

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
IDYLLWILD WATER DISTRICT

The Board of Directors of the Idyllwild Water District met in regular session on April 17, 2013.

CALL TO ORDER:

The meeting was called to order by President Morphett at 6:00 p.m.

ROLL CALL:

Directors present: President Allan Morphett, Vice President Warren Monroe, John Cook, Jim Billman, and Mike Freitas. Also present was General Manager, Terry Lyons, Finance Officer, Hosny Shouman and Board Secretary Kelly Clark.

General public present: (- 2 -)

CONSENT CALENDAR:

MINUTES –March 20, 2013 Regular and Closed Session-Vice President Monroe asked that Bac-T be spelled out (bacterial sample) in Work in Progress.

FINANCIAL REPORTS –

OPERATING STATEMENT FOR THE EIGHTH MONTH ENDING MARCH, 2013.

DISTRICT WARRANTS FOR MARCH –

CHECK #8826 - #8885	= \$ 160,062.76	OPERATING
PAYROLL	= \$ 49,947.44	PAYROLL
FEDERAL/STATE PR TAXES	= \$ 16,834.54	TAXES
LAIF TRANSFERS	= \$ -0-	LAIF TRANSFERS
TRANSFERS/CHARGES	= \$ 197,311.23	OTHER

OPERATIONS REPORT AND GRAPHS FOR THE EIGHTH MONTH ENDING MARCH 31, 2013. No main line leaks were reported in March. Foster Lake was 9' at the end of March. IWD diverted 140 gpm during March. In March there was 2.02" precipitation and 275 gpm flow at the Tahquitz Bridge. The static water levels at the Foster Lake Wells were 11' below ground level and the downtown wells are currently 18'. March unaccounted for water was 9.56% of production and the yearly average is 6.86%. A MOTION was made by Vice-President Monroe and seconded by Director Billman to approve the Consent Calendar. The Motion was approved and duly carried with a unanimous vote of all Directors.

4. SNOW PACK SURVEY PRESENTATION - Lee Arson, Riverside Mountain Rescue Unit, shared the process of collecting snow data for us. Early each year Lee provides their measurements of snow depth. He said they have three sites they take samples from. They check the depth of the snow, the water content and the density. He said RMRU is grateful for the privilege to do the survey for IWD. Terry thanked Lee for the letter he sent.

5. UNFINISHED BUSINESS - WORK IN PROGRESS –

WATER – After re-inspecting Well #10, we decided to install the separator equipment to eliminate the fine sands. The Well is back in full operation. Bill completed our Annual Water Report and new Hazmat report. Painting the building has begun for #Well 23 to finalize this project.

WASTEWATER – Steve repaired a washout behind Pond #2. Nick graded the bad sections of the dirt road out to the ponds. They removed sprinkler pump #2 for repairs and reinstalled the rebuilt booster pump. The crew repaired a 2" PVC pipe for the ponds sprinkler system. Steve has been able to decant the supernatant off the digester multiple times throughout the month. This process is reducing the time needed to send solids to the drying beds.

IWD Minutes, 04/17/13, Work in Progress, GR Tank, cont.

GOLDEN ROD TANK & PIPELINE PROJECT – Our crew has removed the shallow 6” tank inlet gate valve and piping. The new well service line has been relocated so we can continue to operate the well while the new tank is under construction. We received an orientation tank plan for placement of the overflow, inlet/outlet line, ladder, hand railing, target and both man ways located. Premier tank will begin dismantling the 100,000 gallon tank this week.

HAZMAT INSPECTION & ANNUAL REPORT – We had an inspection last month from Hazmat and we have corrected all the items on his list. He returned last week for the final and was happy with the maintenance shop. Bill ordered all of the safety labeling equipment. Bill has completed the annual Hazmat report.

WATER FACILITIES ELECTRICAL SCHEMATIC – Gregg Browning is providing us a new “single line diagram” for our wells, treatment plants, etc. Last week Gregg provided a sample for Well #23. Terry provided him a sample drawing and asked him to include the additional electrical information. When completed, we will laminate these diagrams and locate them inside each of our facilities. We don’t have current electrical drawings on most of our facilities. This information should be very helpful and will save time troubleshooting electrical problems.

OTHER PROJECT & MATTERS – Houston Harris will be here tomorrow to provide some investigative work for us on the sewer mains.

Hosny, Bill and Nick attended classes for a water distribution test next month.

Terry informed the Board he cashed in some vacation time this month.

6. RESOLUTION #661 CLEAN WATER REVOLVING FUND FOR RECYCLED WATER - David Balgobin, State Water Resources Control Board Project Manager for our Recycle Water Project, indicated that we need to approve a Reimbursement Resolution to complete the Loan/Grant application. Staff is wrapping up the remaining items to complete the application process. Anders Wistrom, with REVE Environmental, answered questions regarding the recycled water project.

Joe Aklufi is drafting a Certificate of Compliance. Director Billman made a MOTION to adopt Resolution #661 which was seconded by Director Freitas and passed with a unanimous vote.

7. IDYLLWILD ARTS MEMORANDUM OF UNDERSTANDING - Idyllwild Arts Academy has received a revised copy of their MOU that they provided to IWD during a meeting on April 2nd. The MOU addresses three will serve letters and an advanced payment deposit of \$150,000 to offset their future water connection fees. As outlined in the Will Serve Letter’s terms and conditions on the second page under note, these three will serve letters will be applied against the \$150,000 deposit. The agreement includes the necessary improvements for the IAF two water service lines. The improvements will help provide IAF additional water supply up to 1,000 gallons per minute (gpm). The existing 3” meter currently provides 500 gpm and we will allow another 500 gpm through the 6” bypass water line to be used only for emergency fire protection. IWD & IAF will work together to complete these upgrades as shown on an attached water schematic. Vice-President Monroe made a MOTION to approve the Memorandum of Understanding, which was seconded by Director Cook and approved with a unanimous vote. IAF signed the MOU and presented a check in the amount of \$150,000 to the President Morphett. President Morphett said we are awaiting approval of the tank location from the Riverside Board of Supervisors.

8. NEW BUSINESS – IDYLLWILD ARTS REQUEST WILL SERVE LETTERS – Idyllwild Arts Academy has submitted three Will Serve packages requesting Will Serve Letters for the following; the Health Center, the Dean’s Residence and the Faculty Housing Unit. Staff has reviewed the completed information. These letters indicate the water and sewer EDU’s with the applicable fees. There are seven terms and conditions required in these letters. Terry noted that the MOU agreement needed to be signed, validating these will serve letters. Terry said we have received all the water & sewer demands requested from IAF. Anders Wistrom was in attendance and responded to questions. Following discussion, Director Cook made a MOTION to approve the three Will Serve letters, which was seconded by Director Billman and approved with a unanimous vote.

9. RESOLUTION #662 & RESOLUTION #663 – The Board will discuss changing next month’s meeting to May 22nd and setting a Public Hearing date of May 22, 2013 to receive public comment on the District’s water and sewer standby availability assessment fees for the fiscal year 2013/2014. If approved, the District assessment fees will remain the same at \$30.00 per acre per year on unimproved parcels. These fees, when received, are restricted funds and have been used for deferred maintenance and capital facilities.

Director Cook made a MOTION to change next month’s meeting date to May 22nd. The Motion was seconded by Director Billman and approved with a unanimous vote. Vice-President Monroe made a MOTION to adopt Resolution #662 and Resolution #663 setting a Public Hearing date, which was seconded by Director Freitas and adopted with a unanimous vote.

10. IDYLLWILD EARTH FAIR – The Earth Fair will be held on May 18th. Terry asked if anyone would like to join him at the IWD booth and President Morphett and Director Billman said they would.

11. RESOLUTION #664 & RESOLUTION #665 - The board considered a Public Hearing date of May 22nd to receive public comment on our multi-year 6% rate increases for water and sewer. This was a previous 5 year automatic 6% rate increase that was approved by the public. The Board discussed this year’s 6% automatic rate increase and the second year increase that the board denied due to the economic downturn. Director Cook made a MOTION to adopt Resolution #664 and Resolution #665 setting a Public Hearing date which was seconded by Director Billman and approved with a unanimous vote. J.P. Crumrine asked if this would be a 12% increase and Terry answered yes.

DIRECTOR’S COMMENTS: None

CORRESPONDENCE: None

PUBLIC COMMENT: Sue Nash asked for the name of the County Planner for the tank project. Terry said it was Mark Brewer, Department of Transportation.

ADJOURNMENT: Director Billman made a MOTION to adjourn the regular meeting which was seconded by Director Freitas. With a unanimous vote of all Directors present, the regular meeting was adjourned at 7:00 p.m.

IDYLLWILD WATER DISTRICT

BY: _____
KELLY CLARK - BOARD SECRETARY

APPROVED:

IDYLLWILD WATER DISTRICT

BY: _____
ALLAN MORPHETT - PRESIDENT