

REGULAR MEETING OF THE BOARD OF DIRECTORS

IDYLLWILD WATER DISTRICT 25945 Highway 243 Idyllwild, CA 92549

January 19, 2022 - 6:00 P.M.

Pursuant to AB 361, due to the continued State of Emergency for COVID-19 and that State and Local officials are imposing and recommending social distancing, this meeting will be held in person and virtually.

Topic: Board of Directors Meeting

Time: Jan 19, 2022, 06:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

https://us06web.zoom.us/j/88107603759?pwd=L0o1RmZwQ1BXdDUwZE1nUm9DUHVYdz09

Meeting ID: 881 0760 3759

Passcode: 162476 One tap mobile

+12532158782,,88107603759#,,,,*162476# US (Tacoma)

+13462487799,,88107603759#,,,,*162476# US (Houston)

Dial by your location

- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 720 707 2699 US (Denver)
- +1 301 715 8592 US (Washington DC)
- +1 312 626 6799 US (Chicago)
- +1 646 558 8656 US (New York)

Meeting ID: 881 0760 3759

Passcode: 162476

Find your local number: https://us06web.zoom.us/u/kc50iUhRft

AGENDA

CALL TO ORDER

ROLL CALL

PUBLIC COMMENTS

Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the district. Please note that for items not listed on the agenda, the Brown Act imposes limitations on what the Board may do at this time. The Board may not take action on the item at this meeting. As to matters on the agenda, persons will be given an opportunity to address the Board when the matter is considered. Each speaker will be given four (4) minutes to address the Board. Comments should be directed to the Board as a whole and not directed to individual Board members.

1. CONSENT CALENDAR - 5 minutes



Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be removed so that it may be acted upon separately.

A. MINUTES

Regular Board Meeting: November 17, 2021
Regular Board Meeting: December 15, 2021

B. FINANCIAL REPORTS

- 1. Income statement for the five-months ending December 31, 2021
- 2. District warrants for December 2021

Check #16928 – 16977 = \$ 223,603.62 Gross Payroll = \$ 62,209.00 Federal/State PR taxes = \$ 5,435.00 LAIF Transfers = \$ 0.00 Transfers/charges = \$ 0.00

C. OPERATIONS REPORT

D. <u>AUTHORIZE REMOTE MEETINGS PURSUANT TO AB 361 AND MAKE</u> REQUIRED FINDINGS

Board of Directors will consider authorizing remote meetings pursuant to AB 361 based on findings that (1) there is declared state of emergency for COVID-19, and (2) state and local officials are imposing and recommending social distancing.

INFORMATION

- 2. GENERAL MANAGER REPORT 5 minutes
- 3. ACWA JPIA PRESIDENT'S SPECIAL RECOGNITION AWARD 5 minutes
- 4. JOB SATISFACTION SURVEY 5 minutes

DIRECTORS COMMENTS – 5 minutes

CLOSED SESSION

5. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Gov. Code Section 54956.8)

Property: 25201 & 25305 Fern Valley Road, Idyllwild, CA 92549
Agency negotiator: Leo Havener, General Manager & Hosny Shouman, Chief Financial Officer



Negotiating parties: Property Owner

Under negotiation: Price and Terms of Payment

6. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Gov. Code Section 54956.8)

Property: 26120 Ridgeview Drive, Idyllwild, CA 92549

Agency negotiator: Leo Havener, General Manager & Hosny Shouman, Chief

Financial Officer

Negotiating parties: Property Owner

Under negotiation: Price and Terms of Payment

ADJOURNMENT

The next Board meeting is a Regular Meeting scheduled for February 16, 2022, at 6:00 p.m., to be held at the Idyllwild Water District Boardroom, 25945 Hwy. 243, Idyllwild, CA 92549.

Americans with Disabilities Act: In compliance with the ADA, if you need special assistance to participate in a District meeting or other services offered by this District, please contact the district office @ 951-659-2143 or email: office@idyllwildwater.com. Upon request, the agenda and documents in the agenda packet can be made available in appropriate alternative formats to persons with a disability. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the district staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting.



MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS

IDYLLWILD WATER DISTRICT 25945 Highway 243 Idyllwild, CA 92549

November 17, 2021 – 6:00 P.M.

Pursuant to AB 361 and action taken by the Board pursuant to such, this meeting will be held in person and virtually.

AGENDA

CALL TO ORDER

President Schelly called the meeting to order at 6:00 p.m.

ROLL CALL

President Schelly, Vice President Szabadi, Director Kunkle, Director Gin, and Director Olson were present. General Manager Leo Havener, Chief Financial Officer Hosny Shouman, and Chief Water Operator Joe Reyes were also present, as was General Counsel Byrne on Zoom.

PUBLIC COMMENTS

Dave Hunt inquired if the District was going to participate in the cloud seeding project and mentioned about sewer audits.

1. CONSENT CALENDAR

A. MINUTES

Regular Board Meeting: October 20, 2021

B. FINANCIAL REPORTS

- 1. Income statement for the four-months ending October 31, 2021
- 2. District warrants for October 2021

Check #16826 - 16869 = \$ 262,653.74 Gross Payroll = \$ 61,865.00 Federal/State PR taxes = \$ 5,260.00 0.00 = \$ LAIF Transfers

0.00 Transfers/charges = \$

C. OPERATIONS REPORT

D. CONSIDER CONTINUATION OF REMOTE MEETINGS PURSUANT TO AB



361 AND MAKE REQUIRED FINDINGS

Board of Directors will consider continuing remote meetings pursuant to AB 361

DIRECTORS COMMENTS

None

A MOTION was made by Vice President Szabadi to approve the Consent Calendar. Director Gin seconded.

The vote was as follows:

AYES NAYS ABSTAIN ABSENT
Director Gin
Director Kunkle
Director Olson
Vice President Szabadi
President Schelly

Motion approved.

2. GENERAL MANAGER REPORT

GENERAL MANAGER REPORT

General Manager Havener gave his report and addressed questions.

ACTION ITEMS

3. CONSIDER ACCEPTANCE OF THE FISCAL YEAR 2020 – 2021 AUDIT
Board of Directors will consider accepting the Fiscal Year 2020 – 2021 audit.

DIRECTORS COMMENTS

Director Olson inquired the limit of District funds allowed into LAIF, which is maxed at \$75,000,000.

Director Kunkle mentioned the District has no debt.

Vice President Szabadi inquired about District liability associated with employee pension and retirees benefits.

PUBLIC COMMENTS

Steve Molton inquired about the firm that performed the audit.



Becky Clark stated Pine Cove Water District will receive an investment and financial report from CalPers January 2022.

A MOTION was made by Vice President Szabadi to accept the Fiscal Year 2020 – 2021 audit. Director Olson seconded.

The rollcall vote was as follows:

AYES NAYS ABSTAIN ABSENT
Director Gin

Director Gin Director Kunkle Director Olson Vice President Szabadi President Schelly

Motion approved.

DISCUSSION ITEMS

4. STRAWBERRY CREEK PROJECT UPDATE

General Manager Havener provided an update and addressed questions.

5. BOARD ROOM MODIFICATIONS UPDATE

General Manager Havener provided an update and addressed questions.

6. GOVERNOR NEWSOM DROUGHT EMERGENCY (VP Szabadi)

Vice President Szabadi requested Pine Cove Water District, Fern Valley Water District and Idyllwild Water District attempt to work together for the betterment of the water resources for the area.

President Schelly suggested the three districts review the existing Mutual Aid Agreements and, if necessary, modify the agreements for improved community needs.

Sue Nash suggested the three water districts work cooperatively during the Governor's state of emergency pertaining to the drought.

General Manager Havener will contact Pine Cove Water District and Fern Valley Water District in an effort to review and, if necessary, modify the existing Mutual Aid Agreements.

7. WASTEWATER TREATMENT PLANT PROJECT (VP Szabadi)



Vice President Szabadi stated his desire for the WWTP project to continue moving forward with a focus on how the project will be funded with the least increase in sewer rates.

President Schelly inquired if the costs for the WWTP project have increased since the last estimate, which to date the costs have not increased.

8. SHORT TERM RENTALS (VP Szabadi)

Vice President Szabadi gave an update on short term rentals (STR) and shared his concerns.

Director Kunkle indicated his concerns regarding septic tanks and their potential to affect groundwater quality.

Director Olson stated the District may not want to take a position on STR due to the fact this is a County matter.

President Schelly mentioned that educating the public about what is and what is not acceptable to be put into the sewer system, and in some cases septic tanks, may be helpful.

Dave Hunt read his May 2021 letter to the Board regarding his concerns and views towards water and sewer issues. Mr. Hunt suggested that STR be limited to 10% of all properties within the District.

General Manager Havener indicated that he would write a letter regarding the community's concern regarding STR with the assistance of President Schelly.

9. WATER POLICY UPDATE (VP Szabadi)

Vice President Szabadi mentioned that General Manager Havener has started progress on updating the existing Water Policy. VP Szabadi also suggested the three water district develop and use similar criteria for conservation stages.

10. PERSONNEL MANUAL UPDATE (VP Szabadi)

Vice President Szabadi mentioned that General Manager Havener has done considerable work updating the Personnel Manual.

General Manager Havener plans to present the Employee Manual to the full Board in February or March of 2022.

11. BOARD MEMBER TRAINING (Kunkle)

Director Kunkle reminded the Board that there is training required for Board Members and that General Manager Havener will follow-up on the status of training for each Board Member.



12. CALIFORNIA SPECIAL DISTRICT ASSOCIATION CERTIFICATIONS (Kunkle)

Director Kunkle mentioned that the District is interested in completing and obtaining CSDA certifications.

President Schelly read the four certifications available for the District to obtain.

13. OPERATIONS REPORT MODIFICATIONS (Kunkle)

Director Kunkle provided copies of his recommended Operations Report to the Board Members and those individuals in attendance, and provided his reasoning for the levels of detail.

President Schelly mentioned that the levels of detail in the report presented was something he would be more interested in receiving on a quarterly or semi-annually basis.

General Manager Havener will evaluate the proposed report and work with Director Kunkle to modify the existing monthly Operations Report.

14. ELK LANE PIPELINE (Kunkle)

Director Kunkle mentioned the length of time that is required to obtain easements, design and engineer the project, and eventually break ground for a project, that he felt that staff should begin the effort to obtain an easement for this project.

General Manager Havener indicated that he would contact the Engineer to provide an estimate for pursuing an easement for this property.

ACTION ITEMS

15. SOLAR PROJECT FOR ADMINISTRATION BUILDINGS - 15 minutes

Board of Directors will consider approving an agreement with Renova Energy for \$66,066.00 for the purchase and installation of solar panels on the administration buildings.

DIRECTORS COMMENTS

General Manager provided a summary of the project.

Chief Financial Officer provided current electrical expenses and potential savings. Director Kunkle suggested discussing with Idyllwild Arts School potential location for a solar project for WWTP.

PUBLIC COMMENTS

None

A MOTION was made by Vice President Szabadi to approve an agreement with



Renova Energy for \$66,066.00 for the purchase and installation of solar panels on the administration buildings. Director Olson seconded.

The rollcall vote was as follows:

AYES NAYS ABSTAIN ABSENT

Director Gin
Director Kunkle
Director Olson
Vice President Szabadi
President Schelly

Motion approved.

DIRECTORS COMMENTS

President Schelly created an Ad Hoc Survey Committee who includes Director Gin, General Manager Havener and President Schelly.

President Schelly stated the performance evaluation for General Manager Havener will occur at the February Board meeting.

The Board took a five (5) minute recess at 8:25 p.m. before moving into closed session.

CLOSED SESSION

16. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Gov. Code Section 54956.8)

Property: 25201 & 25305 Fern Valley Road, Idyllwild, CA 92549

Agency negotiator: Leo Havener, General Manager & Hosny Shouman, Chief

Financial Officer

Negotiating parties: Property Owner

Under negotiation: Price and/or Terms of Payment]

The Board resumed Open Session at 9:00 p.m.

REPORT FROM CLOSED SESSION

No reportable action.

ADJOURNMENT

Board adjourned at 9:00 p.m.



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BY:	BY:
Leo Havener INTERIM BOARD SECRETARY	Dr. Charles Schelly BOARD PRESIDENT



MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS

IDYLLWILD WATER DISTRICT 25945 Highway 243 Idyllwild, CA 92549

December 15, 2021 - 6:00 P.M.

Pursuant to AB 361 and action taken by the Board pursuant to such, this meeting will be held in person and virtually.

AGENDA

CALL TO ORDER

President Schelly called the meeting to order at 6:00 p.m.

ROLL CALL

President Schelly, Vice President Szabadi, Director Kunkle, and Director Olson were physically present, and Director Gin was present via Zoom. General Manager Leo Havener, Chief Financial Officer Hosny Shouman, and Chief Water Operator Joe Reyes were also physically present, with General Counsel Guiboa present via Zoom.

PUBLIC COMMENTS

None

1. CONSENT CALENDAR

A. MINUTES - HOLDOVER TO JANUARY 2022 BOARD MEETING

Regular Board Meeting: November 17, 2021

B. FINANCIAL REPORTS

- 1. Income statement for the five-months ending November 30, 2021
- 2. District warrants for November 2021

Check #16826 - 16869 = \$ 262,653.74

= \$ 61.865.00 Gross Payroll

Federal/State PR taxes = \$ 5,260.00 LAIF Transfers = \$ 0.00

0.00 Transfers/charges = \$

C. OPERATIONS REPORT

D. CONSIDER CONTINUATION OF REMOTE MEETINGS PURSUANT TO AB 361 AND MAKE REQUIRED FINDINGS

Board of Directors will consider continuing remote meetings pursuant to AB



361

DIRECTOR COMMENTS

None

PUBLIC COMMENTS

None

A MOTION was made by Vice President Szabadi to approve Consent Calendar Items B, C and D, Item A is held over to January 19, 2022 Board meeting. Director Olson seconded.

The vote was as follows:

AYES NAYS ABSTAIN ABSENT

Director Gin
Director Kunkle
Director Olson
Vice President Szabadi
President Schelly

Motion approved.

2. GENERAL MANAGER REPORT

General Manager Havener gave his report and addressed questions.

DIRECTOR COMMENTS

Vice President Szabadi requested the Board members receive a copy of the letter sent to Riverside County pertaining to Short Term Rentals.

ACTION ITEMS

3. <u>APPOINT GENERAL MANAGER HAVENER AS BOARD SECRETARY</u>
Board of Directors will consider appointing General Manager Leo Havener as Secretary to the Board of Directors.

DIRECTORS COMMENTS

None

PUBLIC COMMENTS

None



A MOTION was made by President Szabadi to appoint General Manager Leo Havener as Secretary to the Board of Directors. Vice President Szabadi seconded.

The rollcall vote was as follows:

AYES <u>NAYS</u> <u>ABSTAIN</u>

<u>ABSENT</u>

Director Gin
Director Kunkle
Director Olson
Vice President Szabadi
President Schelly

Motion approved.

4. SANTA ANA RIVER WATERSHED WEATHER MODIFICATION PILOT PROGRAM

Board of Directors will consider approving a request from Santa Ana Watershed Project Authority (SAWPA) for a total of \$20,000.00 for Santa Ana River Watershed Weather Modification Pilot Program.

PRESENTATION

Mark Norton from SAWPA provided a PowerPoint presentation for the Santa Ana River Watershed Weather Modification Pilot Program and addressed questions via Zoom.

DIRECTORS COMMENTS

Director Olson inquired as to the request being a one-time expense, which it is. Director Kunkle asked how many agencies are being asked to participate and the total project costs, which is approximately 60 agencies with a \$900,000 total cost for the program.

Director Gin confirmed the District is being asked to contribute a \$20,000 commitment over four years.

Director Szabadi inquired if the commitment was tied to the District providing funding for the program, which it is.

PUBLIC COMMENTS

Dave Hunt spoke in opposition to the program.

Mitch? asked if the rainfall will be for the watershed, which is the intention of the program, but has no guarantee that will occur.

A MOTION was made by Vice President Szabadi to table the request from Santa Ana Watershed Project Authority (SAWPA) for a total of \$20,000.00 for Santa Ana River Watershed Weather Modification Pilot Program until more agencies commit to the



program. Director Olson seconded.

The rollcall vote was as follows:

AYES

NAYS Director Gin **ABSTAIN**

ABSENT

Director Kunkle Director Olson Vice President Szabadi President Schelly

Motion approved.

5. ELECTION OF OFFICERS

Board of Directors will elect a President and Vice President.

DIRECTORS COMMENTS

None

PUBLIC COMMENTS

None

A MOTION was made by Director Olson to elect President Schelly as President. Vice President Szabadi seconded.

The rollcall vote was as follows:

AYES

NAYS

ABSTAIN

ABSENT

Director Gin
Director Kunkle
Director Olson
Vice President Szabadi
President Schelly

Motion approved.

A MOTION was made by Director Olson to elect Vice President Szabadi as Vice President. Director Gin seconded.

The rollcall vote was as follows:

AYES

NAYS

ABSTAIN

ABSENT



Director Gin Director Kunkle Director Olson Vice President Szabadi **President Schelly**

Motion approved.

6. DISCUSS AND POTENTUALLY MODIFY EXISTING COVID-19 POLICY Board of Directors will consider modifying the District existing COVID-19 policy.

DIRECTORS COMMENTS

Vice President Szabadi share questions and concerns regarding the complexities associated with COVID and personnel confidentiality.

Directors Kunkle and Gin suggested the existing District COVID policy is reviewed and updated if warranted.

President Schelly suggested a policy be developed to accommodate COVID and any future diseases.

PUBLIC COMMENTS

Dave Hunt gave a timeline of the existing COVID policy.

Mitch ? gave his personal experience that he quit his job due to COVID policies enforced by his employer.

A MOTION was made by Vice President Szabadi to review and update the existing COVID policy. Director Kunkle seconded.

The rollcall vote was as follows:

ABSENT ABSTAIN NAYS **AYES**

Director Gin Director Kunkle Director Olson Vice President Szabadi **President Schelly**

Motion approved.

DIRECTORS COMMENTS

Director Olson requested a comparison of the existing COVID policy to the proposed policy.



President Schelly informed the Board that he, Director Gin and General Manager Havener are working on the proposed Employee Retention Questionnaire.

PUBLIC COMMENTS

Betty Clark thanked the Board for modifications that dramatically improved the sound quality on Zoom.

ADJOURNMENT

Board adjourned at 7:13 pm.

IDYLLWILD WATER DISTRICT	IDYLLWILD WATER DISTRICT
BY:	BY:
Leo Havener BOARD SECRETARY	Dr. Charles Schelly BOARD PRESIDENT

IDYLLWILD WATER DISTRICT WATER FUND CONDENSED INCOME STATEMENT FOR FISCAL MONTH ENDING DECEMBER, 2021

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	FOR THE N	FOR THE MONTH OF	UTCHMBTK	707
CATEGORY	2021	2020	VARIANCE	%
OPERATING REVENUES: BASE-RESIDENTIAL/COMMERCIAL SALES-RESIDENTIAL/COMMERCIAL OTHER OPERATING REVENUE*	77,357 48,040 0	77,357 58,000 0 0	0 0 0 0	0.00% -17.17% 0.00%
TOTAL OPERATING REVENUES	125,397	135,357	096'6-	-7.36%
	FOR TH	E MONTH OF	FOR THE MONTH OF DECEMBER	2021
OPERATING REVENUE BY CATEGORY	ACTUAL 2021	BUDGET 2020	F (U) VARIANCE	%
BASE RATE - RESIDENTIAL	57,549	57,549	00	%00.0
BASE RATE - COMMERCIAL	19,808	19,808	-4 836	-16.12%
SALES-RESIDENTIAL	25, 164	28,000	-5,124	-18.30%
SALES-COMMERCIAL	0,0,75	000	0	%00.0
SALES-SEWEK	0	0	0	%00.0
SALES-CONSTITUTION TO THE AND THE SAME	0	0	0	%00.0
TIDN ON/OFF FFFS	0	0	0	%00.0
IONN ONOTH LEG	0	0	0	0:00%
	0	0	0	0.00%
	0	0	0	%00.0
WILL SERVE LETTER PEED	0	0	0	%00.0
	0	0	0	%00.0
INSTALLATION FEES CAPACITY FEES	0	0	0	%00.0
TOTAL OPERATING REVENUES	125,397	135,357	096'6-	-7.36%

IDYLLWILD WATER DISTRICT WATER FUND CONDENSED INCOME STATEMENT FOR FISCAL MONTH ENDING DECEMBER, 2021

2021
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Salas OEST OF SALES.	Residential	Commercial	Total	
	C.F	C.F	C.F	
R1 5/8	417,465	60,810	478,275	
R2 3/4	15,920	13,340	29,260	
R3 1= .	3,162	90,060	93,222	
R4 11/2"	0	51,780	51,780	
R5 2"	0	15,500	15,500	
1 C C C C C C C C C C C C C C C C C C C	0	8,600	8,600	
]. 	0	67,390	67,390	
NC-WWTP	0	1,610	1,610	
SALES OF SALES	436 547	309.090	745,637	
NUMBER OF CUSTOMER BILLS:	C	¢	Total	
	1 123	7 7	1 537	
K1 5/8	t, -	5 ~	30	
KZ 3/4	4 5	3 - %	78	
K3 7:	7 -) (- -	
R4 1.1/2"	> 0	<u>.</u> 0	2 α	
R5 2"	0	0 -	0 7	
R6 3"	0	-	. ,	
IA 3"	0	<u>.</u>	-	
NC-WWTP	0	A STATE OF THE PERSON NAMED IN COLUMN TWO IS NOT THE PERSON NAMED IN T		
TOTAL NUMBER OF CUSTOMER BILLS	1,487	184	1,671	
Sawar Acrt S	419	167	586	
	C	0	0	
THE OCIVICAS I 2)	0	0	
FIRE SERVICES T S	c	,		
Fire Services F "4"	0	2	,	
			2.260	
Total Idyllwild Customers			4,400	

IDYLLWILD WATER DISTRICT WATER FUND CONDENSED INCOME STATEMENT FOR FISCAL MONTH ENDING DECEMBER, 2021

FOR FISCAL MONTH ENDING DECEMBER, 2021	FOR THE MONTH OF DECEMBER 2021	TH OF DECE	MBER 2021		
			F (U)		
BY CATEGORY	ACTUAL	BUDGET	VARIANCE	%	
WATER OPERATING EXPENSES:	2021	2021			
1- WAGES AND SALARIES EXPENSES	52,350	54,979	2,629	4.78%	
DETIREMENT DI AN AND LIFE INSURANCE	3,370	3,370	0	%00.0	
3 MEDICAL INSTIBANCE	9,796	9,888	92	0.93%	
A LINIEDOM EXPENSES	0	107	107	100.00%	
4 -ONE CAN EXI ENOCE	1,065	1,800	735	40.83%	
S -WORKEING COM INCOME.	4,664	4,700	36	0.77%	
7-BOARD REIMBURSEMENT	150	300	150	20.00%	
A -OFFICE SUPPLIES	1,583	1,500	-83	-5.53%	
9-DEFICE CLEANING SERVICE	210	210	0	%00.0	
10 -POSTAGE AND MAII ING FEE	950	006	-50	-5.56%	
11 TRAINING AND EDUCATION	0	0	0	%00.0	
42 TDAVELING MILEAGE MEALS REIMBURSMENT	0	0	0	%00.0	
12 - I NAVELING, WIEENOE, WENT OF STREET	863	1,500	637	42.47%	
13 -DOLG , LELO, GODGON, CONO.	1,355	1,500	145	%29.6	
14 -OOMITOLEIV OETVOEO	2,030	2,000	-30	-1.50%	
15 -EEGAL GENALOEG 16 ENGINEERING AND CONSULTING	0	100	100	100.00%	
12 LITE TIES - ELECTRICITY	4,618	8,900	4,282	48.11%	
1/ -O	780	620	-160	-25.81%	
10-10-11-11-12 - DROPANE	30	100	70	%00.02	
20 LITELITES - TOOL MARE INTERNET	935	1,189	254	21.36%	
20-10 ILLIEC - I EEE I COME III EEE	205	200	ငှ	-2.50%	
22 ALITO AND DROPERTY INSTIRANCE	0	0	0	%00.0	
24 STATE_COUNTY WATER SYSTEM FEES	2,200	0	-2,200	#DIV/0i	
22 -SIAIE-COUNT VIEW TREATMENT SERVICES	12,468	12,500	32	0.26%	
22 - CENTEN YELL EVILLE STATE OF THE STATE O	17	1,500	1,483	98.87%	
23 - VELLICEEO MEL MINOR MANAGEMENTO DE LA BODO ATORA SERVICES	3,388	1,800	-1,588	-88.22%	
23 -LABOTALOIN BEININGEO	0	0	0	%00.0	
20 -WATER SECONT OF STRING	0	0	0	%00.0	
2/ -ADVER I SING AIND FOREIGHTO	0	250	250	100.00%	
20 -BAINT FEE CITATION OF IPPI IFS	29,425	4,000	-25,425	-635.63%	
29 -WATEN MAIN TENOR WAY OUT TENOR	1,355	000'6	7,645	84.94%	
31-LIABILITY &PRPOERTY AND Auto INSURANCE	0	4,000	4,000		
TOTAL OPERATING EXPENSES:	133,807	128,399	-5,408	-4.21%	

6,958

(8,410)

TOTAL INCOME AND (LOSS)

IDYLLWILD WATER DISTRICT SEWER FUND CONDENSED INCOME STATEMENT FOR FISCAL MONTH ENDING DECEMBER 2021 FOR THE MONTH OF DECEMEBR 2021

%	0.32% 0.00%	0.32%	24 16%	0.00%	1.06%	100.00%	38.79%	16.00%	0.00%	10.68%	0.00%	-321.33%	0.00%	100.00%	208 90%	127 10%	157.19%	16 46%	0.00%	1.61%	-3 03%	-102.20%	100.00%	100.00%	-509.86%	100.00%	%00.0	6.82%	%00.0	8.88%	100.00%	79.17%	23.53%	100.00%	14.63%
VARIANCE	194	194	3 141	. 0	35	353	225	296	0	63	0	-241	0 ;	110	3,500	-305	-391	3,950	33	O 4	υ <i>(</i> ,	-511	200	100	-10,651	200	0	341	0	110	300	2,375	350	3,000	988'9
2021 \ Budget	59,853	59,853	13 000	1,220	3,300	353	580	1,850	0	290	70	75	0 5	110	3,534	146	285	3,950	213	0 7	310	60	200	100	2,089	200	0	5,000	0	1,239	300	3,000	1,500	3,000	47,080
2021 Actual	60,047	60,047	020	1,039	3.265	0	355	1,554	0	527	20	316	0	0	34	451	929	0	180	0 0	305	68	- - -	0 0	12.740	0	0	4,659	0	1,129	0	625	1,150	0	40,194
CONDENSED BY CATEGORY	OPERATING REVENUES: BASE-RESIDENTIAL/COMMERCIAL OTHER OPERATING	TOTAL OPERATING REVENUES	OPERATING EXPENSES:	1- WAGES AND SALARIES	Ц	3- MEDICAL INSURANCE	A WOODKEP'S COMPENSATION INSURANCE	6- RETIREMENT MEDICAL INSURANCE	7. ROARD RFIMBURSEMENT	8- OFFICE SUPPLIES	9. OFFICE CLEANING SERVICES	10- POSTAGE AND MAIL FEE	11- EDUCATION AND TRAINING	12- TRAVELING, MILAGE, MEAL REIMBURSMENT	13- DUE AND SUBSCRIPTION FEE	14- COMPUTER SERVICES	15- LEGAL SERVICES	16- UTILITIES - ELECTRICITY	17- UTILITIES - GAS & FUEL	18- UTILITIES - PROPANE	19- UTILITIES - TELEPHONE&INTERNET	20- UTILITIES - WASTE MANAGEMENT FEE	21- VEHICLES REPAIRS AND MAINTENANCE	22- ENGINEERING SERVICES	22- MAINTENANCE AND SUPPLIES	23- GENERAL PLANT SERVICES	24- SEVVER PERMIT AND CIOCINOC(ORGANICA)	25- MINOR EQUIPMENT AND 301 - ELES	26- SEVVER LEADE	27- ADVEKTISING AND POBLISHING	20- LABOTATION (ADT)	29- SECONITY STSTEM (AD.)	SU- ACCOONTING STORTS OF THE S	31-LIBIT & FROTENT AND ACTOR 32- WASTE DISPOSAL FEES	Total Expenses

12,773

19,853

Total INCOME OR (LOSS)

IDYLLWILD WATER DISTRICT SEWER FUND CONDENSED INCOME STATEMENT FOR FISCAL MONTH ENDING DECEMBER 2021

	FOR THE MO	NTH OF DE	FOR THE MONTH OF DECEMEBR 2021	
SEWER FUND OPERATING REVENUES	ACTUAL	BUDGET	F (U) VARIANCE	%
BASE RATE-COMMERCIAL BASE RATE- RESIDENTIAL TRANSFER FEE FACILITY CHARGE FROM IAF INSPECTION FEE	40,264 19,783 0 0 0	40,157 19,696 0 0 0	107 43 0 0 0	0.27% 0.22% 0.00% 0.00% 0.00%
TOTAL OPERATING REVENUE	60,047	59,853	194	0.32%
EQUIVALENT DWELLING UNITS (E.D.U'S)				
RESIDENTIAL COMMERCIAL	459 934	457 932	2.0	0.44%
TOTAL E.D.U'S	1,393	1,389	4.0	0.29%
TOTAL Customers	422	164	586	

IDYLLWILD WATER DISTRICT DISTRICT WARRANTS AND OTHER DISBURSEMENTS FOR THE MONTH ENDED DECEMBER 31, 2021

DATE	NUMBER	PAYEE	DESCRIPTION	7.405.00
12/01/2021	16928	Binge	Down Payment for Audio and Visual Board Room	25,00
12/01/2021	16929	Tyla Friemoth	Water & Office Expenses Reimburesent	1,607.51
12/01/2021	16930	California Computer Options , Inc	IT Monthly Sevices	
12/01/2021	16931	Forest Lumber	Supplies for Water+Sewer	1,269.76
12/01/2021	16932	Frontier	Phone and Internet Charge	491.35
12/01/2021	16933	Home Depot Credit Services	Purchase Washer& Dryer Tools and Supplies	1,344.55
12/01/2021	16934	John Lisee Pumps, Inc.	Repair Aurora Model 341A-BF Pump For Treatement Plant	201.25
12/01/2021	16935	Streamline	Monthly Charge For Idyllwild Website	200,00
12/01/2021	16936	Underground Service Alert/SC	New Tickets Charges	80.77
12/01/2021	16937	USA Bluebook	Supplies for Water&Sewer	372.92
12/01/2021	16938	USDA-Forest Service	Paying Anuual Lease Fee for Sewer ponds 01/1/2022	4,659.49
12/01/2021	16939	Verizon Wireless	Monthly Charge	202.49
12/01/2021	16940	Idyllwlid Water District	To be Deposit at Hemet Bank For Payroll	36,000.00
12/01/2021	16941	J.C. Coatings, Inc.	First Payment for Southridge Tank Construcation	33,700,00
12/01/2021	16942	Renova Energy Corp	Down Payment for Solar Project at The Office	6,606.60
12/01/2021	16943	ACWA/JPIA	Health Insurance for Decembe 2021	13,060.81
12/08/2021	16944	Elizabeth Lyons	Medical Retirement for Lyons Family	1,237.23
12/08/2021	16945	Eric Townsend Construction Company	Payment for Board Room Construction	3,214.00
12/08/2021	16946	Four Seasons Cleaning Services	Cleaning Services to the office Month Of November 2021	280.00
12/08/2021	16947	Genuine Auto Parts/ Napa Riverside	Monthly Charge For Auto Parts	89.18
12/08/2021	16948	Gosch Toyota	Repair order for unit# 3	368.70
12/08/2021	16949	Herb Bergstrom	Retiree Medical Supplement For Oct+Nov+Dec 2021	2,315.46
12/08/2021	16950	Kelly Clark	Retiree Medical Insurance For Oct+Nov+Dec 2021	1,412.64
12/08/2021	16951	Time Warner Cable	Phone &Internet Monthly Charges	526.28
12/08/2021	16952	Village Hardware	Supplies For Water and Sewer	87.52
12/08/2021	16953	Ferreligas	Charge For Rental #3 Propane	17,23
12/15/2021	16954	American Water Works Association	Membership Dues	473,00
12/15/2021	16955	Babcock Laboratories, Inc	Monthly Charge	4,518.06
12/15/2021	16956	BEST BEST & KRIEGER	Monthly Legal Services	2,707.00
12/15/2021	16957	Bill D. Whitener	Retiree Medical Insurance for Oct+ Nov+Dec 2021	1,253,95
	16958	Burtronics Business Systems	Contract Base Annual Fees	168.36
12/15/2021	16959	CR&R Incorporated	Monthly Services for Trash Fee	273.39
12/15/2021	16960	Rogers, Anderson, Malody & Scott, LLP	First Payment for Audit Fee	2,500.00
12/15/2021	16961	S.C.E.	Monthly Charge	3,838.40
12/15/2021	16962	State Water Resources Control Board	Annual Permit Fees	3,326.00
12/15/2021	16963	U,S Postal Services	Renew P.O Box 397	100.00
12/15/2021	16964	USA Bluebook	Supplies for Water&Sewer	481.73
12/15/2021		S.C.E.	Monthly Charge	780.11
12/15/2021	16965		Annual Permit Fees	23,783.00
12/15/2021	16966	State Water Resources Control Board	To be Deposit at Hemet Bank For Payroll	34,000.00
12/15/2021	16967	ldyllwild Water District Riverside County Treasurer	2nd Property Tax Installment	455.75
12/15/2021	16968		Monthly Charge	306,45
12/22/2021	16969	ALLSTATE BENEFITS	Down Payment for New Meters Order	17,722.19
12/22/2021	16970	Furguson WaterWorks #1083	Employees Medical Shots	440.00
12/22/2021	16971	Idyllwiid Health Center	Printing and Processing Bills Fees	1,167.46
12/22/2021	16972	INFOSEND, INC	Monthly Charge	1,942.46
12/22/2021	16973	Staples Credit Plan	Monthly Charge	20.00
12/22/2021	16974	T-Mobile	Void Void	0.00
12/22/2021	16975	Void check		2,949.32
12/22/2021	16976	US Bank Corporate Payment System	Geneeral & Water Expenses	3,621,25
12/22/2021	16977	SUSP, INC	Sewer Consulating for the Newest Plant Inv# 1292	0,021,20

OTHER DISBURSEMENTS: TOTAL PAYROLL L.A.I.F. ELECTRONIC TRANSFERS BANK SERVICE CHARGES AND FEES

TOTAL DISTRICT WARRANTS & OTHER DISBURSEMENTS

\$62,209.00 \$0.00

\$0.00

\$285,812.62

Memo

To:

Board of Directors

From:

Leo Havener, General Manager

Date:

January 19, 2021

Subject:

Item D - Authorize Remote Meetings pursuant to AB 361

Recommendation:

Board of Directors authorize remote meetings pursuant to AB 361 for 30 days based on the findings that (1) there is an existing declared state of emergency for COVID-19, and (2) state and local are imposing and recommending measures to promote social distancing.

Background:

At the October 20, 2021 Board meeting, based upon the state of emergency for COVID-19, the Board of Directors adopted Resolution No. 783, which authorized remote Board and committee meetings pursuant to AB 361. The Board found that (1) state and local officials have imposed or recommended measures to promote social distancing in connection with COVID-19; and (2) due to the COVID-19 emergency, meeting in person would present imminent risks to the health and safety of attendees. Under AB 361, certain Brown Act requirements related to remote meetings are suspended. The Board subsequently extended remote meetings at its November and December Board meetings.

Given the continued state of emergency for COVID-19, the recent dramatic increase in infections, and the state and local requirements of social distancing, the staff is recommending that the Board authorize remote meetings pursuant to AB 361 for 30 days, consistent with previous action taken by the Board in 2021. This is being recommended to preserve the health and safety of Directors, staff and the public.

Conclusion:

Staff recommends that the Board authorize the District to conduct remote Board meetings pursuant to AB 361 based on the following findings: (1) There is an existing declared state of emergency for COVID-19, and (2) State and local are imposing and recommending measures to promote social distancing.

If the Board does not authorize remote meeting pursuant to AB 361, the next Board meeting will be held pursuant to all of the provisions of the Brown Act, including those related to posting the location of remote attendees and ensuring public access to such remote locations.



YOUR BEST PROTECTION

November 03, 2021

P.O. Box 397

ACWA JPIA

P. O. Box 619082 Roseville, CA 95661-9082

> phone 916.786.5742 800.231.5742

www.acwajpia.com

President E.G. "Jerry" Gladbach

> Vice President Tom Cuquet

Chief Executive Officer Walter "Andy" Sells

Executive Committee

Fred Bockmiller Tom Cuquet David Drake E.G. "Jerry" Gladbach Brent Hastey Melody A. McDonald Randall Reed I. Bruce Rupp Idyllwild, CA 92549-0397

General Manager:

Idyllwild Water District (1003)

Each year at Fall Conference, the JPIA recognizes members that have a Loss Ratio of 20% or less in either of the Liability, Property, or Workers' Compensation programs (loss ratio = total losses / total premiums).

The members with this distinction receive the "President's Special Recognition Award" certificate for each Program that they qualify in.

The JPIA is extremely pleased to present Idyllwild Water District (1003) with this special recognition and commends the District on the hard work in reducing claims.

Congratulations to you, your staff, Board, and District. Keep up the good work!

The JPIA wishes you the best in 2022.

gray sledback

Sincerely,

E.G. "Jerry" Gladbach

President

Enclosure: President's Special Recognition Award(s)

Core Values

Pamela Tobin

- · People
- · Service
- · Integrity
- · Innovation

Idyllwild Water District Monthly Operations Report

December 2021

Supplies to System	911,029	CF	20.91 AF
Increase / Decrease	180,890	CF	25% Billing Period 20% Daily Demand
Number of Wells Available	14		333 GPM Available
Water Sales	745,637	CF	121,931 CF Non-Water Sales
Total Water/Non-Water Sales	867,568	CF	5% Loss

Full-Time	4, 13	2
Part-Time	2, 15, 23, 24, FV1A, FV2, Golden Rod	7

Strawberry Creek Diversion	0	CF	0.00	AF	17.53	AFY
Lilly Creek Flow	0	CF	0.00	AF		
Foster Lake Level (Max. 18')	0	Feet	0	Inches		

Non-Water Sales	Gallons	CF
WTP Backwash	35,000	4,679
IWD Flushing		-
Main Line Leaks		-
Distribution Line Leaks		-
Fire Dept. Usage	900,000	120,321
Hydrant Sales		-
Wastewater Plant	12,042	1,610
Total	912,042	121,931

	Sta	ige Crite	eria	
Month	Avg. GPM	Max	%	Stage
Dec	163.2	333	49%	1
Nov	135.5	333	41%	1
Oct	161.8	333	49%	1
Sept	193.6	333	58%	2
Aug	211.3	333	63%	3
July	182.7	333	55%	2

Not included in Total

Well Statics - In Feet, Pumping Level (PL) / Static Level (SL)

Foster Lake Area	SL #3	25	SL #7 25	SL #14 34	FL Avg. 28.0
Creek Area	SL #23	10	SL #24 19		
Nature Center	SL #26	40	SL #27 38	SL #28 183	
Fern Valley	PL FV1A	399	PL FV#2 306	MW #6 0.0	

Storage Tanks

Location	CF/FT	Level	Volume CF	
Foster Lake	11,698	21.2	247,998	
Rock Dale Tank	2,718	24.1	65,504	
Delano Tank	1,337	17.5	23,398	
South Ridge Tank	3,509	21.3	74,742	
Wild Wood Tank	919	11.0	10,109	
Golden Rod Tank	891	20.7	18,444	

Total	440,193	CF	Storage Supplies Max. 3.702 MGD				
Storage in MGD	3.29	-					
Production Days	29		Production Minutes	41,760	Average GPM	163.2	

Idyllwild Water District Well Production Data December 2021

Well		- Cubic Feet	Acre Feet	Full-Time /	Status	GPM	Comment
No.	Name	Cuore reer	Mote Leer	Part-Time	Greatura		
1	Horizontal		-				
2	Foster Lake	34,560	0.8	PT	Off	89.6	
4	Foster Lake	225,370	5.2	FT	On	42.3	
10	Foster Lake		-				and the second s
11	Foster Lake		*				
12	Foster Lake		-				
13	Foster Lake	244,460	5.6	FT	On	45.4	
15	Foster Lake	37,217	0.9	PΥ	On	25.8	
16	Foster Lake		-				
23	Stratton	53,670	1.2	PT	Off	40.0	
24	Curtis	84,410	1.9	PT	Off	44.5	
25	Donahoo		-				
26	Nature Center		-				
27	Nature Center		-				
28	Rock Dale		-				
1A	Fern Valley	223,270	5.1	PT	On	39.3	
2	Fem Valley	144,425	3.3	PT	Off	36.4	
	Golden Rod	14,920	0.3	PT	On	17.9	
	Oakwood		-				
	Total	1,062,302	24.39				

Average System GPM	163.19	- 4			
Days of Production	29	-	Minutes of Pro	duction	41,760
Total Supplies to System	911,029	CF	20.9	AF	
District Production	520,695	CF	12.0	AF	
Cedar Glen Meter	390,334	CF	9.0	A)-	

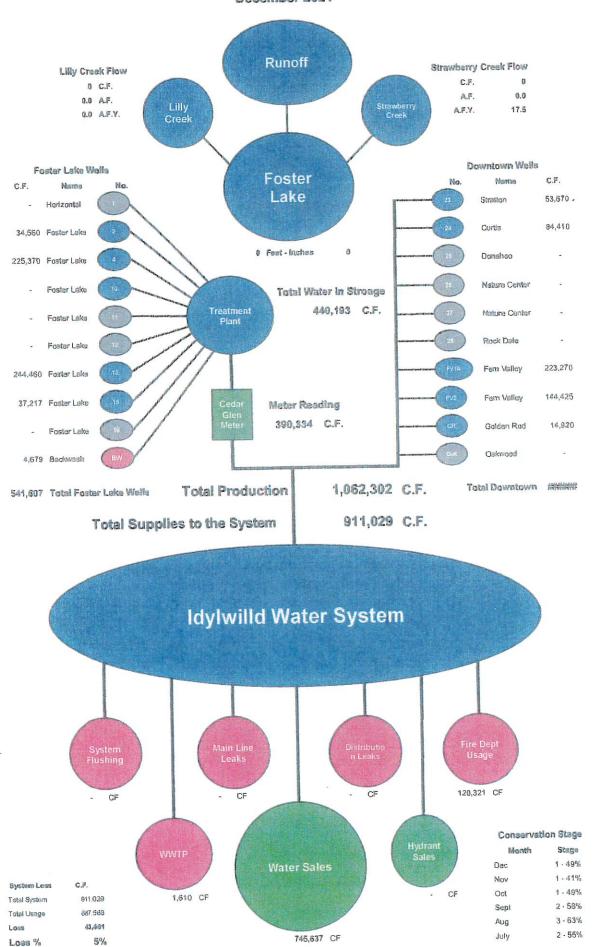
Idyliwild Water District Well Statics

December 2021

No.	i nitial	Level in Feet	Pumping Level (PL) / Static Level (SL)	Comments
3	EF	25.0	SL	
7	EF	25.0	SL	
14	EF	34.0	SL	Foster Lake Average = 28.0
23	EF	10.0	Sì.,	
24	EF	19.0	SL	
26	EF	40.0	5L	
27	EF	38.0	St.	
28	EF	183.0	SL	
FV1A	EF	399.0	PL	
FV2	EF	306.0	PL	
GR				
MW6	<u>, , , , , , , , , , , , , , , , , , , </u>			

Idyliwild Water District

Water System Schematic For Operations Report
December 2021



General Manager Report

January 19, 2022



Water Boards State Shutoff Moratorium Ends

- Moratorium ended on December 31, 2021
- District provided a message on January billing
- "The moratorium on terminations of water services for nonpayment ended on December 31, 2021. If office before Delinquent Accounts being shut off make payment arrangements, please contact the you have been impacted by COVID and need to starting February 10, 2022."
 - State assistance (COVID-19 Reimbursement) Staff contacted delinquent accounts directly to arrange payment plans and/or apply for

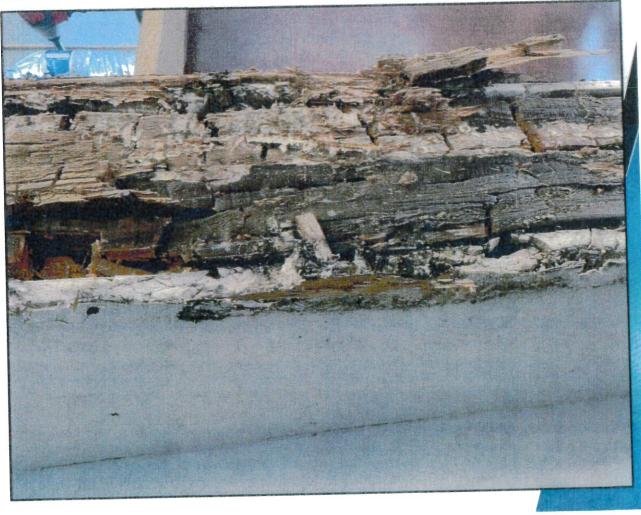


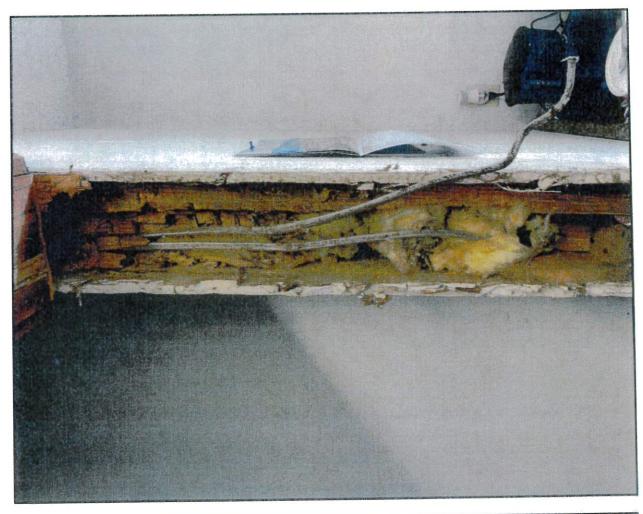










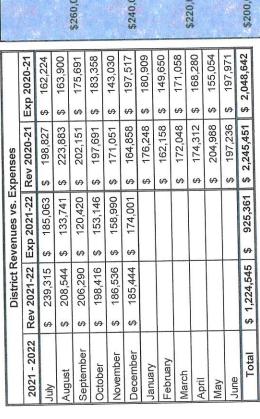


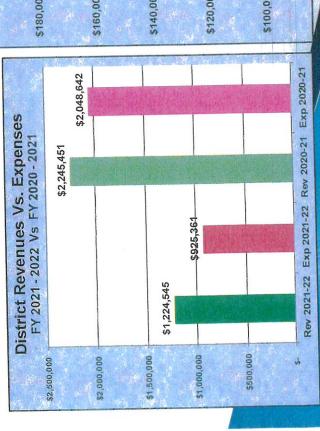


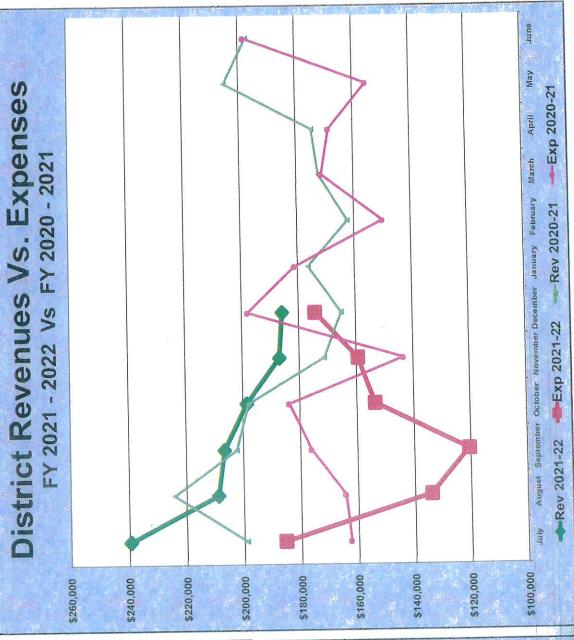




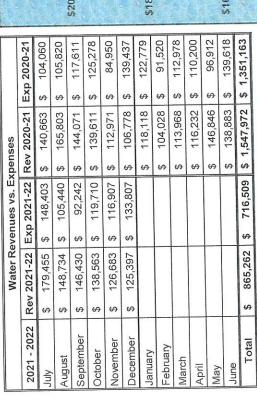
District Revenues Vs. Expenses FY 2021 - 2022 Vs FY 2020 - 2021

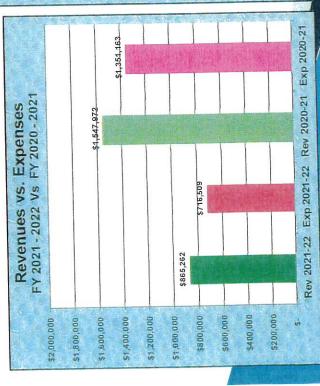


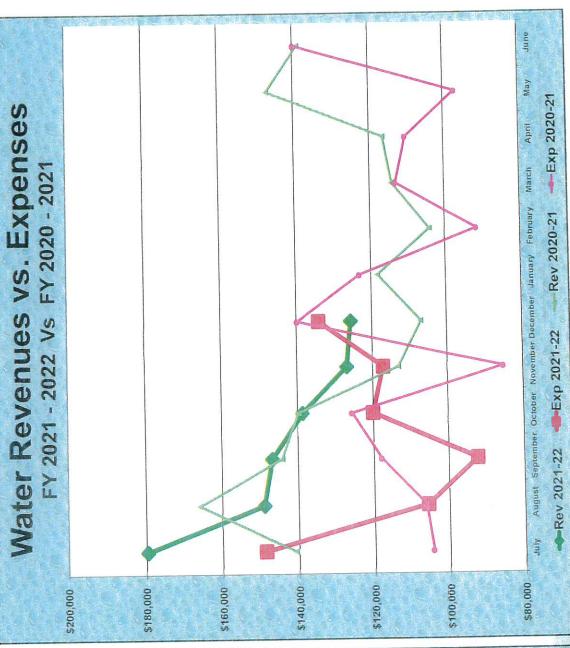




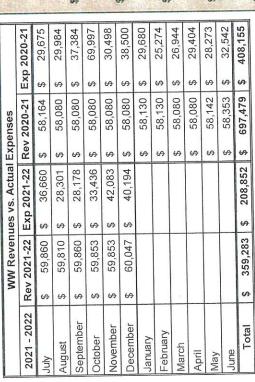
Water Revenues Vs. Expenses FY 2021 - 2022

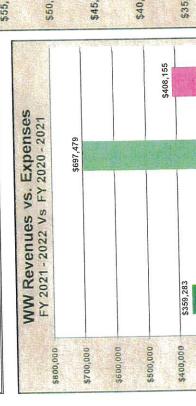






Wastewater Revenues Vs. Expenses FY 2021 - 2022





Rev 2021-22 Exp 2021-22 Rev 2020-21 Exp 2020-21

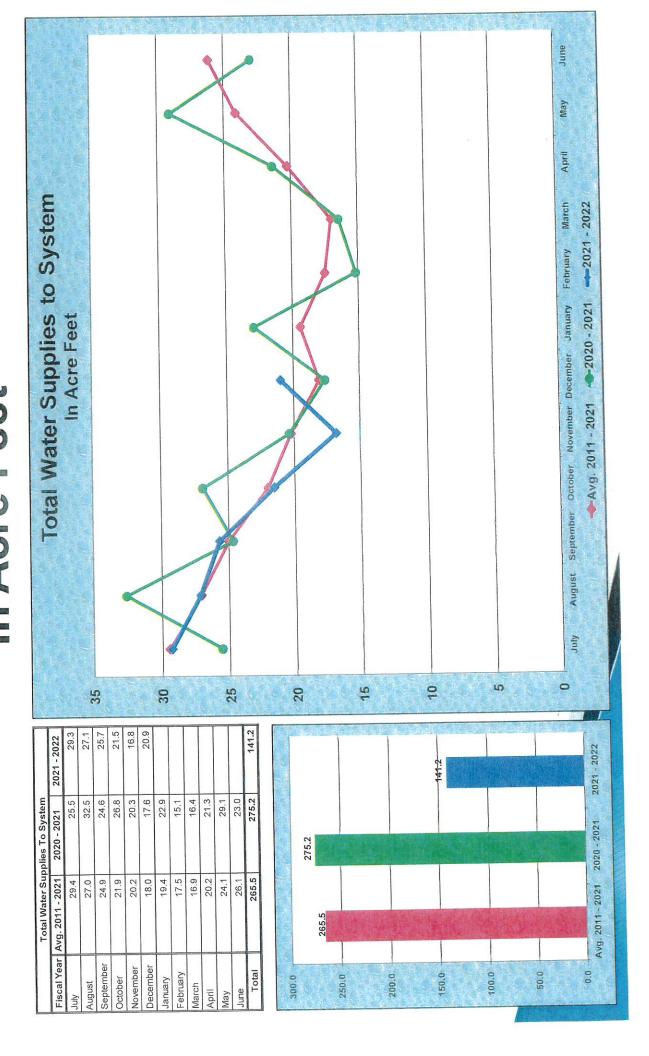
\$208,852

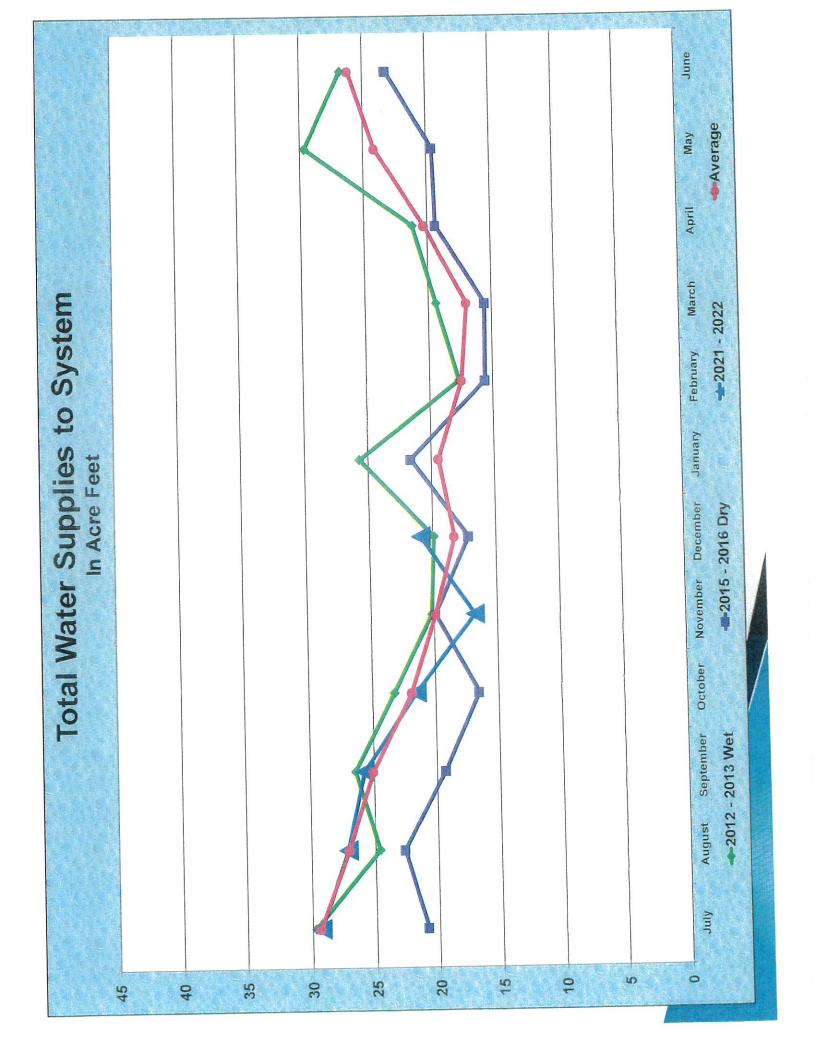
\$200,000

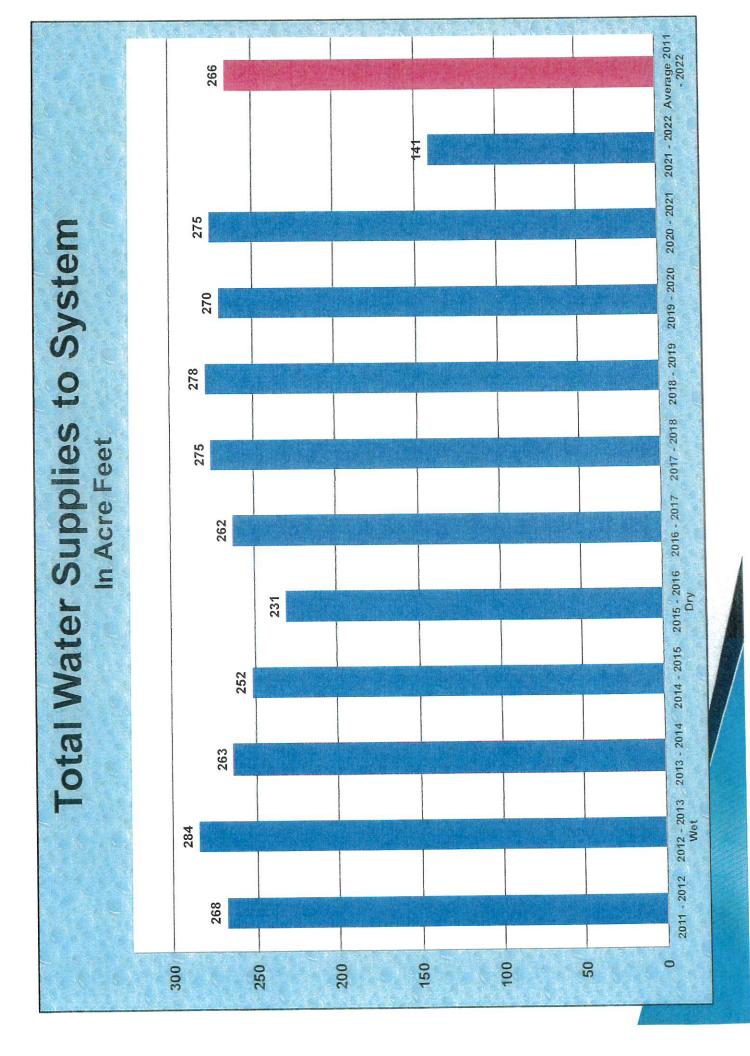
\$100,000



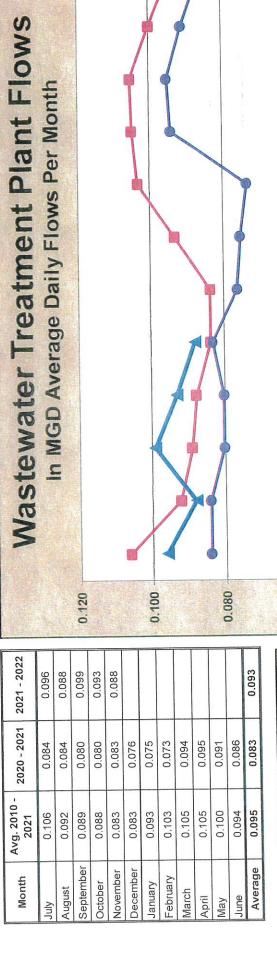
Total Water Supplies to System In Acre Feet







In MGD Average Daily Flows Per Month Wastewater Treatment Plant Flows





0.083

0.095

0.100

0.080

2020 - 2021

Avg. 2010 -2021

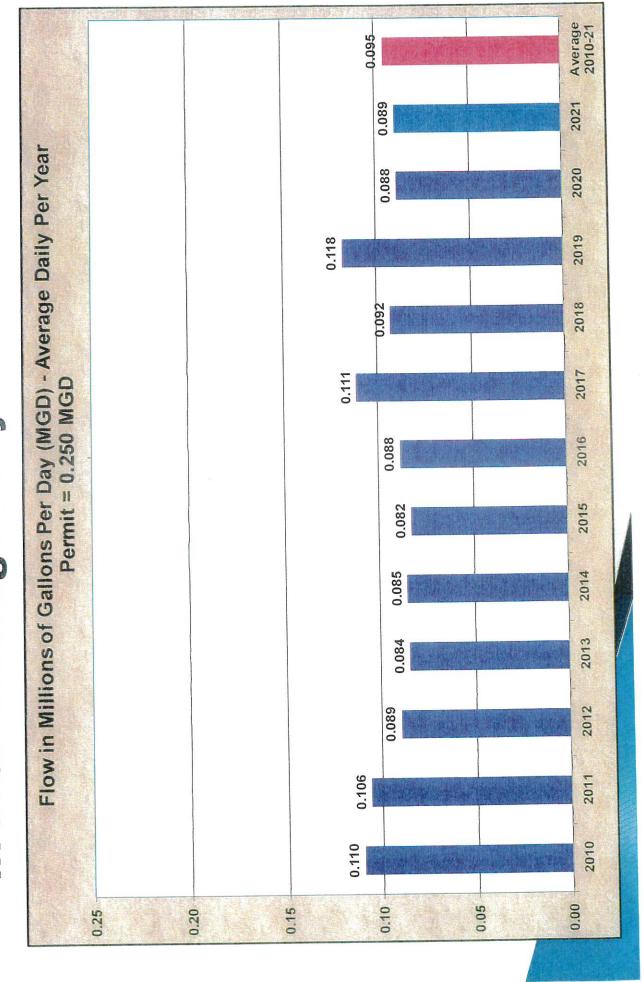
0.000

0.020

0.040

090.0

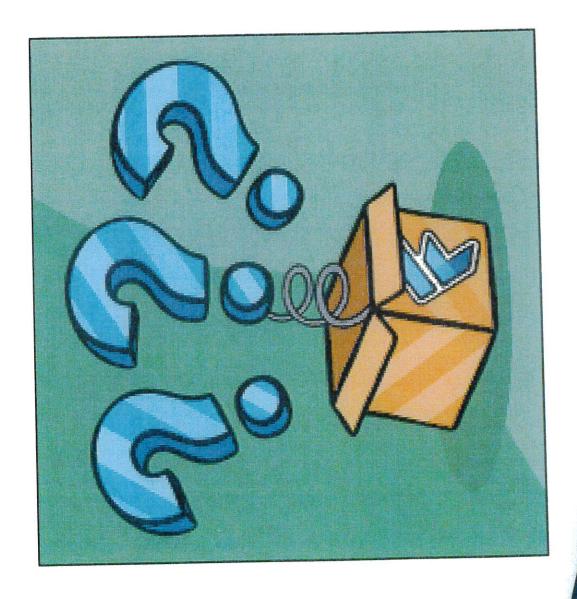
Wastewater Treatment Plant Flows In MGD Average Daily Flows Per Year



Overview

- State Water Boards' Division of Drinking Water will be conducting a Sanitary Survey of IWD in February
- This occurs every five years
- ► Meeting with Riverside County regarding natural water running on Toll Gate Road
 - ► LAFCO 2022 Special District Selection Committee Election is nearing
 - State COVID-19 Funds received





President's Special Recognition Awar

The President of the

ACWA JPIA

hereby gives Special Recognition to

dyllwild Water Distric

for achieving a low ratio of "Paid Claims and Case Reserves" to "Deposit Premiums in the Property Program for the period 04/01/2017 - 06/30/2020 announced at the Board of Directors' Meeting in Pasadena.



December 15, 2021

E. G. "Jeny" Gladbach, President