classes.
- Stage 2 indoor voluntary water use reduction measures remain in effect

Comment [sp4]: I do not disagree, but as I see, there are absolutely no mandatory restrictions imposed any of the users in the Stage.

- Mandatory outdoor water use reduction measures for all customer classes
- Pre-paid water allocations for residential customers are reduced 10% and Tier 3 usage rates are increased 25% and Tier 4 usage rates are increased to 175% (See Table 1) reflecting higher production costs under lowered water supply conditions.
- Fines for non-compliance are imposed

Comment [sp5]: This is not clear. Does this mean that after 90% of the allocation, one would jump to the next tier? How is this reflected in the proposed rate table? Same comments re all proposed allocation reductions in subsequent shortage stages.

The General Manager shall recommend the appropriate Shortage Stage and corresponding water use decrease based on an analysis of current available water supplies and anticipated demands. The Board shall consider and may adopt appropriate water use reductions.

Stage 3: Any pre-paid water allocation will be reduced 10%, Tier 4 usage rates are increased to 175%, and Tier 3 usage rates to 125% to reflect higher production costs of lower efficiency water supply resources (See Table 1).

All Customer Classes

Stage 3 mandatory outdoor water use reduction measures for all customer classes are as follows:

Outdoor Mandatory Water Use Reduction Measures

1. Irrigate lawns and landscape only between 6:00 p.m. and 9:00 a.m.
2. No application of potable water to outdoor landscapes (turf and ornamental landscapes) during a rainfall event and up to 48 hours after measurable rainfall. Measureable rainfall for the region is defined as greater than or equal to 0.5 inches.
3. Do not allow irrigation water to leave the landscaped area.
4. No significant landscaping shall be installed or renovated.
5. Use a broom instead of a hose to clean driveways, sidewalks and other hardscape surfaces, except for California Department of Health Services prescribed health or sanitary reasons.
6. Eliminate sprinkler overspray from driveways and sidewalks. Divide irrigation runtimes into multiple cycles to eliminate runoff water that leaves the landscaped area.
7. Tune-up irrigation system by checking for and repairing leaks and damaged sprinklers.
8. Do not allow hoses to run while washing motor vehicles (including autos, trucks, trailers, motor homes, boats or others). Use a hose equipped with an automatic shutoff valve or other device that causes it to cease dispensing water immediately when not in use.

Comment [sp6]: Have we calculated what is the actual impact of these reductions in the allowances? How were these percentages calculated?

Commercial and Institutional Customers

Stage 3 mandatory water use reduction measures for all C&I customers are as follows:

9. C&I are advised to adjust automatic irrigation timers according to changing weather patterns and landscape requirements.
10. Drinking water shall not be served other than upon request in eating or drinking establishments, including but not limited to restaurants, hotels, cafes, cafeterias, bars, or other public places where food and drink are served and/or purchased.
11. Operators of hotels and motels shall provide guests with the option of choosing not to have towels and linens laundered daily. The hotel or motel shall prominently display notice of this option in each bathroom using clear and easily understood language.

Fines for non-compliance will be imposed for flagrant or repeat violations, in addition to other monetary assessments for excessive use (see Section 4). All existing and future District customers in violation of the Stage 1 water conservation requirements in effect at all times, consistent with Section 2 General Provisions of the District's Water Conservation Policy, or with excessive runoff that would cause water to flow from property into any drainage courses, streets, or streams, are subject to fines. Fines are detailed in Section 4 and in the Water Conservation Policy in Appendix A.

Comment [sp7]: What is a flagrant violator or violation?

3.4 Stage 4: Extreme Water Supply Warning – Mandatory Outdoor Water Elimination

- Stage 1 water conservation requirements remain in effect for all customer classes
- Stage 2 and 3 mandatory water use reduction measures remain in effect for all customer classes
- Stage 2 Indoor voluntary water use reduction measures remain in effect
- Outdoor watering and/or irrigation is prohibited
- Pre-paid water allocations are reduced 30%, Tier 4 usage rates are increased to 200%, Tier 3 usage rates are increased to 175%, Tier 2, 3 and 4 usage allocations are reduced (See Table 1) reflecting higher production costs under lowered water supply conditions.
- Variances for health and safety only
- No new water meters allowed, except for health and safety, unless water demand is offset through any combination of permanent demand reduction or new supply development for the District by the new customer.
- Fines for non-compliance are imposed, in addition to other monetary assessments for excessive use

The General Manager shall recommend the appropriate Shortage Stage and corresponding water use decrease based on analysis of current available water supplies and anticipated demands. The Board shall consider and may adopt appropriate water budget reductions.

Stage 4: Any pre-paid water allocation will be reduced 30%, and Tier 4 usage rates are increased to 200%, Tier 3 usage rates are increased to 175%, Tier 2, 3 and 4 usage allocations are reduced (See Table 1) reflecting higher production costs under lowered water supply conditions.

All Customer Classes

Stage 4 additional mandatory water use reduction measures for all customer classes are as follows:

Outdoor Mandatory Water Use Elimination

1. Washing of personal vehicles at home (including autos, trucks, trailers, motor homes, boats or others) is prohibited.
2. Outdoor watering and/or irrigation is prohibited at all times
3. No water for decorative fountains may be used, even if it has a recirculating system.
4. No filling or water level maintenance of outdoor pools.
5. Upon the declaration of a water shortage emergency, no new water meters allowed, except for health and safety, unless water demand is offset through any combination of permanent demand reduction or new supply development for the District by the new customer. Achieving net zero water increase is when potable water use of proposed development is no greater than current demand within the District's service area prior to installation of the new meters.

Commercial and Institutional

Stage 4 additional mandatory water use reduction measures for all C&I are as follows:

6. No new hydrant-construction or temporary construction meter permits will be issued by the District.

Fines for non-compliance will be imposed for flagrant or repeat violations, in addition to other monetary assessments for excessive use (see Section 4). All existing and future District

Comment [sp8]: This is the first restriction on issuing new water meters and I assume will-serve letters. I would have liked to see some restrictions on these items in stage two. I am especially concerned with commercial usage . . . what is "safety" for this criteria. I would argue for a complete elimination of water meters to new commercial establishments or increasing the size of their water meters.

Comment [sp9]: How is this criteria to be determined. . . What would be the mechanics? I would just say " no meters are allowed except for health and safety"

Comment [sp10]: Does this mean other than what is provided in this section. **I think we need a general saving section which gives the power to the Board to impose any additional limitations to appropriately address any shortages.**

Comment [sp11]:

Comment [sp12]: Is this more onerous? It appears to me to be less so.

Comment [sp13]: What if the Fire Department requires a hydrant or emergency repairs requiring a connection.

customers in violation of the water conservation requirements in effect at all times, consistent with Section 2 General Provisions of the District's Water Conservation Policy, or with excessive runoff that would cause water to flow from property into any drainage courses, streets, or streams are subject to fines. Fines are detailed in Section 4 and in the Water Conservation Policy in Appendix A.

3.5 Stage 5: Water Supply Emergency – Mandatory Outdoor Water Elimination and Indoor Water Reduction

- Stage 1 water conservation requirements remain in effect for all customer classes.
- Stages 2, 3 and mandatory water use reduction measures remain in effect for all customer classes
- Additional mandatory water use reduction measures for all customer classes
- Pre-paid water allocations are reduced, Tier 2, 3, and 4 usage rates are increased and Tier 2, 3, and 4 use allocations are reduced
- Variances for health and safety only
- The District recommends the installation of pool and spa covers to minimize evaporative water loss.
- No new water meters allowed, except for health and safety
- Fines for non-compliance are imposed

Comment [sp14]: Where are these additional reductions?

Comment [sp15]: Recommends(?) what about eliminating pools

The General Manager shall recommend the appropriate Shortage Stage and corresponding water budget decrease based on analysis of current available water supplies and anticipated demands. The Board shall consider and may adopt appropriate water use reductions.

All Customer Classes

Stage 5 additional mandatory measures for all customers are as follows:

Comment [sp16]: These do not appear to be sufficiently draconian!

Outdoor Mandatory Water Use Reduction Measures

1. No irrigation of lawns, landscapes and/or ornamental gardens.
3. Water for refilling recreational swimming pools and spas is prohibited.
4. No replacement water may be provided for ponds or lakes. Aeration equipment should be managed in such a way as to eliminate evaporative loss of water.
5. Turn off all decorative fountains, even if it has a recycling (recirculating) system, and consider using any remaining water to irrigate landscape. Make sure to empty completely so standing water does not attract insects.
6. Eliminate use of misting devices.

Indoor Mandatory Water Use Reduction Measures

7. Wash only full loads of laundry and/or dishes.
8. Fix leaky faucets, toilets, showerheads, pipes and other water plumbing immediately.
9. Shorten showers and turn off faucets while brushing teeth or shaving.

Commercial & Institutional Customers

Stage 5 additional mandatory water use reduction measures for all C&I customers are as follows:

Comment [sp17]: Can we think of additional commercial user restrictions?

10. No water for commercial car washes.
11. All hydrant construction and temporary construction meter permits will be rescinded by the District.
12. No planting of new landscaping (seed, sod, or other plant materials).

Fines for non-compliance will be imposed for flagrant or repeat violations, in addition to other monetary assessments for excessive use (see Section 4). All existing and future District customers in violation of the water conservation requirements in effect at all times, consistent with Section 2 General Provisions of the District's Water Conservation Policy, or with excessive runoff that would cause water to flow from property into any drainage courses, streets, or streams are subject to fines. Fines are detailed in Section 4 and in the Water Conservation Policy in Appendix A.

DRAFT

Section 4: Enforcement and Variances

Measures called for in the stages of the District's WSC Plan will be primarily enforced through fines and monetary assessments. In extreme cases, certain types of outdoor water service may be discontinued until the emergency situation is over.

4.1 Fines

The District's Water Conservation Policy (Policy) (Appendix A) declares that because of the prevailing conditions in the State, it is necessary and appropriate for the District to adopt, implement and enforce a water conservation program to ensure sufficient water for human consumption, sanitation, and fire protection. The District further finds that waste or unreasonable use or unreasonable method of use of water shall be prevented and that water conservation practices shall be encouraged at all times.

Water Waste Provisions

The Policy establishes general provisions of conservation and water use efficiency that are in effect at all times. These general provisions are consistent with the WSC Plan and include the following:

1. Refrain from hosing down driveways and other hard surfaces, except for health and sanitary reasons.
2. Repair faucets, toilets, pipes and other potential sources of water leaks.
3. Irrigate landscape only between 6 p.m. and 9 a.m.
4. Adjust and operate all landscape irrigation systems in a manner that will maximize irrigation efficiency and avoid over watering or watering of hardscape and resulting runoff.
5. Prevent excessively irrigating any lawn or landscape area that would cause the sheeting of water to flow; eliminate water runoff from lawns or landscape areas into any drainage courses, streets, or streams.
6. Do not use decorative fountains unless they are equipped with a recirculating system.
7. When installing plumbing fixtures, use low-flow devices, except for those that require high-flow fixtures for health and/or sanitary reasons.
8. Where possible, install pool and spa covers to minimize water loss due to evaporation during non-operating days.
9. Do not allow water to run while washing vehicles. Use a hose with an automatic shutoff valve to avoid runoff into drainage courses, streets or streams.

It is important to note that conservation measures in addition to these general provisions are required to be taken by customers as part of higher WSC Plan Stages.

Enforcement

Water users who violate any of the general provisions or additional measures required as part of the applicable WSC Plan Stage are subject to the enforcement of this Water Conservation Policy.

Violations which are related to the malfunction of water conveying hardware or devices are subject to the following enforcement:

- a. For a first violation, the District shall issue a written notice of fact of such violation to the customer. The customer shall then be allowed a period of 10 days following issuance of the written notice to correct the violation described therein before a second violation will be issued.

Comment [sp18]: The fines are far too small and the elimination of the violation is far too time consuming.
There are no provisions for the manner in which a user is to receive notice of the violation.

b. For a second violation, the District shall issue a written notice of fact of such violation to the customer. The customer shall then be allowed a period of 10 days following issuance of the written notice to correct the violation described therein before a third violation will be issued.

c. For a third violation, the District shall issue a written notice of fact of such violation to the customer when a second violation has not been corrected within a period of 10 days following issuance of the second violation notice. A fine in the amount of \$50.00 shall be added to the customer's water bill upon issuance of a third violation. The customer shall be allowed a period of 5 days following issuance of the written notice to correct the third violation before a fourth violation will be issued.

d. For a fourth violation the District shall issue a written notice of fact of such violation to the customer when a third violation has not been corrected within a period of 5 days following issuance of the third violation notice. A fine in the amount of \$100.00 shall be added to the customer's water bill upon issuance of a fourth violation. The customer shall be allowed 5 days following issuance of the written notice to correct the fourth violation before a fifth violation will be issued.

e. For a fifth violation the District shall issue a written notice of fact of such violation to the customer when a fourth violation has not been corrected within a period of 5 days following issuance of the fourth violation notice. A fine in the amount of \$200.00 shall be added to the customer's water bill upon issuance of a fourth violation. The customer shall be allowed 5 days following issuance of the written notice to correct the fifth violation before a sixth violation will be issued.

f. For a sixth violation, the District shall issue a written notice of fact of such violation to the customer when the fifth violation has not been corrected within a period of 5 days following issuance of the fifth violation notice. A fine of \$500.00 per day shall be added to the customer's water bill following the issuance of the sixth violation notice until the violation is corrected.

Violations that are *not* related to the malfunction of water conveying hardware or devices, but are related to actions taken by a water user including, but not limited to, hosing down driveways, are subject to the same enforcement procedures outlined above with the exception that the expected timeframe for correction of the violation is immediate.

Customers shall pay all water bills and fines in accordance with the due dates stated on their bills. An Appeals Process is offered to customers that disagree with the fines assessed. If the appeal is upheld in favor of the customer, appropriate monies will be refunded. Details of the Appeals Process are included in the Policy (Appendix A).

4.2 Variances

The District may, in writing, grant a temporary variance from any fines, Allocation Surcharges and monetary assessments, or restrictions imposed by the WSC Plan if it is determined that failure to grant such variance would cause an emergency condition adversely affecting the health, sanitation, or fire protection for the public or the person requesting such variance, and under the following conditions, which are consistent with Section 5 of the District's Water Conservation Policy (see Appendix A):.

1. Compliance with the WSC Plan cannot be technically accomplished during the duration of a water supply shortage or other condition for which the WSC Plan Shortage Stage is in effect.
2. Alternative methods or technology used as part of a District-sanctioned trial or test study can be implemented which will achieve the same level of reduction in water use.
3. Doctor-approved health circumstances, illness or injury will be considered on a case-by- case basis.
4. No variances will be issued, beginning in Shortage Stage 3 of the WSC Plan, for filling swimming pools, establishing or expanding a landscape area, or leaks not repaired within 48 hours.
5. Variances will be considered for health and safety issues only in Shortage Stages iv and 5.

A written variance shall be accepted by the District, and may be denied at the sole discretion of the District.

All variances must be requested in writing any time after WSC Plan's staged implementation. The following information must be provided:

1. Name, contact phone number, service address and customer account number of petitioner;
2. Purpose of water use (e.g., domestic, commercial, agriculture);
3. Specific provision(s) of the WSC Plan from which the petitioner is requesting relief;
4. Detailed statement as to how the provision of the WSC Plan adversely affects the petitioner or what damage or harm will occur;
5. Description of the relief requested;
6. Period of time for which the variance is sought; and
7. Any alternative water use restrictions (e.g., indoor use) that the petitioner is taking or proposes to take to meet the intent of the WSC Plan.

Section 5: Revenue and Rate Impacts

The District has a Cash Reserve Policy to deal with risk. One element of that reserve policy will be a Drought Reserve. The Drought Reserve takes into account changes in the District's water supply operational costs and the potential reduced revenues from lower water sales. This reserve will be used to minimize any potential rate impacts caused by the implementation of the District's WSC Plan.

Any monetary assessments and fines collected through non-compliance of the WSC Plan will be partially used to replenish this Drought Reserve, implement additional water supply capital improvements, contribute to increased administration costs, and pay for additional costs incurred by the District through the use of lower efficiency water supply resources.

Comment [sp19]: Why limit the use of these fines?

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Section 6: District's Emergency Actions

The Water Code Section 10632 requires actions to be undertaken by the urban water supplier to prepare for, and implement during, a catastrophic interruption of water supplies including, but not limited to, a regional power outage, an earthquake, or other disaster.

The District operates in an area where the probability of an earthquake is high. Depending on the severity, an earthquake may damage the water system. The District's Emergency Response Plan provides a framework for an organized response to an earthquake emergency. The primary objectives of the WSC Plan are to maintain the functionality of the water distribution system, assess the system and if necessary make rapid repair to any damage, and prevent any further damage. The District's response to an earthquake will be directed by the General Manager.

The following are the District Response Phases in the event of an Earthquake:

- Phase I – Inspection: A rapid inspection to determine injuries and any damage which might affect the distribution system.
- Phase II – Report Back: Emergency communications flow: additional inspection procedures.
- Phase III – Repair: Coordination of maintenance forces.
- Phase IV – Management Procedures: Key Management responsibilities for the emergency.
- Phase V – Operating/Maintenance/Engineering: Outlines procedures for division staff.

Prior to Phase I inspections, system operators and inspectors report to the Emergency Operations Center to receive assigned inspection routes. The Emergency Operations Center creates a communications hub for the District to efficiently manage their available resources. For example, personnel inspecting Foster Lake Dam, wastewater treatment facilities, and wells receive their assignments from and report their findings to the Emergency Operations Center. The Emergency Response Plan contains the areas that are inspected with driving directions for specific inspection routes. If inspections reveal damage to any of the areas, the necessary repairs are made. Communications are ongoing at all phases of the response to an earthquake. The District has a radio system to insure communications will be available during an emergency. The Emergency Response Plan also includes an analysis of the potential of an electrical power outage. The District depends on electricity to boost water to higher elevations via pumping stations. In an emergency involving a power outage, the District will utilize emergency generators to provide customers with a reliable source of water.

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Idyllwild Water District
Appendix A
WATER CONSERVATION POLICY
Adopted June 21, 2017

TABLE OF CONTENTS

Section

1. Findings and Declaration of Policy
2. General Provision
3. Penalties and Restitutions
4. Appeals and Process
5. Variance Conditions
6. Definitions of Terms

Section 1. Findings and Declaration of Policy

The Idyllwild Water District (District) finds and determines that because of the prevailing conditions in the State it is necessary and appropriate for the District to adopt, implement, and enforce a Water Conservation Policy to ensure sufficient water for human consumption, sanitation, and fire protection. The District further finds the waste or unreasonable use, or unreasonable method of use of water shall be prevented and that water conservation practices shall be encouraged at all times.

In times of drought or water supply cutbacks, provisions of this Policy may be modified in accordance with State of California Regulations, as well as Idyllwild Water District's Water Shortage Contingency Plan (WSC Plan). This Policy is in effect at all times and defers updates and implementation strategies, regarding water conditions and supplies to the WSC Plan for timely communications and media outreach when stage alerts are executed.

Section 2. General Provisions

In order to comply with requirements of state legislation and Best Management Practices, it shall be a violation of this Policy at any time to make, cause, or permit the use of water for residential, commercial, industrial, agricultural, institutional, or any other purpose in a manner constituting waste. Customers shall abide by all requirements outlined in the applicable Shortage Stage of the WSC Plan including, but not limited to the following requirements at all times:

1. Refrain from hosing down driveways and other hard surfaces, except for health or sanitary reasons.
2. Repair faucets, toilets, pipes and other potential sources of water leaks.
3. Irrigate landscape only between 6 p.m. and 9 a.m. This provision does not apply when:
 - a. Manually watering during the establishment period of a new landscape;
 - b. Supervised spot watering is done to address landscape issues;
 - c. Temperatures are predicted to fall below freezing;
 - d. Testing/repairing an irrigation system;
 - e. Using drip and point-to-point irrigation systems; and
 - f. A longer watering window is needed due to system constants.
4. Adjust and operate all landscape irrigation systems in a manner that will maximize irrigation efficiency and avoid over watering or watering of hardscape and the resulting runoff.
5. Prevent excessively irrigating any lawn or landscape area that would cause the sheeting of water to flow; eliminate water runoff from lawns or landscape areas into any drainage courses, streets, or streams.
6. Do not use decorative fountains unless they are equipped with a re-circulating system.
7. When installing plumbing fixtures, use low-flow devices, except for those that require high-flow fixtures for health and/or sanitary reasons.
8. Where possible, install pool and spa covers to minimize water loss due to evaporation during non-operating days.
9. Do not allow water to run while washing vehicles. Use a hose with an automatic shutoff valve to avoid runoff into drainage courses, streets or streams.
10. When installing new landscaping, refer to the Water Use Classification of Landscape Species (WUCOLS). Plant low-water California Friendly® Landscapes and/or the Idyllwild Garden Club list of local and drought tolerant plants suitable for the area. Non-functional turf areas are not recommended. Turf lined channels are only permitted when justified by environmental regulations.
11. Refrain from watering during rain, or high winds by turning off irrigation timer.

Section 3. Administrative Fines

All persons in violation of Section 2 General Provisions of this Policy or with excessive runoff that causes water to flow from property into any drainage courses, streets, or streams are subject to the following:

- a. For a first violation, the District shall issue a written notice of fact of such violation to the customer. The customer shall then be allowed a period of 10 days following issuance of the written notice to correct the violation described therein before a second violation will be issued.
- b. For a second violation, the District shall issue a written notice of fact of such violation to the customer. The customer shall then be allowed a period of 10 days following issuance of the written notice to correct the violation described therein before a third violation will be issued.
- c. For a third violation, the District shall issue a written notice of fact of such violation to the customer when a second violation has not been corrected within a period of 10 days following issuance of the second violation notice. A fine in the amount of \$50.00 shall be added to the customer's water bill upon issuance of a third violation. The customer shall be allowed a period of 5 days following issuance of the written notice to correct the third violation before a fourth violation will be issued.
- d. For a fourth violation the District shall issue a written notice of fact of such violation to the customer when a third violation has not been corrected within a period of 5 days following issuance of the third violation notice. A fine in the amount of \$100.00 shall be added to the customer's water bill upon issuance of a fourth violation. The customer shall be allowed 5 days following issuance of the written notice to correct the fourth violation before a fifth violation will be issued.
- e. For a fifth violation the District shall issue a written notice of fact of such violation to the customer when a fourth violation has not been corrected within a period of 5 days following issuance of the fourth violation notice. A fine in the amount of \$200.00 shall be added to the customer's water bill upon issuance of a fourth violation. The customer shall be allowed 5 days following issuance of the written notice to correct the fifth violation before a sixth violation will be issued.
- f. For a sixth violation, the District shall issue a written notice of fact of such violation to the customer when the fifth violation has not been corrected within a period of 5 days following issuance of the fifth violation notice. A fine of \$500.00 per day shall be added to the customer's water bill following the issuance of the sixth violation notice until the violation is corrected.

Customers shall pay all water bills and fines in accordance with the due dates on their water bills. An Appeals Process is offered to customers that disagree with fines outlined in this section of the Policy. If the appeal is upheld in favor of the customer, appropriate monies will be refunded. Details of the appeals process are included in Section of this Policy. The District shall use the revenues derived from the implementation of this section of the Policy for water use efficiency programs.

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Section 4. Appeals Process

Any customer may appeal the imposition of fines of this Policy, by filing a written request with the District Planning Department for an appeals hearing. The District must receive the request within 30 days of the fine notice. A request for a hearing shall set forth, in detail, all facts supporting the request.

The District shall, within 15 days of receiving a request for an appeal hearing provide written notice to the customer of the hearing date, time, and place. The hearing date shall not be more than 30 days from the mailing of such notice by certified mail, unless a later date is agreed to by the customer.

At the hearing, a District staff member will represent the District. The customer will have the opportunity to present information supporting his or her position concerning the required irrigation evaluation or penalty charges. After the hearing, the District staff shall deliver a written report to the General Manager setting forth findings of fact, conclusions, and a recommendation on whether to uphold, modify, or reverse the original fines. Upon receipt of the written report, the General Manager shall issue his decision within 15 calendar days of the hearing. The written decision of the General Manager shall be sent to the customer by certified mail. The General Manager's decision shall be final on the 16th day after it is mailed, unless a request for a hearing is filed with the Board of Directors no later than 5:00 p.m. on the 15th day following such mailing.

Any customer may appeal a decision made by the General Manager, prior to the date that the General Manager's order becomes final, by filing a written request for a hearing with the Board of Directors. The request for the Board of Directors' hearing shall set forth in detail all the issues in dispute and all facts supporting the request. No later than 30 days after receipt of the request for a hearing, the Board of Directors shall either set the matter for a hearing, or deny the request for the hearing. Whether to grant or deny a request for a hearing on an appeal to the General Manager's decision shall be within the sole discretion of the Board of Directors.

If required, a hearing shall be held by the Board of Directors within 30 days of the date the request for a hearing was granted, unless a later date is agreed to by the customer and the Board of Directors. The Board of Directors shall make a determination whether to uphold, modify, or reverse the General Manager's decision. The order of the Board of Directors shall be final upon its adoption. The written decision and order of the Board of Directors shall be sent to the customer by certified mail within 15 days after the close of the hearing.

If the matter is not heard within the required time, due to actions or inactions of the customer or the Board of Director's decision to deny the request for the hearing, the General Manager's decision shall be final.

Section 5. Variance Conditions

A variance may be issued by the District, in writing, to grant a temporary variance for water uses otherwise prohibited under this Policy if it is determined that failure to grant such variance would cause an emergency condition adversely affecting the health, sanitation, or fire protection for the public or the person requesting such variance, and under the following conditions:

1. Compliance with this Policy cannot be technically accomplished during the duration of a water supply shortage or other condition for which the Policy is in effect.
2. Alternative methods or technology used as part of District sanctioned trial or test study can be implemented which will achieve the same level of reduction in water use.
3. Doctor-approved health circumstances, illness or injury will be considered on a case-by-case basis.
4. No variances will be issued, beginning in Stage 4 of the WSCP, for filling swimming pools, establishing or expanding a landscape area, leaks not repaired within 48 hours, and existing outdoor water budgets.
5. Variances will be considered for health and safety issues only in Shortage Stages 4 and 5.

A written variance shall be accepted by the Planning Department, and may be denied at the sole discretion of the District.

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Section 6. Definitions of Terms

Appellant - means the customer appealing a decision of the District for relief from the requirements of this Policy.

Appeal Process - refers to a set of procedures allowing an appellant the opportunity to present facts and details, supporting his or her position concerning fines of this policy.

Best Management Practices – defines the best and most proven water conservation methods for urban water users in California.

Board of Directors - means the Board of Directors of the Idyllwild Water District.

California Friendly® Landscapes – refers to landscape that features low-water using plants, state-of-the-art irrigation and controllers, sustainable landscaping techniques/ maintenance plan.

Customer - means any person, firm, partnership, association, corporation, or local political entity using water obtained from the water system of Idyllwild Water District.

District – refers to Idyllwild Water District.

Excessive Runoff - over irrigation of landscaped areas, leaks, or any other type of action that would cause water to flow into any drainage courses, streets, or streams.

Non-Functional Turf Areas – (not recommended) a landscape turf area used for aesthetic purposes.

Variance Conditions – refers to a conflict requesting a temporary variation for water use.

Waste - means any unreasonable or non-beneficial use of water, or any unreasonable method of use of water, including, but not limited to, the specific uses prohibited and restricted by this policy as hereinafter set forth.

Water Use Classification of Landscape Species (WUCOLS) – is a guide to help landscape professionals identify irrigation water needs of landscape species. It can be used either for the selection of species or to assist in developing irrigation schedules. It is not intended to be used as a required or approved list by IWD for selection of plant.

In times of drought or water supply cutbacks, provisions of this Policy may be modified in accordance with the Idyllwild Water District's Water Shortage Contingency Plan, or action taken by the Board of Directors.

Water Shortage Contingency Plan Rates for Various Stages

<u>Residential</u>		Tier 1		Tier 2		Tier 3		Tier 4	
Stage	Usage	Rate	Usage	Rate	Usage	Rate	Usage	Rate	
Stage I	1-300	\$ -	301-600	\$ 0.0633	601-1500	\$ 0.1000	1501+	\$ 0.1000	
Stage II	1-300	\$ -	301-600	\$ 0.0633	601-1500	\$ 0.1000	1501+	\$ 0.1500	
Stage III	1-270	\$ -	271-600	\$ 0.0633	601-1500	\$ 0.1250	1501+	\$ 0.1750	
Stage IV	1-210	\$ -	211-500	\$ 0.0633	501-1300	\$ 0.1750	1301+	\$ 0.2000	
Stage V	1-210	\$ -	211-500	\$ 0.1000	501-1000	\$ 0.2000	1001+	\$ 0.2250	
<u>Commercial</u>		Tier 1		Tier 2		Tier 3		Tier 4	
Stage I	1-1000	\$ 0.0333	1001-4000	\$ 0.0633	4001-8000	\$ 0.1000	8001+	\$ 0.1000	
Stage II	1-1000	\$ 0.0333	1001-4000	\$ 0.0633	4001-8000	\$ 0.1000	8001+	\$ 0.1500	
Stage III	1-1000	\$ 0.0333	1001-4000	\$ 0.0633	4001-8000	\$ 0.1250	8001+	\$ 0.1750	
Stage IV	1-1000	\$ 0.0333	1001-3000	\$ 0.0633	3001-7000	\$ 0.1750	7001+	\$ 0.2000	
Stage V	1-1000	\$ 0.0333	1001-3000	\$ 0.1000	3001-6000	\$ 0.2000	6001+	\$ 0.2250	

**IDYLLWILD WATER DISTRICT
LISTING OF WATER METER SIZES, TIER LEVELS & RATES
AS OF JULY 1, 2017**

(Residential)

NEW STAGE I TIER USAGE RATES			\$0.0000	\$0.0633	\$0.1000	\$0.1000	
RATE CODE	METER SIZE	Total Customers	Base Rate	1ST USAGE TIER	2ND USAGE TIER	3RD USAGE TIER	4TH USAGE TIER
R1	5/8"	1,439	\$29.70	1-300	301-600	601-1500	1501+
				\$0.00	\$18.93	\$89.90	
R2	3/4"	11	\$40.35	1-300	301-600	601-1500	1501+
				\$0.00	\$18.93	\$89.90	
R3	1"	9	\$61.25	1-300	301-600	601-1500	1501+
				\$0.00	\$18.93	\$89.90	
R4	1 1/2"	1	\$113.50	1-300	301-600	601-1500	1501+
				\$0.00	\$18.93	\$89.90	

**IDYLLWILD WATER DISTRICT
LISTING OF WATER METER SIZES, TIER LEVELS & RATES
AS OF July 1, 2017**

(Commercial)

NEW STAGE I TIER USAGE RATES			\$0.0333	\$0.0633	\$0.1000	\$0.1000	
RATE CODE	METER SIZE	Total Customers	Base Rate	1ST USAGE TIER	2ND USAGE TIER	3RD USAGE TIER	4TH USAGE TIER
R1	5/8"	85	\$20.90	1-1000	1001-4000	4001-8000	8001+
R2	3/4"	21	\$31.35	1-1000	1001-4000	4001-8000	8001+
R3	1"	37	\$52.25	1-1000	1001-4000	4001-8000	8001+
R4	1 1/2"	19	\$104.50	1-1000	1001-4000	4001-8000	8001+
R5	2"	6	\$167.20	1-1000	1001-4000	4001-8000	8001+
IA	3"	1	\$313.50	1-1000	1001-4000	4001-8000	8001+

Miscellaneous Fees July 1, 2017

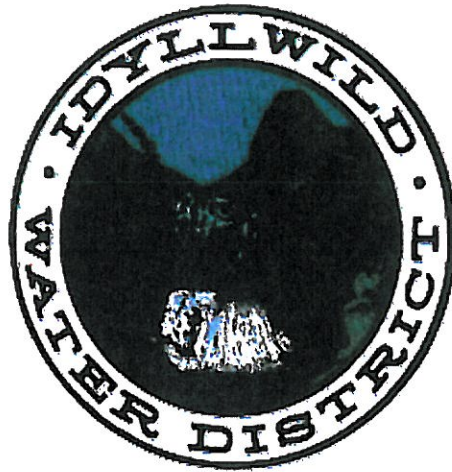
Sewer Base charge	\$38.25/EDU
Sewer Capacity Fee	\$5,447.00/EDU
Sewer Installation Inspection Fee	\$200.00
Water Turn On/Off Fee	\$50.00
Door Hanger Fee (Non-payment Shut-off Notice)	\$10.00
Not Sufficient Funds (NSF)/Returned Check Fee	\$25.00
Late Payment Fee	\$15.00
Sewer Audit of EDUs (Commercial) Customer Request	\$100.00
Water Availability Letter	\$50.00
Transfer Fee	\$25.00
Sewer Availability Letter	\$50.00
Construction Water (\$500.00 deposit for hydrant meter)	\$0.10/cubic foot
Construction Hydrant Meter Relocation Fee	\$25.00

Water Capacity Fee

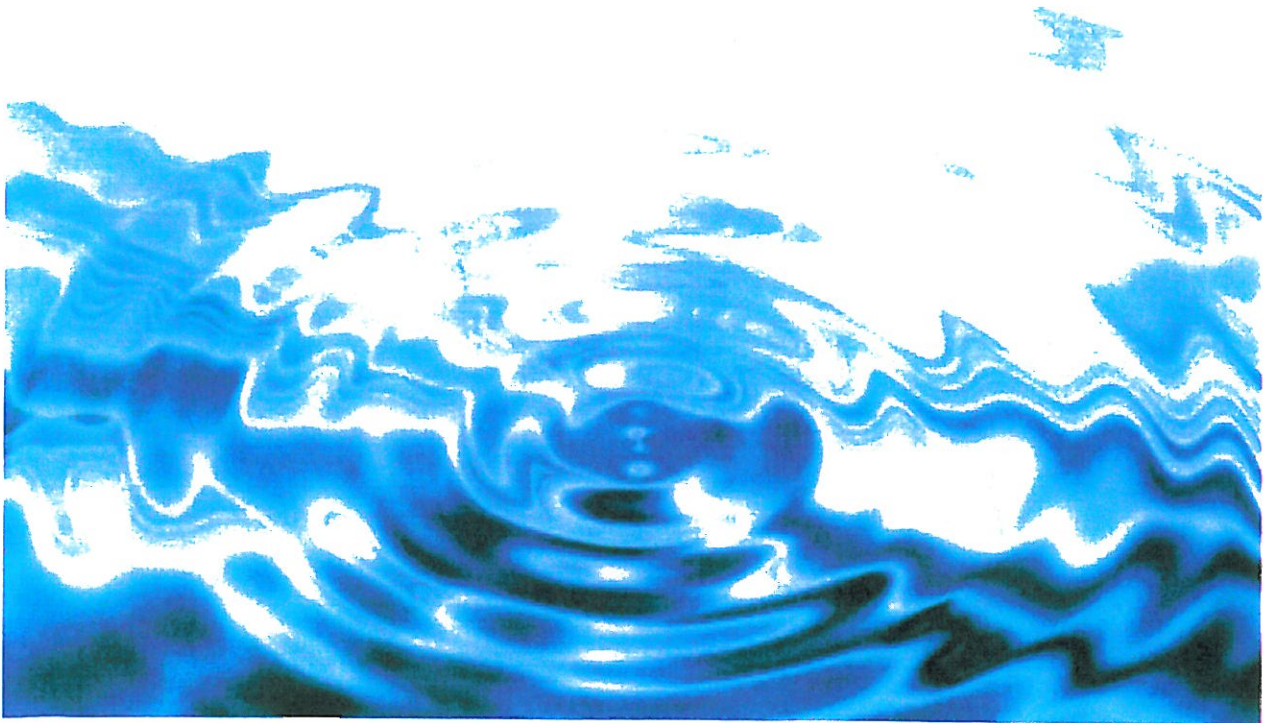
<u>Meter Size</u>	<u>Connection Fee</u>
0.625-inch meter	\$2,782.00
0.75-inch meter	\$4,172.00
1.00-inch meter	\$6,954.00
1.50-inch meter	\$13,908.00
2.00-inch meter	\$22,253.00
3.00-inch meter	\$41,724.00
4.00-inch meter	\$69,540.00
6.00-inch meter	\$139,080.00

Water Service Installation Fee

	Actual Cost
0.625 through 1.5-inch	\$2,000.00 deposit
2.0-inch and above	\$3,000.00 deposit



IDYLLWILD WATER DISTRICT
BUDGET
2017-2018



**Budget for Revenues & Expenses
Fiscal Year 2017-2018**

Category	Operating Services		Total
	Water	Sewer	
Operating Revenue			
Tier-Base Rate Commercial	\$158,169		\$158,169
Water-Base Rate Residential	\$512,699		\$512,699
Water Sales Commercial	\$375,557		\$375,557
Water Sales Residential	\$224,972		\$224,972
Sewer Base Fees Commercial		\$423,456	\$423,456
Sewer Base Fees Residential		\$206,427	\$206,427
Total Operating Revenue	\$1,271,397	\$629,883	\$1,901,280
Non-Operating Revenue			
Property Taxes Assessments	\$275,000	\$115,000	\$390,000
Standby Charges Assessments	\$20,000	\$5,000	\$25,000
Interest income	\$3,000	\$1,500	\$4,500
Other Fees and Charge	\$21,073	\$5,385	\$26,458
Total Non-Operating Revenue	\$319,073	\$126,885	\$445,958
Total Revenues	\$1,590,470	\$756,768	\$2,347,238
Operating Expense			
Water Operations Expenses	\$1,150,561		\$1,150,561
Sewer Operations Expenses		\$545,980	\$545,980
Total Operating Expense	\$1,150,561	\$545,980	\$1,696,541
Non-Operating Expense			
Loan Interest Expense	\$0	\$0	\$0
Miscellaneous Expense			
Total Non-Operating Expense	\$0	\$0	\$0
Commitments			
EB	\$52,500	\$17,500	\$70,000
Total Other Commitments	\$52,500	\$17,500	\$70,000
Total Expenses	\$1,203,061	\$563,480	\$1,766,541
Net Operating Margin	\$387,409	\$193,288	\$580,697
Capital Commitments			
Capital Improvements and Equipment By IWD	\$577,000	\$170,000	\$747,000
Total Capital Commitments	\$577,000	\$170,000	\$747,000
Net Fund Contribution/ (Deficit)	(\$189,591)	\$23,288	(\$166,303)
Beginning Reserve Fund Balance			\$650,000
Projected Ending Reserve Fund Balance			\$483,697

* The Net Deficit will be cover from the Reserve

**IDYLLWILD WATER DISTRICT
 CAPITAL EXPENDITURES FOR WATER FUND
 FOR BUDGET YEAR ENDING JUNE 30, 2018**

CAPITAL EXPENDITURE DESCRIPTION	CAPITAL EXPENDITURE FINANCE BY IWD	CAPITAL FINANCE By Grants	TOTAL CAPITAL EXPENDITURE 2016/2017
<u>SOURCE OF SUPPLY(G/L # 1321):</u>			
1- Well Rehabilitation No# 8, 9 and 11 including Road improvements	\$75,000	\$0	\$75,000
2- Well Drilling (New Well Carry over from last year)	\$100,000	\$0	\$100,000
TOTAL SOURCE OF SUPPLY	\$175,000	\$0	\$175,000
<u>STORAGE TANKS:(G/L # 1324):</u>			
3- Storage Tank Repairs	\$50,000	\$0	\$50,000
TOTAL STORAGE TANKS	\$50,000	\$0	\$50,000
<u>TRANSMISSION AND DISTRIBUTION(G/L # 1324):</u>			
4- Water line Piping Replacement :			
Total Cost \$465,000 the county will pay 1/3 of the cost as Grant \$155,000 and Idyllwild will pay 2/3 which \$310,000 (Grant From County Of Riverside)	\$310,000	\$155,000	\$465,000
TOTAL TRANSMISSION AND DISTRIBUTION	\$310,000	\$155,000	\$465,000
<u>WATER TREATMENT PLANT(G/L # 1325):</u>			
5- PH Monitoring Sensors for well and Aeration Plant	\$7,000	\$0	\$7,000
TOTAL WATER TREATMENT PLANT	\$7,000	\$0	\$7,000
<u>GENERAL PLANT-STRUCTURES, POWER & OTHER EQUIPMENT:</u>			
6- Various Fire Hydrant Improvements	\$15,000	\$0	\$15,000
7- Skid Steer Tractor with attachments (50 % Water)	\$20,000	\$0	\$20,000
GENERAL PLANT-POWER & OTHER EQUIPMENT	\$35,000	\$0	\$35,000
TOTAL WATER FUND CAPITAL IMPROVEMENT AND EQUIPMENT EXPENDITURES	\$577,000	\$155,000	\$732,000

**IDYLLWILD WATER DISTRICT
CAPITAL EXPENDITURES FOR SEWER FUND
FOR BUDGET YEAR ENDING JUNE 30, 2018**

CAPITAL EXPENDITURE DESCRIPTION	CAPITAL EXPENDITURE BUDGET
<u>WASTEWATER TREATMENT PLANT(G/L # 1316):</u>	
1- Manual Bar Screen to Headworks	15,000
TOTAL WASTEWATER TREATMENT PLANT	<u>\$15,000</u>
<u>SUB-SURFACE LINES:(G/L # 1315):</u>	
1- Clean and Video collection System	\$135,000
TOTAL SUB-SURFACE LINES	<u>\$135,000</u>
<u>GENERAL PLANT-STRUCTURES, POWER & OTHER EQUIPMENT:</u>	
3- Skid Steer Tractor with attachments (50 % Sewer)	\$20,000
GENERAL PLANT-POWER & OTHER EQUIPMENT	<u>\$20,000</u>
TOTAL SEWER FUND CAPITAL IMPROVEMENT AND EQUIPMENT EXPENDITURES	<u><u>\$170,000</u></u>

IDYLLWILD WATER DISTRICT
 WATER FUND INCOME STATEMENT
 YEAR ENDING June 30, 2017

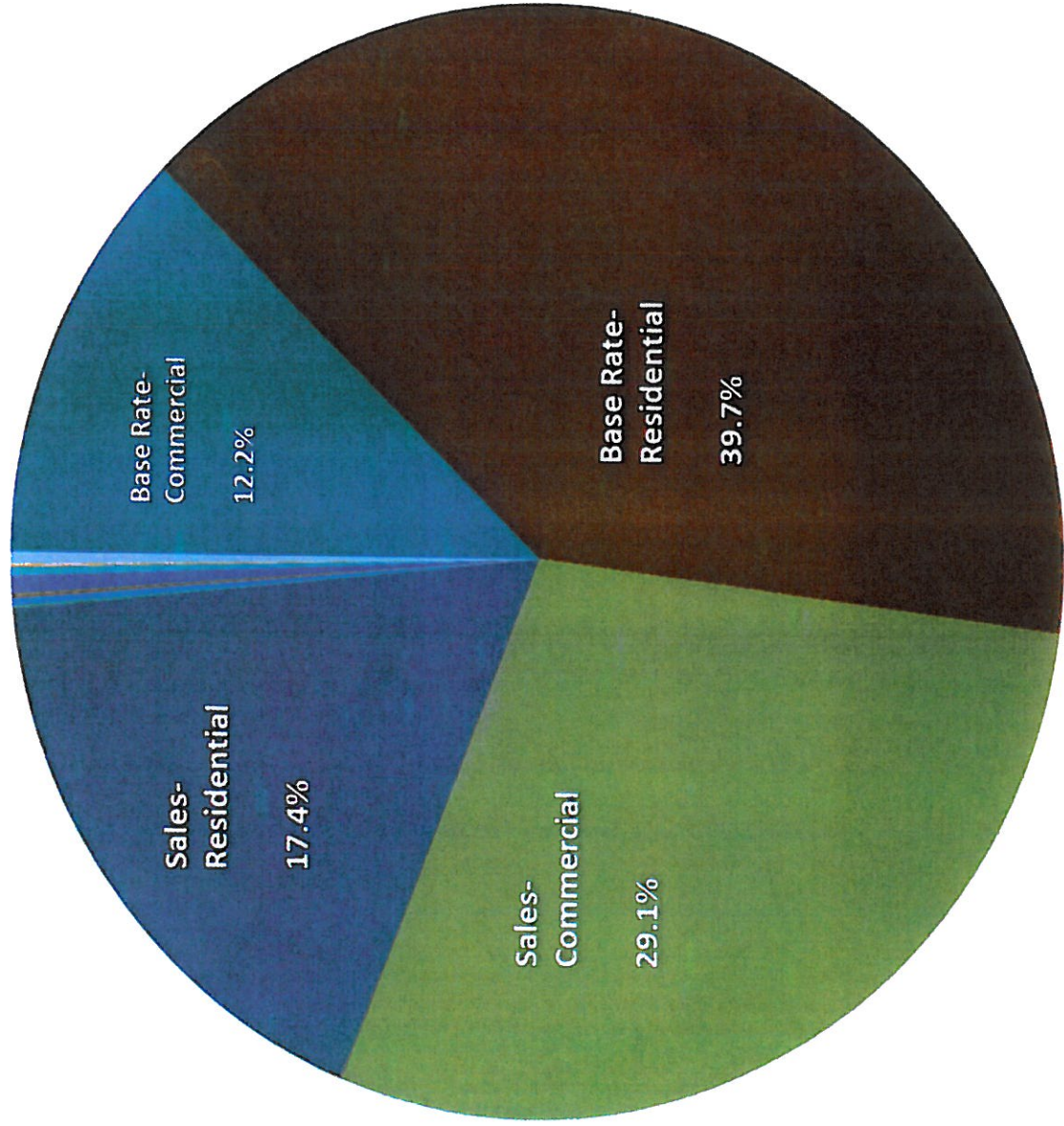
Income	2016/2017
4201 · Water Base Rate-Commercial	158,169
4202 · Water Base Rate-Residential	512,699
4203 · Water Sales-Commercial	375,557
4204 · Water Sales-Residential	224,972
4205 · Water Sales-Construction	700
4206 · Water Sales-Other	200
4208 · Water Transfer Fees	3,075
4209 · Water Turn On/Off Fees	900
4210 · Water Will Serve Letter Fees	500
4211 · Water Delinquency Fees	7,037
4212 · Water Installation Fees	3,186
4213 · Water Lien Fees	800
4214 · Water Other Fees & Charges	4,675
Total Income	<u>1,292,470</u>
WATER	
5400 · WATER OPERATING EXPENSES	
5436 · Water Payroll	472,000
5403 · Water Engineering Services	6,000
5404 · Water Legal Services	4,979
5405 · State-County Water System Fees	30,845
5406 · Water General Plant Expense	118,020
5407 · Water Minor Equipment/ Parts	600
5408 · Water Vehicle Repairs & Maint.	9,160
5410 · Water Utilities-Electricity	85,000
5411 · Water Utilities-Gas & Fuel	9,200
5412 · Water Utilities-Propane	3,754
5414 · Water Telephone & Internet	8,361
5415 · Water Retirement and Life Insur	49,000
5417 · Water Computer Services	18,774
5418 · Water Board Reimbursement	6,000
5419 · Water Other Operating Expenses	450
5420 · Water Accounting & Auditing	9,000
5421 · Water Postage & Postage Fee	12,000
5422 · Water Office Supplies	6,000
5423 · Water Traveling	3,537
5025 · Water Office Cleaning Services	2,940
5425 · Water Maintenance	13,500
5426 · Water Medical Insurance	130,000
5427 · Water Worker's Compensation Ins	12,000
5428 · Water Non-Employee Health Insura	26,265
5429 · Water Dues, Fees, Subscription	14,000
5430 · Water Advertising & Publishing	5,000
5431 · Water Leasing Equipment	500
5432 · Water Utilities Trash Fee	2,145
5433 · Water Bank Fee Charge	972
5435 · Water Auto & General Insurance	26,000
5438 · Water Laboratory Services	18,500
5440 · Water Compensated Time	18,900
5441 · Water Uniform Expenses	7,000
5442 · Water Property Tax Expenses	1,800
5443 · Water Consulting	3,000
5444 · Water Leak (IWD Site)	6,000
5445 · Water Security System	2,000
5446 · Training and Seminars	7,360
5600 · Water Depreciation	180,000
Total · WATER OPERATING EXPENSES	<u>1,330,561</u>
Net Ordinary Income	<u>(38,091)</u>
Other Income/Expense	
Other Income	
4901 · Water Taxes & Assessments	\$275,000
4903 · Water Stand By Assessments	\$20,000
4904 · Water Interest Earned	\$3,000
4919 · Water Other Non-Operating Rev	\$2,725
Total Other Income	<u>\$300,725</u>
Net Income	<u>262,634</u>

IDYLLWILD WATER DISTRICT
WATER FUND INCOME STATEMENT
FOR BUDGET YEAR ENDING JUNE 30, 2018

Income	BUDGET FY16/17	BUDGET FY17/18	% Change
4201 · Water Base Rate-Commercial	155,340	158,169	1.82%
4202 · Water Base Rate-Residential	512,699	512,699	0.00%
4203 · Water Sales-Commercial	355,657	375,557	5.60%
4204 · Water Sales-Residential	190,924	224,972	17.83%
4205 · Water Sales-Construction	0	700	700.00%
4206 · Water Sales-Other	204	200	-1.96%
4208 · Water Transfer Fees	3,535	3,075	-13.01%
4209 · Water Turn On/Off Fees	975	900	-7.69%
4210 · Water Will Serve Letter Fees	0	500	500.00%
4211 · Water Delinquency Fees	2,835	7,037	148.22%
4212 · Water Installation Fees	1,270	3,186	150.88%
4213 · Water Lien Fees	174	800	359.77%
4214 · Water Other Fees & Charges	1,076	4,675	334.44%
4215 · Water Renewable Energy Credits	0	0	0.00%
Total Income	1,224,689	1,292,470	5.53%
WATER			
5400 · WATER OPERATING EXPENSES			
5436 · Water Payroll	455,000	472,000	-3.74%
5403 · Water Engineering Services	7,000	6,000	14.29%
5404 · Water Legal Services	10,431	4,979	52.27%
5405 · State-County Water System Fees	19,000	30,845	-62.34%
5406 · Water General Plant Expense	49,307	118,020	-139.36%
5407 · Water Minor Equipment/ Parts	1,500	600	60.00%
5408 · Water Vehicle Repairs & Maint.	6,250	9,160	-46.56%
5410 · Water Utilities-Electricity	99,500	85,000	14.57%
5411 · Water Utilities-Gas & Fuel	8,600	9,200	-6.98%
5412 · Water Utilities-Propane	3,900	3,754	3.74%
5414 · Water Telephone & Internet	9,162	8,361	8.74%
5415 · Water Retirement and Life insur	80,000	49,000	38.75%
5417 · Water Computer Services	5,000	18,774	-275.47%
5418 · Water Board Reimbursement	12,000	6,000	50.00%
5419 · Water Other Operating Expenses	1,066	450	57.79%
5420 · Water Accounting & Auditing	9,000	9,000	0.00%
5421 · Water Postage & Postage Fee	11,674	12,000	-2.79%
5422 · Water Office Supplies	18,000	6,000	66.67%
5423 · Water Traveling	7,550	3,537	53.16%
5025 · Water Office Cleaning Services	3,360	2,940	12.50%
5425 · Water Maintenance	12,500	13,500	-8.00%
5426 · Water Medical Insurance	138,000	130,000	5.80%
5427 · Water Worker's Compensation Ins	12,500	12,000	4.00%
5428 · Water Non-Employee Health Insura	24,000	26,265	-9.44%
5429 · Water Dues, Fees, Subscription	9,250	14,000	-51.35%
5430 · Water Advertising & Publishing	6,500	5,000	23.08%
5431 · Water Leasing Equipment	1,000	500	50.00%
5432 · Water Utilities Trash Fee	2,210	2,145	2.96%
5433 · Water Bank Fee Charge	932	972	-4.27%
5435 · Water Auto & General Insurance	20,546	26,000	-26.55%
5438 · Water Laboratory Services	12,500	18,500	-48.00%
5439 · Water Donation	0	0	0.00%
5440 · Water Compensated Time	22,000	18,900	14.09%
5441 · Water Uniform Expenses	5,250	7,000	-33.33%
5442 · Water Property Tax Expenses	2,800	1,800	35.71%
5443 · Water Consulting	3,500	3,000	14.29%

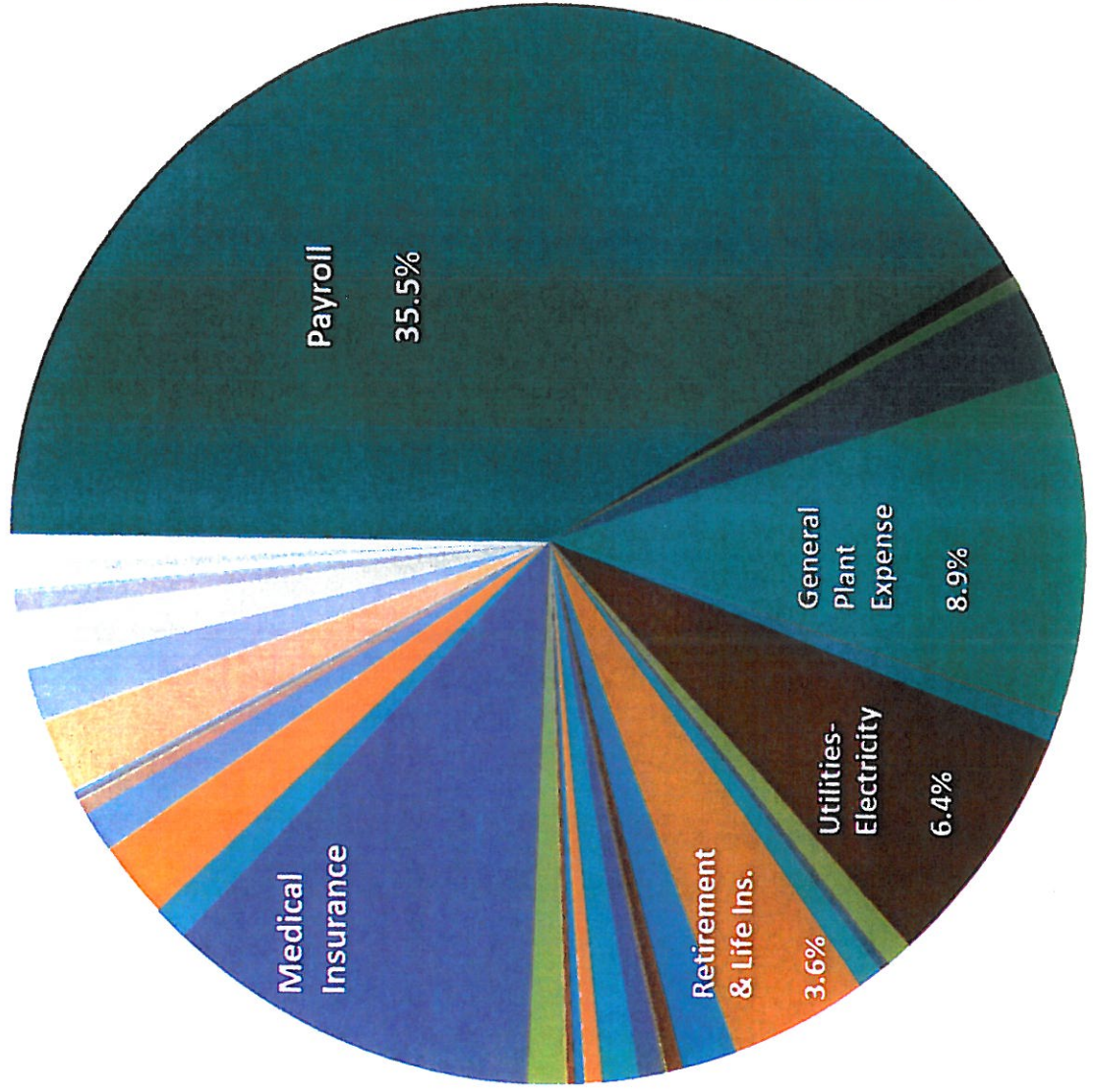
5444 · Water Leak (IWD Site)	0	6,000	-6000.00%
5445 · Water Security System	1,500	2,000	-33.33%
5446. Training and Seminars	7,250	7,360	-1.52%
5600. Water Depreciation	220,000	180,000	18.18%
Total · WATER OPERATING EXPENSES	<u>1,319,538</u>	<u>1,330,561</u>	-0.84%
Net Ordinary Income	<u>(94,849)</u>	<u>(38,091)</u>	59.84%
Other Income/Expense			
Other Income			
4901 · Water Taxes & Assessments	275,000	275,000	0.00%
4903 · Water Stand By Assessments	20,000	20,000	0.00%
4904 · Water Interest Earned	3,323	3,000	-9.72%
4919 · Water Other Non-Operating Rev	-	2,725	2725.00%
Total Other Income	<u>298,323</u>	<u>300,725</u>	0.81%
Net Income	<u>203,474</u>	<u>262,634</u>	29.07%

17-18 Water Income



- 4201 · Water Base Rate-Commercial
- 4202 · Water Base Rate-Residential
- 4203 · Water Sales-Commercial
- 4204 · Water Sales-Residential
- 4205 · Water Sales-Construction
- 4206 · Water Sales-Other
- 4208 · Water Transfer Fees
- 4209 · Water Turn On/Off Fees
- 4210 · Water Will Serve Letter Fees
- 4211 · Water Delinquency Fees
- 4212 · Water Installation Fees
- 4213 · Water Lien Fees
- 4214 · Water Other Fees & Charges

17-18 Water Expense



- 5436 . Water Payroll
- 5403 . Water Engineering Services
- 5404 . Water Legal Services
- 5405 . State-County Water System Fees
- 5406 . Water General Plant Expense
- 5407 . Water Minor Equipment/ Parts
- 5408 . Water Vehicle Repairs & Maint.
- 5410 . Water Utilities-Electricity
- 5411 . Water Utilities-Gas & Fuel
- 5412 . Water Utilities-Propane
- 5414 . Water Telephone & Internet
- 5415 . Water Retirement and Life Insur
- 5417 . Water Computer Services
- 5418 . Water Board Reimbursement
- 5419 . Water Other Operating Expenses
- 5420 . Water Accounting & Auditing
- 5421 . Water Postage & Postage Fee
- 5422 . Water Office Supplies
- 5423 . Water Traveling
- 5025 . Water Office Cleaning Services
- 5425 . Water Maintenance
- 5426 . Water Medical Insurance
- 5427 . Water Worker's Compensation Ins
- 5428 . Water Non-Employee Health Insura
- 5429 . Water Dues, Fees, Subscription
- 5430 . Water Advertising & Publishing
- 5431 . Water Leasing Equipment
- 5432 . Water Utilities Trash Fee
- 5433 . Water Bank Fee Charge
- 5435 . Water Auto & General Insurance
- 5438 . Water Laboratory Services
- 5439 . Water Donation
- 5440 . Water Compensated Time
- 5441 . Water Uniform Expenses
- 5442 . Water Property Tax Expenses
- 5443 . Water Consulting
- 5444 . Water Leak (IWD Site)
- 5445 . Water Security System
- 5446 . Training and Seminars

IDYLLWILD WATER DISTRICT
SEWER FUND INCOME STATEMENT
YEAR ENDING June 30, 2017

Ordinary Income/Expense

Income

FY16/17

4101 · Sewer Base Fees-Commercial	423,456
4102 · Sewer Base Fees-Residential	206,550
4108 · Sewer Transfer Fees	775
4109 · Sewer Other Fees, Refunds	0
Total Income	630,781

6400 · SEWER OPERATING EXPENSES

6400 · Sewer Payroll	136,000
6404 · Sewer Retirement and Life Ins	22,500
6405 · Sewer Treatment Fees	12,000
6406 · Sewer General Plant Expense	37,382
6407 · Sewer Minor Equipment/Parts	600
6408 · Sewer Vehicle Repairs & Maint.	6,000
6410 · Sewer Utilities-Electricity	30,000
6411 · Sewer Utilities-Gas & Fuel	2,091
6412 · Sewer Utilities-Propane	200
6413 · Sewer Utilities-Telephone	2,667
6415 · Sewer Legal Services	9,000
6417 · Sewer Computer Services	5,000
6419 · Sewer Other Operating Expenses- (Cleaning)	1,500
6420 · Sewer Accounting & Audit Service	5,000
6421 · Sewer Postage & Mail Fee	6,000
6422 · Sewer Office Supplies	3,000
6423 · Sewer Medical Insurance	38,032
6425 · Sewer Maintenance	19,265
6426 · Sewer Worker's Comp Insurance	1,736
6428 · Sewer Non-Employee Insurance	12,597
6429 · Sewer Dues, Fees & Subscription	7,009
6430 · Sewer Advertising & Publishing	1,500
6431 · Sewer Leasing Equipment	600
6432 · Sewer Utilities - Trash Fee	715
6433 · Sewer Bank Fee Charge	500
6435 · Sewer Auto & General Insurance	11,134
6438 · Sewer Laboratory Service	9,982
6441 · Sewer Removal Disposal Fee	3,972
6442 · Sewer Property Tax Expenses	0
6443 · Sewer Consulting	150,000
6444 · Traveling and Entertainment	2,500
6448 · Training & Seminar Expenses	6,000
6445 · Sewer Security System	1,500
6446 · Depreciation	65,000
Total 6400 · SEWER OPERATING EXPENSES	610,980

Net Ordinary Income

19,800

Other Income/Expense

Other Income

4801 · Sewer Taxes & Assessments	115,000
4803 · Sewer Stand By Assessments	5,000
4804 · Sewer Interest Earned	1,500
4805 · Sewer Facilites Charges	5,250
4819 · Sewer Other Non-Operating Rev	200
Total Other Income	126,950

Net Income

146,750

IDYLLWILD WATER DISTRICT
SEWER FUND INCOME STATEMENT
FOR BUDGET YEAR ENDING JUNE 30,2018

Ordinary Income/Expense

Income	BUDGET FY16/17	BUDGET FY17/18	% Change
4101 · Sewer Base Fees-Commercial	416,126	423,456	1.76%
4102 · Sewer Base Fees-Residential	206,550	206,550	0.00%
4108 · Sewer Transfer Fees	300	775	158.33%
4109 · Sewer Other Fees, Refunds	0	0	0.00%
Total Income	622,976	630,781	1.25%

6400 · SEWER OPERATING EXPENSES

6400 · Sewer Payroll	165,000	136,000	17.58%
6404 · Sewer Retirement and Life Ins	24,000	22,500	6.25%
6405 · Sewer Treatment Fees	8400	12000	-42.86%
6406 · Sewer General Plant Expense	30,517	37,382	-22.49%
6407 · Sewer Minor Equipment/Parts	500	600	-20.00%
6408 · Sewer Vehicle Repairs & Maint.	6,500	6,000	7.69%
6410 · Sewer Utilities-Electricity	35,000	30,000	14.29%
6411 · Sewer Utilities-Gas & Fuel	5,240	2,091	60.10%
6412 · Sewer Utilities-Propane	300	200	33.33%
6413 · Sewer Utilities-Telephone	3,500	2,667	23.80%
6415 · Sewer Legal Services	6,000	9,000	-50.00%
6417 · Sewer Computer Services	2,000	5,000	-150.00%
6419 · Sewer Other Operating Expenses	897	1,500	-67.22%
6420 · Sewer Accounting & Audit Service	5,000	5,000	0.00%
6421 · Sewer Postage & Mail Fee	6,400	6,000	6.25%
6422 · Sewer Office Supplies	8,600	3,000	65.12%
6423 · Sewer Medical Insurance	32,000	38,032	-18.85%
6425 · Sewer Maintenance	19,379	19,265	0.59%
6426 · Sewer Worker's Comp Insurance	1,736	1,736	0.00%
6428 · Sewer Non-Employee Insurance	11,000	12,597	-14.52%
6429 · Sewer Dues, Fees & Subscription	6,500	7,009	-7.84%
6430 · Sewer Advertising & Publishing	1,500	1,500	0.00%
6431 · Sewer Leasing Equipment	3,000	600	80.00%
6432 · Sewer Utilities - Trash Fee	1,500	715	52.35%
6433 · Sewer Bank Fee Charge	500	500	0.00%
6435 · Sewer Auto & General Insurance	6,839	11,134	-62.80%
6438 · Sewer Laboratory Service	16,000	9,982	37.61%
6441 · Sewer Removal Disposal Fee	20,941	3,972	81.03%
6442 · Sewer Property Tax Expenses	2,500	-	100.00%
6443 · Sewer Consulting	108,000	150,000	-38.89%
6444 · Traveling and Entertainment	3500	2500	28.57%
6448 · Training & Seminar Expenses	6,000	6,000	0.00%
6445 · Sewer Security System	2,500	1,500	40.00%
6446 · Depreciation	90,000	65,000	27.78%
Total 6400 · SEWER OPERATING EXPENS	641,249	610,980	4.72%

Net Ordinary Income	(18,273)	19,800	208.36%
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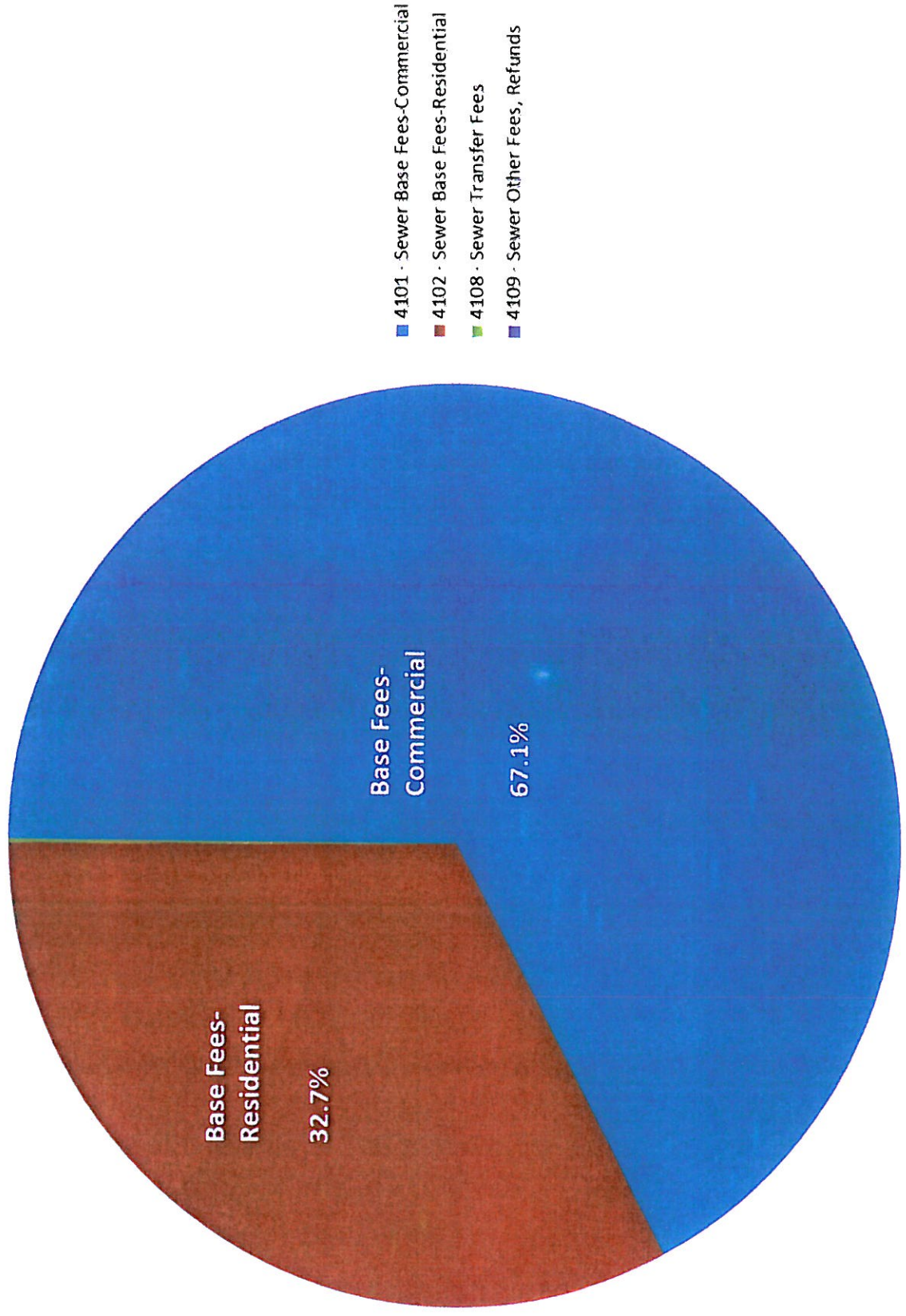
Other Income/Expense

Other Income

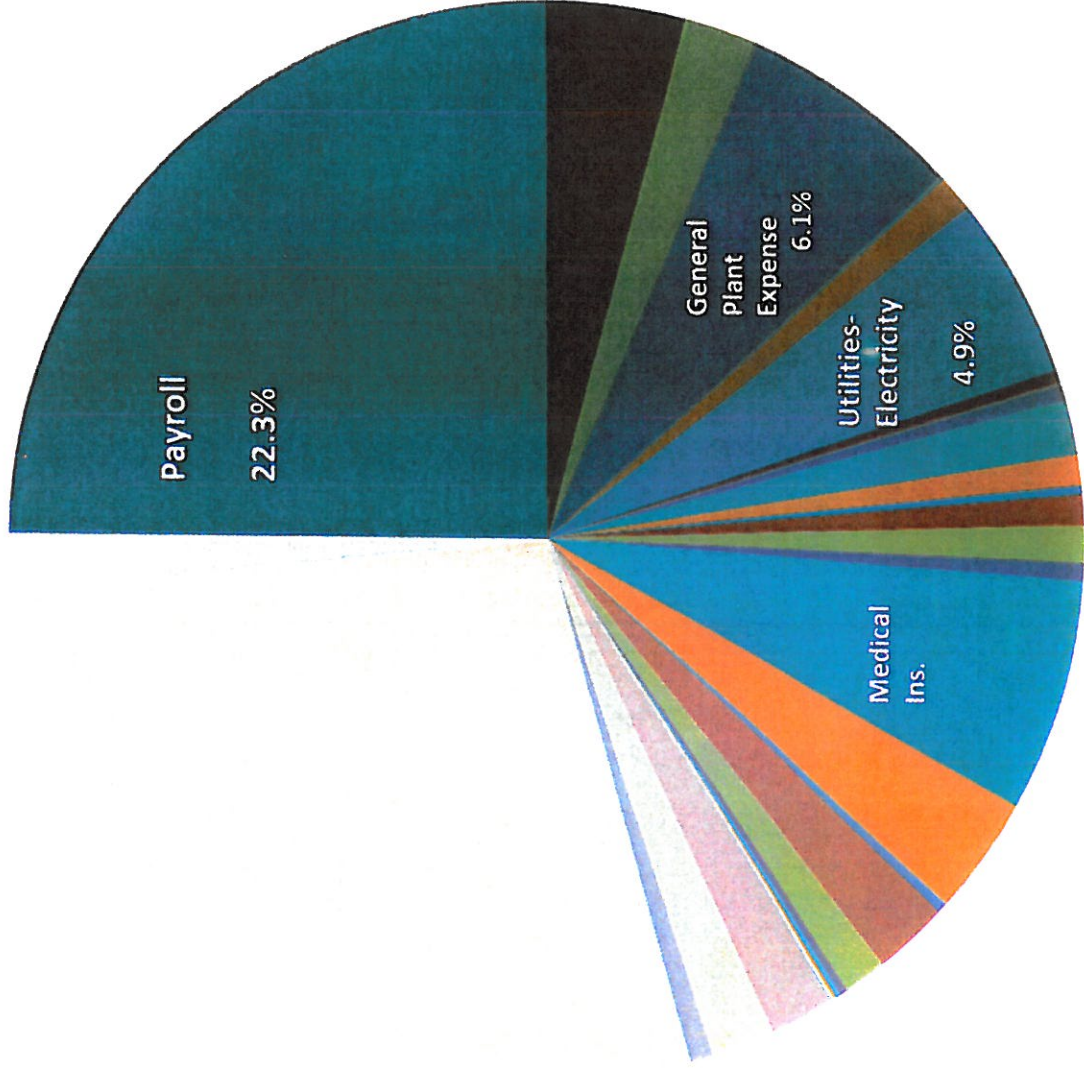
4801 · Sewer Taxes & Assessments	115,000	115,000	0.00%
4803 · Sewer Stand By Assessments	5,000	5,000	0.00%
4804 · Sewer Interest Earned	1,500	1,500	0.00%
4805 · Sewer Facilites Charges	-	5,250	5250.00%
4819 · Sewer Other Non-Operating Rev	-	200	132.00%
Total Other Income	121,500	126,950	4.49%

Net Income	103,227	146,750	42.16%
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17-18 Sewer Income



17-18 Sewer Expense



- 6400 - Sewer Payroll
- 6404 - Sewer Retirement and Life Ins
- 6405 - Sewer Treatment Fees
- 6406 - Sewer General Plant Expense
- 6407 - Sewer Minor Equipment/Parts
- 6408 - Sewer Vehicle Repairs & Maint.
- 6410 - Sewer Utilities-Electricity
- 6411 - Sewer Utilities-Gas & Fuel
- 6412 - Sewer Utilities-Propane
- 6413 - Sewer Utilities-Telephone
- 6415 - Sewer Legal Services
- 6417 - Sewer Computer Services
- 6419 - Sewer Other Operating Expenses
- 6420 - Sewer Accounting & Audit Service
- 6421 - Sewer Postage & Mail Fee
- 6422 - Sewer Office Supplies
- 6423 - Sewer Medical Insurance
- 6425 - Sewer Maintenance
- 6426 - Sewer Worker's Comp Insurance
- 6428 - Sewer Non-Employee Insurance
- 6429 - Sewer Dues, Fees & Subscription
- 6430 - Sewer Advertising & Publishing
- 6431 - Sewer Leasing Equipment
- 6432 - Sewer Utilities - Trash Fee
- 6433 - Sewer Bank Fee Charge
- 6435 - Sewer Auto & General Insurance
- 6438 - Sewer Laboratory Service
- 6441 - Sewer Removal Disposal Fee
- 6442 - Sewer Property Tax Expenses
- 6443 - Sewer Consulting
- 6444 - Traveling and Entertainment
- 6448 - Training & Seminar Expenses
- 6445 - Sewer Security System

IDYLLWILD WATER DISTRICT

BUDGET NOTES FOR WATER FUND

BUDGET FISCAL YEAR ENDING JUNE 30, 2018

Water Department

*Idyllwild Water District revised the rate structure for the fiscal year 2017/2018

*Water Operating Base Rate Revenues for Residential and Commercial will stay consistent; however, Water Base rate and Water Sales revenue may increase due to selling of new water meters in Fiscal Year 2017/2018.

*Property Taxes from the County of Riverside are expected to remain the same as the previous year.

*Direct Operating Expenses for water are expected to increase 1% for the coming year of 2017/2018. Also, General Expenses are expected to increase by 1%.

*Capital Improvement Budget items for Fiscal Year 2017/2018 will cost \$747,000 in total. The amount financed by Idyllwild Water District is \$577,000. The remaining amount will be financed by a Grant from Riverside County in the amount of \$170,000.

*The Laboratory Service has increased by 40% due to increased regulation and requirements for lab testing by the State of California.

*The State/County Water System Fee was increased by 60% from the previous years budget due to increasing rates at the County and State levels and underestimated fees from the previous year.

*No principle debt or interest exists within the Water Department.

*Utilities for Idyllwild Water District, including electricy, telephone, fuel and propane expenses are expected to decrease by 5% total.

*Cost of Living salary increase for all employees of 2%.

*Increase Healthcare Benefits by 10% due to increasing rates for health insurance according to JPIA.

*Increase Allstate Group Insurance allowance from \$30 per month per employee to \$70 per month per employee.

* The allowance for insurance has not been increased since 1997.

*The interest rate earned from investments is expected to remain the same as the previous year.

Sewer Department

*The Improvement District #1 will not have any change for the E.D.U. Base Fee revenue for Fiscal Year 2017/2018.

*Direct Operating expenses for Sewer are expected to increase by 5% the for coming year 2015/2016. Also, General Expenses are expected to increase by 2%.

*Property Taxes from the County of Riverside are expected to remain the same as the previous year.

*The Capital Improvement Budget for the year of 2017-2018 is \$170,000. This includes \$135,000 to clean and video the complete collection system for Improvement District #1.

*No principle debt or interest exists within Improvement District #1.

*Sewer consulting expenses are increasing from the previous year by 38% because the State of California requires a highly certified operator on site five days per week.

Other Information

*Idyllwild Water District will be implementing the new billing system as of June 1, 2017

*Idyllwild Water District is proceeding with steps to cancel the Recycled Water Project and return funds to the State of California Water Board.

*The Staff is working to increase the public's opinion of the District.