



Mission Statement

“To provide reliable water and sewer service in a safe, cost effective environmentally sound manner in accordance with community needs.”

**MINUTES FOR REGULAR MEETING OF THE BOARD OF DIRECTORS
IDYLLWILD WATER DISTRICT
25945 Highway 243
Idyllwild, CA 92549**

March 18, 2026 – 6:00 P.M.

AGENDA

CALL TO ORDER

President Schelly called the meeting to order at 6:00 p.m.

ROLL CALL

President Schelly, Vice President Priefer, and Director Davis, and Director Olson. Also in attendance were General Manager Rojas, Chief Financial Officer Shouman and General Counsel Ryan Guiboa.

President Schelly asked to move Action Item No. 3 up on the agenda, and the full Board agreed.

3. APPOINTMENT TO FILL BOARD VACANCY

The Board of Directors discuss and consider appointing a candidate to fill the vacant Board of Directors seat for the remainder of the current term.

DIRECTOR COMMENTS

None.

PUBLIC COMMENTS

None.

A motion was made by Director Olson to appoint John Stamper to fill the board vacancy and Director Davis seconded.

AYES

**Director Olson
Director Davis
Vice President Priefer
President Schelly**

NAYS

ABSTAIN

ABSENT

Motion approved.

** John Stamper was sworn in by President Schelly.



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PUBLIC COMMENTS

None.

1. CONSENT CALENDAR

Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be removed so that it may be acted upon separately.

A. MINUTES

Regular Board Meeting: February 18, 2025

B. FINANCIAL REPORTS

- a. Income statement for month ending February 2026 and the eighth months ending February 28, 2026
- b. District warrants for February 2026
 - Check #19402-19437 = \$275,113.13
 - Gross Payroll = \$84,798.00
 - Federal/State PR taxes = \$8,213
 - LAIF Transfers = \$0
 - Transfers/charges = \$465.00

C. OPERATIONS REPORT

DIRECTOR COMMENTS

Vice President Prierer noted a spelling error in the minutes and reported that she had already discussed the matter with Board Secretary Tyla Wheeler.

Director Davis commended staff on an excellent operations report, specifically noting the information provided regarding water loss.

PUBLIC COMMENTS

None.



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A motion was made by Director Olson to approve the Consent Calendar and Director Davis seconded.

AYES

- Director Stamper
- Director Davis
- Director Olson
- Vice President Priefer
- President Schelly

NAYS

ABSTAIN

ABSENT

Motion approved

INFORMATION

2. GENERAL MANAGER REPORT

The General Manager will update the Board on accomplishments, challenges that have occurred, and key performance metrics.

DIRECTOR COMMENTS

Vice President Priefer asked for clarification on the survey via email and inquired about the timeline. Mr. Rojas responded that the survey must receive State approval before it can be distributed, and it is currently awaiting that approval. Vice President Priefer also asked about the recent purchase of the excavator and the benefits it provides. Mr. Rojas explained that the unit has a much smaller footprint, making it easier and safer for crews to operate on streets, and that it allows access to tighter spaces.

PUBLIC COMMENTS

David Jerome asked for clarification on how many total sewer customers the District has and how many commercial customers are. Mr. Shouman responded that there are 587 total sewer customers, of which 179 are commercial.

ACTION ITEMS

4. ADOPTION OF RESOLUTION NO. 811 – REVISED FIXED ASSET POLICY

The Board of Directors will consider the adoption of Resolution No. 811, approving the revised Fixed Asset Policy and increasing the capitalization threshold from \$5,000 to \$10,000.



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DIRECTOR COMMENTS

Director Olson expressed support for the idea, and Director Davis and Vice President Priefer also expressed agreement.

President Schelly indicated he did not fully understand the asset policy, and Director Olson explained the policy.

PUBLIC COMMENTS

None.

A motion was made by Director Olson to approve the Adoption of Resolution 811, and Director Stamper seconded.

AYES

**Director Stamper
Director Olson
Director Davis
Director Priefer
President Schelly**

NAYS

ABSTAIN

ABSENT

Motion approved.

5. ADOPTION OF RESOLUTION NO. 812 – UPDATING THE IDYLLWILD WATER DISTRICT EMPLOYEE HANDBOOK

The Board of Directors will consider adopting Resolution No. 812 updating the District's Employee Handbook.

DIRECTOR COMMENTS

Vice President Priefer asked several questions regarding the Employee Handbook, including holidays, the variable differentiation between vacation time and personal time off, and why the document referenced Los Angeles. She suggested revising the language to instead reference Southern California.

President Schelly recommended incorporating the changes suggested by Vice President Priefer.

Director Olson asked about the reference to March 30th and 31st and requested that it be corrected.

President Schelly also commented on the number of holidays, noting they seem to be increasing. Mr. Rojas responded that they will not increase.



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President Schelly asked Mr. Guiboa about the prior review of the Employee Handbook conducted a few years ago, during which General Counsel made revisions. He inquired about the status of those edits. Mr. Guiboa responded that he has the notes from that review and would be happy to provide the Board with a redline version for review at a future meeting.

PUBLIC COMMENTS

Mr. Jerome noted that when changes are made, it is easier to identify them when they are shown in red. Mr. Shouman stated that, moving forward, changes will be reflected in red.

A motion was made by Director Olson to approve the adoption of Resolution No. 812 as amended, and Director Davis seconded the motion.

AYES

**Director Stamper
Director Olson
Director Davis
Director Prierer
President Schelly**

NAYS

ABSTAIN

ABSENT

Motion approved.

The Board of Directors adjourned at 6:25 p.m.

The board moved into closed at 6:31 p.m.

CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL

Existing Litigation - Govt. Code § 54956.9(d)(1) Jonathan Mills v. Idyllwild Water District et al., Riv. Sup. Ct. Case No. CVRI2505551

The board came out of closed session at 6:44 p.m.

REPORT FROM CLOSED SESSION

Nothing to report.

DIRECTORS COMMENTS

Director Stamper asked whether someone else could file a similar lawsuit. Mr. Guiboa responded that anyone can file a lawsuit.

President Schelly made several announcements. He stated that a Special Board Meeting to review the budget will be held on May 6th at 6:00 p.m. in the boardroom. He



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also noted that the Staff Appreciation Dinner is scheduled for March 28th . Additionally, President Schelly brought up the idea of having an Idyllwild Water District float in the Fourth of July parade, potentially involving neighboring water districts, and requested that this item be placed on a future agenda for discussion as July approaches.

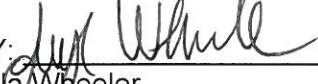
He also asked about the new requirements for Board Member training, including what is required and when it must be completed. Mr. Guiboa responded.

ADJOURNMENT

The Board adjourned at 6:49 p.m.

The next Board meeting is a Regular Meeting scheduled for Wednesday, April 15, 2026, at 6:00 p.m., to be held at the Idyllwild Water District Boardroom, 25945 Hwy. 243, Idyllwild, CA 92549.

Idyllwild Water District

BY: 
Tyla Wheeler
Board Secretary

Idyllwild Water District

BY: 
Dr. Charles Schelly
Board President

