



## MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS

IDYLLWILD WATER DISTRICT  
25945 Highway 243  
Idyllwild, CA 92549

September 21, 2022 – 6:00 P.M.

Pursuant to AB 361 and action taken by the Board pursuant to such, this meeting will be held in person and virtually.

### AGENDA

#### CALL TO ORDER

President Schelly called the meeting to order at 6:00 p.m.

#### ROLL CALL

President Schelly, Vice President Szabadi, Director Kunkle, and Director Olson were physically present. Director Gin was absent. General Manager Havener was present via Zoom, Chief Financial Officer Shouman, Chief Water Operator Reyes and General Counsel Byrne were physically present.

#### PUBLIC COMMENTS

Deborah Geisinger mentioned about trees water usage and the need for improved forest management.

Steve Moulton inquired about the number of customers still in the arrears.

### 1. CONSENT CALENDAR

#### A. MINUTES

Regular Board Meeting: August 17, 2022

#### B. FINANCIAL REPORTS

1. Income statement for the two-month ending August 31, 2022

2. District warrants for August 2022

|                        |                 |
|------------------------|-----------------|
| Check #17303 – 17348   | = \$ 207,127.79 |
| Gross Payroll          | = \$ 67,749.00  |
| Federal/State PR taxes | = \$ 5,250.00   |
| LAIF Transfers         | = \$ 0.00       |
| Transfers/charges      | = \$ 350.00     |

#### C. OPERATIONS REPORT



**D. CONSIDER CONTINUATION OF REMOTE MEETINGS PURSUANT TO AB 361 AND MAKE REQUIRED FINDINGS**

Board of Directors will consider continuing remote meetings pursuant to AB 361

**DIRECTOR COMMENTS**

None

**PUBLIC COMMENTS**

None

A **MOTION** was made by Director Olson to approve Consent Calendar. Vice President Szabadi seconded.

The vote was as follows:

**AYES**

Director Kunkle  
Director Olson  
Vice President Szabadi  
President Schelly

**NAYS**

**ABSTAIN**

**ABSENT**

Director Gin

Motion approved.

**INFORMATION**

**2. GENERAL MANAGER REPORT**

Board reviewed the report and had no questions.

**DISCUSSION ITEMS**

**3. DISTRICIT VEHICLES AND PERSONAL USE POLICY**

**DIRECTORS COMMENTS**

President Schelly inquired and received responses regarding de minimis vehicle usage and insurance coverage.

Director Kunkle inquired and received responses regarding the level of employee personal insurance requirements.

**ACTION ITEMS**

**4. EMPLOYEE MANUAL**

Board of Directors will consider approving the updated Employee Manual.



**DIRECTORS COMMENTS**

Vice President Szabadi gave an overview updating the Employee Manual and major modifications.

President Schelly inquired and received responses regarding Section 2.1.1 Citizenship Status, and Section 2.6.3 Fitness Exam.

**PUBLIC COMMENTS**

None

**A MOTION** was made by Vice President Szabadi to approve the updated Employee Manual. Director Olson seconded.

The rollcall vote was as follows:

**AYES**

Director Kunkle  
Director Olson  
Vice President Szabadi  
President Schelly

**NAYS**

**ABSTAIN**

**ABSENT**

Director Gin

**Motion approved.**

**DIRECTORS COMMENTS**

Director Kunkle inquired and received responses regarding the Wastewater Treatment Plant Project (WWTP), Strawberry Creek Project (SCP), and list of district operations to tour.

Vice President inquired and received responses regarding WWTP funding, Mutual Aid Agreement, SCP status, and rate study progress.

**ADJOURNMENT**

Board adjourned at 6:47 p.m.

IDYLLWILD WATER DISTRICT

BY: 

Leo Havener  
BOARD SECRETARY

IDYLLWILD WATER DISTRICT

BY: 

Dr. Charles Schelly  
BOARD PRESIDENT